

MINUTES

NOVEMBER 8, 2023

**These minutes were approved by the Board of County Commissions on November 21, 2023. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on November 8, 2023 at 6:00 p.m.

The meeting was called to order by Director Ciesla and upon roll call, the following members were present: Commissioner Jason Sarnoski, Commissioner Deputy Director James Kern III and Commissioner Director Lori Ciesla. Also attending were County Administrator Alex Lazorisak, County Counsel Joe Bell, IV, County CFO Kim Francisco and County Engineer Bill Gleba. Deputy Commissioner Clerk Tracy Matlock was absent.

After leading the flag salute, Ms. Ciesla confirmed with the County Administrator that notice of this meeting was in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Approval of Minutes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the minutes of Regular Session of October 25, 2023 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the minutes of Executive Session of October 25, 2023 were approved.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

CERTIFICATE OF MERIT/PROCLAMATIONS

PROCLAMATION 569-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, PROCLAMATION – NATIONAL VETERANS AWARENESS WEEK – NOVEMBER 6 – 12, 2023.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

Mr. Sarnoski thanked Ms. Rice and Mr. Smith for all of their time and hard work for the upcoming Veterans Eve ceremony.

Mr. Kern thanked Ms. Rice and Mr. Smith for all that they do for our veterans. On Friday, November 10th at 6:00 p.m. at the Warren County War Memorial in Belvidere, a ceremony will be held to honor our veterans.

Ms. Ciesla also thanked Milly and Dennis for having the ceremony to honor our veterans.

Milly Rice and Dennis Smith came before the board to accept the proclamation. Ms. Rice thanked the Board for all of their support and she looks forward to seeing Mr. Kern and Mr. Sarnoski on Friday evening. She invited everyone to attend the ceremony. Quilts of Valor will be presented to Bill Tietjen and Dave Cribb.

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None.

FINANCIAL RESOLUTIONS

RESOLUTION 570-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION TO PAY BILLS.
Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 571-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, INSERTION INTO THE 2023 BUDGET OF THE COUNTY OF WARREN IN THE ADDITIONAL AMOUNT OF \$4,265.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CHILDREN & FAMILIES, PLANNING SERVICES GRANT-C00198 FOR A TOTAL OF \$65,202.00.
Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTIONS

RESOLUTION 572-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE COUNTY OF HUNTERDON TO PROVIDE HOUSING FOR HUNTERDON COUNTY ADULT INMATES AT THE WARREN COUNTY CORRECTIONAL CENTER.
Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 573-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING THE CLOSING OF A PORTION OF COUNTY ROUTE #649 (BELVIDERE AVENUE), FOR ELIZABETHTOWN GAS COMPANY, GAS SERVICE INSTALLATION AND PAVEMENT RESTORATION WORK, TOWNSHIP OF WASHINGTON.
Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 574-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO SIGN THE 2023 APPLICATION FOR TEN VEHICLES THROUGH THE FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE US DEPARTMENT OF TRANSPORTATION – FEDERAL TRANSIT ADMINISTRATION AND THE NEW JERSEY TRANSIT CORPORATION.
Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 575-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A LEASE AGREEMENT WITH THE NEW JERSEY TRANSIT CORPORATION FOR RECEIPT AND OPERATION OF ONE SECTION 5310 PARATRANSIT VEHICLE.
Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 576-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: ESTABLISHING ANNUAL HEALTH CARE RATES FOR WARREN COUNTY EMPLOYEES, RETIREES AND CONTRACTED COUNTY AGENCIES.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 577-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: APPOINTING OTTERSTEDT INSURANCE AGENCY AS BROKER OF RECORD FOR DELTA DENTAL OF NEW JERSEY DENTAL INSURANCE PLAN FOR THE COUNTY OF WARREN FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 578-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AUTHORIZING TO ACCEPT WITHDRAWAL OF CONTRACT WC2338 JANITORIAL SERVICES AT VARIOUS COUNTY BUILDINGS FROM S.J. SERVICES OF DANVERS, MASSACHUSETTS.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

