

MINUTES**DECEMBER 11, 2019**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on December 11, 2019 at 7:00 p.m.

The meeting was called to order by Director Sarnoski and upon roll call, the following members were present: Freeholder James Kern, III, Freeholder Richard Gardner and Freeholder Jason Sarnoski. Also attending were County Administrator Alex Lazorisak, County CFO Kim Francisco and County Counsel Joe Bell. County Engineer Bill Gleba was absent.

Following the flag salute, Mr. Sarnoski read the following OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975) statement: ADEQUATE NOTICE OF THIS MEETING OF DECEMBER 11, 2019 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

On motion by Mr. Gardner, seconded by Mr. Kern, the minutes of the Regular Session of November 26, 2019 were approved.

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

On motion by Mr. Gardner, seconded by Mr. Kern, the minutes of the Executive Session of November 26, 2019 were approved.

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

Mr. Sarnoski invited Warren County Community College President Dr. Will Austin to share his technical report on Economic Development and Warren County Land Use Boards, which had been presented to the Economic Development Committee at an earlier date. Dr. Austin promised this version would not be as detailed in the interest of time constraints. He explained that this was a research project that examined data with a three-pronged approach: review of the literature, contextual analyses of land use minutes, and contextual analyses of focus group responses. He emphasized this was not a case study of any one single project; the research was aggregate, and examined a timeline of March 2019 to November 2019.

Regarding the literature, Dr. Austin reported that there was not much available; that no one was an expert; and that this data was academic, not opinion. The study found the following literature-based impediments: absence of risk-taking culture; lack of business incentive; and excessive regulation and over-interpretation of regulations. A successful endeavor would require cross collaboration; leadership; and communication between politicians, economic development committees, business leaders, land use board members, and the overall community with regard to

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economic development.

Collaboration impediments include political barriers (not necessarily republican vs. democrat, but all levels, including personal); lack of financial resources; lack of leadership capacity to maneuver the complexities of collaboration; and collaboration risk (lack of communication, competition, undermining, sabotage, and/or inability to see project through to completion).

To expand economic development, Dr. Austin presented the following list:

1. Focus on the end rather than the means (he noted there tends to be a focus on regulations rather than the goal)
2. Gather stakeholder input
3. Engage in continual review of policies and their outcomes
4. Time is money
5. Build relationships
6. Examine restrictive land development regulations
7. Check the regulator as well as the regulation (have the right people on board)
8. Government should practice what they preach

Key issues are leadership, collaboration, communication and to lead change through planning. To get where you want to go, you need a common vision.

Extensive objective review of land use board minutes for all Warren County municipalities revealed the following timeline of the 70 applications submitted for review: 16 (26%) took less than six months to review; 32 (46%) took approximately one year; and 22 (31%) took significantly longer than one year.

Other findings in the minutes revealed that there was no consistent minute format; almost no occurrence of inter-municipal collaboration or communication; evidence of over-interpretation and over-regulation (17 percent of applications that took significantly longer than one year currently appear to be in active litigation); and economic development in Warren County is almost non-existent.

Although more developed areas that remain in the Highlands planning area tended to process applications faster than those boards that were in more rural preservation zones, these boards in the planning area experienced an usual number of meeting cancellations that slowed down the economic development process. One board cancelled nine meetings in a single year, cancelling meetings for six consecutive months. Another board cancelled eight meetings in a year, five consecutively. Another appears to follow the practice of cancelling meetings every other month.

The following conclusions were reached after examining the minutes:

- Regional communication and collaboration are non-existent
- No evidence of centralized leadership and a strategic plan for economic development
- Minutes should be examined by local municipal policy makers, as there is evidence of over

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interpretation/enforcement of regulations

- No uniformity with regard to economic development priorities in minutes; only similarity was addressing COAH requirements
- Land use boards are passive reactors; no evidence of proactive initiatives for economic development in planning, leadership or collaboration

Dr. Austin then delved into the Focus Group component of the study, explaining the process and describing the eight participants representing six municipalities.

Focus Group findings:

- Growth is good, when it is where it belongs
- Some towns want no development
- Towns have infrastructure issues
- Lack of communication from policy makers
- Lack of collaboration
- No knowledge of Warren County Economic Development Committee
- Now known leadership
- Desire for communication, plans and leadership

Overall Focus Group conclusions:

- Need to focus on the issue itself, not how difficult the issue is
- Need for centralized leadership
- Need for planning, communication, or collaboration
- Volunteers need guidance and do not always have time

Impediments to Economic Development:

- Political barriers
- Over-regulation and over interpretation of regulations
- Lack of financial resources dedicated to economic development
- Lack of infrastructure

Dr. Austin's study concluded that economic development is an extremely competitive process, and the small number of applications in Warren County appear to correlate with the fact that processing applications on the municipal level are both arduous and expensive. Applicants go elsewhere.

A list of 10 detailed recommendations was presented, the first one being the suggestion that both the EDC and Freeholders would be well served by a full-time permanent and accountable administrator with the ability to coordinate, communicate and implement economic development policies, plans and communication strategies. Further recommendations centered on communication; the development of an Economic Development Master Plan linked to the County's current Land Use Master Plan; uniformed practices in taking minutes; land use board chairs to meet twice a year to collaborate; a training program for land use board members; comprehensive review of local ordinances and limitations addressed to match development goals;

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and political leaders should develop consensus on economic development goals of Warren County and surrounding communities.

Dr. Austin's presentation now complete, Mr. Sarnoski expanded on the origins of the study and provided feedback. He said members of the Warren County Economic Development Committee (EDC) wondered what the barriers were to economic development in the county. There were a number of opinions; was it the NJ DEP, county regulations, state regulations? Hence the decision for the college to conduct an unbiased study. "There's a lot in here that I would say people don't want to hear," Mr. Sarnoski said, "From the county, from municipalities, it's not all rosy, that we're doing what we need to do."

He said we learned the process is reactive, not proactive. People want the county to take more of a leadership role in development, but there seems to be a lack of understanding that we're a home-rule state in which land use is determined by municipalities and limited by the state, in terms of the Highlands Act and things like that. "The county isn't a big driver of how economic development is done within the county," said Mr. Sarnoski, "But I think local municipalities are looking for more leadership out of the county." We do need to reexamine our own policies, and there needs to be better communication, but communication is a two-way street.

Mr. Sarnoski said he thought the Freeholders were taking a more proactive stance, noting the rural transportation study initiated by Mr. Kern and funded by the Highlands Council, and having initiated dialog with the mayors about infrastructure improvements. He said if we want to do real economic development, a significant investment is required, starting with a full-time employee to lead the endeavor, as well as investing money into examining rules and regulations and communicating with the towns. "At the end of the day, even if we do all that, it doesn't mean the towns have to take our advice, because it's still a home-rule state," said Mr. Sarnoski. Further, are we trying to solve a problem that we don't have? If we don't want to be an economic development county, why would we put resources into that? Mr. Sarnoski wondered. He said he didn't know where we should go from here, but the EDC is looking at it very strongly.

