

BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



Jason J. Sarnoski, Freeholder Director
Richard D. Gardner, Deputy Freeholder Director
James R. Kern III, Freeholder

Telephone : 908-475-6500
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REGULAR MEETING AGENDA

WEDNESDAY, DECEMBER 11, 2019 - 7:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF DECEMBER 11, 2019* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of November 26, 2019
Executive Session of November 26, 2019

A. MEETINGS

PRESENTATION DR. WILL AUSTIN, WC ECONOMIC ADVISORY COMMITTEE.

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION – NATIONAL IMPAIRED DRIVING PREVENTION MONTH 2019.

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$60,000.00 FROM THE NEW JERSEY HIGHLANDS COUNCIL, LIGHT INDUSTRIAL SITE CAPACITY GRANT, GRANT #09-033-011-2100.
3. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$11,404.27 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF CRIMINAL JUSTICE, BODY ARMOR REPLACEMENT PROGRAM.
4. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$52,262.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF STATE, COMPLETE COUNT COMMISSION COUNTY GRANT.

E. RESOLUTIONS

1. RESOLUTION MEMORIALIZING THE PAYMENT OF STIPENDS FOR ADMINISTRATIVE SERVICES FOR VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.
2. RESOLUTION AMENDING APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE NJ YOUTH CORPS FOR MOWING AND MAINTENANCE SERVICES FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.
3. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A CONTRACT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES THROUGH THE 20BLWC CONTRACT FOR PLANNING SERVICES IN THE AMOUNT OF \$63,936.00 NJ DHS FUNDS AND \$15,045.00 REQUIRED COUNTY MATCH FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020; SUBJECT TO THE AVAILABILITY OF FUNDS.
4. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A CONTRACT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF CHILDREN'S SYSTEM OF CARE FOR 20-OLWR CONTRACT TO PROVIDE YIP ADMINISTRATION SERVICES IN THE AMOUNT OF \$36,475.00 FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020; SUBJECT TO THE AVAILABILITY OF FUNDS.
5. RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE THE FY '20 SECTION 5311 GRANT AGREEMENT WITH NJ TRANSIT FOR A TOTAL OF \$829,488.00 (\$425,244.00 FEDERAL FUNDS; \$202,122.00 STATE FUNDS; AND \$202,122.00 ANTICIPATED COUNTY MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS.
6. RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN AGREEMENT WITH THE NJ TRANSIT CORPORATION FOR SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE FUNDS IN THE AMOUNT OF \$344,859.00 FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

7. RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN AWARD WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES AND WARREN COUNTY CORRECTIONAL FACILITY FOR MEDICATED ASSISTED TREATMENT (MAT); IN THE AMOUNT OF \$75,000.00 FOR THE PERIOD OF JANUARY 1, 2020 THROUGH JUNE 30, 2020; SUBJECT TO THE AVAILABILITY OF FUNDS.

8. RESOLUTION PROHIBITING THE PARKING, STOPPING OR STANDING OF VEHICLES ON COUNTY ROUTE #517, ALLAMUCHY TOWNSHIP, WARREN COUNTY, NEW JERSEY, BOTH SIDES, FROM THE MUNICIPAL BOUNDARY OF INDEPENDENCE/ALLAMUCHY TOWNSHIPS TO INTERSTATE 80.

9. RESOLUTION TO AMEND THE APPLICATION TO THE NEW JERSEY DEPARTMENT OF STATE FOR GRANT FUNDING TO INCREASE THE FUNDING REQUEST FROM \$50,000 TO \$52,262 TO FORM A COMPLETE COUNT COMMITTEE TO ENSURE THAT ALL OF WARREN COUNTY'S POPULATION IS COUNTED ACCURATELY IN THE 2020 U.S. CENSUS OF POPULATION.

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT #WC1903FO-4 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES OF UTILITY PERMITS ON AN ON-CALL BASIS FOR UTILITY WORK ON VARIOUS COUNTY ROUTES AND STRUCTURES IN THE AMOUNT OF \$10,000.00.

2. RESOLUTION RE: AWARD OF CONTRACT WC1995R FOR PROFESSIONAL ENGINEERING SERVICES, MAPPING SERVICES FOR VARIOUS ROADWAYS IN WARREN COUNTY TO HAROLD E. PELLOW & ASSOCIATES, INC., OF AUGUSTA, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$23,440.00.

3. RESOLUTION RE: AWARD OF CONTRACT WC1994R FOR PROFESSIONAL PLANNING AND ENGINEERING SERVICES, FOR WARREN COUNTY LIGHT INDUSTRIAL SITE CAPACITY ASSESSMENT TO WSP USA INC., OF NEW YORK, NEW YORK IN THE CONTRACT AMOUNT NOT TO EXCEED \$59,964.40.

4. RESOLUTION RE: AWARD OF CONTRACT TO TOM RODRIGUEZ ASSOCIATES, OF STOCKTON, NEW JERSEY FOR APPRAISAL SERVICES ON THE BENBROOK 2 PROPERTY, HARDWICK TOWNSHIP, BLOCK 1202, LOT 1, APPROXIMATELY 22 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,800.00.