RESOLUTION 579-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION AWARDING CONTRACT #WC2314FO-4 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR PROFESSIONAL ENGINEERING SERVICES INVOLVING REVIEW OF VARIOUS NJ DOT BRIDGE INSPECTION REPORTS FOR COUNTY BRIDGE STRUCTURES IN THE CONTRACT AMOUNT OF \$76,726.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 580-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: EXTENSION OF CONTRACT WC2249 FOR FOOD SERVICE FOR THE WARREN COUNTY SENIOR NUTRITION PROGRAM (DIVISION OF SENIOR SERVICES) TO NU-WAY CONCESSIONAIRES, INC., FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(10), COST PER MEAL \$7.10 – APPROXIMATE ANNUAL CONTRACT = \$287,712.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 581-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF A PURCHASE ORDER TO REVOLUTION DATA SYSTEMS, LLC FOR MAINTENANCE AND SUPPORT JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 FOR APPLICATIONXTENDER FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE CONTRACT AMOUNT OF \$27,528.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 582-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: EXTENSION OF CONTRACT WC2257-1 FOR TEMPORARY INFORMATION TECHNOLOGY PERSONNEL FOR THE WARREN COUNTY FINANCE DEPARTMENT, TO ALTAIR SOLUTIONS, LLC, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5), IN THE APPROXIMATE AMOUNT OF \$193,687.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 583-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: EXTENSION OF CONTRACT WC2257-2 FOR TEMPORARY INFORMATION TECHNOLOGY PERSONNEL FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT, TO MAESTRO TECHNOLOGIES, INC., FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5), IN THE APPROXIMATE AMOUNT OF \$250,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 584-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: EXTENSION OF CONTRACT WC2257-3 FOR TEMPORARY INFORMATION TECHNOLOGY PERSONNEL FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT, TO COMPUTATION CONSULTING, INC., FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5), IN THE APPROXIMATE AMOUNT OF \$250,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 585-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: EXTENSION OF CONTRACT WC2257-4 FOR TEMPORARY INFORMATION TECHNOLOGY PERSONNEL FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT, TO TRIGYN TECHNOLOGIES, INC., FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5), IN THE APPROXIMATE AMOUNT OF \$250,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 586-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: EXTENSION OF CONTRACT WC2257-5 FOR TEMPORARY INFORMATION TECHNOLOGY PERSONNEL FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT, TO 22ND CENTURY TECHNOLOGIES, INC., FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5), IN THE APPROXIMATE AMOUNT OF \$100,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 587-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT TO JOSHUA D. MACKOFF, LLC, OF MORRISTOWN, NEW JERSEY FOR APPRAISAL SERVICES ON THE TOM & TERRIE ALLEN FARM PROPERTY, BLOCK 1102 LOTS 9 & 9Q, MANSFIELD TOWNSHIP APPROXIMATELY 15.023 NET ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,800.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 588-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT TO WADE APPRAISAL, LLC, OF METUCHEN, NEW JERSEY FOR APPRAISAL SERVICES ON THE TOM & TERRIE ALLEN FARM PROPERTY, BLOCK 1102 LOTS 9 & 9Q, MANSFIELD TOWNSHIP APPROXIMATELY 15.023 NET ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,850.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 589-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT TO JOSHUA D. MACKOFF, LLC, OF MORRISTOWN, NEW JERSEY FOR APPRAISAL SERVICES ON THE MCCANN FARM PROPERTY, BLOCK 31 LOT 7, HARMONY TOWNSHIP APPROXIMATELY 25.92 NET ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,800.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 590-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT TO WADE APPRAISAL, LLC, OF METUCHEN, NEW JERSEY FOR APPRAISAL SERVICES ON THE MCCANN FARM PROPERTY, BLOCK 31 LOT 7, HARMONY TOWNSHIP APPROXIMATELY 25.92 NET ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,850.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 591-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT TO FINELLI CONSULTING ENGINEERS, INC., A DIVISION OF UTRS, OF WASHINGTON, NEW JERSEY FOR SURVEYING SERVICES ON THE GESNER PROPERTY BLOCK 5, LOT 28, WASHINGTON TOWNSHIP, APPROXIMATELY 14.11 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$8,900.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 592-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23111R FOR SUPPLEMENTAL INSURANCE BENEFIT PLANS TO AFLAC, FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 AT NO COST TO THE COUNTY OF WARREN.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 593-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: APPOINTING HEALTH EQUITY/WAGE WORKS AS ADMINISTRATOR OF THE FLEXIBLE SPENDING ACCOUNT (FSA) PROGRAM WC23115R FOR THE COUNTY OF WARREN FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 TOTAL COST BASED UPON EMPLOYEE USAGE.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 594-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT FOR HEALTH INSURANCE PROGRAM TO HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 IN THE AMOUNT OF \$9,500,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 595-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23112R FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR RISK MANAGEMENT INSURANCE CONSULTING SERVICES FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024, TO BALKEN RISK MANAGEMENT SERVICES, LLC OF MORRISTOWN, NEW JERSEY FOR AN AMOUNT NOT TO EXCEED \$154,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 596-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC2333 FOR THE WARREN COUNTY HUMAN SERVICES NEW OFFICE BUILDING TO DESAPIO CONSTRUCTION INC. OF FRENCHTOWN, NEW JERSEY AN INCREASE OF \$18,630.00, AND FINAL CONTRACT AMOUNT OF \$3,514,630.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 597-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23108R FOR PROFESSIONAL ENGINEERING SERVICES, FOR REPLACEMENT OF KITCHEN GREASE INTERCEPTOR AT THE WARREN COUNTY CORRECTIONAL CENTER, TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$4,800.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 598-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23109R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR OWNERS REPRESENTATIVE SERVICES FOR ADDITION & ALTERATION TO CATHERINE DICKSON HOFMAN LIBRARY TO SETTEMBRINO ARCHITECTS OF ATLANTIC HIGHLANDS, NEW JERSEY IN THE CONTRACT AMOUNT OF \$9,500.00 MONTHLY FOR APPROXIMATELY 14 MONTHS.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 599-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23110R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR OWNERS REPRESENTATIVE SERVICES FOR THE WARREN COUNTY HUMAN SERVICES NEW OFFICE BUILDING TO SETTEMBRINO ARCHITECTS OF ATLANTIC HIGHLANDS, NEW JERSEY IN THE CONTRACT AMOUNT OF \$9,500.00 MONTHLY FOR APPROXIMATELY 10 MONTHS.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 600-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23114R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE DECOMMISSIONING OF THE WARREN COUNTY WTE FACILITY OXFORD TOWNSHIP, NEW JERSEY TO MOTT MACDONALD OF ISELIN, NEW JERSEY IN THE TOTAL CONTRACT AMOUNT OF \$200,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 601-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR COUNTY ROUTE 626 (LOMMASONS GLEN ROAD/WHITE TOWNSHIP) STATIONS 38-43 DUE TO THE STORM DAMAGE OF JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS TO COLLIERS ENGINEERING AND DESIGN PER PROPOSAL PRICING SCHEDULE AWARDED WC2377FO-1 UNDER INVOICING IN THE CONTRACT AMOUNT OF \$91,173.89.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 602-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: AWARD OF CONTRACT WC23116R FOR PROFESSIONAL ENGINEERING SERVICES, FOR BRIDGE #13003 (KNOWLTON TOWNSHIP) ASSESSMENT FOR MITIGATION PROJECT DUE TO THE JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS TO COLLIERS ENGINEERING AND DESIGN CONSULTING OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT OF \$4,000.00.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESIGNATIONS/APPOINTMENTS

RESOLUTION 603-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY PEQUEST RIVER MUNICIPAL UTILITIES AUTHORITY.

ANNA MARIE SKOOG – TERM TO EXPIRE: 02/01/27

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

PERSONNEL RESOLUTIONS

RESOLUTION 604-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION REAPPOINTING ELIZABETH A. ZUKOSKI, TO THE POSITION OF SUPERINTENDENT OF BUILDINGS & GROUNDS, UNCLASSIFIED WITHIN THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, DIVISION OF BUILDINGS & GROUNDS.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 605-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING THE 2023 SALARY ADJUSTMENTS FOR CERTAIN APPOINTED PERSONNEL OF THE PROSECUTOR’S OFFICE AS RECOMMENDED BY THE PROSECUTOR.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 606-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION CREATING THREE (3) FULL-TIME POSITIONS OF HUMAN SERVICES AIDE, CLASSIFIED, AND ABOLISHING THREE (3) FULL-TIME POSITIONS OF HUMAN SERVICES SPECIALIST 2, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 607-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION CREATING TWO (2) FULL-TIME POSITIONS OF BUILDING MAINTENANCE WORKER, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF BUILDINGS & GROUNDS.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

RESOLUTION 608-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION CREATING A FULL-TIME POSITION OF STOREKEEPER 2, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF STOREKEEPER 3, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

REPORTS AND COMMENTS

County Counsel Joe Bell, IV nothing to report this evening for public session.

County Engineer Bill Gleba had a couple of items to report on this evening.

- Bridge #16044, Valley Road, Mansfield Township, project has been complete as of today. Guide rail installed and bridge has been opened at the end of day. Mr. Gleba anticipates 100% reimbursement of this project by the state.
- Anticipates completion of County Route #647, Harmony Brass Castle Road, Harmony Township, possibly the second week of December, with weather and material supply dependent.

County Planner Dave Dech reported on the submission of Warren County's concerns regarding the Columbia Interchange signage in Knowlton Township. A response has been received from the New Jersey Department of Transportation (NJ DOT) Communications person. Our concerns will be forward on to the appropriate person at DOT to address.

Mr. Dech also reminded the Board, a Public Hearing will be scheduled for November 21, 2023 regarding the revisions to the Warren County Development Review Regulations with an effective date of February 1, 2024.

County Public Works Director Emily Hammer had no official report this evening.

County CFO Kim Francisco had nothing to report this evening.

County Administrator Alex Lazorisak had only the vacancy report, nothing out of the ordinary.

COMMISSIONER COMMENTS

Mr. Sarnoski announced he will be attending several upcoming events: Thursday, November 9th at 4:30 p.m., the Phillipsburg-Easton Free Bridge Re-dedication ceremony; Friday, November 10th at 6:00 p.m., Veterans ceremony at the Warren County War Memorial; and Saturday, November 11th, Warren County Community College Hall of Fame.

Mr. Sarnoski congratulated Commissioner Director Ciesla on her win in the elections and he looks forward to serving with her another three years.

Lastly, Mr. Sarnoski invited the County employees to attend the Pictures with Santa, Saturday, November 18th, an email of invitation will be sent.

Mr. Kern congratulated Commissioner Director Ciesla on her win in the elections. He remarked Warren County did a fantastic job with the election, and thanked everyone for their hard work.

