

MINUTES

JUNE 22, 2022

**These minutes were approved by the Board of County Commissioners on August 10, 2022. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on June 22, 2022 at 6:03 p.m.

The meeting was called to order by Director Sarnoski and upon roll call, the following members were present: Commissioner James Kern III, Commissioner Deputy Director Lori Ciesla and Commissioner Director Jason Sarnoski. Also attending were County Administrator Alex Lazorisak, County Counsel Joe Bell, County CFO Kim Francisco, County Engineer Bill Gleba and Deputy Commissioner Clerk Tracy Matlock.

Following the FLAG SALUTE, Director Sarnoski confirmed with the County Administrator that notice of this meeting was in accordance with the OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975).

Approval of Minutes

On motion by Mr. Kern, seconded by Ms. Ciesla, the minutes of the Executive Session of June 08, 2022 were approved.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None.

FINANCIAL RESOLUTIONS

RESOLUTION 281-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION TO PAY BILLS.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 282-22

On motion by Mr. Kern, seconded by Ms. Ciesla, INSERTION INTO THE 2022 BUDGET OF THE COUNTY OF WARREN IN THE ADDITIONAL AMOUNT OF \$92,151.79 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, CLEAN

COMMUNITIES PROGRAM.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTIONS

RESOLUTION 283-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION APPROVING THE SALARY REIMBURSEMENT AGREEMENTS BETWEEN THE COUNTY OF WARREN AND RUTGERS COOPERATIVE EXTENSION, RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 284-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS AND WARREN COUNTY COMMUNITY COLLEGE REGARDING CERTAIN OPERATIONS OF THE WARREN COUNTY FIRE ACADEMY.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

Mr. Kern commented the County Community College and Department of Public Safety provides fantastic services. I am pleased to see the coordination of efforts from the two agencies.

RESOLUTION 285-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION APPROVING THE APPLICATION FOR A NEW JERSEY DEPARTMENT OF STATE – DIVISION OF TRAVEL & TOURISM GRANT IN THE AMOUNT OF \$20,000.00.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 286-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION AUTHORIZATION FOR THE COUNTY OF WARREN TO APPLY FOR AND ACCEPT A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2022 OF DEPARTMENT OF HOMELAND SECURITY EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM FUNDING AND FOR THE COUNTY OF WARREN CHIEF FINANCIAL OFFICER TO AMEND THE BUDGET AND CERTIFY THE AVAILABLE FUNDS.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTIONS APPROVING SPECIFICATIONS

RESOLUTION 287-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2243 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR INMATE COMMISSARY SERVICES FOR THE WARREN COUNTY CORRECTIONAL CENTER.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 288-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2244 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR INMATE DENTAL SERVICE AT THE WARREN COUNTY CORRECTIONAL CENTER.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 289-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2245 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TEMPORARY STAFFING OF THE WARREN COUNTY ENGINEERS OFFICE AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(1).

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

RESOLUTION 290-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DITSCHMAN/FLEMINGTON FORD FOR THREE 2022 FORD F150'S REGULAR CAB 4X4 UNDER MORRIS COUNTY COOPERATIVE PRICING ITEM #6 FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS IN THE CONTRACT AMOUNT OF \$97,002.75.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 291-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE ORDERS TO AMERIGAS PROPANE L.P., UNDER THE MORRIS COUNTY COOPERATIVE