5. RESOLUTION RE: AWARD OF CONTRACT TO LANDMARK I, APPRAISAL, LLC, OF CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE BENBROOK 2 PROPERTY, HARDWICK TOWNSHIP, BLOCK 1202, LOT 1, APPROXIMATELY 22 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,625.00.

6. RESOLUTION RE: AWARD OF CONTRACT WC1977FO FOR QUALIFYING APPRAISERS FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE APPRAISERS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

7. RESOLUTION RE: AWARD OF CONTRACT WC1976FO FOR QUALIFYING SURVEYORS FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE SURVEYORS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

8. RESOLUTION RE: AWARD OF CONTRACT WC1978FO FOR QUALIFYING TITLE COMPANIES FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE TITLE COMPANY LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

9. RESOLUTION RE: AWARD OF CONTRACT WC1980FO FOR PER DIEM NURSING SERVICES FOR THE WARREN COUNTY HEALTH DEPARTMENT TO DELTA-T GROUP NORTH JERSEY, INC., FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, IN THE ESTIMATED AMOUNT OF \$35,000.00.

10. RESOLUTION RE: AWARD OF CONTRACT WC1979FO FOR THE EMPLOYEE ASSISTANCE PROGRAM FOR THE WARREN COUNTY PERSONNEL DEPARTMENT TO QUANTUM HEALTH SOLUTIONS, INC, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 AT A RATE OF \$1.90 PER EMPLOYEE PER MONTH; TOTAL CONTRACT NOT TO EXCEED \$37,000.00.

11. RESOLUTION RE: AWARD OF CONTRACT WC1985 FOR MEDICARE SPECIAL BENEFITS & ENROLLMENT ASSISTANCE FOR THE WARREN COUNTY DIVISION OF AGING & DISABILITY SERVICES TO NORWESCAP, INC., IN THE TOTAL AMOUNT OF \$20,000.00.

12. RESOLUTION RE: AWARD OF CONTRACT WC1975-2 WITH THE TOWN OF HACKETTSTOWN FOR A NUTRITION SITE ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 IN THE AMOUNT OF \$750.00 PER MONTH.

13. RESOLUTION RE: AWARD OF CONTRACT WC1997R FOR THE WARREN COUNTY FREEHOLDERS FOR WORKERS COMPENSATION INSURANCE AND MULTI-LINE INSURANCE FOR THE COUNTY OF WARREN AND THE WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND FOR AN AMOUNT NOT TO EXCEED \$1,900,000.00.

14. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SIGNALSCAPE, INC., TO PROVIDE COMPUTER HARDWARE AND SOFTWARE, STARWITNESS INTERVIEWER BUNDLE A LICENSED COMPUTER HARDWARE AND SOFTWARE SYSTEM FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL AMOUNT OF \$30,165.00.

15. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUMURI LLC, TO PROVIDE COMPUTER HARDWARE AND SOFTWARE, TALINO FORENSIC WORKSTATION A LICENSED COMPUTER HARDWARE AND SOFTWARE SYSTEM FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL AMOUNT OF \$19,790.00.

16. RESOLUTION RE: AWARD OF CONTRACT WC1996R FOR THE WARREN COUNTY FREEHOLDERS FOR RISK MANAGEMENT INSURANCE CONSULTING SERVICES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, TO BALKEN RISK MANAGEMENT SERVICES, LLC OF MORRISTOWN, NEW JERSEY FOR AN AMOUNT NOT TO EXCEED \$154,000.00.

17. RESOLUTION RE: DECLARING AN EMERGENCY AS PROVIDED FOR BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-6 AND AUTHORIZATION FOR THE REPAIR OF AND REINSTALLATION OF THE SUSPENDED FLASHER SIGNAL ASSEMBLIES AT THE INTERSECTION OF COUNTY ROUTES 519 & 623 TO ALLAN BRITWAY ELECTRICAL UTILITY CONTRACTORS, INC., OF WHIPPANY, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$22,886.00.

18. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1392-1 INFORMATION TECHNOLOGY SUPPORT AND SERVICES FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT TO COMPUTER SERVICES GROUP, INC., OF NEW YORK, NEW YORK FOR ADDITIONAL PERSONNEL TO UPDATE WORK STATIONS AND ASSIST THE HELP DESK AN INCREASE OF \$52,000.00, AND A FINAL CONTRACT AMOUNT \$174,978.52.

19. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1847R ENGINEERING AND SURVEYING SERVICES, FOR BLOCK 32, LOT 22, IN WHITE TOWNSHIP TO FINELLI CONSULTING ENGINEERS, INC., OF WASHINGTON, NEW JERSEY FOR ADDITIONAL SURVEY WORK AND DEVELOPMENT OF SUPPORTING PLANS AN INCREASE OF \$6,500.00, AND A FINAL CONTRACT AMOUNT OF \$86,500.00.