Mr. Kern spoke regarding the news of the Jaindl announcement. He reminded the

municipalities to review the local zoning policies. He also thanked all that were involved with the purchase of the property.

Ms. Ciesla also commented on the local zoning issues. She thanked all of the state leaders that have come together to make the purchase of the property.

Ms. Ciesla thanked the County Clerk and the Election Board for a flawless election.

She provided an update regarding communications with the Board of Public Utilities (BPU), we are back in contact. Also noted, Planet Networks has not received the grant that they had applied for, if Planet Networks received the grant Warren County would not have received the funding. Communications with the providers and BPU will continue in hopes to get everyone connected.

Lastly, Ms. Ciesla reminded everyone of all the events going on in the month of November. She encouraged everyone to go out and support all groups needing support.

CLOSING PUBLIC COMMENTS

Butch and Linda Van Seters, Harmony Township and members of the Citizens for Sustainable Development, came before the Board to show their appreciation to the Board for contributing to the outcome of the purchase of the Jaindl property.

Lisa Thomas, Liberty Township, thanked the Board and all that were involved to move the purchase of the Jaindl property forward. Ms. Thomas questioned what is permitted on preserved farmland? Discussion took place regarding the procedures of the purchasing of properties for farmland preservation.

Mr. Lazorisak commented on the announcement made at the White Township Planning Board meeting regarding the Jaindl property. It was Mr. Lazorisak's understanding from the meeting that with the purchase of the property by the State Agriculture Development Committee (SADC) the property will be stripped of the development rights and then be sold as preserved farmland.

Tara Mezzanotte, Knowlton and Hardwick Townships NJ DOT liaison, provided an update regarding the communication from the NJ DOT. NJ DOT has reached out to Knowlton and Hardwick Townships with a new contact person to work with and would like to do a local officials briefing. Hardwick's notice mentioned it will include both the I-80 Retaining Wall project and the Rock fall Mitigation project, where Knowlton's notice received a different notice only the Rock fall Mitigation project will be discussed. Ms. Mezzanotte and Mr. Sarnoski have spoken regarding the concerns of the two separate meetings. There will be a request to have a joint meeting with Knowlton Township, Hardwick Township and Warren County officials to address all the concerns at once.

PRESS COMMENTS & QUESTIONS

None.

EXECUTIVE SESSION

RESOLUTION 609-23

On motion by Mr. Sarnoski, seconded by Mr. Kern, A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 6:27 p.m.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the board adjourned Executive Session and returned to Open Session at 7:40 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

ADJOURNMENT

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, and there being no further business before the board, the meeting was adjourned at 7:40 p.m.

County of Warren
Board of County Commissioners

P

Proclamation

NATIONAL VETERANS AWARENESS WEEK
NOVEMBER 6-12, 2023

WHEREAS, in 1918, on the 11th hour of the 11th day of the 11th month, an armistice, or temporary cessation of hostilities, was declared between the Allied nations and Germany in World War I, and one year later, in November 1919, US President Woodrow Wilson proclaimed November 11 as the first commemoration of Armistice Day, which included parades and public gatherings; and

WHEREAS, in 1926, Congress passed a resolution that the "recurring anniversary of November 11, 1918 would be commemorated with thanksgiving and prayer and exercises designed to perpetuate peace through good will and mutual understanding between nations" and that the president should issue an annual proclamation calling for the observance of Armistice Day; and

WHEREAS, an act approved May 13, 1938 made it a Federal holiday, "dedicated to the cause of world peace and to be hereafter celebrated and known as 'Armistice Day'", while legislation signed on June 1, 1954 by President Dwight D. Eisenhower amended the name to "Veterans Day", which became a day to honor American veterans of all wars; and

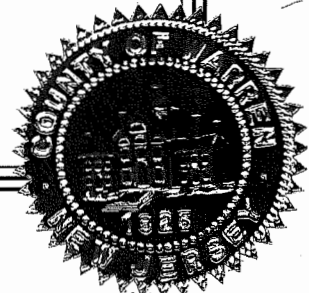
WHEREAS, there is a need to increase the understanding among school-aged children of the contributions of veterans by recognizing the week containing Veterans Day as "National Veterans Awareness Week".

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of the County of Warren designates the week of November 6 through November 12, 2023, as "National Veterans Awareness Week" for the purpose of emphasizing educational efforts directed at elementary and secondary school students concerning the contributions and sacrifices of veterans, and the Board, along with our veterans and the members of the Warren County War Memorial Corporation, encourages the people of the United States to observe National Veterans Awareness Week with appropriate educational activities.

Lori Ciesla, Director
Board of County Commissioners

James R. Kern III, Deputy Director
Board of County Commissioners

Jason J. Sarnoski, Commissioner
Board of County Commissioners



**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 570-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

Be and it is hereby resolved that Master Voucher Certificate **For Certification/Ratification for Payments No. 2023-43 and 2023-44 dated November 8, 2023**, in the amount of **\$7,398,743.12** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2023-43	11/1/2023	\$909,751.48	
2023-44	11/8/2023	3,294,795.24	
TOTAL			\$4,204,546.72
Horizon (Prescription, Claims, Admin)	10/31/2023	\$454,601.41	
Aetna	10/31/2023	190,130.13	
Sun Life Financial	10/31/2023	68,142.87	
Synchrony Rx	10/10/2023	121,074.50	
Synchrony Rx	10/20/2023	169,993.67	
Delta Dental	11/2/2023	39,097.88	
Home Depot	10/31/2023	4,889.96	
Russo Law Offices	11/2/2023	700,000.00	
Open Space Wire	<i>(Detail Below)</i>	<u>46,549.13</u>	
TOTAL-OTHER			1,794,479.55
Uniform Pay	10/26/2023	\$3,806.36	
Payroll	11/2/2023	<u>1,395,910.49</u>	
TOTAL WAGES, FRINGE, MEALS			<u>1,399,716.85</u>
GRAND TOTAL			<u>\$7,398,743.12</u>
<u>Open Space</u>		<u>Reimburse-</u>	<u>County</u>
<u>Wire Transfer:</u>	<u>Date</u>	<u>Total Paid</u>	<u>Portion</u>
Stecker Farm	10/30/23	\$46,549.13	\$46,549.13

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, N. J. 07823

RESOLUTION 571-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**INSERTION INTO THE 2023 BUDGET OF THE
COUNTY OF WARREN IN THE ADDITIONAL
AMOUNT OF \$4,265.00 FROM THE STATE OF
NEW JERSEY, DEPARTMENT OF CHILDREN &
FAMILIES, PLANNING SERVICES GRANT-C00198
FOR A TOTAL OF \$65,202.00**

WHEREAS, N.J.S.A. 40A-:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2023 in the sum of \$4,265.00, which item is now available from the State of New Jersey, Department of Children & Families, Planning Services Grant – C00198

BE IT FURTHER RESOLVED that a like sum of \$4,265.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Children & Families, Planning Services Grant – C00198
(administered by the Human Services Dept.)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Children & Families.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 572-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN
THE COUNTY OF WARREN AND THE COUNTY OF HUNTERDON TO PROVIDE
HOUSING FOR HUNTERDON COUNTY ADULT INMATES AT
THE WARREN COUNTY CORRECTIONAL CENTER**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren that the Commissioner Director and the County Administrator are hereby authorized to execute a Shared Services Agreement, copy attached and incorporated herein by reference, with the County of Hunterdon to provide housing of Hunterdon County adult inmates at the Warren County Correctional Center, for a three year period with an option for a two year extension commencing January 1, 2024.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

