

BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



Edward J. Smith, Freeholder Director
Jason J. Sarnoski, Deputy Freeholder Director
Richard D. Gardner, Freeholder

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REGULAR MEETING AGENDA

WEDNESDAY, DECEMBER 12, 2018 - 7:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF DECEMBER 12, 2018* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of November 14, 2018
Executive Session of November 14, 2018
Regular Session of November 28, 2018
Executive Session of November 28, 2018

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. INSERTION INTO THE 2018 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$128,590.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT, NEW COMPUTERS ALLOCATION.

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT BETWEEN EAST JERSEY DEVELOPERS, LLC AND THE COUNTY OF WARREN FOR THE ACQUISITION OF LAND LOCATED AT 299 JONESTOWN ROAD, WASHINGTON TOWNSHIP, NEW JERSEY.
2. RESOLUTION APPROVING THE FY 2019 ANNUAL TRANSPORTATION PROGRAM FOR THE NEW JERSEY TRANSPORTATION TRUST FUND PROGRAM AND THE APPLICATION FOR FUNDING IN THE AMOUNT OF \$4,090,843.00.
3. RESOLUTION RENEWING AN AGREEMENT WITH THE WARREN COUNTY PARKS FOUNDATION.

4. RESOLUTION AUTHORIZING RENEWAL OF A LEASE AGREEMENT WITH THE FRIENDS OF THE NEW JERSEY RAILROAD AND TRANSPORTATION MUSEUM, INC. FOR THE MORTON BUILDING AND PUMP HOUSE LOCATED ON BLOCK 5, LOT 1, IN LOPATCONG TOWNSHIP.
5. RESOLUTION RENEWING A MEMORANDUM OF UNDERSTANDING WITH THE NJ YOUTH CORPS FOR MOWING AND MAINTENANCE SERVICES FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019.
6. RESOLUTION AUTHORIZING AN AGREEMENT WITH THE RIDGE AND VALLEY CONSERVANCY FOR THE MANAGEMENT OF THE WHITE LAKE NATURAL RESOURCE AREA IN HARDWICK TOWNSHIP FROM JANUARY 1, 2019 TO DECEMBER 31, 2019.
7. RESOLUTION GRANTING APPROVAL TO PURCHASE BLOCK 4, LOT 1 IN INDEPENDENCE TOWNSHIP.
8. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A CONTRACT RENEWAL WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF DISABILITY SERVICES THROUGH THE 19ALWN CONTRACT FOR TRANSPORTATION SERVICES IN THE AMOUNT OF \$161,326 NJ DHS FUNDS AND \$40,332 REQUIRED COUNTY MATCH FOR THE PERIOD JANUARY 1, 2019 THROUGH DECEMBER 31, 2019; SUBJECT TO THE AVAILABILITY OF FUNDS.
9. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE GRANT AGREEMENTS #SCP-19-PS-21, SCP-19-PM-21, FC-19-21 WITH THE NEW JERSEY JUVENILE JUSTICE COMMISSION TOTALING \$296,688 (\$195,937 STATE/COMMUNITY PARTNERSHIP FUNDS & \$100,751 IN FAMILY COURT FUNDS) TO BE USED BY THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION.
10. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING & DISABILITY SERVICES AND THE PHILLIPSBURG AREA SENIOR CENTER TO PROVIDE CONGREGATE MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG, AND THE SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH, LOPATCONG, HARMONY, AND POHATCONG DURING THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019.

11. RESOLUTION TO ESTABLISH SPEED LIMITS ALONG COUNTY ROUTE #521 (STILLWATER ROAD) BLAIRSTOWN TOWNSHIP AND HARDWICK TOWNSHIP, WARREN COUNTY, NEW JERSEY.

12. RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO APPLY FOR A SUB GRANT AWARD OF THE FEDERAL FISCAL YEAR 2018 OF NEW JERSEY STATE POLICE OFFICE OF EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM FUNDING.

13. RESOLUTION TO EXTEND THE GRANT WITH ALPHA BOROUGH FOR THE CONTINUED ALPHA BOROUGH OPEN SPACE EAST PROJECT FOR THE PERIOD OF TWELVE MONTHS.

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACTS WC1860C FOR PROVISION OF HUMAN SERVICES TO VARIOUS AGENCIES FOR THE PERIOD JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN THE AMOUNT OF \$514,913.00.

2. RESOLUTION RE: AWARD OF CONTRACT WC1883R FOR PROFESSIONAL SURVEYING SERVICES, FOR BLOCK 5, LOT 34.01, IN WASHINGTON TOWNSHIP TO FINELLI CONSULTING ENGINEERS, INC., OF WASHINGTON, NEW JERSEY IN THE CONTRACT AMOUNT NOT TO EXCEED \$3,700.00.

3. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO COUNTY BUSINESS SYSTEMS, INC., TO PROVIDE COMPUTER SOFTWARE MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT OF \$42,704.35.

4. RESOLUTION RE: AWARD OF CONTRACT WC1872FO FOR QUALIFYING APPRAISERS FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE APPRAISERS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019.

