

MINUTES**JANUARY 23, 2019**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on January 23, 2019 at 7:00 p.m.

The meeting was called to order by Director Sarnoski and upon roll call, the following members were present: Freeholder James Kern, III, Freeholder Richard Gardner and Freeholder Jason Sarnoski. Also attending were County Administrator Steve Marvin, County CFO Dan Olshefski, Assistant County Counsel Joe Bell, IV and Deputy County Administrator Alex Lazorisak. County Engineer Bill Gleba was absent.

The Pledge of Allegiance was led by Director Sarnoski.

Mr. Sarnoski read the following statement: **ADEQUATE NOTICE OF THIS MEETING OF JANUARY 23, 2019 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.**

On motion by Mr. Gardner, seconded by Mr. Kern, the minutes of the Reorganization Session of January 1, 2019 were approved.

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

On motion by Mr. Gardner, seconded by Mr. Kern, the minutes of the Regular Session of January 9, 2019 were approved.

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

On motion by Mr. Gardner, seconded by Mr. Kern, the minutes of the Executive Session of January 9, 2019 were approved.

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

The Board invited Land Preservation Director Corey Tierney to present his annual report. He began with a historical overview. Since its inception on June 12, 2002, the Land Preservation Department (LPD) has adhered to its charter by working with the Warren County Agricultural Development Board (CADB); the Warren County Board of Recreation Commissioners (BORC); and the Warren County Municipal and Charitable Conservancy Trust Fund Committee (MCCTFC) to administer Warren County's Farmland, Historic, and Open Space Preservation Programs. Additional preservation programs are pursued as directed by the Board of Chosen Freeholders.

To balance the needs of the farmland, open space and historic preservation programs, the Board of Chosen Freeholders allocated the trust funds as follows: 55% to the CADB for farmland preservation; 25% to the MCCTFC for non-profit and municipal sponsored open space and historic preservation projects; and 20% to the BORC for acquisition of county parkland.

MINUTES**JANUARY 23, 2019**

Through the Open Space Trust Fund, Warren County has reached the following achievements: preserved more than 25,302 acres of farmland (284 farms); acquired more than 2,244 acres of parkland; and participated in 153 historical and open space preservation efforts with local non-profits and municipalities. More than 5,503 acres of land have been, or will be, preserved using MCCTFC funding throughout all 22 municipalities.

More than one dozen properties are being investigated for Open Space acquisition. Twelve properties - totaling 142 acres in four municipalities - are currently being negotiated. Four properties - totaling 162 acres in four municipalities - are under contract. Among them are properties in Franklin Township, where the Morris Canal goes through; and one property totaling 25 acres is in Hardwick Township. This expands on the White Lake area, providing another area for people to fish.

Regarding maintenance and stewardship, the department oversees three sizable Natural Resource Areas, as well as several key sites along the Morris Canal Greenway. Natural Resource Areas include Marble Hill, on the border of Harmony and Lopatcong; Oxford Mountain; and 475 acres at White Lake.

The Department maintains partnerships with New Jersey Youth Corps (for special projects and trail clearing) and Ridge and Valley Conservancy (RVC). The RVC runs several programs at White Lake, such as yoga and free kayaking, that are very popular. The Warren County Parks Foundation now has more than 30 volunteers. Planning is underway for the third ParkFest at Bread Lock Park this June, thanks to the efforts of Liz Roy, Art Charlton, and many volunteers.

The cost share to the County to preserve farms in the year 2018 was 16.9 percent. The SADC contributed 65.4 percent; municipalities contributed 11.9 percent; and the Highlands Council contributed 5.8 percent. Hence, for every one dollar the County spent this year, it received a match of \$4.92 towards farmland preservation.

Currently, preserved farmland accounts for 10.8 percent of total County land, and 33.5 percent of total County farmland. If the program reaches its targeted future goals that meet SADC and CADB criteria, preserved farmland would account for 14.2 percent of total County land and 45.7 percent of total County farmland. Mr. Sarnoski asked if the program would essentially be done at that point. "It's a policy decision," Mr. Tierney said, "Everybody has an opinion about how much farmland is enough." He said in 10 years we should be at 400 farms / 33,000 acres; then we should reevaluate whether there is a continued need for farmland preservation. Mr. Gardner said he thought the numbers would dictate the policy when the time comes. It will eventually wane away.

Statewide, 2,597 farms (232,806 acres) are preserved. Warren County ranks third in number of farms preserved, and fourth in acres of farmland preserved. An auction is set for February 23 for two deed-restricted farms (former O'Dowd Farms) in Greenwich and Franklin Townships.