Clerk

[E1]

**THE BOARD OF COUNTY COMMISSIONER
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 573-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioner of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION APPROVING THE CLOSING OF
A PORTION OF COUNTY ROUTE # 649 (BELVIDERE AVENUE),
FOR ELIZABETHTOWN GAS COMPANY,
GAS SERVICE INSTALLATION AND PAVEMENT RESTORATION WORK,
TOWNSHIP OF WASHINGTON**

WHEREAS, the Elizabethtown Gas Company has submitted information to close a portion of County Route #649 (Belvidere Avenue) between County Route #628 (Jackson Valley Road/Kinnaman Avenue/Mine Hill Road) and the Municipal Boundary of the Borough of Washington/Township of Washington to commence November 2023 (as scheduling permits), for gas service installation and pavement restoration work covered by a County Highway Access and Construction Permit.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby approve the closing of a portion of County Route #649 (Belvidere Avenue) between County Route #628 (Jackson Valley Road/Kinnaman Avenue/Mine Hill Road) and the Municipal Boundary of the Borough of Washington/Township of Washington for the gas service installation/removal work and final pavement restoration work to complete, with the following conditions:

1. An appropriate detour plan is submitted by the Elizabethtown Gas Company and approved by the County Engineer.
2. Access is maintained at all times for local businesses, residents and emergency services in the vicinity of the project area with notification provided in advance.
3. All barricades, detours and traffic control signs shall conform to the Manual on Uniform Control Devices.
4. Police supervision of any necessary traffic control of the road closure and detour route and handling of safety shall be provided.

BE IT FURTHER RESOLVED that a copy of the resolution be forwarded to Township of Washington Clerk, Washington Township Police Department and the Borough of Washington.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorizak

_____, Clerk

[E2]

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 574-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION AUTHORIZING DIRECTOR OF THE BOARD TO SIGN THE 2023 APPLICATION FOR TEN VEHICLES THROUGH THE FEDERAL SECTION 5310 PROGRAM SPONSORED BY THE US DEPARTMENT OF TRANSPORTATION - FEDERAL TRANSIT ADMINISTRATION AND THE NEW JERSEY TRANSIT CORPORATION

WHEREAS, the Warren County Board of County Commissioners is eligible to receive vehicles through the 2023 Section 5310 Program sponsored by the US Department of Transportation - Federal Transit Administration and NJ Transit Corporation; and

WHEREAS, the Warren County Department of Human Services, Division of Administration, has prepared an application for these funds to support the purchase of ten vehicles for use in the county's paratransit program; and

WHEREAS, Section 5310 funding will support the total purchase costs of these vehicles.

NOW, THEREFORE, BE IT RESOLVED that the Director of the Warren County Board of County Commissioners is authorized to sign the 2023 Section 5310 application for ten vehicles through the US Department of Transportation - Federal Transit Administration and NJ Transit Corporation.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Warren County Board of County Commissioners on the date above mentioned.

Alex J. Lazorisak

, Clerk

[E3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 575-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A LEASE AGREEMENT WITH THE NEW JERSEY TRANSIT CORPORATION FOR RECEIPT AND OPERATION OF ONE SECTION 5310 PARATRANSIT VEHICLE

WHEREAS, the Warren County Board of County Commissioners approved an application with NJ Transit for one paratransit vehicle through the FY '2015 Section 5310 program; and

WHEREAS, NJ Transit has subsequently made available to Warren County the following vehicle through the Section 5310 program:

One (1) 2024 Ford Champion Challenger; and

WHEREAS, NJ Transit requires that the county execute a Lease Agreement to operate the vehicle.

NOW, THEREFORE BE IT RESOLVED that the Director of the Warren County Board of County Commissioners is authorized to execute a Lease Agreement with New Jersey Transit for the operation of the paratransit vehicle through the FY '2015 Section 5310 program.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 576-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: ESTABLISHING ANNUAL HEALTH CARE RATES
FOR WARREN COUNTY EMPLOYEES, RETIREES,
AND CONTRACTED COUNTY AGENCIES**

WHEREAS, the Warren County Board of County Commissioners recognizes a need to establish new health care benefit rates for Warren County employees, retirees, and contracted county agencies for purposes of calculating budgetary funds for the period starting January 1, 2024; and

WHEREAS, these new rates have been recommended by the county's Chief Financial Officer in conjunction with our contractual agreement with the broker of record Fairview Insurance agency Associates, Inc., Verona, New Jersey

NOW THEREFORE, BE IT RESOLVED, that the new rates be approved commencing January 1, 2024, and continue until December 31, 2024, and be established as follows:

**Employee Rates-Medical/Rx
DIRECT 10**

Single	\$ 993.44
2 Adults	\$1,986.87
P/child(ren)	\$1,819.77
Family	\$2,812.94

NJ DIRECT 15

Single	\$ 949.99
2 Adults	\$1,899.94
P/child(ren)	\$1,730.03
Family	\$2,690.42

DIRECT15/25

Single	\$ 878.40
2 Adults	\$1,756.80
P/child(ren)	\$1,598.23
Family	\$2,476.62

DIRECT 20/30

Single	\$ 844.17
2 Adults	\$1,688.32
P/child(ren)	\$1,535.67
Family	\$2,379.83

Retirees Rates Non-Medicare-Medical/Rx

DIRECT 10

Single	\$1,388.96
2 Adults	\$2,822.13
P/child(ren)	\$2,424.48
Family	\$3,831.09

DIRECT 15

Single	\$1,422.35
2 Adults	\$2,888.90
P/child(ren)	\$2,485.41
Family	\$3,925.42

DIRECT 15/25 (Under Age 65)

Single	\$1,362.44
2 Adults	\$2,767.66
P/child(ren)	\$2,379.45
Family	\$3,759.72

DIRECT 15/25 (Over Age 65)

Single	\$ 452.82
2 Adults (O/U 65)	\$1,858.02
2 Adults (O 65)	\$ 950.44

DIRECT 10 (Dependent Leave Behinds)

Single	\$694.54
Single (Disabled Dependent)	\$459.18
P/child(ren)	\$797.30

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[E5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 577-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: APPOINTING OTTERSTEDT INSURANCE AGENCY AS BROKER OF RECORD FOR DELTA DENTAL OF NEW JERSEY DENTAL INSURANCE PLAN FOR THE COUNTY OF WARREN FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024

WHEREAS, there exists a need for the professional services of a Broker of Record for Delta Dental of New Jersey Dental Insurance Plan for the County of Warren; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, No county funds are required for this contract, all fees to be paid by Delta Dental of New Jersey

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Otterstedt Insurance Agency, of Englewood Cliffs, New Jersey, for professional services for the above project, per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 578-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: AUTHORIZATION TO ACCEPT WITHDRAWAL OF CONTRACT
WC2338 JANITORIAL SERVICES AT VARIOUS COUNTY BUILDINGS FROM S.J. SERVICES
OF DANVERS, MASSACHUSETTS**

WHEREAS, Janitorial Service Bids for Various Warren County Buildings were received on August 3, 2023; and

WHEREAS, S.J. Services, of Danvers, Massachusetts was awarded the contract by resolution, September 13, 2023; and

WHEREAS, S.J. Services requested to withdraw from contract WC2338; and

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of County Commissioners of the County of Warren do hereby accept the withdrawal of S.J Services for the award of WC2338 Janitorial Services at Various County Buildings.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route #519, South
Belvidere, NJ 07823

