

# Warren County Board of Elections Meeting

March 2, 2010

4:30 PM

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## MINUTES

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Chairman Wyhopen called the meeting to order at 5:00 PM. Board Secretary, Harry Brown, Commissioner Robert Stead, Commissioner Gloria Decker, Mary Meyers, Administrator and Bill Duffy were in attendance.

Chairman Wyhopen turned the meeting over to Mary Meyers in order to hold the reorganization of the Warren County Board of Elections. Ms. Meyers requested nominations for Chair. Harry Brown nominated Gloria Decker. Robert Stead seconded the nomination. Harry Brown made a motion to close nominations which was seconded Anthony Wyhopen. By a voice vote nominations were closed. By a voice vote Gloria Decker was elected Chairperson. Ms. Meyers turned the meeting over to Chairperson Decker. Chairperson Decker requested nominations for Secretary. Mr. Wyhopen nominated Robert Stead. Mr. Brown seconded the nomination. Mr. Wyhopen made a motion to close nominations which was seconded by Mr. Brown. By a voice vote nominations were closed. By a voice vote Robert Stead was elected Secretary.

The Board reviewed the minutes of the January 26, 2010 meeting. Mr. Brown made a motion that the minutes be accepted. This motion was seconded by Mr. Wyhopen. The minutes were approved by voice vote.

The Board reviewed the proposed schedule for 2010. Mr. Brown made a motion that the schedule be accepted. This motion was seconded by Mr. Stead. The schedule was approved by voice vote.

Bill Duffy gave an update to the Board on how the Washington Township Fire District Election had gone. He reported that because there were no Mail-In ballots requested, he had placed himself on call for the election. The Fire District will be charged for his time only which is a savings to the district.

Mr. Duffy provided an update on the topic of Interns. He has spoken with William Austin, President of Warren County Community College. They had discussed the projects that Mr. Brown had spoken to him about. Mr. Austin said that he wanted to talk to some faculty members to see if there was anyone who could work on these projects. Mr. Brown said that he would remind Mr. Austin that Mr. Duffy is waiting for him to get back to him. Mr. Stead stated that Mr. Duffy should be hearing from Centenary College shortly.

Mr. Duffy stated that the polling place in Ward 7 of Phillipsburg was being moved from the Green Street School to Early Childhood Learning Center in Phillipsburg. He informed the Board that Ms. Meyers, Mr. Brown, Ms. Helen L. Brown, Phillipsburg Municipal Clerk Michele Broubalow, and Mr. Duffy toured the new polling place. At the same time they completed the Polling Place Accessibility form. The facility is accessible and will give the voters and poll workers much more room for the elections. Mr. Duffy also reported that the municipal clerks had completed the Polling Place Accessibility Forms for all of the polling places and that they would be sent to the Division of Elections this week.

Mr. Wyhopen updated the Board concerning the discussions with Avante about the extended warranty for 2010. There is an agreement and we should be receiving a signed copy from Avante shortly. The agreement provides coverage though all of the elections for 2010. It also calls for the Board and Avante to agree on the number of support people for each election. Chairperson Decker suggested that we contact Mr. Alampi of Avante this week requesting 5 (five) support personnel for each of the 2010 elections. The Board agreed and directed Mr. Duffy to send that request out to Mr. Alampi. Mr. Wyhopen also reported that the annual maintenance has been completed for 81 of the voting machines. The rest will be completed before the Annual School Election. Mr. Duffy added that the batteries that were removed from the machines were exchanges at \$10.50 each instead of the \$5.00 that was originally stated. This saved the Board over \$1,000.00.

Chairperson Decker asked if the letter from the Board was sent to Pohatcong concerning changing the Annual Municipal Election to November. Mr. Duffy stated that the letter had been mailed and that there had been no response from the township.

Mr. Brown made a motion to adjourn the meeting. This was seconded by Mr. Stead. The Board adjourned the meeting at 5:55 PM.