Mr. Tierney provided some further up-to-date detail on MCCTFC projects, and noted that the department hosts an annual Preservation Day event at various preserved sites. In 2018, it was held at The Roseberry House in Phillipsburg.

MINUTES**JANUARY 23, 2019**

Other initiatives in which the department participates include Grow Warren, Warren Heritage Scenic Byway, and Local Arts and History Partnership projects. The latter two are re-grant programs.

Mr. Kern inquired whether pre-Highlands Act funding would be impacted in the immediate future. Mr. Tierney said the dual appraisal is set to expire in June of this year. It is unclear if it will be extended, although there have been rumors it will be in Morris County. Ultimately, it is a legislative decision. The Highlands Master Plan recommended it continue indefinitely. They seem to keep extending it in five-year increments. The dual appraisal process is a system in which a farmland property is valued as if the Highland Act did not apply, and that will in turn determine what the easement value is. "If that goes away, it's just fair market value, which is less," Mr. Tierney said.

Mr. Sarnoski asked a couple of follow-up questions. If we offered pre-Highlands value for a property, he said, the other partner funding agencies would not be able to participate with their respective matches, and we would have to fund it by ourselves, correct? Mr. Tierney said, "Correct – for farmland. For open space we could do it, but for farmland we would not be able to do it." Mr. Sarnoski asked how much farmland we were preserving in the Highlands Preservation Area, because it is undevelopable anyway. Mr. Tierney said he would have to look up the exact acreage, but he said it was "not insubstantial". As far as developable, it depends on the farm. Some are not developable at all, but others, large enough based on septic density, could see some development. He used an example of a 100-acre tillable farm, on which four houses could be built based on 25-acre septic density.

Mr. Gardner said, "Never forget, this was a crooked scheme to lower the value of the land in the first place because there never was a water problem in this area." As land prices were escalating in the 1980s, they wanted to come up with a plan to try to control the planning efforts out here, he said. The Highlands Task Force came up with this plan in 2003 and was then rolled into the Highlands Council - an intermediary arm between the DEP and the public. Further criticism of the Highlands and its effect on land values in Warren County versus Pennsylvania ensued, and how it has no impact on the water supply.

Mr. Gardner intended to work with Mr. Tierney on the Pohatcong Superfund area; and to reconsider the percentage of BORC purchases, evaluating the benefit to the good of the public. "I agree," said Mr. Sarnoski.

This portion of the meeting concluded at 7:23 p.m., with Mr. Sarnoski thanking Mr. Tierney for his detailed overview.

There were no public comments on agenda items.

RESOLUTION 46-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION TO PAY BILLS

MINUTES

JANUARY 23, 2019

Be and it is hereby resolved that Master Voucher Certificate **For Certification / Ratification for Payments No. 2019-2 and 2019-3, dated January 23, 2018,** in the amount of **\$3,181,741.03** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

2019-2	1/16/19	\$1,208,619.80	
2019-3	1/23/19	<u>537,237.21</u>	
TOTAL			\$1,745,857.01
PNC Bank Commercial Card	1/7/19	\$3,849.09	
Open Space Wire	(Detail Below)	<u>88,243.05</u>	
TOTAL-OTHER			92,092.14
Payroll (including fringe)	1/17/19	\$1,343,571.88	
Subsistence	1/17/19	<u>220.00</u>	
TOTAL WAGES, FRINGE, MEALS			<u>1,343,791.88</u>
GRAND TOTAL			<u>\$3,181,741.03</u>

<u>Open Space</u>			<u>Reimburse-</u>	<u>County</u>
<u>Wire Transfer:</u>	<u>Date</u>	<u>Total Paid</u>	<u>ments</u>	<u>Portion</u>
Unangst Farm	1/10/19	\$304,648.63	\$216,405.58	\$88,243.05

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 47-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION APPROVING THE APPLICATION FOR A HIGHWAY TRAFFIC SAFETY PROJECT GRANT TO HIRE SUMMER INTERNS IN THE YEAR 2020 FOR THE AMOUNT OF \$25,266.59.

WHEREAS, there is funding available under a Highway Traffic Safety Project Grant with the New Jersey Division of Highway Traffic Safety for Safety Construction and Operational Improvements; and

WHEREAS, it would be in the best interest of the County of Warren to apply for said funding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the Director of the Board and the Clerk are hereby authorized to sign any and

MINUTES**JANUARY 23, 2019**

all documents in order to effectuate the Highway Traffic Safety Project Grant with the New Jersey Division of Highway Traffic Safety to hire summer interns in the amount of \$25,266.59 for the project period of October 1, 2019 to September 30, 2020.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 48-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE & SOCIAL SERVICES, CY 2019 BUDGET APPLICATION IN THE TOTAL AMOUNT OF \$6,980,542; FUNDS SUBJECT TO AVAILABILITY FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AND WARREN COUNTY

WHEREAS, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services (TASS) has prepared the Calendar Year 2019 Budget Application to the NJ Department of Human Services, Division of Family Development; and

WHEREAS, the TASS budget reflects a total of \$6,980,542 anticipated revenue for the period January 1, 2019 through December 31, 2019 from the following sources; funds subject to availability:

State & Federal Funds - \$4,755,879

Warren County Funds - \$2,224,663

and; **WHEREAS**, these anticipated funds will be used to support both the administration and operating expenses of TASS.