RESOLUTION 579-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION AWARDING CONTRACT #WC2314FO-4 TO JOHNSON, MIRMIRAN & THOMPSON, INC. FOR PROFESSIONAL ENGINEERING SERVICES INVOLVING REVIEW OF VARIOUS NJ DOT BRIDGE INSPECTION REPORTS FOR COUNTY BRIDGE STRUCTURES IN THE CONTRACT AMOUNT OF \$76,726.00

WHEREAS, the County has received Qualification Statements for Contract #WC2314FO for Bridge and Culvert Survey, Design, and Permitting; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, the proposal submitted by Johnson, Mirmiran & Thompson, Inc. meets the needs of the program, price and other factors considered in the amount of \$76,726.00; and

WHEREAS, adequate funds are available in accounts 0416A306 5064 and 0416A308 5064 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Johnson, Mirmiran & Thompson, Inc. of Trenton, N.J. for professional services for the above project in the amount of \$76,726.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star-Ledger.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[H1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 580-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: EXTENSION OF CONTRACT WC2249 FOR FOOD SERVICE FOR THE WARREN COUNTY SENIOR NUTRITION PROGRAM (DIVISION OF SENIOR SERVICES) TO NU-WAY CONCESSIONAIRES, INC., FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(10), COST PER MEAL \$7.10 – APPROXIMATE ANNUAL CONTRACT = \$287,712.00

BE IT RESOLVED, that Warren County Contract WC2249 for food service for the Warren County Senior Nutrition Program is hereby extended for the third year of a three year contract as provided by the Local Public Contract Law 40A:11-15(10) said contract is hereby extended for the period of January 1, 2024 through December 31, 2024

to . . . Nu-Way Concessionaires, Inc., Kearny, New Jersey

In the approximate contract amount of . . . \$287,712.00, \$7.10per meal

as per their bid submitted . . . September 13, 2022

Funds for this contract are provided in budget account 013540/5029 – Nutrition Program Operating Supplies and F4352/ 5303/ 245303-M /5029 – F4352/5303/245303-H/5029

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 581-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF A PURCHASE ORDER TO REVOLUTION DATA SYSTEMS, LLC FOR MAINTENANCE AND SUPPORT JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 FOR APPLICATIONXTENDER FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE CONTRACT AMOUNT OF \$27,528.00

WHEREAS, it has been recommended that the county issue a purchase order for computer maintenance and support services for ApplicationXtender; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Revolution Data Systems, LLC, of Abita Springs, LA for providing computer hardware and software maintenance on licensed products for the Warren County Information Systems Department

BE IT FURTHER RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order Revolution Data Systems, LLC of Abita Springs, LA .
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in the The Star-Ledger.
Funding for this contract is provided in budget account 011400/5026 – Information Systems – Contracted Services

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONER
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
County Route 519, South
Belvidere, NJ 07823

RESOLUTION 582-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2257-1 FOR
TEMPORARY INFORMATION TECHNOLOGY
PERSONNEL FOR THE WARREN COUNTY
FINANCE DEPARTMENT, TO ALTAIR
SOLUTIONS LLC, FOR THE PERIOD OF
JANUARY 1, 2024 THROUGH DECEMBER 31, 2024
AS PROVIDED BY THE LOCAL PUBLIC CONTRACT
LAW 40A:11-15(5), IN THE APPROXIMATE
AMOUNT OF \$193,687.00**

BE IT RESOLVED, that Warren County Contract WC2257-1 for Temporary Information Technology Personnel for the Warren County Finance Department as provided by the Local Public Contract Law 40A:11-15(5) said contract is hereby extended for the period of January 1, 2024 through December 31, 2024

to . . . Altair Solutions LLC, Scotch Plains, New Jersey

In the approximate amount of . . . \$193,687.00

as per their bid submitted . . . October 18, 2022

Funding for this contract has been provided in budget account 011300/5029

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[H4]

**THE BOARD OF COUNTY COMMISSIONER
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
County Route 519, South
Belvidere, NJ 07823

RESOLUTION 583-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2257-2 FOR
TEMPORARY INFORMATION TECHNOLOGY
PERSONNEL FOR THE WARREN COUNTY
INFORMATION SYSTEMS DEPARTMENT, TO
MAESTRO TECHNOLOGIES, INC., FOR THE PERIOD OF
JANUARY 1, 2024 THROUGH DECEMBER 31, 2024
AS PROVIDED BY THE LOCAL PUBLIC CONTRACT
LAW 40A:11-15(5), IN THE APPROXIMATE
AMOUNT OF \$250,000.00**

BE IT RESOLVED, that Warren County Contract WC2257-2 for Temporary Information Technology Personnel for the Warren County Information Systems Department as provided by the Local Public Contract Law 40A:11-15(5) said contract is hereby extended for the period of January 1, 2024 through December 31, 2024

to . . . Maestro Technologies, Inc., Trenton, New Jersey

In the approximate amount of . . . \$250,000.00

as per their bid submitted . . . October 18, 2022

Funding for this contract has been provided in budget account 011400/5029 – Information Systems Contracted Services

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H5]

**THE BOARD OF COUNTY COMMISSIONER
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
County Route 519, South
Belvidere, NJ 07823

RESOLUTION 584-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2257-3 FOR
TEMPORARY INFORMATION TECHNOLOGY
PERSONNEL FOR THE WARREN COUNTY
INFORMATION SYSTEMS DEPARTMENT, TO
COMPU-VISION CONSULTING, INC., FOR THE PERIOD OF
JANUARY 1, 2024 THROUGH DECEMBER 31, 2024
AS PROVIDED BY THE LOCAL PUBLIC CONTRACT
LAW 40A:11-15(5), IN THE APPROXIMATE
AMOUNT OF \$250,000.00**

BE IT RESOLVED, that Warren County Contract WC2257-3 for Temporary Information Technology Personnel for the Warren County Information Systems Department as provided by the Local Public Contract Law 40A:11-15(5) said contract is hereby extended for the period of January 1, 2024 through December 31, 2024

to . . . Compu-Vision Consulting, North Brunswick, New Jersey

In the approximate amount of . . . \$250,000.00

as per their bid submitted . . . October 18, 2022

Funding for this contract has been provided in budget account 011400/5029 – Information Systems Contracted Services

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONER
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
County Route 519, South
Belvidere, NJ 07823

RESOLUTION 585-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2257-4 FOR
TEMPORARY INFORMATION TECHNOLOGY
PERSONNEL FOR THE WARREN COUNTY
INFORMATION SYSTEMS DEPARTMENT, TO
TRIGYN TECHNOLOGIES, INC., FOR THE PERIOD OF
JANUARY 1, 2024 THROUGH DECEMBER 31, 2024
AS PROVIDED BY THE LOCAL PUBLIC CONTRACT
LAW 40A:11-15(5), IN THE APPROXIMATE
AMOUNT OF \$250,000.00**

BE IT RESOLVED, that Warren County Contract WC2257-4 for Temporary Information Technology Personnel for the Warren County Information Systems Department as provided by the Local Public Contract Law 40A:11-15(5) said contract is hereby extended for the period of January 1, 2024 through December 31, 2024

to . . Trigyn Technologies, Inc., Edison, New Jersey

In the approximate amount of . . . \$250,000.00

as per their bid submitted . . . October 18, 2022

Funding for this contract has been provided in budget account 011400/5029 – Information Systems Contracted Services

