
Warren County Board of Elections Meeting

February 5, 2013

4:30 PM

MINUTES

Gloria Decker, Board Chair, called the meeting to order at 4:30. Mrs. Decker participated via telephone. Board Secretary Tony Wyhopen, Commissioner Bob Stead, Commissioner Harry Brown and Administrator Bill Duffy were in attendance.

LEGAL NOTICE

The legal notice for this meeting was read by Mrs. Decker.

PUBLIC PARTICIPATION

It was noted there were no members of the public in attendance.

MEETING MINUTES

The Board reviewed the Minutes of the January 10, 2013 Meeting. On motion by Mr. Wyhopen, seconded by Mr. Brown, the Meeting Minutes were approved by unanimous voice vote.

APRIL 2013 SCHOOL ELECTION UPDATE

Mr. Duffy informed the Board that the Allamuchy and Greenwich School Districts would be participating in the upcoming School Elections on April 16th. Mr. Duffy has requested the hours for the Election from the School Business Administrators.

LETTER TO NJ STATE LEGISLATORS

The Board reviewed the draft copy of a letter addressed to NJ State Legislators representing Districts 23 & 24. The letter addressed the Board's suggestion that schools be closed on election days. It was agreed that, as a courtesy, Dr. Rosalie Lamonte, Warren County Executive County Superintendent of Schools, would be copied under separate cover letter.

UPDATES

Touch Screens

Mr. Duffy gave the following update regarding Touch Screens. He stated that he and Lou Cicala met with Bob Orlando, of *OSA Global Procurement*, during the week of January 28th, at the Election Board Warehouse. Mr. Orlando was shown how the voting machine is used and how the touch screen fits into the machine. Mr. Orlando explained the steps that his company would take when recommending a vendor/product to use when purchasing future equipment. These steps included independent testing of the product prior to purchase.

Mr. Duffy reviewed the capital budget for 2013 for the replacement of voting machine parts. Mr. Duffy recommended continuing to work with OSA to find replacement screens. The Board agreed to move forward. It was also agreed that a 32"/5-wire screen should be tested for Hardware/Software/Mounting Compatibility.

Office Scanners

The Board was informed by Mr. Duffy that, although previously requested, the purchase of two (2) new scanners for the Election Board office was no longer necessary. By reassigning existing scanners within the office, the desired efficiency was achieved.

Poll Workers

Six (6) poll workers retired this year. Replacements were found from the pool of alternates.

Polling Places

Mr. Duffy reported that he is in contact with all Warren County Municipal Clerks for Polling Place Location Changes and the annual Access Surveys.

Phillipsburg - Early Child Development Center

The center requested that the polling be moved to a different room within the facility. The new room would be closer to the entrance. Bill Duffy will visit the Center to determine if their request can be accommodated.

White Township School

Mr. Wyhopen brought up the lack of available "Handicapped Parking" when voting at the White Township School location. The designated "Handicapped Parking" locations are somewhat far from the building entrance that is currently being used. The possibility of changing the polling location entrance to the new (gymnasium) entrance is a possible solution since it be much closer for the voters. Additionally, all county poll workers will be reminded that parking spaces closest to entrances are to be used for voters, especially those with physical restrictions.

Polling Location Signs – Election Day

Mrs. Decker asked that the county poll workers also be reminded to place designated outdoor signs in a location that will best alert the public of that polling location.

EARLY VOTING BILL

The impact of the NJ Senate for Early Voting (S2364) was discussed at length. The Board agreed unanimously that Mr. Duffy would take advantage of an invitation extended to him by Sussex County inviting him a meeting where the Legislative Representatives for the 24th District will be in attendance.

FREEHOLDER MEETING – FEBRUARY 13, 2013

Mr. Duffy reminded the Board that he and the Board Members had been invited to attend the February 13, 2013 Freeholders Meeting. Mrs. Decker and Mr. Brown stated that they would be in attendance. Mr. Wyhopen would not be able to attend due to a conflict and Mr. Stead said he would attend if his work schedule permitted.

MOTION TO ADJOURN

Bob Stead made a motion to adjourn. Harry Brown seconded the motion. A voice vote was taken with the motion passing unanimously. The meeting was adjourned at 6:04 P.M.