NOW, THEREFORE BE IT RESOLVED that the Warren County Board of Chosen Freeholders does hereby approve the Calendar Year 2019 Department of Human Services/TASS Budget Application to the NJ Department of Human Services, Division of Family Development, for an anticipated total of \$6,980,542; funding subject to availability.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 49-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION SUPPORTING THE FISCAL YEAR 2020 MUNICIPAL ALLIANCE STRATEGIC PLAN FOR SUBSTANCE USE PREVENTION AND EDUCATION PROGRAMS AND FOR COORDINATION EXPENSES OF MUNICIPAL ALLIANCE PROGRAMS; FUNDS AVAILABLE THROUGH THE NJ GOVERNOR'S COUNCIL ON ALCOHOL AND DRUG ABUSE FOR A TOTAL OF \$171,866

MINUTES**JANUARY 23, 2019**

WHEREAS, the NJ Governor's Council on Alcoholism and Drug abuse has made available to Warren County a total of \$171,866 for substance abuse prevention and education programs provided by local municipal alliances and for coordination expenses of municipal alliance programs; and

WHEREAS, the Warren County Department of Human Services, Division of Administration, has prepared the FY 2020 Municipal Alliance Strategic Plan for use of these funds, which has been approved by the Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) and the County Alliance Steering Subcommittee (CASS).

NOW, THEREFORE, BE IT RESOLVED, the Warren County Board of Chosen Freeholders approves the FY 2020 Municipal Alliance Strategic Plan for anticipated funding of \$171,866 from the NJ Governor's Council on Alcoholism and Drug Abuse for prevention and educational substance abuse programs by various municipal alliance programs and for coordination expenses of municipal alliance programs.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 50-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE THE SUBCONTRACT AGREEMENT FOR FISCAL YEAR 2019 SUBREGIONAL TRANSPORTATION PLANNING WORK PROGRAM BETWEEN THE NEW JERSEY INSTITUTE OF TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC., AND THE COUNTY OF WARREN, IN THE AMOUNT OF \$84,740.00

WHEREAS, in order to improve Subregional or county transportation planning, the New Jersey Department of Transportation has initiated a program to pass Federal Highway Administration and Federal Transit Administration funds through to individual counties to supplement existing state and regional planning efforts; and

WHEREAS, this Subregional transportation planning effort is aimed at developing staff capability and improving institutional systems in the Warren County Planning Department; and

WHEREAS, this Subregional Transportation Planning Program is jointly administered by the New Jersey Institute of Technology and the North Jersey Transportation Planning Authority, Inc., (NJIT/NJTPA), and has been undertaken in Warren County by the Warren County Planning Department; and

WHEREAS, Warren County's proposed Subregional Transportation Planning Work Program for Fiscal Year 2019 follows a specific program designed jointly by the Warren County Planning Department, New Jersey Institute of Technology, and the North Jersey Transportation Planning Authority, Inc.; and

WHEREAS, Warren County's proposed Subregional Transportation Planning Work Program for Fiscal Year 2019 has been approved by the NJIT/NJTPA; and

WHEREAS, the NJIT/NJTPA allocated \$84,740.00 for the Subregional Transportation Planning Program as outlined in Volume II of the FY 2019 Unified Work Program for Warren County; and

MINUTES**JANUARY 23, 2019**

WHEREAS, under the subcontract, Warren County is authorized to incur costs, starting July 1, 2018 and ending June 30, 2019 to a maximum of \$84,740; and

WHEREAS, this amount consists of Federal Highway Administration and Federal Transit Administration planning funds of \$67,792 (80%) and \$16,948 (20%) of Warren County in-kind match; and

