

**WARREN COUNTY BICENTENNIAL
CULTURAL & HERITAGE ADVISORY BOARD**

500 Mt. Pisgah Avenue
Oxford, NJ 07863

**MINUTES OF THE MEETING OF
January 17, 2023**

CALL TO ORDER:

REORGANIZATION MEETING:

Mr. Tierney called the meeting to order at 5:02 PM and opened for nominations for Chair.

Ms. Primerano nominated Ms. Rapisardi.

Mr. Gardner seconded.

All in favor. Motion passed. Mr. Tierney turned the meeting over to Ms. Rapisardi.

Ms. Rapisardi opened up for nominations for Vice Chair.

Ms. Primerano nominated Mr. Fineran.

Mr. Young seconded.

All in favor. Motion passed.

Ms. Rapisardi opened up for nominations for Secretary.

Ms. Rapisardi nominated Ms. Primerano.

Mr. Young seconded.

All in favor. Motion passed.

ROLL CALL:

Members Present: Laurie Rapisardi, Charles Fineran, Jane Primerano, Mark Young, Rick Gardner

Staff Present: Corey Tierney, Gina Rosseland (left at 6 PM), Jennifer Correa-Kruegel, Art Charlton
(Left at 6:15 PM)

Minutes: The December 20, 2022 minutes were reviewed. Mr. Gardner motioned to approve the meeting minutes. Mr. Young seconded. Minutes approved.

PUBLIC COMMENT- none

CORRESPONDENCE- none

OLD BUSINESS

BOOK:

Ms. Rosseland proposed to the board to focus more on events than on the book. She could work on something smaller scale and look to the board for input as needed. The board agreed to focus more on events and providing assistance to Ms. Rapisardi as requested.

WEBSITE:

Ms. Rosseland updates as needed. She does not have access to the county server currently. She is hoping to have the bulletins all up by the end of the year.

HISTORIC MARKERS:

Ms. Rosseland has not had an opportunity to update the application but when she is hoping by the end of February. She will update the board once she has done it. She inquired with the board if they wanted to adjust the due dates to allow municipalities more time. They agreed that the dates should be moved to make it more accommodating.

OUTREACH EVENTS:

Ms. Rapisardi opened up for discussion the meetings with the municipalities to promote the Bicentennial Cultural and Heritage Board. The Board agreed to offer mornings and evenings in April and identify key groups and invite administrators but keep it open to the public. Ms. Rosseland recommended having a PowerPoint presentation for all members to use in their presentations. The dates agreed to be April 17, 6 PM; April 19, 2 PM; April 27, 6 PM; April 29, 2 PM. The board is looking to have these meetings in the libraries. They may need to look into alternative locations depending on what's available. It was determined that there would be a ½ hour presentation followed by a question and answer session.

Mr. Tierney said that he would work with Ms. Rosseland and Ms. Rapisardi to put together the presentation for the meetings.

Ms. Rapisardi inquired as to the actual timeline of the Bicentennial. It was determined that the first official meeting of the commissioners was May of 1825 with the legislation date being November 1824. It was agreed to do events leading up to May of 2025.

The board discussed having another concert at Garrett Wall Park with more of a lead start and making it an 1800s theme. It was proposed to do the event in the Summer of 2023, depending on when the band is available.

The Board agreed that they would still attend events to promote BCHAB using banners and rack cards. A number of local events to advertise at were discussed and the goal is to have the rack cards and banners done by April. They also discussed having merchandise or giveaway items such as pens/ pencils, stickers, or magnets.

Mr. Charlton offered to use the monthly advertising contract with WRNJ radio to advertise the events and the April meetings with the municipalities. Mr. Tierney and Mr. Rosseland will work on an outreach letter to the municipalities will communicate via email to the board.

Action Items:

Mr. Tierney will work with Ms. Rapisardi and Ms. Rosseland to create a presentation to present to the municipalities.

Libraries or other sites confirmed for the dates agreed to be April 17, 6 PM; April 19, 2 PM; April 27, 6 PM; April 29, 2 PM for the meetings with the municipalities.

Work on rack cards/ banners for event tables or sites to promote.

Work on giveaway items for event tables.

Work on summer bicentennial event.

Mr. Tierney and Ms. Rosseland will work on an outreach letter to the municipalities.

Adjournment: There being no further business, the next meeting is February 21, 2023, Ms. Primerano motioned to adjourn the meeting. Mr. Young seconded at 6:42 p.m. Motion carried.

Respectfully Submitted,

Jennifer Correa-Kruegel
Community Service Aide