
Warren County Board of Elections Meeting

October 21, 2015

5:00 PM

MINUTES

LEGAL NOTICE

The meeting of the Warren County Board of Elections was called to order at 5:14 p.m. by Chairman Robert Stead.

The legal notice for this meeting was read by Chairman Robert Stead

ROLE CALL

Present: Chairman Robert Stead, Secretary Harry Brown, Commissioner Gloria Decker and Board Administrator Bill Duffy. Commissioner Charles Boddy was absent.

PUBLIC COMMENT:

There was no public comment.

POLL WORKER UPDATE

Mr. Duffy provided a list of polling places that need coverage for the next election.

GENERAL ELECTION PREPARATIONS

Mr. Duffy explained the changes that are in effect for Bearers who return Mail-In Ballots to the Board of Elections. A letter was mailed to the Care Centers in the county and Mr. Duffy called Deanna Goodman of the Lopatcong Care Center and explain the changes to her directly. The Board was also provided with a handout that everyone returning a Mail-In Ballot would receive. On a motion by Mrs. Decker and seconded by Mr. Brown the Board approved a resolution allowing the Warren County Clerk to accept Mail-In ballots voted in her office. The voice vote was 3 ayes and 0 nays.

The stylus that the Board had ordered were in and have been attached to the voting machines. The poll workers are told about the stylus at the training classes.

Two Mail-In Ballots were received via the mail room with the outer envelope already opened. The Board reviewed the signature and the handwriting on the envelope and the Certification and deemed that the ballots had not been tampered with and that the ballots should be include in the count on Election Day.

POLLING PLACES

The Pohatcong Superintendent of Schools requested that the room used for voting by all 4 Election Districts be changed. The Elections have been held in the music room in the school. The music curriculum has been expanded and this room is no longer available. The Superintendent requested that the gym be used for voting. Mr. Duffy with Wanda Kutzman, the Pohatcong Municipal Clerk went to the school to inspect the new room. Mr. Duffy explain that the gym is larger and that the layout would be similar to that of the music room. The wall with the stage has sufficient electrical outlets for the voting machines. Where the voters park and enter the school is the same. The voters would need to turn right instead of left as they entered the school. The Board approved the change of room for Pohatcong.

White Township School Board has requested that the Board of Elections attend a meeting of its Building and Grounds committee in order to discuss the continuing use of the school as a polling place. The Board agreed that Chairman Stead and Mr. Duffy should attend the December 9th meeting and report back to the Board of Elections.

2016 BUDGET

Mr. Duffy presented the proposed 2016 budget for the Board of Elections to the Board. There is zero increase in the Operating Budget for 2016 and there is a request for Capital Moneys to be continued to be put away for a new voting system.

On a motion by Mrs. Decker and seconded by Mr. Brown the Board approved the proposed budget and directed that it be forwarded to the Board of Chosen Freeholders. The voice vote was 3 ayes and 0 nays.

MEETING MINUTES

The Board reviewed the Meeting Minutes of the September 16, 2015. On motion by Mr. Brown to accept the Regular Meeting Minutes and seconded by Mrs. Decker, the Regular Meeting Minutes were approved by 3 Ayes and 0 Nays.

EXECUTIVE SESSION

Mrs. Decker made a motion to go into Executive Session for Personnel and Legal matters with no action anticipated at 6:03 PM.

The Board returned from Executive Session at 6:23PM on a motion by Mr. Brown and seconded by Mrs. Decker. The motion passed by 3 Ayes and 0 Nays.

MOTION TO ADJOURN

Mr. Brown and seconded by Mrs. Decker. A voice vote was taken with the motion passing unanimously. The meeting was adjourned at 6:33 P.M.