

**MINUTES****FEBRUARY 28, 2018**

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on February 28, 2018 at 7:00 p.m.

The meeting was called to order by Director Smith and upon roll call, the following members were present: Freeholder Richard Gardner, Freeholder Jason Sarnoski and Freeholder Edward Smith. Also attending were County Engineer Bill Gleba, CFO Dan Olshefski, Assistant County Counsel Joseph J. Bell, IV and County Administrator Steve Marvin.

The Pledge of Allegiance was led by Director Smith.

Director Smith read the following statement: **“ADEQUATE NOTICE OF THIS MEETING OF FEBRUARY 28, 2018 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.”**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Minutes of the Budget Session held on January 31, 2018 were approved.

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Minutes of the Regular Session held on February 14, 2018 were approved.

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Minutes of the Executive Session held on February 14, 2018 were approved.

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**PROCLAMATION 96-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following proclamation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**HONORING PATRICIA J. KOLB, WARREN COUNTY CLERK, NOVEMBER 2007 – DECEMBER 2017**

**WHEREAS**, Patricia J. Kolb took the oath of office to become Warren County Clerk on November 7, 2007 after being elected to succeed Terrance D. Lee, and served honorably in that capacity until her retirement on December 1, 2017; and

**WHEREAS**, prior to election as County Clerk, Patricia J. Kolb served as Warren County Deputy Clerk from 2001 to 2007, Blirstown Township Clerk from 1990 to 2000, and Blirstown Deputy Clerk from 1987 to 1989, carrying out her duties with dedication and distinction; and

**MINUTES****FEBRUARY 28, 2018**

**WHEREAS**, during her tenure in the Warren County Clerk's Office, Patricia J. Kolb instituted or oversaw many projects and upgrades, such as implementing new technologies for document filing and retention; creating the first "Running For Local Office Seminar" for potential and/or current candidates; instituting and conducting training for Municipal Clerks in the election process and procedures; bringing order to a plethora of documents stored in the Courthouse attic; and overseeing design of the Warren County Votes website of election information; and

**WHEREAS**, Patricia J. Kolb instituted the "Vote Early Weekend," typically held the Saturday and/or Sunday prior to the Primary Election and General Election, providing the public an opportunity to vote in person at the Courthouse, and to apply for passports; and

**WHEREAS**, Patricia J. Kolb has been an active leader in her field, serving with the Constitutional Officers Association of New Jersey as Secretary 2009-2010, Vice President 2010-2011, President 2011-2012, and on the COANJ Executive Board and as the organization's webmaster 2009-2017, while in September 2015 she received the Gill C. Job Award for Outstanding Service;

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Chosen Freeholders recognizes Patricia J. Kolb for years of distinguished service, congratulates her on her retirement, and wishes her many happy years enjoying life with her husband, four children and 12 grandchildren.

I hereby certify the above to be a true copy of a proclamation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

Being the longest serving sitting Freeholder, Mr. Gardner said he was happy to have known Ms. Kolb for a greater length of time than either of his colleagues. He said her retirement was well deserved and her successor has big shoes to fill. He said she had a phenomenal record of distinction with him hearing only one small complaint about the office over a ten year period. She continued the office in the model of her predecessor, the late Terry Lee. Mr. Gardner wished Ms. Kolb "All the best!"

Mr. Sarnoski said Pat Kolb was one of the first people he met when he decided to run for office and there was a lot to learn. She was patient, kind and easy to get along with, but that's the way she treated everyone, he said. "And that is a real testament to you and your office." Mr. Sarnoski said he was going to miss visiting Ms. Kolb in her office and talking about the county.

Mr. Smith said the County Clerk's tolerance level has to be high for candidates seeking office. He thought that was probably one of the biggest challenges, not to mention passports and all the files. He credited Ms. Kolb with overseeing the computerization of files, bringing the office into the 21<sup>st</sup> Century. "I appreciate your service and I'm glad you were able to come here tonight," he said.