Mr. Gardner complimented Dr. Austin on a great presentation. He shared the perspective of having served on his local land use board for 17 years. He agreed communication and collaboration are ongoing issues not easily addressed, and that over-regulation was often detrimental to small businesses. He thought leadership from a Freeholder Director would yield better results than from a paid staffer. We should be working geographically and collaboratively, he said.

Mr. Kern praised the phenomenal research and found the data interesting. He said he would really like to see another aspect to the study, from the perspective of the applicants. "Zoning is local," he said, and in his experience local land use board meetings are actually run by the land use attorney, engineer and planner who see an advantage in dragging the process out in terms of billable hours. He said he thought the biggest obstacle is ourselves - the municipalities - and as long as the local government doesn't act to allow development, they will never allow it.

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Mr. Kern spoke of a recent transportation study meeting, in essence a “red alert” for development that is occurring in Warren County. All municipalities were strongly encouraged to attend, and 14 of 22 municipalities were represented. “If that doesn’t get municipalities to show up at a meeting, I don’t know what makes them think just a normal quarterly meeting will,” Mr. Kern said.

Mr. Sarnoski said the EDC was going to examine this study closely in the coming year. We have to ask of ourselves if we really want to invest resources in economic development in this county.

Mr. Sarnoski opened the topic up for public comment, and Sarah Hare from Hope said she was very emotional listening to this discussion, and was grateful to the Board for having it. “I’m so happy to hear you discussing this issue in this way,” she said. A member of the Citizens for Sustainable Development organization, Ms. Hare said she would like to be involved in the endeavor. She was familiar with the individual working on economic development in Hunterdon County, and exciting things are happening there. Mr. Sarnoski and Mr. Kern were familiar with the Hunterdon County program and agreed the person was impressive, but Mr. Sarnoski estimated that Hunterdon invested about \$1 million in that program.

This portion of the meeting concluded at 7:49 p.m.

PROCLAMATION 618-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

PROCLAMATION – NATIONAL IMPAIRED DRIVING PREVENTION MONTH 2019

WHEREAS, impaired driving is a killer on the roads all year round, but data shows that the tradition of celebrating the holidays with alcohol leads to an increase of traffic crashes and resulting deaths and injuries (National Highway and Traffic Safety Administration, 2011); and

WHEREAS, in 2018 more than 10,000 people lost their lives in crashes involving an impaired driver; and

WHEREAS, Warren County Intoxicated Driver Resource Center Programs provide the mandatory alcohol and drug education program for approximately 327 convicted impaired drivers a year in an effort to reduce DUI’s in the county; and

WHEREAS, Warren County is a partner in the effort to make our roadways safer by promoting awareness of the problems associated with driving under the influence; and

WHEREAS, community-based programs provide drug and alcohol education and treatment services as well as advocate for more effective laws and stronger police enforcement which have proven to be successful in reducing impaired driving; and

WHEREAS, organizations from every county are joining together to provide safe rides home for potential drunk drivers to improve our state’s roadways and support sober driving programs and policies; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders

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does hereby proclaim December 2019 as National Impaired Driving Prevention Month in Warren County. The Board of Chosen Freeholders calls upon all citizens, agencies, business leaders, hospitals, schools, and public and private institutions in Warren County to support programs and policies to reduce the incidence of impaired driving, encourage more responsible driving and increase public safety during this December holiday season and throughout the year.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

Mr. Gardner said the statistics are tragic. He supported the proclamation, but thought prevention should start in the home, as opposed to seeking help from law enforcement agencies.

Mr. Kern echoed Mr. Gardner's remarks, saying now is the time we are gathering with family and friends, and we have Uber and Lyft even here in Warren County. Think smart, do the right thing, don't put yourself and others in danger, he said.

Mr. Sarnoski thought the likelihood of marijuana becoming legal in our densely populated state added more complications to this serious issue. He said we should be working toward reducing negative impacts. He encouraged everyone to be a designated driver.

Human Services Director Shawn Buskirk accepted the proclamation on behalf of LACADA (Local Advisory Council on Alcohol and Drug Abuse) and the Human Services Advisory Council. She said with the holidays approaching, Thanksgiving Eve is still the number one holiday in terms of impaired driving violations. "Whatever decision you make after drinking is an impaired decision," said Ms. Buskirk, and urged all to be safe over the holidays.

There were no public comments on agenda items.

RESOLUTION 619-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION TO PAY BILLS

Be and it is hereby resolved that Master Voucher Certificate **For Certification / Ratification for Payments No. 2019-48 and 2019-49, dated December 11, 2019,** in the amount of **\$3,466,219.52** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

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2019-48	12/4/19	\$513,939.03	
2019-49	12/11/19	<u>845,655.88</u>	
TOTAL			\$1,359,594.91
Horizon (Prescription, Claims, Admin)		\$507,878.37	
Aetna-Dec	12/3/19	145,258.35	
Sun Life Financial-Dec	12/3/19	56,309.00	
Home Depot	12/2/19	2,081.63	
PNC Bank Commercial Card	12/4/19	<u>13,373.66</u>	
TOTAL-OTHER			724,901.01
Payroll (including fringe)	12/5/19	\$1,302,608.60	
Subsistence	12/5/19	0.00	
Election Pay	12/5/19	<u>79,115.00</u>	
TOTAL WAGES, FRINGE, MEALS			<u>1,381,723.60</u>
GRAND TOTAL			<u>\$3,466,219.52</u>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 620-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

**INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF
\$60,000.00 FROM THE NEW JERSEY HIGHLANDS COUNCIL,
LIGHT INDUSTRIAL SITE CAPACITY GRANT
GRANT #09-033-011-2100**

WHEREAS, N.J.S.A. 40A-:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2019 in the sum of \$60,000.00, which item is now available from the New Jersey Highlands

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Council, Light Industrial Site Capacity Grant, Grant #09-033-011-2100

BE IT FURTHER RESOLVED that a like sum of \$60,000.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

New Jersey Highlands Council, Light Industrial Site Capacity Grant, Grant #09-033-011-2100 (administered by the Planning Dept.)

BE IT FURTHER RESOLVED that the above is the result of the approval by the New Jersey Highlands Council.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 621-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$11,404.27 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CRIMINAL JUSTICE, BODY ARMOR REPLACEMENT PROGRAM

WHEREAS, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2019 in the sum of \$11,404.27, which item is now available from the State of New Jersey, Department of Criminal Justice, Body Armor Replacement Program

BE IT FURTHER RESOLVED that a like sum of \$11,404.27 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Criminal Justice, Body Armor Replacement Program (administered by the Various Depts. – Prosecutor, Correctional Center & Sheriff)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Criminal Justice.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

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On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

**INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF
\$52,262.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF STATE, COMPLETE COUNT
COMMISSION COUNTY GRANT**

WHEREAS, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2019 in the sum of \$52,262.00, which item is now available from the State of New Jersey, Department of State, 2020 Complete Count Commission County Grant.

