
Warren County Board of Elections Meeting

September 16, 2015

5:00 PM

MINUTES

LEGAL NOTICE

The meeting of the Warren County Board of Elections was called to order at 5:00 p.m. by Chairman Robert Stead.

The legal notice for this meeting was read by Chairman Robert Stead

ROLE CALL

Present: Chairman Robert Stead, Secretary Harry Brown, Commissioner Charles Boddy, Commissioner Gloria Decker and Board Administrator Bill Duffy.

PUBLIC COMMENT:

There was no public comment.

POLL WORKER UPDATE

Mr. Duffy provided a list of polling places that need coverage for the next election. He reported that a letter had been provided to the 3 Mason Lodges and the one Eastern Star in Warren County. A letter was mailed to 63 churches in Warren County requesting that the "Champions of Democracy" ad be put in their bulletin or newsletter. And a notice was provided to the count's veterans' meeting.

GENERAL ELECTION PREPARATIONS

The Board had received notice from the Division of Elections concerning the changes to the number of ballots that a Bearer may return to the Board of Elections. Mr. Duffy had drafted a letter to be mailed to the Care Centers in the county. The Board suggested that he also reach out to Deanna GXXX of the Lopatcong Care Center and explain the changes to her directly. A list of the people who were used last year to help with the Mail-In ballot certification and opening the Mail-In ballots on election day. Mr. Duffy was given permission to request their help again. The Commissioners will provide name of anyone else who may be able to help. Mr. Duffy asked the Commissioners if he could order 50 additional touch screens under the same arrangement that had been used 2 years ago. The commissioners agreed that that he should move forward. Mrs. Decker made a motion for the purchase of 300 stylus that can be

attached to the voting machines and Mr. Boddy seconded the motion. In a voice vote of 4 Ayes and no Nays the motion carried.

2016 BUDGET PREPARATION

The Finance Department has sent out the request for the 2016 budget. Mr. Duffy stated that he would prepare the budget to be ready for the October Meeting. The Commissioners asked if there would be any change to the Operating Budget. Mr. Duffy did not expect any increases. He did suggest that the capital be reviewed to bring the reserve up for the purchase of new voting machines.

MEETING MINUTES

The Board reviewed the Meeting Minutes of the July 15, 2015. On motion by Mr. Boddy to accept the Regular Meeting Minutes and seconded by Mrs. Decker, the Regular Meeting Minutes were approved by 3 AYES with Mr. Brown abstaining.

EXECUTIVE SESSION

Mr. Boddy made a motion to go into Executive Session for Personnel and Legal matters with no action anticipated at 5:21 PM.

The Board returned from Executive Session at 5:43PM on a motion by Mr. Boddy and seconded by Mrs. Decker. The motion passed unanimously by voice vote.

MOTION TO ADJOURN

Mr. Boddy and seconded by Mrs. Decker. A voice vote was taken with the motion passing unanimously. The meeting was adjourned at 5:51 P.M.