Ms. Kolb thanked the Freeholder Board for this honor, saying it was a pleasure to work here and they made it easy. She noted that unlike some counties, our department heads never had any problems with each other. She accepted the mementoes on behalf of the women in the County Clerk's Office as she could not have done it alone. She also thanked County Counsel Joe Bell for his support over many years.

**MINUTES****FEBRUARY 28, 2018****RESOLUTION 97-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION TO PAY BILLS**

**Be and it is hereby resolved** that Master Voucher Certificate **For Certification / Ratification for Payments No. 2018-7 and 2018-8, dated February 28, 2018,** in the amount of **\$2,479,730.89** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

2018-7	2/21/18	\$640,670.61	
2018-8	2/28/18	<u>513,516.39</u>	
TOTAL			\$1,154,187.00
TOTAL-OTHER			0.00
Payroll (including fringe)	2/15/18	\$1,325,283.89	
Subsistence	2/15/18	<u>\$260.00</u>	
TOTAL WAGES, FRINGE, MEALS			<u>1,325,543.89</u>
GRAND TOTAL			<u><u>\$2,479,730.89</u></u>

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 98-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT BETWEEN OXFORD TOWNSHIP AND THE COUNTY OF WARREN FOR THE ACQUISITION OF LAND LOCATED 1 FURNACE STREET, OXFORD, NEW JERSEY**

**WHEREAS**, the County of Warren has engaged in negotiations with the owner of 1 Furnace Road, Oxford, New Jersey, also known as Block 2, Lot 19.01, relative to the potential purchase of the property by the County of Warren; and

**WHEREAS**, the owner of record of the subject property is Oxford Township; and

**WHEREAS**, the owner is authorized by the provisions of N.J.S.A. 40A:12-13 et seq. to convey property that is no longer needed for public use to a political subdivision of the State of

**MINUTES****FEBRUARY 28, 2018**

New Jersey, at private sale without advertising, upon adoption of an ordinance authorizing the sale; and

**WHEREAS**, the County of Warren would utilize the subject property, if acquired, for county purposes; and

**WHEREAS**, the County of Warren and the property owner have agreed upon the terms of sale; and

**WHEREAS**, County Counsel has drafted a contract incorporating the terms of sale, which has been reviewed and approved by the Board of Chosen Freeholders as to the terms of the sale.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders as follows:

1. The Contract by and between the County of Warren and Oxford Township for the acquisition of an 1.5613 acre parcel of land known as 1 Furnace Street, Oxford, New Jersey, Block 2, Lot 19.01, Township of Oxford, County of Warren, State of New Jersey, is hereby approved and the Freeholder Director and the Clerk to the Board are authorized to execute the same.
2. This Resolution shall take effect immediately. County Counsel and staff are authorized to take necessary measures to effectuate the terms of the contract in order that a closing may take place at a date agreed upon by both the County of Warren and the property owner.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 99-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION APPROVING THE SALARY REIMBURSEMENT AGREEMENTS BETWEEN THE COUNTY OF WARREN AND RUTGERS COOPERATIVE EXTENSION, RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY FOR THE PERIOD JANUARY 1, 2017 THROUGH DECEMBER 31, 2017**

**WHEREAS**, the County of Warren and Rutgers Cooperative Extension, Rutgers, The State University of New Jersey, executed a Memorandum of Understanding on June 25, 2003; and

**WHEREAS**, salary reimbursement agreements for the period January 1, 2017 through December 31, 2017 are required for memorialization of the parties agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Director of the Board is hereby authorized to execute the salary reimbursement agreements on behalf of the County of Warren; and