CONTRACT #43 PROPANE GAS AT A FIXED MARK UP OF \$.94 PER GALLON FOR 100 GALLON TANKS AND LARGER AND A FIXED MARK UP OF \$1.79 PER GALLON FOR TANKS SMALLER THAN 100 GALLONS AN APPROXIMATE ANNUAL CONTRACT AMOUNT OF \$80,000.00.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 292-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO KOCH 33, FOR ONE 2022 FORD POLICE INTERCEPTOR UNDER CRANFORD COOP #47-CPCPS FOR THE WARREN COUNTY SHERIFF’S OFFICE IN THE CONTRACT AMOUNT OF \$33,308.00.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 293-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO KOCH 33, FOR TWO 2022 FORD POLICE INTERCEPTORS UNDER CRANFORD COOP #47-CPCPS FOR THE WARREN COUNTY PROSECUTORS OFFICE IN THE CONTRACT AMOUNT OF \$68,254.00.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 294-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO KOCH 33, FOR ONE 2022 FORD INTERCEPTOR UNDER CRANFORD COOP #47-CPCPS FOR THE WARREN COUNTY HEALTH DEPARTMENT-HAZ MAT IN THE CONTRACT AMOUNT OF \$33,308.00.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESIGNATIONS/APPOINTMENTS

RECOMMENDATION

On motion by Mr. Kern, seconded by Ms. Ciesla, RECOMMENDATION TO ACCEPT RESIGNATION OF JEANETTE IURATO FROM THE WARREN COUNTY BICENTENNIAL CULTURAL AND HERITAGE ADVISORY BOARD.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RECOMMENDATION

On motion by Mr. Kern, seconded by Ms. Ciesla, RECOMMENDATION TO ACCEPT RESIGNATION OF CRAIG DANA FROM THE WARREN COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

Mr. Sarnoski thanked our volunteers for their time to the respective boards that they have served on.

REPORTS AND COMMENTS

County Counsel Joe Bell only had matters involving litigation for Executive Session.

County Engineer Bill Gleba had nothing to report.

County Planner reported on the June 11th paper shredding event, two-hundred fifty-five deliveries from everywhere, but Hardwick Township. Just over nine thousand pounds had been collected. Last year we collected just over twelve thousand pounds at the September event. It is up there, but did not a break record.

County Public Works Director not in attendance, on vacation.

County CFO Kim Francisco had no report.

County Administrator Alex Lazorisak said the most recent vacancy report contained nothing out of the ordinary, backfilling of a few existing positions.

COMMISSIONER COMMENTS

Mr. Kern reported, two weeks ago he participated in the New Jersey Annual Planning Conference. Topic this year was warehouse development. It was a great discussion with stakeholders from around the state. There were about three hundred people that had watched live. Similar concerns had been heard from around the state that are happening in Warren County. To that end, we had sent a letter about a couple years ago to the New Jersey State Planning Commission asking them for the state to take an active role in addressing the warehouse proliferation that is taking place around the state and around the county. They actually have just released their proposed guidance.

Mr. Kern has been talking with Dave and Ryan in the Planning Department, and they are going to come up with their thoughts and comments that they would like to potentially see or not see. We will get that circulated to the Planning Board and ultimately the Commissioner Board. Essentially, the guidance aims to facilitate a proactive approach rather than a reactive approach that we are all too familiar with here, to provide the municipal factors when developing and updating master plans and review applications and requirements. Encourage a regional approach to planning and facilitate logistic facilities. “Again, I don’t know what recommendations are as opposed to the requirements, unfortunately. However, I think that there might be some state funding that’s associated if towns don’t actively participate in this type of regional approach. So I think that is the carrot and stick model that might be being addressed down in Trenton. So again, very happy to see it, it’s pretty lengthy, I do encourage my colleagues to read it.”

Finally, along the warehouse discussion, I attended a meeting with the DEP Commissioner in Phillipsburg. I went there to get on his docket about electric vehicles. Try to make sure he didn’t forget about Warren County. There was also a lively discussion about warehouse development in the town as well, under urban communities and environmental justice communities in Phillipsburg, as one. That is also, kind of one of the areas we are focusing on for our electric vehicle program. “So good meetings I attended, that is all I have this evening.”

Ms. Ciesla reported she has been busy attending different events that has been taking place around the county. “I encourage everybody to go out and support all of our different town events.” Warren County is a great place to be in the summer.