20. RESOLUTION RE: APPROVING CHANGE ORDER #2 FOR CONTRACT WC1855R PROFESSIONAL ENGINEERING SERVICES, DESIGN AND SPECIFICATIONS FOR THE OXFORD SALT SHE PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO MASER CONSULTING PA, OF HAMPTON, NEW JERSEY FOR ADDITIONAL INSPECTIONS AND MISCELLANEOUS SERVICES AN INCREASE OF \$17,455.78, AND A FINAL CONTRACT AMOUNT NOT TO EXCEED \$76,500.00.

21. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1701 COURTHOUSE ROOF REPLACEMENT PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO INTEGRITY ROOFING, INC., OF RAHWAY, NEW JERSEY FOR ADDED GUTTER REPLACEMENT AN INCREASE OF \$10,435.49, AND A FINAL CONTRACT AMOUNT OF \$974,775.49.

22. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1951 WARREN COUNTY OXFORD DPW RENOVATION PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO DUTCHMAN CONTRACTING LLC, OF REINHOLDS, PENNSYLVANIA FOR ADDING A CONCRETE SLAB AND ATTACHING WELDED WIRE MATS AND INCREASE OF \$24,000.00, AND A FINAL CONTRACT AMOUNT OF \$441,292.00.

23. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1950 PROSECUTOR'S STORAGE BUILDING PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO DUTCHMAN CONTRACTING LLC, OF REINHOLDS, PENNSYLVANIA FOR LINEAR PANEL REMOVAL AND ADDED OVERHEAD DOOR AND CONCRETE FLOOR ADDITION AN INCREASE OF \$25,898.00, AND A FINAL CONTRACT AMOUNT OF \$155,387.00.

24. RESOLUTION RE: AWARD OF CONTRACT WC1998R FOR PROFESSIONAL ENGINEERING SERVICES, FOR THE WARREN COUNTY DOOR MECHANISM AT THE WARREN COUNTY CORRECTIONAL CENTER PROJECT, TO STRUNK-ALBERT ENGINEERING, OF EAST STROUDSBURG, PENNSYLVANIA, TOTAL CONTRACT AMOUNT NOT TO EXCEED \$14,000.00.

I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY SHADE TREE COMMISSION.

JOHN CURTIS – TERM TO EXPIRE – 12/31/24

2. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL.

CHRISTINE BEEGLE – TERM TO EXPIRE 12/31/22

SUSAN FLAD – TERM TO EXPIRE 12/31/22

DR. FRANK GILLY – TERM TO EXPIRE 12/31/22

3. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY ECONOMIC DEVELOPMENT COMMITTEE.

EVE AZAR – TERM TO EXPIRE 12/31/22

JOHN KRUK – TERM TO EXPIRE 12/31/22

LINDA STETTLER – TERM TO EXPIRE 12/31/22

J. PERSONNEL RESOLUTIONS

1. RESOLUTION REAPPOINTING FRANK WHEATLEY AS WARREN COUNTY EMERGENCY MANAGEMENT COORDINATOR WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY.

2. RESOLUTION REAPPOINTING JOSEPH F. LAKE, JR. TO THE POSITION OF WARREN COUNTY FIRE MARSHAL, UNCLASSIFIED, WITHIN THE WARREN COUNTY PUBLIC SAFETY DEPARTMENT.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. FREEHOLDER COMMENTS

JIM KERN, III:

RICK GARDNER:

JASON SARNOSKI:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

Tuesday, December 10, 2019 – 5:00 pm – W.C. LACADA, PACADA, CASS and Municipal Alliance Joint Meeting, Department of Human Services, 1 Shotwell Drive, First Floor, Meeting Room A, Belvidere, NJ.

Thursday, December 12, 2019 – 8:00 am – WC Economic Development Committee Meeting, Freeholders' Meeting Room, Wayne Dumont Jr. Administration Bldg., 165 County Route 519S, Belvidere, NJ.

Thursday, December 12, 2019 – 11:00 am – WC Advisory Council on Disabilities Meeting, Location to be Determined

Monday, December 16, 2019 – 9:30 am – W.C. Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Monday, December 16, 2019 – 8:00 pm – W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, December 17, 2019 – 5:00 pm – W.C. Mental Health Board Meeting, W.C. Community College, 475 Route 57, Rooms #123A&B, Washington, NJ.

Tuesday, December 17, 2019 – 7:30 pm – W.C. PRMUA Meeting, PRMUA Administration Bldg., 199 Foul Rift Road, Belvidere, NJ.

Wednesday, December 18, 2019 – 9:30 am – W.C. Senior Services Network Provider Meeting, Rutgers Cooperative Extension Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Thursday, December 19, 2019 – 8:15 am – W.C. Mosquito Extermination Commission Meeting, 2 Furnace Street, Oxford, NJ.

Thursday, December 19, 2019 – 9:30 am – W.C. Aging Services Advisory Council Meeting, Location to be Determined

Thursday, January 16, 2019 – 8:15 am – W.C. Mosquito Extermination Commission Meeting, 2 Furnace Street, Oxford, NJ.

Tuesday, January 21, 2019 – 7:30 pm – W.C. PRMUA Meeting, PRMUA Administration Bldg., 199 Foul Rift Road, Belvidere, NJ.

Monday, January 27, 2020 – 9:30 am – W.C. Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Monday, January 27, 2020 – 8:00 pm – W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.