**BE IT FURTHER RESOLVED** that this agreement shall become effective January 1, 2017 and will continue until December 31, 2017 as per the terms and conditions in the agreements incorporated herein by reference.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**MINUTES****FEBRUARY 28, 2018****RESOLUTION 100-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE THE FY '18 SECTION 5311 INNOVATION GRANT AGREEMENT WITH NJ TRANSIT FOR A TOTAL OF \$200,000 (\$100,000 FEDERAL FUNDS; \$50,000 STATE FUNDS AND \$50,000 ANTICIPATED COUNTY MATCHING FUNDS); SUBJECT TO THE AVAILABILITY OF FUNDS**

**WHEREAS**, on July 26, 2017 the Warren County Board of Chosen Freeholders approved the FY '18 Section 5311 Innovation grant application with NJ Transit Corporation for a total of \$200,000 (\$100,000 federal; \$50,000 state, and \$50,000 county matching funds); and

**WHEREAS**, NJ Transit has subsequently awarded Warren County FY '18 Section 5311 Innovation funds, as outlined in the application.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders that the Director of the Board is authorized to execute the FY '18 Section 5311 Innovation Grant Agreement with NJ Transit for a total of a total of \$200,000 (\$100,000 federal; \$50,000 state, and \$50,000 county matching funds); for a period from January 1, 2018 to December 31, 2018 subject to availability of funds.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 101-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION GRANTING TEN MONTH LEASE ON THE COUNTY PROPERTY (O'DOWD PROPERTY) FOR FARMING FOR THE PERIOD OF MARCH 21, 2018 THROUGH DECEMBER 31, 2018 TO LEONARD TRUSZKOWSKI FOR TOTAL RENTAL AMOUNT OF \$41,625.00 ON 185 TILLABLE ACRES**

**WHEREAS**, that the farm lease of county property is for agricultural purposes in Greenwich Township, Block 16 Lot 6, Block 17 Lot 1, and Block 17 Lot 1, and Block 17 Lot 2, together with Block 40 Lot 1 in Franklin Township, Warren County, New Jersey and rented to: Leonard Truskowski, Stewartsville, New Jersey

10 month rental period of \$225 per acre on 185 tillable acres for a total amount of \$41,625

**WHEREAS**, Leonard Truskowski has leased this property for approximately 20 years from the O'Dowds who sold this property to the County; and

**WHEREAS**, the County wishes to continue this lease under N.J.S.A. 40A:12-14.1 until such time as this property is ready to be sold at public auction, which is anticipated to be after the 2018 growing season;

**MINUTES****FEBRUARY 28, 2018**

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 102-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE 2018 MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE DEPARTMENT OF PUBLIC WORKS, WARREN COUNTY – CONTRACT #WC1817**

**BE IT RESOLVED** that the plans and specifications for the following Maintenance, Repair and Construction Materials:

- |   |   |
|---|---|
| 1. CRS-2P Polymer Modified Emulsified Asphalt | 6. 1/4" Washed Broken Stone                       |
| 2. Hot Mix Asphalt Surface Course             | 7. Abrasive Grits                                 |
| 3. Hot Mix Asphalt Base Course                | 8. Dense Graded Aggregate                         |
| 4. Hot Mix Asphalt Curb Mix                   | 9. Dense Graded Aggregate using Recycled Concrete |
| 5. UPM High Performance Bituminous Cold Patch |   |

for the Warren County Department of Public Works for the 2018-2019 construction year are hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for proposals for the above project at least ten (10) days prior to the receipt of bids in

---

**THE STAR LEDGER**

---

**TENTATIVE SCHEDULE**

ADVERTISING DATE – WEDNESDAY, MARCH 7, 2018

BIDS TO BE RECEIVED – TUESDAY, MARCH 27, 2018

AWARD DATE – WEDNESDAY, APRIL 11, 2018

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**MINUTES****FEBRUARY 28, 2018****RESOLUTION 103-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC1803 AND AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO RENT COUNTY LAND FOR FARMING 43.14 ACRES, QUARRY RD. – PARCEL B-1 (LOT 18) OF WHITE TOWNSHIP**