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONER
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
County Route 519, South
Belvidere, NJ 07823

RESOLUTION 586-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: EXTENSION OF CONTRACT WC2257-5 FOR
TEMPORARY INFORMATION TECHNOLOGY
PERSONNEL FOR THE WARREN COUNTY
INFORMATION SYSTEMS DEPARTMENT, TO 22nd
CENTURY TECHNOLOGIES, INC., FOR THE PERIOD OF
JANUARY 1, 2024 THROUGH DECEMBER 31, 2024
AS PROVIDED BY THE LOCAL PUBLIC CONTRACT
LAW 40A:11-15(5), IN THE APPROXIMATE
AMOUNT OF \$100,000.00**

BE IT RESOLVED, that Warren County Contract WC2257-5 for Temporary Information Technology Personnel for the Warren County Information Systems Department as provided by the Local Public Contract Law 40A:11-15(5) said contract is hereby extended for the period of January 1, 2024 through December 31, 2024

to . . . 22nd Century Technologies, Inc., Princeton, New Jersey

In the approximate amount of . . . \$100,000.00

as per their bid submitted . . . October 28, 2022

Funding for this contract has been provided in budget account 011400/5029 – Information Systems Contracted Services

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H8]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 587-23

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT TO JOSHUA D. MACKOFF, LLC, OF MORRISTOWN, NEW JERSEY FOR APPRAISAL SERVICES ON THE TOM & TERRIE ALLEN FARM PROPERTY, BLOCK 1102 LOTS 9 & 9Q, MANSFIELD TOWNSHIP APPROXIMATELY 15.023 NET ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,800.00

WHEREAS, The Warren County Agriculture Development Board has developed a list of Property for preservation for the year 2023; and

WHEREAS, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Agricultural Development Board prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Farm Easement Purposes; and

WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Joshua D. Mackoff, LLC was pre-qualified as an appraiser by WC2265FO on November 22, 2022; and

WHEREAS, adequate funds are available in account 03895/5067, – Open Space – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. The agreement between the County of Warren and Joshua D. Mackoff, LLC, in the amount of \$1,800.00 to prepare an appraisal on the land listed be accepted.
2. The Commissioner Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H9]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 588-23

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT TO WADE APPRAISAL, LLC, OF METUCHEN, NEW JERSEY FOR APPRAISAL SERVICES ON THE TOM & TERRIE ALLEN FARM PROPERTY, BLOCK 1102 LOTS 9 & 9Q, MANSFIELD TOWNSHIP APPROXIMATELY 15.023 NET ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,850.00

WHEREAS, The Warren County Agriculture Development Board has developed a list of Property for preservation for the year 2023; and

WHEREAS, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Agricultural Development Board prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Farm Easement Purposes; and

WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Wade Appraisal, LLC was pre-qualified as an appraiser by WC2265FO on November 22, 2022; and

WHEREAS, adequate funds are available in account 03895/5067, – Open Space – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. The agreement between the County of Warren and Wade Appraisal, LLC, in the amount of \$1,850.00 to prepare an appraisal on the land listed be accepted.
2. The Commissioner Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 589-23

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT TO JOSHUA D. MACKOFF, LLC, OF MORRISTOWN, NEW JERSEY FOR APPRAISAL SERVICES ON THE McCANN FARM PROPERTY, BLOCK 31 LOT 7, HARMONY TOWNSHIP APPROXIMATELY 25.92 NET ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,800.00

WHEREAS, The Warren County Agriculture Development Board has developed a list of Property for preservation for the year 2023; and

WHEREAS, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Agricultural Development Board prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Farm Easement Purposes; and

WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Joshua D. Mackoff, LLC was pre-qualified as an appraiser by WC2265FO on November 22, 2022; and

WHEREAS, adequate funds are available in account 03895/5067, – Open Space – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. The agreement between the County of Warren and Joshua D. Mackoff, LLC, in the amount of \$1,800.00 to prepare an appraisal on the land listed be accepted.
2. The Commissioner Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 590-23

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT TO WADE APPRAISAL, LLC, OF METUCHEN, NEW JERSEY FOR APPRAISAL SERVICES ON THE McCANN FARM PROPERTY, BLOCK 31 LOT 7, HARMONY TOWNSHIP APPROXIMATELY 25.92 NET ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,850.00

WHEREAS, The Warren County Agriculture Development Board has developed a list of Property for preservation for the year 2023; and

WHEREAS, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Agricultural Development Board prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Farm Easement Purposes; and

WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Wade Appraisal, LLC was pre-qualified as an appraiser by WC2265FO on November 22, 2022; and

WHEREAS, adequate funds are available in account 03895/5067, – Open Space – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. The agreement between the County of Warren and Wade Appraisal, LLC, in the amount of \$1,850.00 to prepare an appraisal on the land listed be accepted.
2. The Commissioner Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 591-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT TO FINELLI CONSULTING ENGINEERS, INC., A DIVISION OF UTRS, OF WASHINGTON, NEW JERSEY FOR SURVEYING SERVICES ON THE GESNER PROPERTY BLOCK 5, LOT 28, WASHINGTON TOWNSHIP, APPROXIMATELY 14.11 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$8,900.00

WHEREAS, The Warren County Board of Recreation has developed a list of Property for Preservation for the year 2023; and

WHEREAS, Warren County is interested in obtaining surveys on various farm properties as listed in the proposal; and

WHEREAS, land surveys are required by the State Green Acres Program prior to negotiations for acquisitions; and

WHEREAS, said surveys will be in accordance with the with the State Green Acres Retention Handbook, and the Uniform Standard of Professional Surveyor's Practice;

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Finelli Consulting Engineers, Inc., A Division of UTRS, was pre-qualified as a surveyor by WC2263FO on November 22, 2022; and

WHEREAS, adequate funds are available in account 03894 5065 – Open Space Trust – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. The agreement between the County of Warren and Finelli Consulting Engineers, Inc., A Division of UTRS, in the amount of \$8,900.00 to prepare a survey on the land listed be accepted.
2. The Commissioner Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 592-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: AWARD OF CONTRACT WC23111R FOR
SUPPLEMENTAL INSURANCE BENEFIT PLANS
TO AFLAC, FOR THE PERIOD OF JANUARY 1, 2024
THROUGH DECEMBER 31, 2024 AT NO COST TO THE
COUNTY OF WARREN**

BE IT RESOLVED, that contract WC23111R for Supplemental Insurance Benefit Plans for the period of January 1, 2024 through December 31, 2024 for the County of Warren is hereby awarded

to Aflac, Columbus, Georgia

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A:11-5 (m) requires that a resolution authorizing the award of contracts for extraordinary unspecifiable services without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, No County Funds are required for this contract

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[H14]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 593-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: APPOINTING HEALTH EQUITY/WAGE WORKS AS
ADMINISTRATOR OF THE FLEXIBLE SPENDING ACCOUNT
(FSA) PROGRAM WC23115R FOR THE COUNTY OF WARREN
FOR THE PERIOD OF JANUARY 1, 2024 THROUGH
DECEMBER 31, 2024, TOTAL COST BASED UPON EMPLOYEE
USAGE**

WHEREAS, there exists a need for an insurance service to act as administrator of the Flexible Spending Account (FSA) Program for Warren County Employees, for the County of Warren; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the fees for this program are as follows, \$5.15 per month/participant and \$50.00 per month Fee for Annual Plan Compliance, total cost based on plan participation; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Health Equity/Wage Works, of Leawood, Kansas for services for the above project, per letter of agreement, which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in The Star-Ledger.
4. Funding for this contract is provided in account 33105/5028 – Health Insurance Trust – Professional Consultant

