

**These minutes were approved by the Board of County Commissioners on July 13, 2022. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on May 11, 2022 at 6:00 p.m.

The meeting was called to order by Director Sarnoski and upon roll call, the following members were present: Commissioner James Kern III, Commissioner Deputy Director Lori Ciesla and Commissioner Director Jason Sarnoski. Also attending were County Administrator Alex Lazorisak, County Counsel Joe Bell, County CFO Kim Francisco, County Engineer Bill Gleba and Deputy Commissioner Clerk Tracy Matlock.

Following the flag salute, Mr. Sarnoski confirmed with the County Administrator that the meeting had been noticed in accordance with the OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

Approval of Minutes

On motion by Mr. Kern, seconded by Ms. Ciesla, the minutes of the Regular Session of April 27, 2022 were approved.
Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

On motion by Mr. Kern, seconded by Ms. Ciesla, the minutes of the Executive Session of May 11, 2022 were approved.
Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

PUBLIC COMMENTS (AGENDA ITEMS ONLY)

Stuart Ridley of Phillipsburg noted budget insertions under Financial Resolutions and expected to see an updated budget document. CFO Kim Francisco and Mr. Sarnoski explained that revenue comes in and expenses go out of the county's coffers throughout the year, and these were grant funds passing through. This was all in accordance with state budget law, did not affect the tax levy or tax rate, and the budget itself was not updated each time.

Sarah Hare of Hope first acknowledged the receipt of \$140,000 from the federal government (Agenda item D-2 / Resolution number 245-22), and thanked members of Congress and the President for providing money from the American Rescue Plan. She

then asked a few questions about how the Environmental Advisory Board would function (Agenda item I-4 / Resolution number 262-22). Mr. Sarnoski advised that Mr. Kern would address her questions in his comments later in the meeting.

FINANCIAL RESOLUTIONS

RESOLUTION 244-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION TO PAY BILLS.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 245-22

On motion by Mr. Kern, seconded by Ms. Ciesla, INSERTION INTO THE 2022 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$28,000.00 FROM THE STATE OF NEW JERSEY, DEPARTMENT OF HEALTH & SENIOR SERVICES, DIVISION OF AGING & COMMUNITY SERVICES, SHIP GRANT.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 246-22

On motion by Mr. Kern, seconded by Ms. Ciesla, INSERTION INTO THE 2022 BUDGET OF THE COUNTY OF WARREN IN THE AMOUNT OF \$140,000.00 FROM THE US DEPARTMENT OF TREASURY, AMERICAN RESCUE PLAN.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTIONS

RESOLUTION 247-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION REGULATING COMMERCIAL FILMING IN AND AROUND THE COUNTY OF WARREN.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

Ms. Ciesla was grateful to the Economic Development Committee for bringing the commission to a recent Warren County government officials meeting, saying it was very informative. She was happy that the State of New Jersey recognized Warren County as a diverse area in which to film, and hoped to achieve some revenue through this action. Mr. Sarnoski thanked the EDC as well, particularly Chair Mitchell Jones, and Mary Jo Harris. He said this endeavor promoted economic development for our

county without affecting land use, zoning, traffic, or school population.

RESOLUTION 248-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE NEW JERSEY DEPARTMENT OF CORRECTIONS PROVIDING FOR THE REIMBURSEMENT OF STATE INMATES HOUSED IN THE COUNTY CORRECTIONAL FACILITY.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 249-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION GRANTING APPROVAL TO PURCHASE A .918 ACRE PROPERTY KNOWN AS BLOCK 14, LOT 11.01 IN FRANKLIN TOWNSHIP.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTIONS APPROVING SPECIFICATIONS

RESOLUTION 250-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2238 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ROCK SALT/SOLAR SALT FOR THE WARREN COUNTY ROAD DEPARTMENT.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 251-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2239 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ANTI-ICING & DE-ICING FLUID FOR THE WARREN COUNTY ROAD DEPARTMENT.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 252-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2240 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LUMBER FOR VARIOUS DEPARTMENTS.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

RESOLUTION 253-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION AWARDING CONTRACTS FOR THE 2022-2023 MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE DEPARTMENT OF PUBLIC WORKS, CONTRACT #WC2220.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 254-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION AWARDING CONTRACTS FOR THE 2022-2023 MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE DEPARTMENT OF PUBLIC WORKS, CONTRACT #WC2220-1.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 255-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: EXTENSION OF CONTRACT WC1725 WITH VITAL COMMUNICATIONS INC., FOR DATA PROCESSING SERVICES FOR THE WARREN COUNTY TAX BOARD FOR THE PERIOD OF JULY 1, 2022 THROUGH JUNE 30, 2023 FOR THE SIXTH YEAR OF A SEVEN YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(5) IN THE ANNUAL AMOUNT OF \$55,432.80.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 256-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC2208R PROFESSIONAL ENGINEERING AND SURVEY SERVICES, FOR THE DESIGN OF SIDEWALK IMPROVEMENTS ALONG THE ROADWAY FRONTAGE OF THE WARREN COUNTY COURTHOUSE IN BELVIDERE, NEW JERSEY TO COLLIERS ENGINEERING AND DESIGN, OF HAMPTON, NEW JERSEY FOR ADDITIONAL ENGINEERING WORK, AN INCREASE OF \$11,600.00 AND FINAL CONTRACT AMOUNT OF \$31,100.00.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 257-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2236R FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR MAIN BARN RESTORATION/RECLADDING AT BREAD