**BE IT RESOLVED** that specification WC1803 for rental of county owned land for farming purposes is hereby approved.

**BE IT FURTHER RESOLVED** that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star Ledger.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 104-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION RE: AWARD OF CONTRACT WC1818R FOR THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES FOR CONSULTANT SERVICES FOR THE TRI-COUNTY CONTINUUM OF CARE COORDINATED ASSESSMENT IMPLEMENTATION TO MONARCH HOUSING ASSOCIATES, INC. OF CRANFORD, NEW JERSEY FOR AN AMOUNT NOT TO EXCEED \$31,500.00**

**WHEREAS**, it has been recommended that the county issue a contract for consulting services for the Tri-County Continuum of Care Coordinated Assessment Implementation as required by Title IV of the McKinney-Vento Homeless Assistance Act; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Monarch Housing Associates, Inc., of Cranford, New Jersey for services for the above project, at a cost not to exceed \$31,500.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.

**MINUTES****FEBRUARY 28, 2018**

2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.

3. A notice of this action shall be published in the Star Ledger.

Funding for this contract is provided in Grant account F6355 5326 5100 – HUD Grant, and certified by the County Chief Financial Officer.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 105-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION RE: AWARD OF CONTRACT WC1819R FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY FOR POLICE SIMULCASTING CENTRAL AND SOUTH ZONE RADIO COVERAGE ENHANCEMENT TO TUWAY COMMUNICATIONS OF BETHLEHEM, PENNSYLVANIA FOR AN AMOUNT NOT TO EXCEED \$300,000.00**

**WHEREAS**, it has been recommended that the county issue a contract for radio enhancement coverage Police simulcasting Central and South Zone Radio Coverage Enhancement as outlined in the proposal; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

**WHEREAS**, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

**WHEREAS**, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to TuWay Communications of Bethlehem, Pennsylvania for services for the above project, at a cost not to exceed \$300,000.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.

2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the



**MINUTES****FEBRUARY 28, 2018**

qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.

3. A notice of this action shall be published in the Star Ledger.

Funding for this contract is provided in capital account 0417A405/5058 – Phillipsburg H. S. Safety Sites, and certified by the County Chief Financial Officer.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 106-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION RE: EXTENSION OF CONTRACT WC1602 FOR THE LEASE OF COUNTY PROPERTY (PROPERTY ADJACENT TO ADMINISTRATION BUILDING) FOR FARMING FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2018 THROUGH MARCH 31, 2019 TO ENDLESS ROWS FOR ANNUAL RENT IN THE AMOUNT OF \$3,450.00**

**BE IT RESOLVED** that Contract WC1602 for lease of county property for agricultural purposes in White Township identified as Block 21, Lot 14, approximately 15 acres is hereby extended to . . . Endless Rows, Stewartsville, New Jersey annual rent of \$230.00 per acre for a total amount of \$3,450.00. as per his bid submitted February 9, 2016 and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 107-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION RE: EXTENSION OF CONTRACT WC1603 FOR THE LEASE OF COUNTY PROPERTY (NABOZNY PROPERTY) FOR FARMING FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT FOR THE PERIOD OF APRIL 1, 2018 THROUGH MARCH 31, 2019 TO ENDLESS ROWS FOR ANNUAL RENT OF \$308.00 PER ACRE, TOTAL AMOUNT \$22,330.00**

**MINUTES****FEBRUARY 28, 2018**

**BE IT RESOLVED** that Contract WC1603 for lease of county property for agricultural purposes in Franklin and Greenwich Townships, property identified as Block 39, Lot 1, and Block 15, Lot 4, approximately 72.50 acres is hereby extended to . . . Endless Rows, Stewartville, New Jersey annual rent of \$308.00 per acre for a total amount of \$22,330.00 as per his bid submitted February 9, 2016 and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 108-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION RE: EXTENSION OF CONTRACT WC1606 TO TUWAY WIRELESS FOR COMMUNICATIONS SYSTEM PREVENTIVE RADIO MAINTENANCE FOR THE WARREN COUNTY COMMUNICATIONS CENTER FOR THE PERIOD OF APRIL 1, 2018 THROUGH MARCH 31, 2019 FOR THE THIRD AND FINAL YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7)  
IN THE APPROXIMATE TOTAL CONTRACT AMOUNT OF \$160,740.00**