I have been reviewing all the documents that came out, there is quite a lot of guidance out there, but it is good that it is getting the attention that it needs regarding the warehouses. I am sure that our Planning and Engineering Departments will do a great job looking at those.

“There are a lot of things going on right now that are up in the air with the broadband and cellular. The state is almost done with their review of coverage, I know they had to go back and update those numbers, I think with Comcast. Our assemblyman and senators have been roped into this as well. I don’t know if they have gotten the money yet. That is all that I have.”

Mr. Sarnoski kept it brief, did not have anything to report.

CLOSING PUBLIC COMMENTS

Tara Mezzanotte, Knowlton Township and I-80 DWG Coalition gave an update on the rock fall mitigation concern efforts. She had been visiting lots of other municipalities, updating them and thanking them for past the support because we are kind of in this together. Many municipalities on the New Jersey side and Pennsylvania side that are very concerned with the new project that the DOT is putting forward addressing the safety issues of the retaining wall. They are standing completely ready to support, any action Knowlton or Warren County should take, looking for any information, anything at all. They are very interested in whatever could come of it.

“Along that vain, I am deep into research about the asset neglect, which is what has happened here, the retaining wall is a structure and the drainage is a structure, and there is no provision that has required the NJDOT to inspect those assets like a bridge. Bridges are required every two years. They got away with not including this. Other states have a complete inventory of all there retaining walls and all their other smaller structures, I am just talking those that are pertinent to the s-curve. So they have an inventory of all their drainage, inventory of all their walls, New Jersey did not include that; and that was in their report that went out in 2019. What came out of that report was also the recommendation to include new policies that would include assets such as retaining walls and drainage in an asset management plan. I am looking at that there were significant issues with the drainage, the pipes are clogged and were clogged in multiple areas and the pipes are separated in multiple areas. They knew that when they inspected in 2020, only addressed the erosion hole. So, I will be coming back with specifics on that, and give you guys some stuff to chew on once I have it all in a form that’s easy to understand. Thank you.”

Mr. Sarnoski, stated, “just for your information, we did ask the DOT about some information that you presented with regards to the date of the road, when the road was constructed, was it constructed on the old rail line. I don’t think we have gotten anything back yet to confirm some of the documents that you had. So we haven’t gotten any information back either, just and FYI.”

Ms. Mezzanotte thanked the Board.

Mr. Kern asked “had we gotten a response back yet to request of meeting.” Mr. Sarnoski replied “No, but Bill I do understand that they were up by Decatur looking at traffic pattern, correct? Mr. Gleba, “they were supposed to but had to cancel, had some mechanical issues. I have not heard back from them, when we do I will let you know. We were all scheduled to be there, we had a meeting place all set-up, and they were

going to be looking at the inter-change up by the truck stop to figure out a solution or solutions for the tractor trailers heading onto Decatur Street.”

Mr. Sarnoski, as far as an overall meeting I know they are still discussing setting it up correct Dave? Mr. Dech, “that is what I am told, yes.” Mr. Sarnoski, stated, “but have not gotten a date yet, but they were up at Decatur Street looking at the issues there. So, they know the issues we have, they know we want to meet about them. We have bothered them, and they say it is coming, we are just waiting for it.”

Mr. Kern wonder if it is easier to get on the Governor’s schedule at this point.

PRESS COMMENTS & QUESTIONS

None.

EXECUTIVE SESSION

RESOLUTION 295-22

On motion by Mr. Kern, seconded by Ms. Ciesla, A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 6:16p.m.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

On motion by Mr. Kern, seconded by Ms. Ciesla, the board adjourned from first Executive Session and returned to Open Session at 6:27 p.m.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 296-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2246R FOR PROFESSIONAL LEGAL SERVICES RELATED TO W.M. V. THE ESTATE OF EDWARD BULLOCK AND THE COUNTY OF WARREN, NEW JERSEY DOCKET NO. WRN-L-135-13 TO O’TOOLE SCRIVO, LLC OF CEDAR GROVE, NEW JERSEY AT AN HOURLY RATE OF \$225.00 PER HOUR FOR ATTORNEYS THAT WORK ON THIS MATTER.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