BE IT FURTHER RESOLVED that a like sum of \$52,262.00 be and the same is hereby appropriated under caption:

"UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES"

State of New Jersey, Department of State, 2020 Complete Count Commission County Grant (administered by the Planning Dept.)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of State.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 623-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

**RESOLUTION MEMORIALIZING THE PAYMENT OF STIPENDS FOR ADMINISTRATIVE SERVICES
FOR VARIOUS BOARDS, COMMISSIONS OR COMMITTEES**

WHEREAS, on recommendation of the Warren County Auditors, Nisivoccia & Company, LLP, a resolution memorializing payment of certain stipends for administrative services should be adopted.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders does hereby approve, effective January 1, 2020, the payment of stipends to the following named individuals for provision of administrative services to the noted board, commission or committee:

- June Pryslak Shade Tree Commission \$200/month

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BE IT FURTHER RESOLVED that said stipend payments shall not be included as base pay, shall not be pensionable and acceptance of said payment by these individuals shall constitute a waiver of any and all claims for overtime payments or compensatory time under the Fair Labor Standards Act or any governing collective bargaining agreement for those specific services herein noted.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 624-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION AMENDING APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE NJ YOUTH CORPS FOR MOWING AND MAINTENANCE SERVICES FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

WHEREAS, the NJ Youth Corps (CORPS) has been using and maintaining the Stine property and providing lawn mowing services under prior agreements; and

WHEREAS, those arrangements have proven to be beneficial to both parties, and;

WHEREAS, both parties wish to provide for expanded activities not covered by their existing agreements, including the use and maintenance of the White Lake property; and

WHEREAS, such changes will provide the opportunity for additional activities and growth experiences for CORPS members while providing needed services for the County Parkland; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Chosen Freeholders wish to continue the agreement with the NJ Youth Corps for expanded services and therefore authorize the Freeholder Director to execute a Memorandum of Understanding to effectuate this arrangement.

BE IT FURTHER RESOLVED that adequate funds in the amount of \$120,000.00 in account 03892 5100 have been certified by the CFO.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 625-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A CONTRACT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES THROUGH THE 20BLWC CONTRACT FOR PLANNING SERVICES IN THE AMOUNT OF \$63,936.00 NJ DHS FUNDS AND \$15,045.00 REQUIRED COUNTY MATCH FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020; SUBJECT TO THE AVAILABILITY OF FUNDS

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WHEREAS, the NJ Department of Children and Families has been duly designated to administer or supervise the administration of human services programs, as defined in the New Jersey State plans for human services; and

WHEREAS, the NJ Department of Children and Families desires that the Warren County Department of Human Services provide planning services in accordance with the terms and conditions contained in the attached contract.

NOW, THEREFORE BE IT RESOLVED that the Director of the Board of Chosen Freeholders is authorized to execute the 20BLWC contract application with the NJ Department of Children and Families for the use of funds for planning services by the Warren County Department of Human Services in the amount of \$63,936 with a required in-kind county match of \$15,045; for the period January 1, 2020 through December 31, 2020; subject to the availability of funds.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 626-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A CONTRACT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF CHILDREN'S SYSTEM OF CARE FOR 20-OLWR CONTRACT TO PROVIDE YIP ADMINISTRATION SERVICES IN THE AMOUNT OF \$36,475.00 FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020; SUBJECT TO THE AVAILABILITY OF FUNDS

WHEREAS, the NJ Department of Children and Families, Division of Children's System of Care desires that the Warren County Department of Human Services provide YIP Administration services in accordance with the terms and conditions contained in the attached contract.

NOW, THEREFORE BE IT RESOLVED that the Director of the Board of Chosen Freeholders is authorized to execute the 20-OLWR contract application with the NJ Department of Children and Families, Division of Children's System of Care to provide YIP Administration services through the Warren County Department of Human Services in the amount of \$36,475, for the period January 1, 2020 through December 31, 2020; subject to the availability of funds.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 627-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE THE FY '20 SECTION 5311 GRANT AGREEMENT WITH NJ TRANSIT FOR A TOTAL OF \$829,488.00 (\$425,244.00 FEDERAL FUNDS;

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SUBJECT TO THE AVAILABILITY OF FUNDS**

WHEREAS, on June 26, 2019 the Warren County Board of Chosen Freeholders approved the FY '20 Section 5311 grant application with NJ Transit Corporation for a total of \$829,488 (\$425,244 federal; \$202,122 state, and \$202,122 county matching funds); and

WHEREAS, NJ Transit has subsequently awarded Warren County FY '20 Section 5311 funds, as outlined in the application.

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders that the Director of the Board is authorized to execute the FY '20 Section 5311 Grant Agreement with NJ Transit for a total of a total of \$829,488 (\$425,244 federal; \$202,122 state, and \$202,122 county matching funds); for a period from January 1, 2020 to December 31, 2020 subject to availability of funds.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 628-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN AGREEMENT WITH THE NJ TRANSIT CORPORATION FOR SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE FUNDS IN THE AMOUNT OF \$344,859.00 FOR THE PERIOD
JANUARY 1, 2020 THROUGH DECEMBER 31, 2020**

WHEREAS, on June 26, 2019, the Warren County Board of Chosen Freeholders approved the 2020 Senior Citizen and Disabled Resident Transportation Assistance Program (SCDRTAP) application through the NJ Transit Corporation for \$344,859; and

WHEREAS, NJ Transit has approved the 2020 Warren County SCDRTAP application with anticipated funding of \$344,859.

