

# BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building  
165 County Road 519 South, Belvidere, NJ 07823-1949



Edward J. Smith, Freeholder Director  
Jason J. Sarnoski, Deputy Freeholder Director  
Richard D. Gardner, Freeholder

Telephone : 908-475-6500  
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## REGULAR MEETING AGENDA

**WEDNESDAY, MARCH 14, 2018 - 7:00 P.M.**

**WAYNE DUMONT, JR. ADMINISTRATION BUILDING**

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF MARCH 14, 2018* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

**NOTICE \* This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting \***

## Approval of Minutes

Regular Session of February 28, 2018  
Executive Session of February 28, 2018

### A. MEETINGS

### B. CERTIFICATE OF MERIT/PROCLAMATIONS

1. PROCLAMATION – CELEBRATING GIRL SCOUT WEEK, MARCH 11-17, 2018.

### C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

**7:00 p.m. – PUBLIC HEARING ON RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS**

**7:00 p.m. – PUBLIC HEARING ON THE FISCAL YEAR 2018 COUNTY OF WARREN ANNUAL BUDGET**

**7:00 p.m. – PUBLIC HEARING ON CAPITAL IMPROVEMENT ORDINANCE 2018-A**

### D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A:4-45.14.
3. RESOLUTION ADOPTING TAX LEVY CAP TO BE APPLIED TO THE 2018 COUNTY BUDGET.

4. RESOLUTION DECLARING THAT THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE YEAR 2018 COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8 AND THAT THE BUDGET SHALL BE READ BY ITS TITLE.

5. RESOLUTION APPROVING THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE FISCAL YEAR 2018.

6. RESOLUTION ADOPTING THE 2018 BUDGET FOR THE WARREN COUNTY LIBRARY AND ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE USE OF THE WARREN COUNTY FREE PUBLIC LIBRARY.

7. ORDINANCE 2018-A – AN ORDINANCE AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND THE APPROPRIATION OF \$4,758,707 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

8. TRANSFER IN THE 2017 BUDGET RESERVE APPROPRIATIONS:

TO:	VARIOUS-OE	\$ 8,100.00
	VARIOUS-S&W	<u>\$27,250.00</u>
		\$35,350.00
FROM:	PROVISIONS FOR SALARY ADJUSTMENT, S&W	<u>\$35,350.00</u>
TOTAL		\$35,350.00

#### E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE COUNTY HEALTH OFFICER TO SUBMIT A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR COUNTY ENVIRONMENTAL HEALTH ACT FUNDING OF UP TO \$150,691 FOR STATE FISCAL YEAR 2018.

2. RESOLUTION GRANTING APPROVAL OF THE PURCHASE OF DEVELOPMENT EASEMENTS WITH THE LAND CONSERVANCY OF NEW JERSEY FOR THE HEERES FARM IN HARMONY TOWNSHIP AND THE HENSLER FARM, LLC IN WHITE TOWNSHIP.

3. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A LEASE AGREEMENT WITH THE NEW JERSEY TRANSIT CORPORATION FOR RECEIPT AND OPERATION OF ONE SECTION 5310 PARATRANSIT VEHICLE.

4. RESOLUTION OPPOSING PENDING SENATE BILL S1229 AWARDDING PAY RAISES TO HIGH RANKING STATE OFFICIALS AND STATE EXECUTIVE LEVEL OFFICERS AND STAFF.

5. RESOLUTION AUTHORIZING THE WARREN COUNTY CULTURAL AND HERITAGE COMMISSION TO ACCEPT A MATCHING STATE/COUNTY LOCAL ARTS PROGRAM GRANT AWARD OF \$66,441 FOR FY 2018 FROM THE NEW JERSEY STATE COUNCIL ON THE ARTS.

6. RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR TO EXECUTE THE SUBCONTRACT AGREEMENT FOR FISCAL YEAR 2018 SUBREGIONAL TRANSPORTATION PLANNING WORK PROGRAM BETWEEN THE NEW JERSEY INSTITUTE OF TECHNOLOGY, THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC. AND THE COUNTY OF WARREN IN THE AMOUNT OF \$84,740.00.

7. RESOLUTION RE: AUTHORIZATION OF THE COUNTY OF WARREN TO PURCHASE ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE.

8. RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER INTO AN UNDERGROUND UTILITY SERVICE AGREEMENT WITH THE OWNER OF LOT 3.01, BLOCK 44 IN THE TOWN OF HACKETTSTOWN FOR THE MAINTENANCE OF ELECTRIC, TELEPHONE, CABLE T.V. SERVICES AND METERING EQUIPMENT WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #604 (WILLOW GROVE STREET).

#### F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #16009/HUNTERDON COUNTY BRIDGE #L-25-W, POINT MOUNTAIN ROAD OVER THE MUSCONETCONG RIVER, TOWNSHIPS OF MANSFIELD AND LEBANON.