On motion by Mr. Kern, seconded by Ms. Ciesla, the board returned to a second EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 6:28p.m.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

On motion by Mr. Kern, seconded by Ms. Ciesla, the board adjourned a second Executive Session and returned to Open Session at 7:35 p.m.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

Richard Cotton of Asbury approached the Board to give a brief overview regarding an animal processing facility he is currently working on with the New Jersey Department of Agriculture. Mr. Cotton has looked at locations in Hackettstown and is zeroing in on the Covanta site in Oxford Township. He asked questions regarding the decommissioning of the site, and would like to identify and meet those involved to get issues resolved. Mr. Cotton is looking to create a non-profit and lease the property to a company to do processing and wrapping. Commissioner Sarnoski cautioned Mr. Cotton, the Pollution Control Financing Authority (PCFA) is currently in negotiations with Covanta. Mr. Lazorisak commented, due to current negotiations taking place, now is not a good time to discuss this matter. After the project is closed out it can be discussed in further. Commissioner Sarnoski advised Mr. Cotton to let the process play out and go through the process.

Mr. Cotton asked is the PCFA is active, and when do the meetings take place. I would like to address my concern at a PCFA meeting. Again, Mr. Cotton has been advised now is not a good time to discuss, due to open negotiations. Meetings take place the fourth Monday of each month at 9:30 a.m.

Mr. Cotton thanked the Board.

ADJOURNMENT

On motion by Mr. Kern, seconded by Ms. Ciesla, and there being no further business before the board at this time, the meeting was adjourned at 7:42 p.m.

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 281-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

Be and it is hereby resolved that Master Voucher Certificate **For Certification / Ratification for Payments No. 2022-24 and 2022-25, dated June 22, 2022**, in the amount of **\$2,918,900.47** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2022-24	6/15/2022	\$704,736.55	
2022-25	6/22/2022	<u>780,340.64</u>	
TOTAL			\$1,485,077.19
Delta Dental	6/13/2022	\$36,892.15	
Open Space Wire	<i>(Detail Below)</i>	<u>80,677.80</u>	
TOTAL-OTHER			117,569.95
Payroll	6/16/2022	\$1,316,253.33	
TOTAL WAGES, FRINGE, MEALS			<u>1,316,253.33</u>
GRAND TOTAL			<u>\$2,918,900.47</u>

<u>Open Space</u>			<u>Reimburse-</u>	<u>County</u>
<u>Wire Transfer:</u>	<u>Date</u>	<u>Total Paid</u>	<u>ments</u>	<u>Portion</u>
7 Old Orchard Rd Farm	6/14/22	\$252,297.64	\$171,619.84	\$80,677.80
Total				<u>\$80,677.80</u>

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, N. J. 07823

RESOLUTION 282-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**INSERTION INTO THE 2022 BUDGET OF THE
COUNTY OF WARREN IN THE ADDITIONAL AMOUNT OF
\$92,151.79 FROM THE STATE OF NEW JERSEY,
DEPARTMENT OF ENVIRONMENTAL PROTECTION,
CLEAN COMMUNITIES PROGRAM**

WHEREAS, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2022 in the sum of \$92,151.79, which item is now available from the State of New Jersey, Department of Environmental Protection, Clean Communities Program.

