

**WARREN COUNTY BICENTENNIAL
CULTURAL & HERITAGE ADVISORY BOARD**

500 Mt. Pisgah Avenue
Oxford, NJ 07863

**MINUTES OF THE MEETING OF
November 15, 2022**

CALL TO ORDER: Mr. Fineran opened the meeting at 5:03 p.m. and read the Open Public Meeting Notice and led the Pledge of Allegiance.

ROLL CALL:

Members Present: Charles Fineran , Jane Primerano, Mark Young, Rick Gardner

Staff Present: Corey Tierney, Gina Rosseland, Jennifer Correa-Kruegel, Art Charlton (arrived at 5:16PM- left at 6:35PM)

Minutes: The October 18, 2022 minutes were reviewed. Mr. Gardner motioned to approve the meeting minutes. Ms. Primerano seconded. Minutes approved.

PUBLIC COMMENT- none

CORRESPONDENCE- none

OLD BUSINESS

BOOK:

Ms. Rosseland said she had sent a letter for the board to review. She requested the board let her know by Friday so she can get the letter out the following week. She would like to update who is responsible for what municipality so it is more appropriate for where they live.

A discussion was had on different ways to acquire historical information for the book.

Mr. Gardner motioned to review Ms. Rosseland's letter regarding the book to the municipalities and let her know by Friday. Ms. Primerano seconded. Motion passed.

WEBSITE:

Ms. Rosseland reported that she is still working on the bulletins and putting updates on the website. The Friends of Shippen want to purchase a low-light scanner to add historical information on the website.

HISTORIC MARKERS:

Ms. Rosseland provided the board with two historic marker grant applications. One from Harmony and one from Hope.

Mr. Fineran asked the board if there was the approval for the applicants.

Hope application- Mr. Young motioned to approve. Mr. Gardner seconded. Ms. Primerano abstained. Motion passed.

Harmony application- the board requested rewording of the historic marker presented in the application.

DECEMBER EVENT:

Mr. Tierney mentioned that the event was three weeks out and only 3 out of the 22 municipalities confirmed to participate. He ~~requested~~ contacted County Counsel ~~the county council to~~ confirm ~~make sure it is there are no~~ legal issues, but has not received that approval yet. The Youth Corps is not confident they can decorate in time. We have been holding off on the tent rental based on participation since that will determine the size of the tent ordered. There is a Santa scheduled along with photo props, crafts, carolers, and churches providing food.

Mr. Tierney is concerned that it might be a bit underwhelming for an event. He suggested that it be postponed until next year if the board wanted a bigger event with more time to plan.

Mr. Young suggested having the decorated trees be left on display for the month. Mr. Tierney mentioned that the barn at Bread Lock Park is being resided and could be used for the event next year and still provide \$200 from the county to each municipality to house and decorate their own tree.

Ms. Primerano motioned to modify and have the trees on display at the municipalities and postpone the Holiday tree event on December 10 until next year with more planning. Mr. Young seconded. Motion passed.

NOTES FROM GINA ROSSELAND:

Ms. Rosseland reviewed the notes that were sent out prior to the meeting. 127 people for the Explore Warren History trail at the beginning of the month. There will be Christmas Tours at Shippen Manor on December 4th and 11th are free but reservation only.

Ms. Rosseland requested permission from the board to rehome certain artifacts that are not historically relevant to Shippen Manor to other historic sites in the state (outside Warren County) that might be able to use them. Mr. Gardner motioned for Ms. Rosseland to distribute items throughout the state with the context that they came from Shippen Manor, Oxford, NJ. Mr. Young seconded.

2023 CHPP grant is complete and ready for the New Year.

Adjournment: There being no further business, Ms. Primerano motioned to adjourn the meeting, Mr. Gardner seconded at 6:40 p.m. Motion carried.

Respectfully Submitted,

Jennifer Correa-Kruegel
Community Service Aide