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the Director of the Board is authorized to execute the Agreement with the NJ Transit Corporation for the use of the 2020 Senior Citizen and Disabled Resident Transportation Assistance Program funds for a total of \$344,859.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 629-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

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RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN AWARD WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES AND WARREN COUNTY CORRECTIONAL FACILITY FOR MEDICATED ASSISTED TREATMENT (MAT); IN THE AMOUNT OF \$75,000.00 FOR THE PERIOD OF JANUARY 1, 2020 THROUGH JUNE 30, 2020; SUBJECT TO THE AVAILABILITY OF FUNDS

WHEREAS, the NJ Department of Human Services, Division of Mental Health and Addiction Services, has notified the Warren County Board of Chosen Freeholders of the award of \$75,000;

WHEREAS, THE Warren County Correctional Facility - Jail MAT Program funds are for the period of January 1, 2020 to June 30, 2020;

NOW, THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren that the Director of the Board is authorized to execute the Warren County Correctional Facility – Jail MAT award of 75,000; subject to availability of funds.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 630-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION PROHIBITING THE PARKING, STOPPING OR STANDING OF VEHICLES ON COUNTY ROUTE #517, ALLAMUCHY TOWNSHIP, WARREN COUNTY, NEW JERSEY, BOTH SIDES, FROM THE MUNICIPAL BOUNDARY OF INDEPENDENCE/ALLAMUCHY TOWNSHIPS TO INTERSTATE 80

WHEREAS, the Township of Allamuchy requested parking restrictions on a portion of County Route #517, which is controlled by the County of Warren; and

WHEREAS, in the interest of public safety, the County Engineer, has recommended that the parking, stopping or standing of vehicles be regulated along County Route #517; and

WHEREAS, the provisions of N.J.S.A. 39:4-197.2 are not applicable since the Municipality does not maintain a paid police force,

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren, New Jersey, as follows:

Section 1. Pursuant to the provisions of N.J.S.A. 39:4-201, the parking, stopping or standing of vehicles shall, at all times, be prohibited upon those parts of the street hereinafter described in Section 2 hereof:

Section 2. No person shall park, stop or stand a vehicle at any time upon those parts of the following described street:

<u>NAME OF STREET</u>	<u>SIDES</u>	<u>LOCATION</u>
County Route #517	Both	From the Municipal Boundary of Independence/ Allamuchy Townships to Interstate 80

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Section 3. Regulatory signs shall be erected and maintained by the Township of Allamuchy in accordance with the Manual On Uniform Traffic Control Devices and in consultation with Warren County

Section 4. This Resolution shall take effect immediately upon adoption and placement of necessary signs, according to law

BE IT FURTHER RESOLVED that this resolution shall remain in effect until modified by the Board of Chosen Freeholders of the County of Warren.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 631-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION TO AMEND THE APPLICATION TO THE NEW JERSEY DEPARTMENT OF STATE FOR GRANT FUNDING TO INCREASE THE FUNDING REQUEST FROM \$50,000 TO \$52,262 TO FORM A COMPLETE COUNT COMMITTEE TO ENSURE THAT ALL OF WARREN COUNTY'S POPULATION IS COUNTED ACCURATELY IN THE 2020 U.S. CENSUS OF POPULATION

WHEREAS, the Board of Chosen Freeholders assert that it is important to educate the public that participating in the U.S. Census is a matter of civic responsibility; and

WHEREAS, the Planning Director submitted an application on October 31, 2019 to receive a grant from the New Jersey Department of State in the amount of \$50,000 that will be used to engage in active outreach efforts to ensure that Warren County is fairly, accurately, and completely counted in the 2020 Census; and

WHEREAS, in a letter dated 11/25/2019, the Department of State approved the application for \$52,262, an \$2,262 increase over the amount requested in the October 31, 2019 application and authorized by the Board of Chosen Freeholders in Resolution 549-19 dated November 13, 2019; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Warren, State of New Jersey, hereby amends the application to increase the funding amount from \$50,000 to \$52,262.

BE IT FURTHER RESOLVED, that the Planning Director is authorized to submit supplemental application materials, and provide interim and final progress reports as required in the executed grant agreement.

BE IT FURTHER RESOLVED, that the Freeholder Director is authorized to execute the grant agreement.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

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On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION AWARDING CONTRACT #WC1903FO-4 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES OF UTILITY PERMITS ON AN ON-CALL BASIS FOR UTILITY WORK ON VARIOUS COUNTY ROUTES AND STRUCTURES IN THE AMOUNT OF \$10,000.00

WHEREAS, the County requested proposals to be received on Tuesday, February 26, 2019 for Contract #WC1903FO for Construction Phase Engineering/Inspection Services; and

WHEREAS, inspection services are needed for utility company related permits and work; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, the proposal submitted by Van Cleef Engineering Associates meets the needs of the program, price and other factors considered in the amount of \$10,000.00; and

WHEREAS, adequate funds are available in account 0416A207 5063 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Van Cleef Engineering Associates of Phillipsburg, N.J. for professional services for the above project in the amount of \$10,000.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star-Ledger.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 633-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1995R FOR PROFESSIONAL ENGINEERING SERVICES, MAPPING SERVICES FOR VARIOUS ROADWAYS IN WARREN COUNTY TO HAROLD E. PELLOW & ASSOCIATES, INC., OF AUGUSTA, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$23,440.00

WHEREAS, there exists a need for the professional services of an Engineer to provide Engineering services, mapping services for various Roadways in Warren County; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a

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resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in capital account 0417A205/5063 – Intersection Drainage

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Harold E. Pellow & Associates, Inc., of Augusta, New Jersey, for professional services for the above project, in the contract amount not to exceed \$23,440.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of Chosen Freeholders is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 634-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

**RESOLUTION RE: AWARD OF CONTRACT WC1994R FOR PROFESSIONAL PLANNING AND ENGINEERING SERVICES, FOR WARREN COUNTY LIGHT INDUSTRIAL SITE CAPACITY ASSESSMENT TO WSP USA INC., OF NEW YORK, NEW YORK
IN THE CONTRACT AMOUNT NOT TO EXCEED \$59,964.40**

WHEREAS, there exists a need for the professional services of an Engineer and Planner to provide consulting Engineering and Planning services on Warren County Roadways; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

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WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in grant account S91805387/5100 – Highlands Grant

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren WSP USA Inc., of New York, New York, for professional services for the above project, in the contract amount not to exceed \$59,964.40 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of Chosen Freeholders is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 635-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT TO TOM RODRIGUEZ ASSOCIATES, OF STOCKTON, NEW JERSEY FOR APPRAISAL SERVICES ON THE BENBROOK 2 PROPERTY, HARDWICK TOWNSHIP, BLOCK 1202, LOT 1, APPROXIMATELY 22 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,800.00

WHEREAS, the Warren County Board of Recreation has developed a list of Property for preservation for the year 2019; and

WHEREAS, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Green Acres Program prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Land Easement Purposes; and

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WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Tom Rodriguez Associates, was pre-qualified as an appraiser by WC1872FO on November 19, 2018; and

WHEREAS, adequate funds are available in account 03894/5065, – Open Space – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders as follows:

1. The agreement between the County of Warren and Tom Rodriguez Associates, in the amount of \$1,800.00 to prepare an appraisal on the land listed be accepted.
2. The Freeholder Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in The Star-Ledger, as required by law, within ten (10) days of adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 636-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT TO LANDMARK I, APPRAISAL, LLC, OF CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE BENBROOK 2 PROPERTY, HARDWICK TOWNSHIP, BLOCK 1202, LOT 1, APPROXIMATELY 22 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,625.00