BE IT FURTHER RESOLVED that a like sum of \$92,151.79 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Environmental Protection, Clean Communities Program
(administered by the Correctional Center)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Environmental Protection

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

[D2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 283-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**RESOLUTION APPROVING THE SALARY REIMBURSEMENT AGREEMENTS BETWEEN
THE COUNTY OF WARREN AND RUTGERS COOPERATIVE EXTENSION, RUTGERS,
THE STATE UNIVERSITY OF NEW JERSEY FOR THE PERIOD OF
JANUARY 1, 2022 THROUGH DECEMBER 31, 2022**

WHEREAS, the County of Warren and Rutgers Cooperative Extension, Rutgers, The State University of New Jersey, executed a Memorandum of Understanding on June 25, 2003; and

WHEREAS, salary reimbursement agreements for the period January 1, 2022 through December 31, 2022 are required for memorialization of the parties agreement;

NOW, THEREFORE, BE IT RESOLVED that the Director of the Board is hereby authorized to execute the salary reimbursement agreements on behalf of the County of Warren; and

BE IT FURTHER RESOLVED that this agreement shall become effective January 1, 2022 and will continue until December 31, 2022 as per the terms and conditions in the agreements incorporated herein by reference.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

[E1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 284-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on June 22, 2022.

**RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS AND
WARREN COUNTY COMMUNITY COLLEGE REGARDING CERTAIN OPERATIONS
OF THE WARREN COUNTY FIRE ACADEMY**

WHEREAS, the Warren County Board of County Commissioners and Warren County Community College have recognized that sharing certain services would offer a more efficient and comprehensive firefighter training program at the Warren County Fire Academy; and

WHEREAS, a Memorandum of Understanding was first negotiated in 2004 to outline the duties and responsibilities by and between each of the parties, and said Memorandum of Understanding has come due for renewal and has been modified to address changes that have occurred since original conception; and

WHEREAS, the attached Memorandum of Understanding will be submitted to all parties for review and approval;

NOW, THEREFORE BE IT RESOLVED that the Warren County Board of County Commissioners approves the acceptance of the Memorandum of Understanding described herein and attached hereto by reference, subject to agreement of all parties, and that the Director of the Board is hereby authorized to sign said document relative to his position in order to effectuate the Agreement.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 285-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

RESOLUTION APPROVING THE APPLICATION FOR A NEW JERSEY DEPARTMENT OF STATE – DIVISION OF TRAVEL & TOURISM GRANT IN THE AMOUNT OF \$20,000.00

WHEREAS, there are monies available under the Destination Marketing Organization American Rescue Plan 2022 program of the New Jersey Department of State – Division of Travel & Tourism; and

WHEREAS, it would be in the best interest of the County of Warren to apply for said monies.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren that the Director of the Board and the Clerk are hereby authorized to sign any and all documents in order to submit an application for a Destination Marketing Organization American Rescue Plan 2022 Grant requiring no match of County funds, for a project period of July 1, 2022 through July 1, 2023.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 286-22

On a motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

RESOLUTION AUTHORIZATION FOR THE COUNTY OF WARREN TO APPLY FOR AND ACCEPT A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2022 OF DEPARTMENT OF HOMELAND SECURITY EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM FUNDING AND FOR THE COUNTY OF WARREN CHIEF FINANCIAL OFFICER TO AMEND THE BUDGET AND CERTIFY THE AVAILABLE FUNDS

WHEREAS, the County of Warren, Office of Emergency Management has been awarded State Homeland Security FFY2022 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance (EMAA), Subgrant CFDA #97.042, Award #FY22-EMPG-EMAA-2100 from the New Jersey State Police Office of Emergency Management. The Subgrant, consisting of a total amount of up to \$110,000.00, including \$55,000.00 Federal Award and \$55,000.00 Local Matching Funds, is for the purpose of enhancing the County of Warren's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the Subgrant Award incorporates all conditions and representations contained or made in application and notice of award; and

WHEREAS, the County of Warren Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an application for Subgrant Award that has been required by the said New Jersey State Police Office of Emergency Management; and

WHEREAS, the Application for the Subgrant Award calls for a match in the amount of \$55,000.00 which the County of Warren Office of Emergency Management adequately satisfies through the County of Warren approved budget for the Office of Emergency Management salaries, wages and fringe benefits.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren accepts the award of the FFY22 Homeland Security Emergency Management Performance Grant Program Subgrant in the amount of \$55,000.00 Federal funds from the New Jersey State Police, Office of Emergency Management; and