WHEREAS, the funding level and the contract agreement are subject to adjustment based on the availability of federal funds.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The agreement for Subregional Transportation Planning for FY 2019 between the County of Warren, the New Jersey Institute of Technology, and the North Jersey Transportation Planning Authority, Inc., is approved subject to adjustment based on the availability of federal funds.
2. The Freeholder Director is hereby directed to execute said agreement.
3. Costs incurred under this contract shall not exceed \$84,740.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 51-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION RE: AUTHORIZATION TO AUCTION ONLINE SURPLUS EQUIPMENT,
TWO HUNDRED EACH (200) AVANTE VOTING MACHINES, INCLUDING PRINTERS
AND BATTERY CHARGER/INVERTERS, OF THE COUNTY OF WARREN**

WHEREAS, the County of Warren is presently storing surplus Avante Voting Machines and associated equipment, from the Warren County Election Board no longer needed for public use by county departments and agencies;

WHEREAS, THE County of Warren desires to authorize the auction of the surplus equipment with an on-line auction with US Gov Bid a division of Auction Liquidation Services, Eatontown, for 3.5% full service package said vendor "approved" by the Division of Local Government Services as noted in LFN 2008-09 and LFN 2008-212-3-08 Sections 1. and 2.

BE IT RESOLVED, by the County of Warren pursuant to the provisions of N.J.S.A. 40A:11-36, that the said equipment, be and the same are hereby ordered to be disposed of by Public Online Auction, beginning Saturday, February 16, 2019 beginning at 9:00 A.M. prevailing time and ending on Wednesday February 20, 2019 at 6:00 P.M.

BE IT FURTHER RESOLVED, that Notice of said sale be published and in newspapers at least seven (7) days prior to sale;

BE IT FURTHER RESOLVED, that all items shall be sold to the highest bidder, and the terms of the sale shall be sold as is and where is, without warranty or guarantee of any kind, upon payment of the full amount, subject to all lawfully advertised terms and restriction:

NOW THEREFORE BE IT RESOLVED, that the Director of Purchasing is hereby authorized and directed to perform all acts and to execute, on behalf of this body, all documents required by Statute or this Resolution to effectuate said sale.

MINUTES**JANUARY 23, 2019**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 52-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY
FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE,
DEPARTMENT OF LAW AND PUBLIC SAFETY**

WHEREAS, the Warren County Prosecutor's Office wishes to apply for funding of approximately \$72,000 with a match of \$27,458 for an approximate project total cost of \$99,458 for a project under the State of New Jersey County Sexual Assault Response Team/Sexual Assault Nurse Examiner Program.

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed the accompanying application and has approved said request, and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Warren County Prosecutor's Office for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders that

1. As a matter of public policy the Warren County Prosecutor's Office wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 53-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN APPLICATION
FOR THE SEXUAL ASSAULT RESPONSE TEAM/SEXUAL ASSAULT NURSE EXAMINER PROJECT
BETWEEN THE NJ DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY
AND THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE AMOUNT OF \$27,458 COUNTY
SHARE AND \$72,000 FEDERAL SHARE FOR A TOTAL OF \$99,458.00
FOR THE PERIOD OF OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019**

BE IT RESOLVED BY the Board of Chosen Freeholders of the County of Warren that the Director of the Board is authorized to execute an application for the Sexual Assault Response Team/Sexual Assault Nurse Examiner Project between the N.J. Division of Criminal Justice,

MINUTES**JANUARY 23, 2019**

Department of Law and Public Safety and the Warren County Prosecutor's Office in the amount of \$27,458.00 County Share and \$72,000.00 Federal Share for a total of \$99,458.00 for the period of October 1, 2018 through September 30, 2019.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 54-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION APPROVING FORGIVENESS OF A MORTGAGE LIEN
FOR THE WARREN COUNTY HOUSING PROGRAM**

WHEREAS, the Warren County Housing Program has provided low interest loans to families in dire need of home repairs; and

WHEREAS, as security for the loans, the Warren County Housing Program has placed a mortgage lien on the properties once the repairs were completed; and

WHEREAS, a major crisis has affected the housing market over the past several years, with housing prices either stagnating or depreciating; and

WHEREAS, as a result of short sale transactions, the Warren County Housing Programs is often asked to take less than the balance it is owed on its subordinate lien, or forgive the balance in its entirety; and

WHEREAS, the Warren County Housing Program has received a request from the attorney for the seller of a property, which is about to be foreclosed, to forgive the loan in its entirety for a property on which the County holds a lien in the amount of \$35,287.00.

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of Chosen Freeholders that, based on the circumstances of this property, 6 Main Street, Blairstown, New Jersey, the Board hereby approves the forgiveness of \$35,287.00 for the County's lien.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 55-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1911 AND AUTHORIZATION
TO ADVERTISE FOR BIDS FOR 2019 COMMUNICATION SYSTEM PREVENTIVE MAINTENANCE
FOR THE WARREN COUNTY COMMUNICATIONS CENTER**

BE IT RESOLVED, that specification WC1911 for communication system preventive maintenance for the Warren County Communications Center is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star Ledger.