WHEREAS, the Warren County Board of Recreation has developed a list of Property for preservation for the year 2019; and

WHEREAS, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Green Acres Program prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Land Easement Purposes; and

WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Landmark I, Appraisal LLC., was pre-qualified as an appraiser by WC1872FO on November 19, 2018; and

WHEREAS, adequate funds are available in account 03894/5065, – Open Space – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders as follows:

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1. The agreement between the County of Warren and Landmark I, Appraisal, LLC, in the amount of \$1,625.00 to prepare an appraisal on the land listed be accepted.
2. The Freeholder Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in The Star-Ledger, as required by law, within ten (10) days of adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 637-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1977FO FOR QUALIFYING APPRAISERS FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE APPRAISERS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

WHEREAS, the Warren County Board of Chosen Freeholders received proposals from appraisers on Monday, November 18, 2019. These proposals were based on qualifications, to develop a list of qualified appraisers to receive proposals on various Land Preservations and acquisitions

WHEREAS, the proposals were reviewed and recommended by the Director of Purchasing through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing appraisal services under the direction of the Warren County Board of Chosen Freeholders, and the Warren County Department of Land Preservation and quality of past services rendered.

WHEREAS, this is a qualification of appraisers only, award of contracts will be based upon proposals submitted on various properties through the course of the year.

BE IT FURTHER RESOLVED that the Appraisers listed below are qualified by the County of Warren to receive proposals:

Landmark I Appraisal, LLC
Chester, NJ

Wade Appraisal LLC
Metuchen, NJ

Holzhauser & Hostenstein, LLC
Newton, NJ

Thomas Rodriguez
Stockton, NJ

Norman J. Goldberg Inc.
Clinton, NJ

Sterling DeSanto & Associates
Somerville, NJ

Robert E. Heffernan & Assoc
Oldwick, NJ

Josh Mackoff
Morristown, NJ

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BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 638-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1976FO FOR QUALIFYING SURVEYORS FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE SURVEYORS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

WHEREAS, The Warren County Board of Chosen Freeholders received proposals from surveyors on Monday, November 18, 2019. These proposals were based on qualifications, to develop a list of qualified surveyors to receive proposals on various Land Preservations and acquisitions.

WHEREAS, the proposals were reviewed and recommended by the Director of Purchasing through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing surveying services under the direction of the Warren County Board of Chosen Freeholders, and the Warren County Department of Land Preservation and quality of past services rendered.

WHEREAS, this is a qualification of surveyors only, award of contracts will be based upon proposals submitted on various properties through the course of the year.

BE IT FURTHER RESOLVED that the Surveyors listed below are qualified by the County of Warren to receive proposals:

L. J Brill & Associates
Blairstown, NJ

Harold Pellow Assoc.
Augusta, NJ

Finelli Consulting Engineers Inc.
Washington, NJ

French & Parrello
Wall, NJ

Maser Consulting
Mt. Arlington, NJ

Control Point Associates
Warren, NJ

Mott MacDonald
Millburn, NJ

Carroll Engineering
Hillsborough, NJ

Suburban Consulting Engineers
Mt. Arlington, N

Keller & Kirkpatrick
Morris Plains, NJ

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Van Cleef Associates
Phillipsburg, NJ

Robinson Surveys
Hackettstown, NJ

Robinson Surveys
Hackettstown, NJ

Harris Surveying
Robbinsville, NJ

Geod Corp
Newfoundland, NJ

H2M Assoc. Inc.,
Parsippany, NJ

Dewberry
Mt. Laurel, NJ

Environmental Resolutions
Mt. Laurel, NJ

JMT
Trenton, NJ

Nader
Hackettstown, NJ

BANC3 Engineering
Princeton, NJ

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 639-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1978FO FOR QUALIFYING TITLE COMPANIES FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE TITLE COMPANY LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

WHEREAS, The Warren County Board of Chosen Freeholders received proposals from Title Companies on Monday, November 18, 2019. These proposals were based on qualifications, to develop a list of qualified Title Companies to receive proposals on various Land Preservations and acquisitions.

WHEREAS, the proposals were reviewed and recommended by the Director of Purchasing through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing title services under the direction of the Warren County Board of Chosen Freeholders, and the Warren County Department of Land Preservation and quality of past services rendered.

WHEREAS, this is a qualification of Title Companies only, award of contracts will be based upon proposals submitted on various properties through the course of the year.

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BE IT FURTHER RESOLVED that the Title Companies listed below are qualified by the County of Warren to receive proposals:

Investment Title LLC,
Cedar Knolls, NJ

Two Rivers Title Company, LLC
Little Silver, NJ

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 640-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1980FO FOR PER DIEM NURSING SERVICES FOR THE WARREN COUNTY HEALTH DEPARTMENT TO DELTA-T GROUP NORTH JERSEY, INC., FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, IN THE ESTIMATED AMOUNT OF \$35,000.00

BE IT RESOLVED, that contract WC1980FO for Nursing Services for the Warren County Health Department for the period of January 1, 2020 through December 31, 2020 is hereby awarded

to...**Delta-T Group North Jersey, Woodbridge, New Jersey**

in the estimated amount of...**\$35,000.00 based upon the following rate**

Registered Nurse – \$31.50-\$33.00 per hour

Licensed Practical Nurse - \$22.00 - \$33.00 per hour

as per their proposal submitted...**November 18, 2019**

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above under the direction of the Warren County Public Health Nursing Agency, and quality of past services rendered.

Funds will be provided in budget accounts F0352 5303 205303 –G 5029 Area Plan Grant and 013302/5048 – Health Department – Nursing Services and certified by the Warren County Treasurer

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

MINUTES**DECEMBER 11, 2019****RESOLUTION 641-19**

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1979FO FOR THE EMPLOYEE ASSISTANCE PROGRAM FOR THE WARREN COUNTY PERSONNEL DEPARTMENT TO QUANTUM HEALTH SOLUTIONS, INC, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 AT A RATE OF \$1.90 PER EMPLOYEE PER MONTH; TOTAL CONTRACT NOT TO EXCEED \$37,000.00

BE IT RESOLVED, that contract WC1979FO for the Employee Assistance Program for the Warren County Personnel Department is hereby awarded to...**Quantum Health Solutions, Inc., Flanders, New Jersey** in the amount of...**\$1.90 per employee per month, not to exceed \$37,000.00** as per their proposal submitted...**November 18, 2019** and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing employee assistance programs under the direction of the Warren County Personnel Department, and quality of past services rendered.