**BE IT RESOLVED** that Warren County Contract WC1606 for communications system preventive radio maintenance for the Warren County Communications Center for the third and final year of a three year contract as provided by the Local Public Contract Law 40A:11-15(10) said contract is hereby extended for the period of April 1, 2018 through March 31, 2019 to . . . TuWay Wireless, Bethlehem, Pennsylvania In the approximate amount of . . . \$160,740.00 as per their bid submitted . . . March 1, 2016

Funding for this contract has been provided in budget account 012500/5026 – Communications Center – Contracted Equipment Maintenance.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**MINUTES****FEBRUARY 28, 2018****RESOLUTION 109-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION RE: EXTENSION OF CONTRACT WC1705 FOR ELEVATOR MAINTENANCE TO INDEPENDENCE ELEVATOR CO., LLC FOR THE PERIOD OF APRIL 1, 2018 THROUGH MARCH 31, 2019 FOR THE SECOND YEAR OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE ESTIMATED AMOUNT OF \$20,100.00 PER YEAR**

**BE IT RESOLVED** that Warren County Contract WC1705 for elevator maintenance is hereby extended for the second year of a three year contract as provided by the Local Public Contract Law 40A:11-15(7) said contract is hereby extended for the period of April 1, 2018 through March 31, 2019

to . . . Independence Elevator Co., LLC, Clinton, New Jersey

In the estimated amount of . . . \$20,100.00

as per their bid submitted . . . February 28, 2017

Funding for this contract has been provided in budget accounts 013100/5029 – Buildings & Grounds Contracted Services, 013112/5029 – Buildings & Grounds Annex Contracted Services.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 110-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC1652R CONSTRUCTION PHASE ENGINEERING SERVICES FOR THE HACKETTSTOWN GARAGE SALT SHED PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO FINELLI CONSULTING ENGINEERS, INC. OF WASHINGTON, NEW JERSEY FOR VARIOUS STRUCTURAL ENGINEERING SERVICES, AN INCREASE OF \$6,700.00 AND A FINAL CONTRACT AMOUNT OF \$58,700.00**

**WHEREAS**, Finelli Consulting Engineers, Inc., of Washington, New Jersey were awarded a contract for Construction Phase Engineering Services for the Hackettstown Garage Salt Shed Project for the Warren County Department of Public Works in the contract amount of \$52,000.00; and

**WHEREAS**, there was a need for additional structural engineering services; and

**WHEREAS**, this change in award will result in a net increase of \$6,700.00 and a final contract amount of \$58,700.00.

**WHEREAS**, adequate funds have been established in capital account 0415A701/5061 – Alpha DPW Facility.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #1 for the above contract for a net decrease of \$6,700.00 and a final Contract in the amount of \$58,700.00.

**MINUTES****FEBRUARY 28, 2018**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 111-18**

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION APPROVING CHANGE ORDER #1 FOR CONTRACT #WC1714 WITH STATE LINE CONSTRUCTION CO., INC. FOR THE REPLACEMENT OF WARREN COUNTY CULVERT #06069, COUNTY ROUTE #681 (ACKERSON ROAD) OVER A TRIBUTARY TO BEAVER BROOK, FRELINGHUYSEN TOWNSHIP FOR A NET DECREASE OF \$27,036.15 AND A FINAL CONTRACT AMOUNT OF \$469,883.02**

**WHEREAS**, Contract #WC1714 was awarded to State Line Construction Co., Inc. for the Replacement of Warren County Culvert #06069, County Route #681 (Ackerson Road) over a Tributary to Beaver Brook, Frelinghuysen Township in the amount of \$496,919.17; and