5. RESOLUTION RE: AWARD OF CONTRACT WC1871FO FOR QUALIFYING SURVEYORS FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE SURVEYORS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019.
6. RESOLUTION RE: AWARD OF CONTRACT WC1873FO FOR THE QUALIFYING TITLE COMPANIES FOR THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO THE TITLE COMPANY LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019.
7. RESOLUTION RE: AWARD OF CONTRACT WC1874FO FOR THE PER DIEM NURSING SERVICES FOR THE WARREN COUNTY HEALTH DEPARTMENT TO DELTA-T GROUP NORTH JERSEY, INC., FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, IN THE ESTIMATED AMOUNT OF \$35,000.00.
8. RESOLUTION RE: AWARD OF CONTRACT WC1875FO FOR THE EMPLOYEE ASSISTANCE PROGRAM FOR THE WARREN COUNTY PERSONNEL DEPARTMENT TO QUANTUM HEALTH SOLUTIONS, INC., FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 AT A RATE OF \$1.90 PER EMPLOYEE PER MONTH; TOTAL CONTRACT NOT TO EXCEED \$37,000.00.
9. RESOLUTION RE: AWARD OF CONTRACT WC1866 FOR ONE FORD TRANSIT VAN WITH WHEELCHAIR LIFTS FOR THE PARATRANSIT PROGRAM IN THE WARREN COUNTY HUMAN SERVICES DEPARTMENT TO ROHRER ENTERPRISES, INC., D/B/A ROHRER BUS SALES, IN THE CONTRACT AMOUNT OF \$65,940.00.
10. RESOLUTION RE: AWARD OF CONTRACT WC1868-3 WITH THE KNOWLTON LIONS FOR A NUTRITION SITE IN KNOWLTON ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN THE AMOUNT OF \$1,200.00 PER MONTH.
11. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR THE INFOSHARE MDT COMPUTER MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, UNDER NEW JERSEY STATE CONTRACT A89851 COVERING COMPUTER SOFTWARE AND LICENSES AND RELATED SERVICES FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL CONTRACT AMOUNT OF \$60,000.00.

12. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DELL COMPUTER CORP., INC., FOR MICROSOFT LICENSING ON COUNTY COMPUTERS UNDER NEW JERSEY STATE CONTRACT #M0003 89850 COVERING COMPUTER EQUIPMENT AND ASSOCIATED PRODUCTS FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT OF \$18,027.00.

13. RESOLUTION RE: APPOINTING WAGE WORKS AS ADMINISTRATOR OF THE FLEXIBLE SPENDING ACCOUNT (FSA) PROGRAM WC1879R FOR THE COUNTY OF WARREN FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, TOTAL COST BASED UPON EMPLOYEE USAGE.

14. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUPERION TO PROVIDE SOFTWARE AND HARDWARE MAINTENANCE FOR THE PERIOD OF DECEMBER 1, 2018 THROUGH NOVEMBER 30, 2019 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT NOT TO EXCEED \$55,329.26.

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT THE RESIGNATION OF JILL GAMBLE FROM THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

2. RECOMMENDATION TO ACCEPT THE RESIGNATION OF MICHAEL HORNSTEIN FROM THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.

3. RECOMMENDATION TO ACCEPT THE RESIGNATION OF DENA PARICHUK FROM THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL.

4. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

COLLEEN O'NEILL – TERM TO EXPIRE 12/31/21

5. RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE WARREN COUNTY MENTAL HEALTH BOARD.

AARON HYNDMAN – TERM TO EXPIRE 06/30/21

NANCY SMITH – TERM TO EXPIRE 06/30/21

ELIZABETH BAYNE – TERM TO EXPIRE 06/30/21

KARIN GERBER – TERM TO EXPIRE 06/30/20

6. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY AGRICULTURE DEVELOPMENT BOARD.

MELISSA WATTERS – TERM TO EXPIRE 12/31/22

JOEL SCHNETZER – TERM TO EXPIRE 12/31/22

7. RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY LIBRARY COMMISSION.

MARILYN BARONE – TERM TO EXPIRE 12/31/23

8. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT BOARD OF EDUCATION.

JOSEPH DELESKY – TERM TO EXPIRE 06/30/21

KIM REITMEYER – TERM TO EXPIRE 06/30/21

J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF SOCIAL WORKER AGING, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF FIELD REPRESENTATIVE SENIOR CITIZEN PROGRAM, CLASSIFIED, WITHIN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING AND DISABILITY SERVICES.

2. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN AND THE FOP LODGE 171, CORRECTION OFFICERS FOR THE PERIOD OF JANUARY 1, 2017 THROUGH DECEMBER 31, 2020.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. FREEHOLDER COMMENTS

RICK GARDNER:

JASON SARNOSKI:

ED SMITH:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

Tuesday, December 11, 2018 – 5:00 pm – W.C. LACADA, PACADA CASS and Municipal Alliance Joint Meeting, Library Headquarters, 2 Shotwell Drive, Second Floor Meeting Room, Belvidere, NJ.

Monday, December 17, 2018 – 9:30 am – W.C. Pollution Control Financing Authority Meeting, PCFA Administration Bldg., Lower Level Meeting Room, 500 Mt. Pisgah Ave., Oxford, NJ.

Monday, December 17, 2018 – 8:00 pm – W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, December 18, 2018 – 5:00 pm – W.C. Mental Health Board Meeting, W.C. Community College, 475 Route 57, Rooms #123A&B, Washington, NJ.

Tuesday, December 18, 2018 – 7:30 pm – W.C. PRMUA Meeting, PRMUA Administration Bldg., 199 Foul Rift Road, Belvidere, NJ.

Wednesday, December 19, 2018 – 9:30 am – W.C. Senior Services Network Provider Meeting, Cooperative Extension Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Thursday, December 20, 2018 – 8:15 am – W.C. Mosquito Extermination Commission Meeting, 2 Furnace Street, Oxford, NJ.