Funds for this contract are provided in budget account 011050/5040 – Personnel Department EAP

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 642-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1985 FOR MEDICARE SPECIAL BENEFITS & ENROLLMENT ASSISTANCE FOR THE WARREN COUNTY DIVISION OF AGING & DISABILITY SERVICES TO NORWESCAP, INC., IN THE TOTAL AMOUNT OF \$20,000.00

BE IT RESOLVED, that contract WC1985 for Medicare Special Benefit & Enrollment Assistance for the Warren County Division of Aging & Disability Services, is hereby awarded to...**NORWESCAP, Inc., Philipsburg, New Jersey** in the approximate amount of...**\$20,000.00** as per their bid submitted...**December 3, 2019** and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

Funds for this contract are provided in grant account S93525329/5029 – MIPPA Grant

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BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 643-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1975-2 WITH THE TOWN OF HACKETTSTOWN FOR A NUTRITION SITE ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 IN THE AMOUNT OF \$750.00 PER MONTH

BE IT RESOLVED, that this contract is awarded to the Town of Hackettstown to provide a nutrition site in Hackettstown, New Jersey

The contract is to be on a month to month basis at a monthly rental of \$750.00 per month January 1, 2020 through December 31, 2020

Funding for this contract is provided in account F0352 5303 205303-M 5080 – Area Plan Grant Nutrition Space Rental

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 644-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1997R FOR THE WARREN COUNTY FREEHOLDERS FOR WORKERS COMPENSATION INSURANCE AND MULTI-LINE INSURANCE FOR THE COUNTY OF WARREN AND THE WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND FOR AN AMOUNT NOT TO EXCEED \$1,900,000.00

WHEREAS, it has been recommended that the county issue a contract for Workers Compensation Insurance and Multi-Line Insurance Services as outlined in the proposal; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; an

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WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to New Jersey Intergovernmental Insurance Fund for services for the above project, at a cost not to exceed \$1,900,000.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this service has been provided in budget accounts 012100/5090 Property and Casualty Insurance and 012150/5090 – County Insurance Workers Comp, and certified by the County Chief Financial Officer.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 645-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SIGNALSCAPE, INC., TO PROVIDE
COMPUTER HARDWARE AND SOFTWARE, STARWITNESS INTERVIEWER BUNDLE
A LICENSED COMPUTER HARDWARE AND SOFTWARE SYSTEM FOR THE
WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL AMOUNT OF \$30,165.00**

WHEREAS, it has been recommended that the county issue a purchase order for a specialized Starwitness Interviewer Bundle a specific special licensed computer hardware and software system, for the Warren County Prosecutor's Office; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

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NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Signalscape Inc., of Cary, North Carolina for providing computer hardware and software, on licensed products for the Warren County Prosecutor's Office

BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Signalscape Inc., of Cary, North Carolina
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer software and enhancements to operate with current software housed in various county departments.
3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in capital account 0419A504/5062 – Prosecutor's NTF Relocation

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 646-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUMURI LLC, TO PROVIDE COMPUTER HARDWARE AND SOFTWARE, TALINO FORENSIC WORKSTATION A LICENSED COMPUTER HARDWARE AND SOFTWARE SYSTEM FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL AMOUNT OF \$19,790.00

WHEREAS, it has been recommended that the county issue a purchase order for A SPECIALIZED Talino Forensic Workstation a specific special licensed computer hardware and software system, for the Warren County Prosecutor's Office; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Sumuri LLC, of Wyoming, Delaware for providing computer hardware and software, on licensed products for the Warren County Prosecutor's Office

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BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Sumuri LLC, of Wyoming, Delaware
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer software and enhancements to operate with current software housed in various county departments.
3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in capital account 0419A504/5062 – Prosecutor’s NTF Relocation

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 647-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1996R FOR THE WARREN COUNTY FREEHOLDERS FOR RISK MANAGEMENT INSURANCE CONSULTING SERVICES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, TO BALKEN RISK MANAGEMENT SERVICES, LLC OF MORRISTOWN, NEW JERSEY FOR AN AMOUNT NOT TO EXCEED \$154,000.00

WHEREAS, it has been recommended that the county issue a contract for Risk Management Insurance Consulting Services as outlined in the proposal; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Balken Risk management Services, LLC of Morristown, New Jersey for services for the above project, at a cost not to exceed \$154,000.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable

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Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.

3. A notice of this action shall be published in The Star-Ledger.

Funding for this contract is provided in budget account 012100/5090 – Property and Casualty and 012150/5090 – County Insurance Workers Comp, and certified by the County Chief Financial Officer.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 648-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR THE REPAIR OF AND REINSTALLATION OF THE SUSPENDED FLASHER SIGNAL ASSEMBLIES AT THE INTERSECTION OF COUNTY ROUTES 519 & 623 TO ALLAN BRITWAY ELECTRICAL UTILITY CONTRACTORS, INC., OF WHIPPANY, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$22,886.00

WHEREAS, the County Engineer , William Gleba has reported that at the intersection of County Routes 519 & 623 there exists suspended flasher signal assemblies on span wires from two poles located at the northeast and southwest corners; and

WHEREAS, the pole at the northeast corner is fatigued with visible cracking in the wood and is leaning significantly and the pole at the southwest corner is also fatigued with no signs of maintenance by the utility company; and

WHEREAS, the existing signal flasher assemblies are sagging at a suspended height below the minimum mandated height of fifteen feet (15ft) as per the Manual on Traffic Signal Devices (MUTCD) and in the interest of public safety and liability these issues must be corrected as soon as possible; and

WHEREAS, Quotes were obtained and Allan Briteway Electrical Utility Contractors, Inc., submitted the lowest responsive and responsible quote received; and

WHEREAS, adequate funds are available in capital account 0417A205/5063 – Intersection Drainage

NOW THEREFORE BE IT RESOLVED, that the Board of Chosen Freeholders of the County of Warren hereby declares an emergency situation as provided by the Local Public Contract Law 40A:11-6 and authorizes the replacement and repair of the Suspended Flasher Signal Assemblies at the intersection of Routes 519 & 623 at the earliest possible opportunity.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

MINUTES**DECEMBER 11, 2019****RESOLUTION 649-19**

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1392-1 INFORMATION TECHNOLOGY SUPPORT AND SERVICES FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT TO COMPUTER SERVICES GROUP, INC., OF NEW YORK, NEW YORK FOR ADDITIONAL PERSONNEL TO UPDATE WORK STATIONS AND ASSIST THE HELP DESK AN INCREASE OF \$52,000.00, AND A FINAL CONTRACT AMOUNT \$174,978.52

WHEREAS, Computer Services Group, Inc., of New York, New York were awarded a contract for Information Technology Support and Services for the Warren County Information Systems Department in the contract amount of \$122,978.52; and

WHEREAS, there was a need for additional personnel to update work stations and assist the Help Desk; and

WHEREAS, this change in award will result in a net increase of \$52,000.00 and a final contract amount of \$174,978.52

WHEREAS, adequate funds have been established in budget account 011400/5029 – Information Systems – Contracted Services

NOW THEREFORE BE IT RESOLVED, that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$52,000.00 and a final Contract in the amount of \$174,978.52