#### G. RESOLUTIONS REJECTING BIDS

## H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION AWARDING CONTRACT #WC1707FO-1 TO CHERRY, WEBER & ASSOCIATES, P.C. FOR PROFESSIONAL ENGINEERING & SURVEYING SERVICES FOR THE RECONSTRUCTION OF WARREN COUNTY BRIDGE #16044, VALLEY ROAD OVER THE POHATCONG CREEK, MANSFIELD TOWNSHIP IN THE CONTRACT AMOUNT OF \$153,701.00.
2. RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC1730 WITH SALMON BROTHERS, INC. FOR THE REPLACEMENT OF WARREN COUNTY CULVERT #20024, MOUNTAIN ROAD OVER AN UNNAMED TRIBUTARY TO THE MUSCONETCONG RIVER, POHATCONG TOWNSHIP FOR A NET DECREASE OF \$13,933.00 AND A FINAL CONTRACT AMOUNT OF \$345,981.00.
3. RESOLUTION RE: AWARD OF CONTRACT WC1765 FOR LIBRARY FURNITURE AND SHELVING FOR THE WARREN COUNTY SOUTHWEST BRANCH LIBRARY TO LIBRARY INTERIORS, INC. IN THE CONTRACT AMOUNT OF \$286,510.00.
4. RESOLUTION RE: AWARD OF CONTRACT WC1804 FOR LABORATORY TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING OFFICE OF THE WARREN COUNTY HEALTH DEPARTMENT TO LABORATORY CORPORATION OF AMERICA HOLDINGS FOR THE PERIOD OF MAY 1, 2018 THROUGH APRIL 30, 2019 IN THE APPROXIMATE CONTRACT AMOUNT OF \$9,856.58.
5. RESOLUTION RE: AWARD OF CONTRACT WC1805 FOR TIRES AND TUBES TO PETTY'S TIRE & AUTO CENTER FOR THE PERIOD OF MAY 1, 2018 THROUGH APRIL 30, 2019 IN THE APPROXIMATE CONTRACT AMOUNT OF \$157,446.67.
6. RESOLUTION RE: AWARD OF CONTRACT WC1806 MICROWAVE RADIO MAINTENANCE FOR THE WARREN COUNTY COMMUNICATIONS CENTER TO TUWAY WIRELESS FOR THE PERIOD OF MAY 1, 2018 THROUGH APRIL 30, 2019 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE APPROXIMATE CONTRACT AMOUNT OF \$32,633.00.

7. RESOLUTION RE: AWARD OF CONTRACT WC1813FO FOR THE BLUE ACRES APPRAISAL SERVICES FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY TO ROBERT F. HEFFERNAN & ASSOCIATES IN THE TOTAL CONTRACT AMOUNT OF \$9,450.00.
8. RESOLUTION RE: AWARD OF CONTRACT WC1814FO FOR THE LICENSED ENVIRONMENTAL SITE REMEDIATION PROFESSIONALS FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY TO BROCKERHOFF ENVIRONMENTAL SERVICES IN THE TOTAL CONTRACT AMOUNT OF \$28,800.00.
9. RESOLUTION RE: AWARD OF CONTRACT FOR HEALTH AND PRESCRIPTION INSURANCE PROGRAM TO HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY FOR THE PERIOD MAY 1, 2018 THROUGH APRIL 30, 2019 IN THE AMOUNT OF \$9,500,000 FOR CALENDAR YEAR 2018, TOTAL CONTRACT AMOUNT OF \$14,302,000.00.
10. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO THE LIBRARY CORPORATION TO PROVIDE COMPUTER SOFTWARE MAINTENANCE FOR THE PERIOD OF JUNE 1, 2018 THROUGH MAY 31, 2019 FOR THE WARREN COUNTY LIBRARY IN THE TOTAL AMOUNT OF \$29,796.00.
11. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ALLSTATE OFFICE INTERIORS FOR LIBRARY OFFICE FURNITURE FOR THE WARREN COUNTY LIBRARY, SOUTHWEST BRANCH, CDH BRANCH AND LIBRARY HEADQUARTERS UNDER NEW JERSEY STATE CONTRACT A81705 COVERING FURNITURE, OFFICE AND LOUNGE AND THROUGH THE ESCNG COOPERATIVE CONTRACT 17/18-16 IN THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$52,059.24.
12. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP. FOR INFOSHARE INFOSUPPORT COMPUTER MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 UNDER NEW JERSEY STATE CONTRACT A89851 COVERING COMPUTER SOFTWARE AND LICENSES AND RELATED SERVICES FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$36,000.00.
13. RESOLUTION RE: NAMING FAIRVIEW INSURANCE AGENCY ASSOCIATES, INC. AS BROKER OF RECORD FOR HEALTH AND PRESCRIPTION INSURANCE PROGRAM.