**WHEREAS**, final as-built quantities resulted in a net decrease of \$27,036.15; and

**WHEREAS**, said changes were recommended by the County Engineer.

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve change order #1 for the above project with State Line Construction Co., Inc. for a net decrease of \$27,036.15 and a final contract amount of \$469,883.02.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RECOMMENDATION**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following recommendation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RECOMMENDATION TO ACCEPT THE RESIGNATION OF KERRY CAHILL FROM THE WARREN COUNTY MENTAL HEALTH BOARD**

I hereby certify the above to be a true copy of a recommendation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**MINUTES****FEBRUARY 28, 2018****RESOLUTION 112-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION APPOINTING MEMBER TO THE  
WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby appoints the following individual to the Warren County Local Advisory Committee on Alcoholism and Drug Abuse.

Dena Parichuk  
55 Grand Avenue  
Washington, NJ 07882

Term to expire: 12/31/19

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RECOMMENDATION**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following recommendation was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RECOMMENDATION TO ACCEPT THE RESIGNATION OF SARA SCOTT FROM THE  
WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL**

I hereby certify the above to be a true copy of a recommendation adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**RESOLUTION 113-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**RESOLUTION APPOINTING MEMBER TO THE  
WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL**

**BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Warren hereby appoints the following individual to the Warren County Human Services Advisory Council:

Haley McCracken  
Project Self Sufficiency  
127 Mill Street  
Newton, NJ 07860

Term to expire: 4/30/21

**MINUTES****FEBRUARY 28, 2018**

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

As always, the Freeholders expressed appreciation to those serving in volunteer capacities.

Reports and Comments

Assistant County Counsel Joe Bell IV said he had one matter regarding litigation for discussion in Executive Session.

County Engineer Bill Gleba reported that the Still Valley Road Bridge was scheduled to be closed either Monday, March 5 or March 12 for about three days. Signage in the area was also being augmented.

County Planner Dave Dech announced that the Pollution Control Financing Authority (PCFA) would be conducting electronics waste recycling on Sunday, April 15 from 8:00 a.m. to 12:00 p.m.

Regarding the Route 57 Scenic Byway endeavor, Mr. Dech said some appointments to the committee are required. He had already approached Public Information Director Art Charlton and Land Preservation Director Corey Tierney who both agreed to come on board assuming the Freeholders approve. One more member is needed. Mr. Dech asked them to appoint someone unless any of the Freeholders would like to appoint themselves. The next meeting of the group is scheduled for May 22 at 7:00 p.m.

Mr. Smith was pleased about the electronics recycling, saying it has been a long time coming. Mr. Marvin asked if this would be a once-a-year event. Mr. Smith said they may have a container there, but details have yet to be determined.

County CFO Dan Olshefski said the County Budget has been submitted to the State, conforming to compliance standards. He said revenues are up slightly compared to this time last year so we're moving in the right direction.

County Administrator Steve Marvin said there was one late addition to the Vacancy Report. The Freeholders had no questions or comments on the report. Mr. Marvin had been in contact with Ed Zalewski of Warren County Technical School regarding its annual Board of School Estimate Meeting normally scheduled between the fourth Tuesday in March and April 8, but the new Governor's budget address is being delayed. Hence, the Freeholders consented to Mr. Zalewski's request that the meeting be held at 6:30 p.m. on April 11, prior to the Freeholder Board's regularly scheduled meeting. Mr. Marvin noted that it was likely that there would be no Board of School Estimate Meeting for Warren County Special Services School District as it is working its way out of business.

**MINUTES****FEBRUARY 28, 2018**Freeholder Comments

Mr. Gardner spoke of efforts to work with the PCFA to determine how to recycle agricultural plastic waste. Mr. Dech said he thought there was a place in South Jersey that accepts agricultural waste. He said it is definitely eligible for recycling, but there are issues regarding how clean it needs to be.