MINUTES**JANUARY 23, 2019**

Funding for this contract will be provided in budget account 012500/5026 – Communications Center – Contracted Equipment Maintenance

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 56-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1909 AND AUTHORIZATION
TO ADVERTISE FOR BIDS FOR TIRES AND TUBES FOR THE
WARREN COUNTY ROAD DEPARTMENT MOTOR POOL**

BE IT RESOLVED, that specification WC1909 for tires and tubes for the Warren County Road Department Motor pool is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star Ledger.

Funds for this contract will be provided in budget account 013150/5100 – Motor Pool Program Operating Expenditures

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 57-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1910 AND AUTHORIZATION
TO ADVERTISE FOR BIDS FOR LAB WORK AND TESTS FOR THE
WARREN COUNTY PUBLIC HEALTH NURSING OFFICE**

BE IT RESOLVED, that specification WC1910 for lab work and tests for the Warren County Public Health Nursing Office is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star Ledger.

Funds for this contract will be provided in budget accounts 013302/5030 – Public Health Nursing Community Health Services, Operating Supplies and 013302/5046 – Public Health Nursing Community Health Service T.B. Program

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

MINUTES**JANUARY 23, 2019****RESOLUTION 58-19**

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION RE: AWARD OF CONTRACT TO KELLER & KIRKPATRICK, OF MORRIS PLAINS, NEW JERSEY FOR SURVEYING SERVICES ON THE LABARRE FAMILY LIMITED PARTNERSHIP FARM PROPERTY, KNOWLTON TOWNSHIP, BLOCK 64, LOT 1, AND HOPE TOWNSHIP, BLOCK 600, LOT 2300, APPROXIMATELY 97.8 ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$8,750.00

WHEREAS, the Warren County Agricultural Board has developed a list of Property for Preservation for the year 2019; and

WHEREAS, Warren County is interested in obtaining surveys on various farm properties as listed in the proposal; and

WHEREAS, land surveys are required by the State Agricultural Development Board prior to negotiations for acquisitions; and

WHEREAS, said surveys will be in accordance with the Agriculture Retention and Development Act, N.J.S. A. 4:1C-11, et. Seq.,

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Keller & Kirkpatrick, was pre-qualified as a surveyor by WC1871FO on November 19, 2018; and

WHEREAS, adequate funds are available in account 03895 5067 – Open Space Trust – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders as follows:

1. The agreement between the County of Warren and Keller & Kirkpatrick, in the amount of \$8,750.00 to prepare a survey on the land listed be accepted.
2. The Freeholder Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 59-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUPERION TO PROVIDE SOFTWARE AND HARDWARE LICENSES, INSTALLATION AND TRAINING FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT NOT TO EXCEED \$19,440.00

WHEREAS, it has been recommended that the county issue a purchase order for computer licenses, installation and training services on specific special licensed computer software; and

MINUTES**JANUARY 23, 2019**

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd)) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Superior, of Lake Mary, Florida for providing computer hardware and software maintenance on licensed products for the Warren County Information Systems Department

BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Superior, of Lake Mary, Florida.
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in capital account 0410A408/5059 – Financial System Data

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 60-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION RE: APPROVING CHANGE ORDER #2 FOR CONTRACT
WARREN COUNTY LIBRARY PROJECT FOR THE WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS TO POLARIS WARREN LLC,
OF ALLENTOWN, PENNSYLVANIA, FOR VARIOUS ALTERNATES
TO CONSTRUCTION A NET INCREASE OF \$179,636.00,
AND A FINAL CONTRACT AMOUNT OF \$5,643,977.75**

WHEREAS, Polaris Warren LLC, of Allentown, Pennsylvania were awarded a contract for the Warren County Library Project for the Warren County Department of Public Works in the contract amount of \$5,463,977.75; and

WHEREAS, there was a need for various building alternates; and

WHEREAS, this change in award will result in a net increase of \$179,636.00 and a final contract amount of \$5,643,977.75

WHEREAS, adequate funds have been established in capital account 0416B701/5061 – Library/Storage Building

MINUTES**JANUARY 23, 2019**

NOW THEREFORE BE IT RESOLVED, that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #2 for the above contract for a net increase of \$179,636.00 and a final Contract in the amount of \$5,643,977.75

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 61-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION RE: AWARD OF CONTRACT TO LANDMARK I APPRAISAL, LLC, OF CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE STAMPONE/CDEK LLC FARM PROPERTY, KNOWLTON TOWNSHIP, BLOCK 41, LOT 10, APPROXIMATELY 31.7 TOTAL ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,715.00