## I. RESIGNATIONS/APPOINTMENTS

1. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL:  
MAUREEN SHUPE – TERM TO EXPIRE 12/31/20

## J. PERSONNEL RESOLUTIONS

1. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ENGINEER'S DEPARTMENT FOR FISCAL YEAR 2018.
2. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT FOR FISCAL YEAR 2018.
3. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY FINANCE DEPARTMENT FOR FISCAL YEAR 2018.
4. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT FOR FISCAL YEAR 2018.
5. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES FOR FISCAL YEAR 2018.
6. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY LIBRARY FOR FISCAL YEAR 2018.
7. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PERSONNEL DEPARTMENT FOR FISCAL YEAR 2018.
8. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PLANNING DEPARTMENT FOR FISCAL YEAR 2018.

9. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC SAFETY DEPARTMENT FOR FISCAL YEAR 2018.

10. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, BUILDINGS AND GROUNDS DIVISION FOR FISCAL YEAR 2018.

11. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, BRIDGE DIVISION FOR FISCAL YEAR 2018.

12. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, ROAD DIVISION FOR FISCAL YEAR 2018.

13. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY WEIGHTS AND MEASURES DEPARTMENT FOR FISCAL YEAR 2018.

14. RESOLUTION APPROVING 2017 RETENTION AND MERIT BASED SALARY ADJUSTMENTS FOR CERTAIN APPOINTED PERSONNEL OF THE PROSECUTOR'S OFFICE AS RECOMMENDED BY THE PROSECUTOR.

#### K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL



## L. FREEHOLDER COMMENTS

RICK GARDNER:

JASON SARNOSKI:

ED SMITH:

## M. CLOSING PUBLIC COMMENTS

## N. PRESS COMMENTS & QUESTIONS

## O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

## P. ADJOURNMENT

## REMINDERS

Tuesday, March 20, 2018 – 5:00 pm – W.C. Mental Health Board Meeting, W.C. Community College, 475 Route 57, Rooms #123A&B, Washington, NJ.

Wednesday, March 21, 2018 – 4:30 pm – W.C. Technical School Board of Education Meeting, W.C. Technical School, 1500 Route 57, Washington, NJ.

Thursday, March 22, 2018 – 8:15 am – W.C. Mosquito Extermination Commission Meeting, 2 Furnace Street, Oxford, NJ.

Thursday, March 22, 2018 – 9:30 am – W.C. Aging Services Advisory Council and Disability Services Advisory Council Joint Meeting, Wayne Dumont, Jr. Administration Bldg., Rutgers Cooperative Extension Meeting Room, 165 Route 519S, Belvidere, NJ.

Thursday, March 22, 2018 – 5:30 pm – W.C. Library Commission Meeting, Library Headquarters, 2 Shotwell Drive, Belvidere, NJ.

Monday, March 26, 2018 – 8:00 pm – W.C. Planning Board Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, March 27, 2018 – 1:30 pm – W.C. Human Services Advisory Council Meeting, Rutgers' Cooperative Extension Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519 South, Belvidere, NJ.

Tuesday, March 27, 2018 – 6:00 pm – Warren County Special Services Board of Education Meeting, Department of Education, 1501 Route 57, Washington, NJ.

Tuesday, April 3, 2018 – 10:00 am – W.C. Housing Committee Meeting, Department of Human Services, 1 Shotwell Drive, First Floor, Meeting Room A, Belvidere, NJ.

Wednesday, April 4, 2018 – 3:00 pm – W.C. Shade Tree Commission Meeting, Prosecutor's Building, Annex Meeting Room, Hardwick/Second St., Belvidere, NJ.

Thursday, April 5, 2018 – 3:00 pm – W.C. Youth Services/CIACC (YSCC) Meeting, Rutgers' Cooperative Extension Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519 South, Belvidere, NJ.

Thursday, April 5, 2018 – 7:30 pm – W.C. Solid Waste Advisory Council Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.

Tuesday, April 10, 2018 – 3:00 pm – W.C. CASS Meeting, Department of Human Services, 1 Shotwell Drive, First Floor, Meeting Room A, Belvidere, NJ.

Tuesday, April 10, 2018 – 5:15 pm – W.C. LACADA Meeting, Library Headquarters, 2 Shotwell Drive, Second Floor Meeting Room, Belvidere, NJ.

Wednesday, April 11, 2018 – 6:00 pm – Municipal Alliance Coordinators Meeting, Department of Human Services, 1 Shotwell Drive, First Floor, Meeting Room A, Belvidere, NJ.

Thursday, April 12, 2018 – 11:00 am – W.C. Advisory Council on Disabilities Meeting, Cooperative Extension Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.