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is requested to approve the insertion of an item of revenue in the budget from July 01, 2022 to June 30, 2023 in the sum of \$55,000.00, which is now available from the New Jersey State Police, Office of Emergency Management in the like amount of \$55,000.00 from the aforementioned grant; and

BE IT FURTHER RESOLVED that the like sum of \$55,000.00 is hereby appropriated under the caption FFY22 Homeland Security Emergency Performance grant; and

BE IT FURTHER RESOLVED that the County of Warren Chief Financial Officer and the County of Warren Director of Emergency Management are authorized to sign the appropriate Subgrant Award documents; and

BE IT FURTHER RESOLVED that the copies of this Resolution shall be forwarded to the New Jersey State Police Office of Emergency Management; the Director of the Division of Local Government Services, County Chief Financial Officer, the County Office of Emergency Management and Office of Treasury.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

[E4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 287-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2243 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR INMATE COMMISSARY SERVICES FOR THE
WARREN COUNTY CORRECTIONAL CENTER**

BE IT RESOLVED, that specification WC2243 for inmate commissary services for the Warren County Correctional Center is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

No Funds are required for this contract.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 288-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2244 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR INMATE DENTAL SERVICE AT THE
WARREN COUNTY CORRECTIONAL CENTER**

BE IT RESOLVED, that specification WC2244 for inmate dental service at the Warren County Correctional Center is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in budget account 012800/5093 – Correctional Center – Medical Expenses

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 289-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2245 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR TEMPORARY STAFFING OF THE WARREN
COUNTY ENGINEERS OFFICE AS PROVIDED
BY THE LOCAL PUBLIC CONTRACT LAW
40A:11-15(1)**

BE IT RESOLVED, that specification WC2245 for temporary staffing of the Warren County Engineers Office is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in budget account 011650/5029

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

[F3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 290-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE
ORDER TO DITSCHMAN/FLEMINGTON FORD FOR
THREE 2022 FORD F150'S REGULAR CAB 4X4
UNDER MORRIS COUNTY COOPERATIVE PRICING
ITEM #6 FOR THE WARREN COUNTY DEPARTMENT OF
PUBLIC WORKS IN THE CONTRACT AMOUNT OF
\$97,002.75**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for three 2022 Ford F150's regular cab 4x4 for the Warren County Department of Public Works, and is hereby awarded

to . . . Ditschman/Flemington Ford, Flemington, New Jersey

in the amount of . . . \$97,002.75

at the prices established under Morris County Cooperative Pricing Item #6

Funding for this contract has been provided in capital account 0422A603/5050

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock

[H1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 291-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE
ORDERS TO AMERIGAS PROPANE L.P.,
UNDER THE MORRIS COUNTY COOPERATIVE
CONTRACT #43 PROPANE GAS AT A FIXED
MARK UP OF \$.94 PER GALLON FOR 100
GALLON TANKS AND LARGER AND A FIXED
MARK UP OF \$1.79 PER GALLON FOR TANKS
SMALLER THAN 100 GALLONS AN
APPROXIMATE ANNUAL CONTRACT AMOUNT
OF \$80,000.00**

BE IT RESOLVED, that the purchasing department is authorized to issue purchase orders for Propane for the Warren County Road Department, and the Warren County Buildings & Grounds Department and is hereby awarded

to . . . Amerigas Propane L.P., Chester, New Jersey

in the approximate amount of . . . \$80,000.00

at the prices established under Morris County Cooperative Contract #43

Funding for this contract has been provided in budget accounts 014470/5070 – Buildings & Grounds– Heating Fuels, 014470/5951 – Roads Heating Fuel

