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# Warren County Board of Elections Meeting

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February 18, 2015

5:00 PM

## MINUTES

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### LEGAL NOTICE

The meeting of the Warren County Board of Elections was called to order at 5:05 p.m. by Chairman Gloria Decker.

The legal notice for this meeting was read by Chairman Gloria Decker

### ROLE CALL

Present: Chairman Gloria Decker Secretary Tony Wyhopen, Commissioner Robert Stead, Commissioner Harry Brown and Board Administrator Bill Duffy.

### PUBLIC COMMENT

There was no public comment.

### Poll Worker Update

Mr. Duffy advised the Board that a letter was sent to every Poll Worker on January 26, 2015 requesting a copy of their Social Security card for Payroll. This is a result of the IRS audit of Warren County's practices in paying temporary help. The Poll Workers will be receiving a W-2 form at the end of the year no matter how much money they earn. He also informed the Board that 186 Poll Workers had responded with the Social Security Cards, 17 had decided to retire and 220 still needed to respond.

The commissioners felt that requiring the Social Security card from the Poll Workers was an undue burden on the Poll Workers. Mr. Brown made a motion directing Mr. Duffy to send a letter to Personnel, Payroll and Finance stating that since the County is already in possession of the Poll Workers' Social Security Numbers that this process should cease for the current Poll Workers. This motion was seconded by Mr. Stead. A voice vote was taken with the motion passing unanimously.

### SVRS Update

The SVRS (Statewide Voter Registration System) has been updated to allow more than the Dell printers that came with the system in 2007. This provides the county more choices when it becomes necessary to replace these printers. Two of the printers currently in the office are now capable to be used.

### **Capital Items**

In the proposed budget for 2015, there is a capital item for touchscreens for the Voting machines. Mr. Duffy also suggested that after discussions with Finance that the 100 new encodes be purchased. This would require that the other Capital monies that the Election Board has would be used, including the monies to purchase fire proof file cabinets to store the Mail-In Ballots. The cost per encoder is \$300.00 or \$30,000 for 100.

The commissioners voiced concern over spending the money on the encoders. They would like to know how many are in need of being replaced immediately. There is also a concern for the Mail-In Ballots. The Board needs to safe guard this ballots during the election process

Mr. Stead made a motion to order 50 units. This was seconded by Mr. Wyhopen. . A voice vote was taken with the motion passing unanimously.

### **MEETING MINUTES**

The Board reviewed the Meeting Minutes of the November 19, 2014. On motion by Mr. Brown to accept the Regular Meeting Minutes with the word "IT" to be amended to "THERE" under the Public Comment section and seconded by Mr. Stead, the Regular Meeting Minutes were approved by 3 AYES with Mr. Wyhopen abstaining.

### **MOTION TO ADJOURN**

Mr. Brown made a motion to adjourn. Mr. Stead seconded the motion. A voice vote was taken with the motion passing unanimously. The meeting was adjourned at 5:51 P.M.