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 594-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: AWARD OF CONTRACT FOR HEALTH INSURANCE
PROGRAM TO HORIZON BLUE CROSS BLUE SHIELD
OF NEW JERSEY FOR THE PERIOD JANUARY 1, 2024
THROUGH DECEMBER 31, 2024 IN THE AMOUNT OF
\$9,500,000.000**

WHEREAS, Warren County has a need to acquire services for its health and prescription insurance program, through a fair and open process; and

WHEREAS, the County received a proposal for Medical and Prescription insurance, as follows:

	<u>Estimated Annual Fees</u>
Horizon BCBS	\$9,500,000.00

WHEREAS, the Broker of Record and the Warren County Board of County Commissioners have reviewed the proposal received, and recommend that a twelve (12) month contract be awarded to Horizon Blue Cross Blue shield of New Jersey, 3 Penn Plaza East, Newark, New Jersey 07105, to provide health and prescription insurance services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-15, allows contracts for health and prescription services for less than one (1) year; and

WHEREAS the term of this contract shall be from January 1, 2024 through December 31, 2024; and

WHEREAS, Horizon BCBS has filed a Business Entity Disclosure Certification, which certification provides that the firm has not made any reportable contributions to candidate committees, joint candidates committees or political party committees representing the elected officials of the County in the one year period preceding the award of the Contract, and that the Contract will prohibit the firm from making any reportable contributions through the term of the contract that would bar the award of this Agreement pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, the Business Entity Disclosure Certification further provides that the firm has not made any and will not make any contributions or solicit any contribution of money or pledge of a contribution in violation of law; and

WHEREAS, Horizon has completed and submitted a Political Contribution Disclosure Form and Stockholder Disclosure Certification, as required and Stockholder Disclosure Certification, as required pursuant to N.J.S.A. 19:44A-20.26 , disclosing all reportable political contributions (more than \$300.00 per election cycle) made over the 12 months prior to submission to the committees of the government entities listed on the Form provided by the County; and

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren as follows:

1. That the aforesated recitals be and hereby are incorporated herein in full.

2. That Warren County hereby awards, and the Warren County Board of County Commissioners are hereby authorized to execute, a contract between Warren County and **Horizon BCBS of NJ**, 3 Penn Plaza East, Newark, New Jersey 07105 for its health and prescription insurance program for a term commencing January 1, 2024, and ending December 31, 2024, in a form acceptable to the County Counsel.
3. That the Business Disclosure Entity Certification, Chapter 271 Campaign Contribution Disclosure Form, Stockholder Disclosure Certification, the Determination of Value, the Certificate of Availability of Funds, be placed on file with this Resolution.
4. That this contract shall be awarded through a fair and open process.
5. That the Warren County Board of County Commissioners be and hereby are authorized to take all reasonable and necessary actions to effectuate the same.
6. That adequate funds are in available in accounts 01220/5029 – Group Insurance for Employees, 153901/5092 Library Employee Insurance and 03891/5092 – Open Space Employee Medical Insurance and certified by the Chief Financial Officer.
7. A notice of this action shall be published in The Star Ledger.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned

Alex J. Lazorisak

, Clerk

[H16]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 595-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: AWARD OF CONTRACT WC23112R FOR THE WARREN
COUNTY BOARD OF COUNTY COMMISSIONERS FOR
RISK MANAGEMENT INSURANCE CONSULTING SERVICES
FOR THE PERIOD OF JANUARY 1, 2024 THROUGH
DECEMBER 31, 2024, TO BALKEN RISK MANAGEMENT
SERVICES, LLC OF MORRISTOWN, NEW JERSEY FOR AN
AMOUNT NOT TO EXCEED \$154,000.00**

WHEREAS, it has been recommended that the county issue a contract for Risk Management Insurance Consulting Services as outlined in the proposal; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Balken Risk management Services, LLC of Morristown, New Jersey for services for the above project, at a cost not to exceed \$154,000.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in The Star Ledger.

Funding for this contract is provided in budget account 012100/5090 – Property and Casualty and 012150/5090 – County Insurance Workers Comp, and certified by the County Chief Financial Officer.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H17]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 596-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC2333
FOR THE WARREN COUNTY HUMAN SERVICES NEW
OFFICE BUILDING TO DE SAPIO CONSTRUCTION INC. OF
FRENCHTOWN, NEW JERSEY AN INCREASE OF \$18,630.00,
AND FINAL CONTRACT AMOUNT OF \$3,514,630.00**

WHEREAS, De Sapio Construction, Inc. were awarded a contract for the Warren County Human Services New Office Building for the Warren County Department of Public Works in the contract amount of \$3,496,000.00; and

WHEREAS, there were various necessary changes made; and

WHEREAS, this change in award will result in a net increase of \$18,630.00 and a final contract amount of \$3,514,630.00

WHEREAS, adequate funds have been established in capital account 0420A516/5062 and

NOW THEREFORE BE IT RESOLVED, that the members of the Board of County Commissioners of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$18,630.00 and a final Contract in the amount of \$3,514,630.00

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H18]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 597-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT WC23108R FOR PROFESSIONAL ENGINEERING SERVICES, FOR REPLACEMENT OF KITCHEN GREASE INTERCEPTOR AT THE WARREN CORRECTIONAL CENTER, TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA IN THE CONTRACT AMOUNT OF \$4,800.00

WHEREAS, there exists a need for the professional services of an engineer for replacement of kitchen grease interceptor at the Warren County Correctional Center; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in capital account/s 0420A507-5062/0418A507-5062

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Strunk – Albert Engineering, of East Stroudsburg, Pennsylvania, for professional services for the above project, in the approximate amount not to exceed \$4,800.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by or persons authorized by law to practice a recognized profession.

4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H19]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 598-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT WC23109R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR OWNERS REPRESENTATIVE SERVICES FOR ADDITION & ALTERATION TO CATHERINE DICKSON HOFMAN LIBRARY TO SETTEMBRINO ARCHITECTS OF ATLANTIC HIGHLANDS, NEW JERSEY IN THE CONTRACT AMOUNT OF \$9,500.00 MONTHLY FOR APPROXIMATELY 14 MONTHS

WHEREAS, there exists a need for the professional services of an architect for owners representative services for addition and alteration to Catherine Dickson Hofman Library; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account 153906/5062

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Settembrino Architects, Atlantic Highlands, New Jersey, for professional services for the above project, in the contract amount of \$9,500.00 monthly for approximately 14 months per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H20]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 599-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT WC23110R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR OWNERS REPRESENTATIVE SERVICES FOR THE WARREN COUNTY HUMAN SERVICES NEW OFFICE BUILDING TO SETTEMBRINO ARCHITECTS OF ATLANTIC HIGHLANDS, NEW JERSEY IN THE CONTRACT AMOUNT OF \$9,500.00 MONTHLY FOR APPROXIMATELY 10 MONTHS

WHEREAS, there exists a need for the professional services of an architect for owners representative services for the Warren County Human Services New Office Building; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account 0420A516/5062

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Settembrino Architects, Atlantic Highlands, New Jersey, for professional services for the above project, in the contract amount of \$9,500.00 monthly for approximately 10 months per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H21]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 600-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT WC23114R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE DECOMMISSIONING OF THE WARREN COUNTY WTE FACILITY OXFORD TOWNSHIP, NEW JERSEY TO MOTT MACDONALD OF ISELIN, NEW JERSEY IN THE TOTAL CONTRACT AMOUNT OF \$200,000.00