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 292-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE
ORDER TO KOCH 33, FOR ONE 2022
FORD POLICE INTERCEPTOR UNDER CRANFORD
COOP #47-CPCPS FOR THE WARREN COUNTY
SHERIFF'S OFFICE IN THE CONTRACT
AMOUNT OF \$33,308.00**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for one 2022 Ford Police Interceptor for the Warren County Sheriff's Office, and is hereby awarded

to . . . Koch 33, Easton, Pennsylvania

in the amount of . . . \$33,308.00

at the prices established under the Cranford Coop #47-CPCPS

Funding for this contract has been provided in account 013150/5051

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock

[H3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 293-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE
ORDER TO KOCH 33, FOR TWO 2022
FORD POLICE INTERCEPTORS UNDER CRANFORD
COOP #47-CPCPS FOR THE WARREN COUNTY
PROSECUTORS OFFICE IN THE CONTRACT
AMOUNT OF \$68,254.00**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for one 2022 Ford Police Interceptor for the Warren County Prosecutors Office, and is hereby awarded

to . . . Koch 33, Easton, Pennsylvania

in the amount of . . . \$68,254.00

at the prices established under the Cranford Coop #47-CPCPS

Funding for this contract has been provided in account 013150/5051

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock

[H4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 294-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE
ORDER TO KOCH 33, FOR ONE 2022
FORD INTERCEPTOR UNDER CRANFORD
COOP #47-CPCPS FOR THE WARREN COUNTY
HEALTH DEPARTMENT-HAZ MAT
IN THE CONTRACT AMOUNT OF \$33,308.00**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for one 2022 Ford Interceptor for the Warren County Health Department-Haz Mat, and is hereby awarded

to . . . Koch 33, Easton, Pennsylvania

in the amount of . . . \$33,308.00

at the prices established under the Cranford Coop #47-CPCPS

Funding for this contract has been provided in account 013150/5051

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk

Tracy L. Matlock

[H5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 296-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held June 22, 2022.

RESOLUTION RE: AWARD OF CONTRACT WC2246R FOR PROFESSIONAL LEGAL SERVICES RELATED TO W.M. V. THE ESTATE OF EDWARD BULLOCK AND THE COUNTY OF WARREN, NEW JERSEY DOCKET NO. WRN-L-135-13 TO O'TOOLE SCRIVO, LLC OF CEDAR GROVE, NEW JERSEY AT AN HOURLY RATE OF \$225.00 PER HOUR FOR ATTORNEYS THAT WORK ON THIS MATTER

WHEREAS, the County of Warren is a named party in connection with W.M., C.C., and R.M. v. County of Warren, New Jersey Docket Nos. WRN-L-000135-13, WRN-L-000017-15, and WRN-L-000328-16, where extraordinary legal questions have arisen regarding legal defense, indemnification, and Special Appellate Counsel Matters; and

WHEREAS, the firm O'Toole Scrivo, LLC, provides legal services of a highly specialized nature regarding the examination of evidence, case law and appellate issues; and

WHEREAS, there exists a need for the services of O'Toole Scrivo, LLC in connection with the W.M. v. the Estate of Edward Bullock and the County of Warren, New Jersey Docket No. WRN-L-135-13 for providing special appellate legal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Business Registration Certificate, Certificate of Compliance With Campaign Contribution Law, Political Contribution Disclosure Form, Non-Collusion Affidavit, Stockholder Disclosure Certification, Affirmative Action Exhibit "A", Required Evidence of Affirmative Action Regulations and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in budget account 011550/5100 – General Legal Services and certified by the County Chief Financial Officer,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The Retention Agreement between the Board of Chosen Freeholders of the County of Warren and O'Toole Scrivo, LLC, for professional services for the above project, at the hourly rate of \$225.00 for attorney fees per agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The County Administrator is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the The Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Tracy L. Matlock _____, Deputy Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 295-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on June 22, 2022.

**A MOTION AUTHORIZING EXECUTIVE SESSION IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Bastedo eviction from county property, Status of W.M./C.C./R.M. Litigation, Jeffress Litigation, Selective Litigation and O'Toole Scrivo Representation.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Deputy Clerk
Tracy L. Matlock