Mr. Gardner said all three Freeholders received a copy of Atlantic County's resolution opposing State legislation that could end up in awarding pay raises to State officials and State executive level officers. He concurred with the resolution and hoped to have one prepared for the next meeting. Mr. Smith agreed as the County ultimately has to pick up the tab.

Mr. Sarnoski had plans to attend a behavioral health meeting the following day at St. Luke's Warren Hospital. He expected to find out about some executive leadership changes. He confirmed that Mr. Gardner was in possession of the certificate to be awarded to an Eagle Scout over the weekend. Speaking of scouts, he said he was honored to have been asked to be the Good Scout this year, along with Hope Councilman John Kruk. He said he was following in some good footsteps (his fellow Freeholders).

Mr. Smith said it had been a busy week for him with NJ DEP matters and working through all the issues with Personnel and the CFO regarding the proposed health insurance switch. He said he was very much encouraged as things moved forward.

Mr. Smith had attended the new Fire Chiefs' Meeting and said it was good to see how many people continue to stay involved and the amount of effort put into training. He participated in a bi-county training drill held at a pharmaceutical site in Bloomsbury. It was good to see the coordination of the two counties, though somewhat disturbing due to how realistic the exercise was.

Closing Public Comments

Donna Diorio of Washington Street in Columbia said there were severe speeding problems on her road which runs parallel to the river. She had approached the Knowlton Township Committee who told her it was a State road and inexplicably advised her to approach the Freeholders. The State was supposed to have conducted some sort of study, but she had been unable to obtain the results. Mr. Sarnoski asked if she had contacted the State Police. She said she had; an NJSP representative attended a recent municipal meeting. Speed humps were discussed, but decided against. She thought it would be nice to have a three-way stop installed. Mr. Gleba confirmed that this was the old state highway.

Mr. Smith explained that this was not the County's jurisdiction, nor does the County have a law enforcement arm. Knowlton relies on State Police. The local and state officials would need to get together to authorize a stop sign. Mr. Gardner thought the State should have deeded the road to the township years ago. Mr. Gleba said the whole area is a "quagmire" of state, county and municipal road jurisdictions. He thought it would be worth a phone call to the Hope State Police Barracks.

**MINUTES****FEBRUARY 28, 2018**

Mr. Smith suggested reaching out to the District 24 Legislative Office which would have the ability to talk to the NJ DOT and perhaps have one of their representatives come out to a meeting. He said he was sorry Ms. Diorio came out to this meeting since the Freeholders have no jurisdiction in this area. She said it was okay; she found the meeting interesting.

**RESOLUTION 114-18**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, at 7:32 p.m., the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on February 28, 2018.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, and

**WHEREAS**, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**NOW, THEREFORE, BE IT RESOLVED** that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: SDA, Novak, W.M./R.M./C.C., et al. and WCDC/Pierott v. County Clerk-status and A.J.S.C. Ciccone decision re: plaintiff's attorney fees and Status of Memorandum of Understanding with NJ DEP for wildlife mitigation land at PCFA.

(2) *Matters Relating to Collective Bargaining*: Items to be discussed include: Status of labor negotiations with FOP 171, CWA 1071-TASS; Prosecutor mediation with PBA 331-Detectives; PBA 280-Sheriff's Officers; AFSCME 671; CWA 1032- Prosecutor's Clerical.

**BE IT FURTHER RESOLVED** that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren in a meeting held on February 28, 2018.

Steve Marvin, Clerk of the Board

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, the Board adjourned executive session at 8:24 p.m. and returned to open session.

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes



**MINUTES****FEBRUARY 28, 2018**

On motion by Mr. Sarnoski, seconded by Mr. Gardner, and there being no further business to come before the Board at this time, the meeting was adjourned at 8:24 p.m.

Recorded Vote: Mr. Gardner yes, Mr. Sarnoski yes, Mr. Smith yes

**ATTESTED TO:**

**Steve Marvin, Clerk of the Board**