WHEREAS, there exists a need for the professional services of an engineer for the decommissioning of the Warren County WTE Facility Oxford Township, New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account 0423A507-5062

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Mott MacDonald, of Iselin, New Jersey, for professional services for the above project, in the contract amount not to exceed \$200,000.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H22]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 601-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES FOR COUNTY ROUTE 626 (LOMMASONS GLEN ROAD/WHITE TOWNSHIP) STATIONS 38-43 DUE TO THE STORM DAMAGE OF JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS TO COLLIERS ENGINEERING AND DESIGN PER PROPOSAL PRICING SCHEDULE AWARDED WC2377FO-1 UNDER INVOICING IN THE CONTRACT AMOUNT OF \$91,173.89

BE IT RESOLVED, that contract WC2377FO-1 for Professional Engineering Services for Disaster and Recovery due to storm damage from the July 14, 2023 and July 15, 2023 was hereby awarded

to . . . Colliers Engineering and Design, Hampton, New Jersey

in the estimated: hourly rates of the pricing schedule submitted

as per their proposal submitted . . . October 16, 2023

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above and, that under WC2377FO-1, Colliers Engineering and Design has prepared plans for County Route 626 (Lommasons Glen Road/White Township) Stations 38-43, to address the continued need for emergency repairs.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funds will be provided in account 0423B299-5063

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak
[H23]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 602-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION RE: AWARD OF CONTRACT WC23116R FOR PROFESSIONAL ENGINEERING SERVICES, FOR BRIDGE 13003 (KNOWLTON TOWNSHIP) ASSESSMENT FOR MITIGATION PROJECT DUE TO THE JULY 14, 2023 AND JULY 15, 2023 STORM EVENTS TO COLLIERS ENGINEERING AND DESIGN CONSULTING OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT OF \$4,000.00

WHEREAS, there exists a need for emergency professional services of an engineer to provide professional services for Bridge 13003 (Knowlton Township) assessment for mitigation project due to storm damage from the July 14, 2023 and July 15, 2023 storm events; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account F31305346-5063

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and Colliers Engineering and Design Consulting, of Hampton, New Jersey, for professional services for the above project, in the contract amount not to exceed \$4,000.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H24]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 603-23

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION APPOINTING MEMBER TO THE
WARREN COUNTY PEQUEST RIVER MUNICIPAL UTILITIES AUTHORITY**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following member to the Warren County Pequest River Municipal Utilities Authority:

Anna Marie Skoog
Belvidere, NJ 07823

Term to expire February 1, 2027
Representing Township of White

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 604-23

On a motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION REAPPOINTING ELIZABETH A. ZUKOSKI, TO THE POSITION OF
SUPERINTENDENT OF BUILDINGS & GROUNDS, UNCLASSIFIED WITHIN THE WARREN
COUNTY PUBLIC WORKS DEPARTMENT, DIVISION OF BUILDINGS & GROUNDS**

BE IT RESOLVED by the Warren County Board of County Commissioners that pursuant to N.J.S.A. 40A:9-32, Elizabeth A. Zukoski, is hereby reappointed to the position of Superintendent of Buildings & Grounds, Unclassified within the Warren County Public Works Department, Division of Buildings and Grounds.

BE IT FURTHER RESOLVED that the term of appointment shall be for five (5) years effective November 14, 2023 and expiring November 13, 2028.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 605-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION APPROVING THE 2023 SALARY ADJUSTMENTS FOR
CERTAIN APPOINTED PERSONNEL OF THE PROSECUTOR'S OFFICE AS
RECOMMENDED BY THE PROSECUTOR**

WHEREAS, in accordance with N.J.S.A. 2A:157-10 et seq. and 2A:158-1 et seq., the Prosecutor shall recommend the compensation for the appointed personnel of the Prosecutor's Office in accordance with County guidelines and within the budget allocation, and

WHEREAS, the Prosecutor has recommended salary establishment and adjustments for certain appointed personnel and has so memorialized by schedule which document is incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners does hereby approve the 2023 salary adjustments for certain appointed personnel of the Warren County Prosecutor's Office to be made effective November 9, 2023.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 606-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

RESOLUTION CREATING THREE (3) FULL-TIME POSITIONS OF HUMAN SERVICES AIDE, CLASSIFIED, AND ABOLISHING THREE (3) FULL-TIME POSITIONS OF HUMAN SERVICES SPECIALIST 2, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES

BE IT RESOLVED by the Warren County Board of County Commissioners that three (3) full-time positions of *Human Services Aide*, classified, are created within the Warren County Department of Human Services, Division of Temporary Assistance and Social Services to enhance the efficiency and effectiveness of operations; and

BE IT FURTHER RESOLVED by the Warren County Board of County Commissioners that three (3) full-time positions of *Human Services Specialist 2*, classified, are hereby abolished.

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of County Commissioners that three (3) full-time positions of *Human Services Aide*, classified, are created and established on Communications Workers of America, AFL-CIO Local 1032, for supervisory and non-supervisory employees of the Warren County Department of Human Services, Division of Temporary Assistance and Social Services, Range 1135 and made effective November 9, 2023.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[J3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 607-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION CREATING TWO (2) FULL-TIME POSITIONS OF BUILDING
MAINTENANCE WORKER, CLASSIFIED, WITHIN THE WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS, DIVISION OF BUILDINGS & GROUNDS**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren, that two (2) full-time positions of *Building Maintenance Worker*, classified, are created within the Warren County Department of Public Works, Division of Buildings & Grounds to enhance the efficiency and effectiveness of operations; and

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of County Commissioners that two (2) full-time positions of *Building Maintenance Worker*, classified, within the Warren County Department of Public Works, Division of Buildings & Grounds are created and established on AFSCME Local 3287, Range 0437.5, and made effective November 9, 2023.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 608-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 8, 2023.

**RESOLUTION CREATING A FULL-TIME POSITION OF STOREKEEPER 2,
CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF
STOREKEEPER 3, CLASSIFIED, WITHIN THE WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS, DIVISION OF ROADS**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren, that a full-time position of *Storekeeper 2*, classified, is created within the Warren County Department of Public Works, Division of Roads to enhance the efficiency and effectiveness of operations; and

BE IT FURTHER RESOLVED by the Warren County Board of County Commissioners that a full-time position of *Storekeeper 3*, classified, AFSCME Local 3287, Range 1040 is hereby abolished.

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of County Commissioners that the full-time position of *Storekeeper 2*, classified, within the Warren County Department of Public Works, Division of Roads is created and established on AFSCME Local 3287, Range 0840 and made effective November 9, 2023.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 609-23

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on November 8, 2023.

**A MOTION AUTHORIZING EXECUTIVE SESSION IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Status of Jeffress Litigation, Liaci Litigation and Smith Property Acquisition.
- (2) *Matters Relating to Collective Bargaining*: Items to be discussed include: FOP 170 – Corrections Supervisors and PBA 331 – Prosecutor’s Detectives, AFSCME 3287A Tele-Communicators and CWA 1032 – TASS.
- (3) *Matters Relating to the Purchase, Lease of Real Property or the Investment of Public Funds*: Items to be discussed include: COVANTA Property

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Ms. Ciesla yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak