

BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



Jason J. Sarnoski, Freeholder Director
Richard D. Gardner, Deputy Freeholder Director
James R. Kern III, Freeholder

Telephone : 908-475-6500
Fax : 908-475-6528

REGULAR MEETING AGENDA

WEDNESDAY, NOVEMBER 13, 2019 - 7:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF NOVEMBER 13, 2019* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of October 23, 2019
Executive Session of October 23, 2019

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION AND PRESENTATION TO HONOR RICHARD T. BURKE FOR HIS YEARS OF SERVICE AS WARREN COUNTY PROSECUTOR.

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

2. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$821,260.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT, FY 2019 LOCAL BRIDGE, FUTURE NEEDS PROGRAM, BRIDGE 2102221 CR 645 CHANGEWATER ROAD, WASHINGTON TOWNSHIP.

3. INSERTION INTO THE 2019 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$720,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION, DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT, FY 2019 LOCAL BRIDGE, FUTURE NEEDS PROGRAM, BRIDGE 2101644 CR 645 VALLEY ROAD, MANSFIELD TOWNSHIP.

E. RESOLUTIONS

1. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES 2020 GRANT APPLICATION FOR \$35,894.10 IN PERSONAL ASSISTANCE SERVICES PROGRAM (PASP) FUNDS THROUGH THE NJ DEPARTMENT OF HUMAN SERVICES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020; SUBJECT TO THE AVAILABILITY OF FUNDS.
2. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES CONTRACT MODIFICATION FOR FY'19 SOCIAL SERVICES FOR THE HOMELESS FUNDING WITH THE NJ DEPARTMENT OF HUMAN SERVICES, TO INCREASE FUNDING BY \$111,203 FOR A TOTAL OF \$218,376 AND TO REVISE THE GRANT PERIOD TO JANUARY 1, 2019 THROUGH DECEMBER 31, 2020; SUBJECT TO THE AVAILABILITY OF FUNDS.
3. RESOLUTION TO AUTHORIZE THE FILING OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF STATE FOR GRANT FUNDING IN THE AMOUNT OF \$50,000 TO FORM A COMPLETE COUNT COMMITTEE TO ENSURE THAT ALL OF WARREN COUNTY'S POPULATION IS COUNTED ACCURATELY IN THE 2020 U.S. CENSUS OF POPULATION.
4. RESOLUTION APPROVING THE FY2020 ANNUAL TRANSPORTATION PROGRAM FOR THE NEW JERSEY TRANSPORTATION TRUST FUND PROGRAM AND THE APPLICATION FOR FUNDING IN THE AMOUNT OF \$4,097,243.00.
5. RESOLUTION APPROVING THE CLOSING OF A PORTION OF COUNTY ROUTE #646 (BELVIDERE ROAD & LINCOLN STREET), FOR ELIZABETHTOWN GAS COMPANY, GAS MAIN AND SERVICE REPLACEMENT WORK, LOPATCONG TOWNSHIP & TOWN OF PHILLIPSBURG.
6. AWARDING FIVE GRANTS TOTALING \$500,000.00 FROM THE MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND.

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC1983 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR SHIPPEN MANOR REHABILITATION FOR THE WARREN COUNTY LAND PRESERVATION DEPARTMENT.
2. RESOLUTION RE: APPROVAL OF SPECIFICATION WC1985 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR MEDICARE SPECIAL BENEFITS OUTREACH AND ENROLLMENT ASSISTANCE FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES-DIVISION OF AGING SERVICES.

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1855R PROFESSIONAL ENGINEERING SERVICES, DESIGN AND SPECIFICATIONS FOR THE OXFORD SALT SHED PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO MASER CONSULTING PA, OF HAMPTON, NEW JERSEY FOR ADDITIONAL CONSTRUCTION SUBMITTALS AND CONFORMANCE INSPECTIONS AN INCREASE OF \$6,506.85, AND A FINAL CONTRACT AMOUNT OF \$49,006.85.
2. RESOLUTION RE: AWARD OF CONTRACT WC1968 FOR A BREATHING AIR SYSTEM (COMPRESSOR) FOR THE WARREN COUNTY FIRE SCHOOL TO AIR & GAS TECHNOLOGIES, INC., IN THE TOTAL CONTRACT AMOUNT OF \$32,880.00.
3. RESOLUTION RE: AWARDS OF CONTRACT WC1972FO FOR LEGAL SERVICES TO COUNTY RESIDENTS DURING CIVIL COMMITMENTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT TO THE LAW OFFICE OF MICHAEL J. HANIFAN, PA, FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 AT THE RATE OF \$200.00 PER HOUR, \$180.00 PER CASE, \$495.00 PER HALF DAY, \$995.00 PER DAY AND APPROXIMATE AMOUNT OF \$40,000.00.

4. RESOLUTION RE: AWARD OF CONTRACT WC1975-1 WITH FAITH DISCOVERY CHURCH FOR A NUTRITION SITE IN WASHINGTON, ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 IN THE AMOUNT OF \$1,538.80 PER MONTH.