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 650-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1847R ENGINEERING AND SURVEYING SERVICES, FOR BLOCK 32, LOT 22, IN WHITE TOWNSHIP TO FINELLI CONSULTING ENGINEERS, INC., OF WASHINGTON, NEW JERSEY FOR ADDITIONAL SURVEY WORK AND DEVELOPMENT OF SUPPORTING PLANS AN INCREASE OF \$6,500.00, AND A FINAL CONTRACT AMOUNT OF \$86,500.00

WHEREAS, Finelli Consulting Engineers, Inc., of Washington, New Jersey were awarded a contract for Grant Management Services Associated with the FEMA Flood Mitigation Assistance Grant Program for the Warren County Department of Public Safety in the contract amount of \$191,500.00; and

WHEREAS, there was a need for additional survey work and development of supporting plans; and

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WHEREAS, this change in award will result in a net increase of \$6,500.00 and a final contract amount of \$86,500.00

WHEREAS, adequate funds have been established in capital account 0409A701/5060 – County Property Planning

NOW THEREFORE BE IT RESOLVED, that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$6,500.00 and a final Contract in the amount of \$86,500.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 651-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: APPROVING CHANGE ORDER #2 FOR CONTRACT WC1855R PROFESSIONAL ENGINEERING SERVICES, DESIGN AND SPECIFICATIONS FOR THE OXFORD SALT SHE PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO MASER CONSULTING PA, OF HAMPTON, NEW JERSEY FOR ADDITIONAL INSPECTIONS AND MISCELLANEOUS SERVICES AN INCREASE OF \$17,455.78, AND A FINAL CONTRACT AMOUNT NOT TO EXCEED \$76,500.00

WHEREAS, Maser Consulting Pa, of Hampton, New Jersey were awarded a contract for Professional Engineering Services, Design and Specifications for the Oxford Salt Shed Project for the Warren County Department of Public Works in the contract amount of \$52,500.00; and

WHEREAS, there was a need for additional inspections and miscellaneous services; and

WHEREAS, this change in award will result in a net increase of \$17,455.78 and a final contract amount not to exceed \$76,500.00

WHEREAS, adequate funds have been established in capital account 0414A701/5061 – Salt Storage Shed

NOW THEREFORE BE IT RESOLVED, that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #2 for the above contract for a net increase of \$17,455.78 and a final Contract not to exceed \$76,500.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 652-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1701 COURTHOUSE ROOF REPLACEMENT PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO

MINUTES**DECEMBER 11, 2019****INTEGRITY ROOFING, INC., OF RAHWAY, NEW JERSEY FOR ADDED GUTTER REPLACEMENT AN INCREASE OF \$10,435.49, AND A FINAL CONTRACT AMOUNT OF \$974,775.49**

WHEREAS, Integrity Roofing., of Rahway, New Jersey were awarded a contract for Courthouse Roof Replacement Project for the Warren County Department of Public Works in the contract amount of \$964,340.00; and

WHEREAS, there was added gutter replacement; and

WHEREAS, this change in award will result in a net increase of \$10,435.49 and a final contract amount of \$974,775.49

WHEREAS, adequate funds have been established in capital account 0414A515/5062 – Courthouse Exterior Renovation

NOW THEREFORE BE IT RESOLVED, that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$10,435.49 and a final Contract in the amount of \$974,775.49

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 653-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1951 WARREN COUNTY OXFORD DPW RENOVATION PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO DUTCHMAN CONTRACTING LLC, OF REINHOLDS, PENNSYLVANIA FOR ADDING A CONCRETE SLAB AND ATTACHING WELDED WIRE MATS AND INCREASE OF \$24,000.00, AND A FINAL CONTRACT AMOUNT OF \$441,292.00

WHEREAS, Dutchman Contracting LLC, of Reinholds, Pennsylvania were awarded a contract for Warren County Oxford DPW Renovation Project for the Warren County Department of Public Works in the contract amount of \$417,292.00; and

WHEREAS, there was an added concrete slab and attaching wire mats; and

WHEREAS, this change in award will result in a net increase of \$24,000.00 and a final contract amount of \$441,292.00

WHEREAS, adequate funds have been established in capital account 0417A702/5061 – Belvidere/Oxford Consolidation

NOW THEREFORE BE IT RESOLVED, that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$24,000.00 and a final Contract in the amount of \$441,292.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

MINUTES**DECEMBER 11, 2019****RESOLUTION 654-19**

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1950 PROSECUTOR'S STORAGE BUILDING PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO DUTCHMAN CONTRACTING LLC, OF REINHOLDS, PENNSYLVANIA FOR LINEAR PANEL REMOVAL AND ADDED OVERHEAD DOOR AND CONCRETE FLOOR ADDITION AN INCREASE OF \$25,898.00, AND A FINAL CONTRACT AMOUNT OF \$155,387.00

WHEREAS, Dutchman Contracting LLC, of Reinholds, Pennsylvania were awarded a contract for Prosecutor's Storage Building Project for the Warren County Department of Public Works in the contract amount of \$129,498.00; and

WHEREAS, there was Linear Panel Removal and added overhead door and concrete floor addition; and

WHEREAS, this change in award will result in a net increase of \$25,898.00 and a final contract amount of \$155,387.00

WHEREAS, adequate funds have been established in capital account 0419A504/5062 – Prosecutor's NTF Relocate Building

NOW THEREFORE BE IT RESOLVED, that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$25,898.00 and a final Contract in the amount of \$155,387.00

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 655-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1998R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY DOOR MECHANISM AT THE WARREN COUNTY CORRECTIONAL CENTER PROJECT, TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA, TOTAL CONTRACT AMOUNT NOT TO EXCEED \$14,000.00

WHEREAS, there exists a need for the professional services of an engineer to provide engineering services for the Door Mechanism at the Warren County Correctional Center Project; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

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WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in capital accounts 0414A509/5062 – Jail Building Upgrades and 0413A509/5062 – Jail Building Upgrades

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Strunk – Albert Engineering, of East Stroudsburg, Pennsylvania, for professional services for the above project, in the approximate amount not to exceed \$14,000.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of Chosen Freeholders is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 656-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

**RESOLUTION REAPPOINTING MEMBER TO THE
WARREN COUNTY SHADE TREE COMMISSION**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby reappoints the following individual to the Warren County Shade Tree Commission as a Regular Member:

John Curtis
999 Route 22
Phillipsburg, NJ 08865

Term to expire: 12/31/24

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

MINUTES**DECEMBER 11, 2019****RESOLUTION 657-19**

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

**RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY
AGING SERVICES ADVISORY COUNCIL**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby reappoints the following individuals to the Warren County Aging Services Advisory Council.