LOCK PARK FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO SSP ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY IN THE CONTRACT AMOUNT OF \$17,100.00.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 258-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2237R FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES, FOR AN EXTERIOR ENVELOPE INVESTIGATION AT THE CUMMINS HOUSE, BELVIDERE, NEW JERSEY FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE OF NEW BRUNSWICK, NEW JERSEY IN THE CONTRACT AMOUNT OF \$5,250.00.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 259-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ALLSTATE OFFICE INTERIORS, UNDER NEW JERSEY STATE CONTRACT #81754 FPR CARPETING AND VCT TILE TO BE INSTALLED AT THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL CONTRACT AMOUNT OF \$20,589.10.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESIGNATIONS/APPOINTMENTS

RECOMMENDATION

On motion by Mr. Kern, seconded by Ms. Ciesla, RECOMMENDATION TO ACCEPT RESIGNATION OF DONALD BREEN FROM THE WARREN COUNTY MENTAL HEALTH BOARD.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 260-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.

CHARLES RAFFAELE – TERM TO EXPIRE 12/31/22

TASHA MONK – TERM TO EXPIRE 12/31/23.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 261-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY MENTAL HEALTH BOARD.

SHEILA THEODOROU – TERM TO EXPIRE 6/30/24

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

RESOLUTION 262-22

On motion by Mr. Kern, seconded by Ms. Ciesla, RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY ENVIRONMENTAL ADVISORY BOARD.

ERIK PURASSON (ZONE I) – TERM TO EXPIRE 5/24/25

COURTNEY SARTAIN (ZONE II) – TERM TO EXPIRE 5/24/25

MATTHEW POLSKY (ZONE III) – TERM TO EXPIRE 5/24/25

JOSEPHINE NOONE (ZONE IV) – TERM TO EXPIRE 5/24/25

CLAIRANNE ARCARO (ZONE V) – TERM TO EXPIRE 5/24/25

JEANETTE IURATO (ZONE VI) – TERM TO EXPIRE 05/24/25

KERRY KIRK-PFLUGH (COMMISSIONER LIAISON) – TERM TO EXPIRE 5/24/25

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

Mr. Kern said he was excited to move forward with the long-awaited Environmental Advisory Board. He recognized two members in attendance – Ms. Kirk-Pflugh and Ms. Arcaro – and noted that appointees hailed from all across the county and brought different experience and talent to the table. “This is a truly great, diverse group of people, and I think it’s going to be really exciting to see what the county can take the lead on with respect to environmental policy,” he said, noting that the first step would be to establish rules and bylaws, etc. His intent was for this group to be open to the public, and to work with local environmental entities to take advantage of grant opportunities and more.

In addition to being pleased with the establishment an environmental board, Ms. Ciesla also expressed gratitude to Mr. Breen for his service on the Mental Health Board.

Mr. Sarnoski said the Environmental Advisory Board was comprised of a “high-level group of people” and expected good things to come of it.

REPORTS AND COMMENTS

County Counsel Joe Bell had only matters involving litigation for Executive Session.

County Engineer Bill Gleba reported that the NJDOT was continuing its resurfacing project on Route 31 in Washington Township.

County Planner Dave Dech had nothing to report.

County Public Works Director Emily Hammer advised that architectural and engineering processes had begun for the expansion of the CDH Library Branch in Blairstown.

County CFO Kim Francisco reported on the reimbursement agreement with the NJ Department of Corrections for state inmates housed in the county correctional facility (Agenda item E-2 / Resolution number 248-22). The prior rate had been \$62 per day, and this new contract rate was \$146 per day, which was expected to generate an additional \$230,000 in annual revenue to help offset the cost of operating the County Correctional Facility. He said County Administrator Alex Lazorisak and NJAC Executive Director John Donnadio had been instrumental in achieving this change. “Fantastic, that’s great news,” said Mr. Sarnoski.

County Administrator Alex Lazorisak said, “The CFO stole my thunder tonight,” but was also prepared to answer any questions on the current staff vacancy report.

COMMISSIONER COMMENTS

Mr. Kern spoke of having participated in a pre-recorded seminar on planning and redevelopment, specifically about warehouses and calls for regional control. He said it was a very insightful panel comprised of people throughout the state with different backgrounds, and would be available online in the coming weeks.