WHEREAS, The Warren County Agricultural Board has developed a list of Property for preservation for the year 2019; and

WHEREAS, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Agricultural Development Board prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Farm Easement Purposes; and

WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Landmark I Appraisal, LLC, was pre-qualified as an appraiser by WC1872FO on November 19, 2018; and

WHEREAS, adequate funds are available in account 03895/5067, – Open Space – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders as follows:

1. The agreement between the County of Warren and Landmark I Appraisal, LLC, in the amount of \$1,715.00 to prepare an appraisal on the land listed be accepted.
2. The Freeholder Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 62-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

MINUTES**JANUARY 23, 2019**

**RESOLUTION RE: AWARD OF CONTRACT TO NORMAN J. GOLDBERG, INC.,
OF CLINTON, NEW JERSEY FOR APPRAISAL SERVICES ON THE
STAMPONE/CDEK LLC FARM PROPERTY, KNOWLTON TOWNSHIP,
BLOCK 41, LOT 10, APPROXIMATELY 31.7 TOTAL ACRES, PROPOSED FOR ACQUISITION, AS
LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,690.00**

WHEREAS, The Warren County Agricultural Board has developed a list of Property for preservation for the year 2019; and

WHEREAS, Warren County is interested in obtaining appraisals on various properties as listed in the proposal; and

WHEREAS, land appraisals are required by the State Agricultural Development Board prior to negotiations for acquisitions in order to be eligible to receive Cost Share Funding for Farm Easement Purposes; and

WHEREAS, said appraisals will be in accordance with the Agriculture Retention Program Appraisal Handbook, and the Uniform Standard of Professional Appraisal Practice;

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Norman J. Goldberg, Inc., was pre-qualified as an appraiser by WC1872FO on November 19, 2018; and

WHEREAS, adequate funds are available in account 03895/5067, – Open Space – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders as follows:

1. The agreement between the County of Warren and Norman J. Goldberg, Inc., in the amount of \$1,690.00 to prepare an appraisal on the land listed be accepted.
2. The Freeholder Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 63-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO
SHI INTERNATIONAL CORP., FOR INFOSHARE INFOSUPPORT COMPUTER MAINTENANCE
FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019,
UNDER THE NEW JERSEY STATE CONTRACT A89851 COVERING
COMPUTER SOFTWARE AND LICENSES AND RELATED SERVICES
FOR THE WARREN COUNTY PROSECUTOR'S OFFICE
IN THE TOTAL CONTRACT AMOUNT OF \$40,000.00**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for Infoshare Infosupport Maintenance for the Warren County Prosecutor's Office and this purchase is hereby awarded to...**SHI International Corp., Somerset, New Jersey**...in the amount

MINUTES**JANUARY 23, 2019**

of...**\$40,000.00** at the prices established under New Jersey State Contract #A89851

Funding for this contract has been provided in budget account 012750/5026 – Prosecutor’s Contracted Equipment

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 64-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEHAVIORAL INTERVENTIONS, BI INC., FOR AN ELECTRONIC MONITORING SYSTEM, UNDER NEW JERSEY STATE CONTRACT #84242 COVERING ELECTRONIC MONITORING FOR THE WARREN COUNTY CORRECTIONAL CENTER IN THE TOTAL CONTRACT AMOUNT OF \$19,768.40.

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for electronic monitoring system for the Warren County Correctional Center and this purchase is hereby awarded to...**Behavioral Interventions, BI, Inc., Boulder, Colorado** in the amount of...**\$19,768.40** at the prices established under New Jersey State Contract #84242

Funding for this contract has been provided in budget account 012800/5029 – Warren County Correctional Center - Contracted Services

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 65-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION RE: AWARD OF CONTRACT WC1912R FOR THE WARREN COUNTY FREEHOLDERS FOR THE DEVELOPMENT OF A REPORT ON LOCAL ECONOMIC DEVELOPMENT PROCESSES, SUCCESSES, AND IMPEDIMENTS THROUGH RESEARCH ON LOCAL LAND USE LAW TO THE WARREN COUNTY COMMUNITY COLLEGE FOUNDATION, WASHINGTON, NEW JERSEY FOR AN AMOUNT NOT TO EXCEED \$4,500.00

WHEREAS, it has been recommended that the county issue a contract for the development of a report on local economic development processes, successes and impediments as outlined in the proposal; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

MINUTES**JANUARY 23, 2019**

NOW THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Warren County Community College Foundation of Washington, New Jersey for services for the above project, at a cost not to exceed \$4,500.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in the Star Ledger.