Christine Beegle
55 Millbrook Road
Blairstown, NJ 07825

Term to expire: 12/31/22

Susan Flad
706 Charles Road
Phillipsburg, NJ 08865

Term to expire: 12/31/22

Dr. Frank Gilly
3 Osprey Court
Washington, NJ 07882

Term to expire: 12/31/22

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 658-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

**RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY
ECONOMIC DEVELOPMENT COMMITTEE**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby reappoints the following individuals to the Warren County Economic Development Committee:

REAPPOINT:

Eve Azar
Phillipsburg Education Center
445 Marshall Street
Phillipsburg, NJ 08865

Term to expire: 12/31/22

John Kruk
PO Box 450
Hope, NJ 07844

Term to expire: 12/31/22

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Linda Stettler
 190 Market Street
 Belvidere, NJ 07823

Term to expire: 12/31/22

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

Mr. Gardner noted Mr. Curtis' long tenure on the Shade Tree Commission and was pleased he was willing to continue to serve, as he is very knowledgeable. He appreciated all volunteer service.

RESOLUTION 659-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION REAPPOINTING FRANK WHEATLEY AS WARREN COUNTY EMERGENCY MANAGEMENT COORDINATOR WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY

BE IT HEREBY RESOLVED by the Warren County Board of Chosen Freeholders that in accordance with N.J.S.A. App. A:9-42.1, Frank Wheatley is reappointed to the position of Warren County Emergency Management Coordinator for a three year term effective January 1, 2020 through December 31, 2022; and

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

RESOLUTION 660-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

RESOLUTION REAPPOINTING JOSEPH F. LAKE, JR. TO THE POSITION OF WARREN COUNTY FIRE MARSHAL, UNCLASSIFIED, WITHIN THE WARREN COUNTY PUBLIC SAFETY DEPARTMENT

BE IT HEREBY RESOLVED by the Board of Chosen Freeholders of the County of Warren that pursuant to N.J.S.A. 40A:14-1, Joseph F. Lake, Jr. is hereby reappointed to the position of Warren County Fire Marshal, Unclassified, within the Warren County Public Safety Department; and

BE IT FURTHER RESOLVED that this reappointment be made effective January 15, 2020 through January 14, 2023.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

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Mr. Gardner said the County was “blessed” to have both Mr. Wheatley and Mr. Lake serving in their respective roles. Mr. Sarnoski agreed.

REPORTS AND COMMENTS

County Counsel Joe Bell said he had a brief update for Executive Session regarding litigation (W.M. and Selective).

County Engineer Bill Gleba was absent.

County Planner Dave Dech reported on a very successful census committee meeting the prior day. They divided into two groups - interagency coordination and marketing – assigned some tasks, and plan to meet again in January.

Mr. Dech said a recent traffic meeting also went well. Mr. Sarnoski wondered what would be involved if the County took more of an active role in local land use and planning assistance, for consideration in the coming year. Mr. Dech said one very important endeavor for next year was obtaining money from the North Jersey Transportation Planning Authority for a transportation plan, something that has been in the works for two years, and closely related to land use. He expected to hire a consultant early next year to take on that task. Mr. Sarnoski then mentioned infrastructure matters, sewer line extensions and capacity, and internet technology availability. They are all interlinked.

County CFO Kim Francisco said the 2020 budget was coming together nicely, with a few items outstanding, but will be ready for January budget sessions.

County Administrator Alex Lazorisak had only the vacancy report. There was some discussion regarding personnel needs in the library system, with Civil Service difficulties in terms of waiting for tests to be conducted and lists to be generated. The economy is good, and there are not a lot of people seeking government jobs in general right now. On top of that, the state residency requirement took Pennsylvania residents out of the running. “It’s getting tougher,” Mr. Lazorisak said. Mr. Sarnoski said we should talk about our overall organizational plan in the coming year.

FREEHOLDER COMMENTS

Mr. Kern picked up on the transportation meeting mentioned by the County Planner earlier. He complimented Mr. Dech and the rest of the Planning Department for a tremendous job putting together that presentation. He said attendance turned out to be better than expected after some effort to generate more interest. He thought feedback from the municipalities was positive for the most part, and eye opening for some, in terms of some surprising neighboring zoning. Southern municipalities shared their concerns regarding warehouse traffic, and Lisa Plevin of the Highlands Council provided information about available grant opportunities.

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The Transportation & Technology Task Force met the previous evening for two website development presentations. One company designed websites for Somerset and Mercer counties, the other for Cape May County, and he encouraged his colleagues to peruse those sites. The group is pursuing an aggressive timeline, hoping to debut a new website for next year's Farmers' Fair.

Mr. Kern and Mr. Gardner participated in a Christmas tree-cutting season kick-off in Blairstown the prior week, along with the NJ Secretary of Agriculture. He noted that as much as Warren County celebrates its rural character, it does not have a federal designation as being rural, leaving us in a bit of "limbo" in terms of the types of grants for which we are eligible. Mr. Kern said Secretary Fisher expressed willingness to continue to work on trying to get the designation changed. Mr. Gardner said we have a strong record of obtaining urban rural economic development grants, so it depends on what we are seeking.

Mr. Kern wished all Happy Holidays: Christmas, Hanukkah and New Year.

Mr. Gardner said NJAC's end of year summit was coming up, with the somber topic of suicide to be discussed. He wished everyone a Merry Christmas and Happy Hanukkah, and looked forward to seeing everyone in the New Year.

This being the last Freeholder meeting of the year, Mr. Sarnoski joined his colleagues in wishing all Happy Holidays, and hoped to see everyone at the annual reorganization meeting at noon on January 4 at the courthouse. "Thank you, everyone, for a great year, and I hope you have a safe and happy holiday," Mr. Sarnoski said.

There were no closing public comments. Mr. Sarnoski would address a question from the local radio station following the reading of the resolution to go into Executive Session.

RESOLUTION 661-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on December 11, 2019.

A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 8:11 p.m.

WHEREAS, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

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(1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege:* Items to be discussed include: Status of various litigation: Covanta/PCFA Negotiations, Status of W.M./C.C./R.M. Litigation, Depositions, Bastedo eviction from county property, Sale of real property PCFA Subdivision, and Jail Services with Hunterdon County, Property acquisition – Alpha DPW Building.

(2) *Matters Relating to Collective Bargaining:* Items to be discussed include: PBA Local 280 – Sheriff's Officers, FOP 170 – Corrections Supervisors.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on December 11, 2019.

Alex J. Lazorisak, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes

On motion by Mr. Gardner, seconded by Mr. Kern, the Board adjourned Executive Session and returned to Open Session at 8:57 p.m.

On motion by Mr. Sarnoski, seconded by Mr. Kern, and there being no further business before the Board at this time, the meeting was adjourned at 8:58 p.m.

ATTESTED TO:

ALEX J. LAZORISAK