5. RESOLUTION RE: AWARD OF CONTRACT WC1981R FOR PROFESSIONAL ENGINEERING SERVICES, DESIGN AND SPECIFICATIONS FOR THE SANITARY SEWER PUMP STATION AND FORCE MAIN AT THE WARREN COUNTY COMMUNICATIONS CENTER PROJECT TO MASER CONSULTING PA, OF HAMPTON, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$45,000.00.

6. RESOLUTION RE: AWARD OF CONTRACT WC1982R FOR A SHARED SERVICES AGREEMENT FOR FARMLAND MONITORING AND INSPECTION SERVICES FOR THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION TO THE WARREN COUNTY SOIL CONSERVATION DISTRICT FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 AT THE RATES AS PER THEIR ATTACHED SCHEDULE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$40,000.00.

7. RESOLUTION RE: AWARD OF CONTRACT WC1984R FOR PROFESSIONAL ENGINEERING SERVICES FOR THE WARREN COUNTY JONESTOWN TOWER BUILDING RENOVATION PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO THE GREAT MEADOWS DESIGN GROUP, LLC, OF GREAT MEADOWS, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$13,000.00.

8. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO COUNTY BUSINESS SYSTEMS, INC., TO PROVIDE COMPUTER SOFTWARE MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT \$44,839.80

9. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUPERION TO PROVIDE SOFTWARE AND HARDWARE MAINTENANCE FOR THE PERIOD OF DECEMBER 1, 2019 THROUGH NOVEMBER 30, 2020 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT NOT TO EXCEED \$58,095.72.

10. RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC1702FO-9 WITH M-TEC CONSTRUCTION SERVICES, LLC FOR CONSTRUCTION INSPECTION SERVICES FOR THE REHABILITATION OF WARREN COUNTY BRIDGE #15017, COUNTY ROUTE #519 OVER THE LOPATCONG CREEK (AT RAILROAD UNDERPASS) LOPATCONG TOWNSHIP, FOR NET INCREASE OF \$4,000.00 AND A REVISED CONTRACT AMOUNT OF \$68,000.00.

I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY VOCATIONAL TECHNICAL SCHOOL BOARD.

DAVID J. SHOTWELL – TERM TO EXPIRE 10/31/23

2. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES.

PETER SCHMIDT– TERM TO EXPIRE 10/31/23

BETTI SINGH – TERM TO EXPIRE 10/31/23

J. PERSONNEL RESOLUTIONS

1. RESOLUTION ABOLISHING THE POSITION OF PART-TIME CONFIDENTIAL AIDE, BOARD OF CHOSEN FREEHOLDERS, UNCLASSIFIED, WITHIN THE BOARD OF CHOSEN FREEHOLDERS DEPARTMENT.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. FREEHOLDER COMMENTS

JIM KERN, III:

RICK GARDNER:

JASON SARNOSKI:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

Thursday, November 7, 2019 – 3:00 pm – W.C. Children’s Inter-Agency Coordinating Council (CIACC), Rutgers’ Cooperative Extension Meeting Room, Wayne Dumont Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Thursday, November 7, 2019 – 7:30 pm – W.C. Solid Waste Advisory Council Meeting, Freeholders’ Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, November 12, 2019 – 5:15 pm – W.C. LACADA Meeting, Library Headquarters, Second Floor, Meeting Room, 2 Shotwell Dr., Belvidere, NJ.

Thursday, November 14, 2019 – 8:00 am – WC Economic Development Committee Meeting, Freeholders' Meeting Room, Wayne Dumont Jr. Administration Bldg., 165 County Route 519S, Belvidere, NJ.

Thursday, November 14, 2019 – 1:30 pm – W.C. Transportation Advisory Council Meeting, Rutgers' Cooperative Extension Meeting Room, Wayne Dumont Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Monday, November 18, 2019 – 9:30 am – W.C. Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Tuesday, November 19, 2019 – 5:00 pm – W.C. Mental Health Board Meeting, W.C. Community College, 475 Route 57, Rooms #123A&B, Washington, NJ.

Tuesday, November 19, 2019 – 7:30 pm – W.C. PRMUA Meeting, PRMUA Administration Bldg., 199 Foul Rift Road, Belvidere, NJ.

Thursday, November 21, 2019 – 8:15 am – W.C. Mosquito Extermination Commission Meeting, 2 Furnace Street, Oxford, NJ.

Thursday, November 21, 2019 – 5:30 pm – W.C. Library Commission Meeting, Library Headquarters, 2 Shotwell Drive, Belvidere, NJ.

Monday, November 25, 2019 – 8:00 pm – W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, November 26, 2019 – 1:30 pm – W.C. Human Services Advisory Council, Wayne Dumont, Jr. Administration Bldg., Rutgers Cooperative Extension Meeting, 165 Route 519S, Belvidere, NJ.