Funding for this contract is provided in budget account 011720/5100 – Economic Development Operating Expenses

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 66-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION REAPPOINTING MEMBER TO THE
WARREN COUNTY PEQUEST RIVER MUNICIPAL UTILITIES AUTHORITY**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby reappoints the following member to the Warren County Pequest River Municipal Utilities Authority:

Everdina O'Connor

1011 Brookfield Glen Drive

Belvidere, NJ 07823

Term to expire February 1, 2024

Representing White Township

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 67-19

On motion by Mr. Kern, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

**RESOLUTION APPOINTING MEMBER TO THE
WARREN COUNTY MENTAL HEALTH BOARD**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby appoints the following individual to the Warren County Mental Health Board:

MINUTES**JANUARY 23, 2019****APPOINT:**

Gilbert Andwati
 617 Walnut Avenue
 Easton, PA 18042

Term to expire: 06/30/20

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

Mr. Gardner thanked both individuals for agreeing to serve.

RESOLUTION 68-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION CREATING A FULL-TIME POSITION OF ASSISTANT ADMINISTRATOR, CULTURAL AND HERITAGE AFFAIRS, CLASSIFIED, AND ABOLISHING A PART-TIME POSITION OF MUSEUM CURATOR, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF LAND PRESERVATION, DIVISION OF CULTURAL AND HISTORIC AFFAIRS

BE IT RESOLVED by the Warren County Board of Chosen Freeholders that a full time position of Assistant Administrator, Cultural and Heritage Affairs, classified, is created within the Warren County Department of Land Preservation, Division of Cultural and Historic Affairs to enhance the efficiency and effectiveness of operations; and

BE IT FURTHER RESOLVED that a full-time position of Museum Curator, classified, is hereby abolished.

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of Chosen Freeholders that the newly created full-time position of Assistant Administrator is created on AFSCME Local 0671, Range 1340 and be made effective January 24, 2019.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

RESOLUTION 69-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

RESOLUTION CREATING A FULL-TIME TEMPORARY POSITION OF COMMUNICATIONS MANAGER, UNCLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY

BE IT RESOLVED by the Warren County Board of Chosen Freeholders that a full-time temporary position of Communications Manager, unclassified, is created within the Warren County Department of Public Safety for training purposes.

MINUTES**JANUARY 23, 2019**

NOW, THEREFORE BE IT RESOLVED that the newly created temporary position of Communications Manager is created and established on Salary Grade 13 and be effective from January 24, 2019 through March 31, 2019.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

REPORTS AND COMMENTS

County Counsel Joe Bell, IV said he had just one matter for Executive Session.

County Engineer Bill Gleba was absent.

County Planner Dave Dech was absent due to the recent loss of his father. Mr. Sarnoski expressed condolences on behalf of the Board.

County CFO Dan Olshefski said he has been working with Mr. Lazorisak on developing an invoice to the PCFA for County costs incurred for the subdivision of the landfill expansion. The costs are primarily legal and engineering fees.

The Finance office has been working diligently; W-2s have been distributed and 1099s for vendors are complete. The coming Saturday, we expect to conclude our budget deliberations, and the office worked on all seven CAP calculations required. "It's a little crazy, but I think we're getting there," he said.

County Administrator Steve Marvin asked if it was safe to cancel the budget meeting that had been noticed for January 30. The cancelation required no official action, but it appeared that the budget would be wrapped up at the next meeting.

There was nothing unusual in the current vacancy report.

Mr. Marvin reported that NJAC filed an official complaint to the Council on Local Mandates for the new vote by mail statute put into effect just before the election last year.

The Warren County Community College Board of School Estimate meeting was set for Wednesday, February 13 at 6:30 p.m., in advance of the Board's regularly scheduled meeting.

FREEHOLDER COMMENTS

Mr. Kern said he had the privilege of attending the Project Homeless event in Phillipsburg earlier in the day. He said it was very well staffed, with some of our employees, along with non-government agencies and faith-based groups. This annual event provides health screenings, food and other services. There was an additional location this year, in Hackettstown. As the population diversifies, Human Services providers can provide the resources in the areas of most need.

MINUTES**JANUARY 23, 2019**

Mr. Sarnoski asked Human Services Director Shawn Buskirk if her department has experienced any increased requests due to the government shutdown. She said there have been increased phone calls in a day-to-day basis. SNAP benefits were the biggest concern.

Moving on, Mr. Kern talked about the changing demographics of the County, and the way people acquire news and information in the technology age. It is incumbent upon us to try to find ways to deliver information to individuals. With media coverage at public meetings now a rarity, how do we deliver information to our constituents?

There is an information gap as far as what we are able to get to our residents, he said. He sought to form a transparency and technology task force comprised of employees, local elected officials, and private citizens to determine how to best deliver media. He wanted to see the County be more adaptive to changing technologies, and sought all different generations and backgrounds to fill this task force. He had a one-page draft proposal to seek input from his colleagues, and hoped to have an official resolution prepared for the next meeting. He wanted to see deliverable results within six months. Mr. Sarnoski asked if he already had some names of people who expressed interest in being a part of this. Mr. Kern said he encountered a lot of interest in it during his campaign.

Mr. Sarnoski said he had mentioned the topic at the directors' meeting he had held the prior week. Social media, getting messages out. With all due respect to WRNJ Radio, which covers our meetings, Mr. Sarnoski said there is very little media coverage. Mr. Gardner added that WRNJ does not reach the southwestern portion of the county. "We do have a news gap and it's not right," said Mr. Gardner, "We need to be able to get the information to the public." He noted *The Express-Times* published an article on new voting machines in Northampton County, PA, and skipped over Warren County entirely.

Mr. Kern said whatever your opinion on our president, he is able to deliver his message directly to the public. When the media isn't there to cover it, we want to be able to get the message to the citizens. "I think we can have a lot of success if we fund it properly and find out how to do it right," said Mr. Kern.

Mr. Gardner reported that the NJAC reorganization was to commence the end of the week. He said the group would be delving into the 911 funding issue, seeking a meeting with the governor. Mr. Marvin said it should be pointed out that the FCC is onto it now, and the State is poised to lose a lot of money. Mr. Sarnoski wondered if the money ever comes down to us, could it be used for previous projects. Mr. Marvin thought it was doubtful.

Regarding Senate President Sweeney's Path to Progress concept, Mr. Gardner hoped to have a draft resolution in support of it for the next meeting. We need to start this ball rolling, he said.

Next week, along with Mr. Tierney, Mr. Gardner had plans to meet with a State official at the Rockport Game Farm to ponder proposed uses of the site. They were seeing suggestions. He noted the County's growing 4-H population, with 23 separate clubs, so there might be potential there. Mansfield Township wants part of it too, but it all remains to be seen. The site is about 400 acres. Birds are now going to be purchased from Pennsylvania.

MINUTES**JANUARY 23, 2019**

Mr. Gardner had attended a solar project tour at DSM two weeks prior. The plant produced 20 megawatts – enough to take care of 2,550 homes. He said it was quite interesting. DSM will be building an enzyme division there, creating jobs.

Mr. Sarnoski reported the Addiction Task met the prior week, and it was going to focus on the Stigma-Free Communities project this year. It will also have guest speakers at every meeting, and endeavor to get its message out in an effort to attract and engage more people. Rather than monthly meetings, they will be every other month, and more impactful.

Oxford held its special election the previous day, and this was the first public use of the new voting machines. Though the election was very close and still to be determined, he heard the machines worked extremely well with very few questions from the public. “Some people didn’t even know they were new,” he laughed. Mr. Kern asked if there would be a demo machine set up for the primary election. Mr. Sarnoski didn’t think so; he thought there would likely be increased training for the poll workers, but there may be some regional demonstrations set up.

Under Closing Public Comments, Mike Grossmann of White Township remarked on the Game Farm mentioned by Mr. Gardner. He said sportsmen’s groups have been “kicking this around for the last 10 years,” and this didn’t come as a surprise. He said it was costing the State \$22 per bird to raise them, and they can be purchased commercially for \$12.

There were no questions from the press.

RESOLUTION 70-19

On motion by Mr. Gardner, seconded by Mr. Kern, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on January 23, 2019.

A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 7:48 p.m.

WHEREAS, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: AJSC Rivas decision Re: Courtroom 2, Status of Prosecutors Motion for reconsideration, Status of W.M./C.C./R.M. Litigation, Billing PCFA Re: Subdivisions. Action Re: Bastedo eviction from county property.

(2) *Matters Relating to Collective Bargaining*: Items to be discussed include: Status of CWA 1071-TASS Negotiations and Unfair Labor Practice, County’s last, best, final offer. Mediation scheduled.

MINUTES**JANUARY 23, 2019**

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on January 23, 2019.

Steve Marvin, Clerk of the Board

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

On motion by Mr. Kern, seconded by Mr. Gardner, the Board adjourned Executive Session and returned to Open Session at 8:24 p.m.

Recorded vote: Mr. Kern yes, Mr. Gardner yes, Mr. Sarnoski yes.

On motion Mr. Gardner, seconded by Mr. Kern, and there being no further business before the Board at this time, the meeting was adjourned at 8:24 p.m.

ATTESTED TO:

Steve Marvin, Clerk of the Board