Public Safety Director Frank Wheatley held a meeting with fire chiefs throughout the county to discuss large commercial structures, including warehouses, and the challenges they pose to firefighters. With respect to applications, coordination between local planning boards and fire companies appeared to be lacking; there are concerns with respect to manpower, apparatus and adequate water flow. The biggest concern was that fire companies were not necessarily informed of what was stored in

the warehouses, and how flammable the material may be. This was an effort to facilitate communication and work on creating local ordinances to protect our first responders.

Ms. Ciesla provided an update on broadband issues, saying Public Works Director Emily Hammer was now being included in the conversation, and some funding was expected to arrive in June. Cell coverage was also being examined.

The Outstanding Senior banquet had been held earlier in the day, with Charlie Fineran being awarded the honor for 2022. Ms. Ciesla congratulated him, along with all seniors, as the majority of the county's volunteers were older. She said it was a great event.

Ms. Ciesla said the recent Health & Wellness Field Day was a huge success, and she was grateful to all who participated. She hoped for it to continue to grow and become even more popular.

Mr. Sarnoski noted that the Domestic Abuse and Sexual Assault Crisis Center (DASACC) held its Beefsteak fundraiser recently, and it was very successful.

Mr. Sarnoski talked about this year's budget process with respect to Warren County Technical School, saying some of its capital improvement needs had been unclear and outdated at the time, and they decided to embark on a study to determine a more detailed assessment. He said the report had since been completed and reviewed. "It's really great," he said, "It really gives them a map to what their needs are in the future with regards to facilities and capital improvement." The school was happy, and the plan would make it easier to budget moving forward. He thanked Public Works Director Emily Hammer for her guidance.

However, the Tech School's surplus had recently taken a hit due to a reconciliation of tuition from sending districts, so he suggested the county pick up the cost of the study – about \$28,000 – as a good faith gesture and to help the school achieve its capital improvement goals. "I am sure that they will be very, very grateful for that," said Mr. Sarnoski.

On motion by Mr. Kern, seconded by Ms. Ciesla, TO ABSORB THE COST OF THE STUDY FOR THE CAPITAL PLAN FOR THE WARREN COUNTY TECHNICAL SCHOOL.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

CLOSING PUBLIC COMMENTS

Stewart Ridley of Phillipsburg approached the board again to talk about budgets, minutes and agendas from previous years not appearing on the county website, saying the site was “awful”. He was utilizing the search function for budgets and getting a lot of extraneous information. He thought videos of prior Commissioner meetings should be accessible online as well. Mr. Kern noted that past budgets were easily accessible by navigating properly. Ms. Ciesla said implementing and adjusting to a new website takes time. Mr. Sarnoski said Mr. Ridley could file an OPRA request for records he had difficulty finding.

Kerry Kirk-Pflugh thanked the Commissioners for appointing her to the newly-formed Environmental Advisory Board, saying she very much looked forward to working with everyone on issues related to the environment that also impact our public health and quality of life.

Tara Mezzanotte of Knowlton and the I-80 DWG Coalition reported on retaining wall issues on Route 80. She said in February of 2020, after the DOT ignored a photo of an erosion hole shown to them in June of 2019, Ms. Mezzanotte and her husband returned to the site and found the cracks to be even more alarming. They sent videography and photographic evidence to the DOT and the press, resulting in an emergency inspection of the retaining wall. She gathered documentation of the event (contract, plans to repair). “For the DOT to come now and say that they cleared vegetation and found cracks, and that is alarming, is a problem. It’s not believable,” she said.

Ms Mezzanotte said she had also requested daily inspection reports for the project, and had been making the rounds to area municipal meetings to thank them for their support and to provide updates.

Mr. Sarnoski noted that very recently, the County had sent another request to the DOT for a meeting to discuss all Warren County transportation issues, an ongoing endeavor since last year.

PRESS COMMENTS & QUESTIONS

None.

EXECUTIVE SESSION

RESOLUTION 263-22

On motion by Mr. Kern, seconded by Ms. Ciesla, A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 6:34 p.m.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

On motion by Mr. Kern, seconded by Ms. Ciesla, the Board adjourned Executive Session and returned to Open Session at 7:09 p.m.

Recorded vote: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

ADJOURNMENT

On motion by Mr. Kern, seconded by Ms. Ciesla, and there being no further business before the Board at this time, the meeting was adjourned at 7:09 p.m.

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 244-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

Be and it is hereby resolved that Master Voucher Certificate **For Certification / Ratification for Payments No. 2022-20 and 2022-21, dated May 25, 2022**, in the amount of **\$4,089,262.96** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

2022-20	5/18/2022	\$910,546.43	
2022-21	5/25/2022	<u>1,838,234.98</u>	
TOTAL			\$2,748,781.41
Delta Dental	5/24/2022	\$37,519.11	
TOTAL-OTHER			37,519.11
Payroll	5/19/2022	\$1,302,962.44	
TOTAL WAGES, FRINGE, MEALS			<u>1,302,962.44</u>
GRAND TOTAL			<u>\$4,089,262.96</u>

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

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**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 245-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**INSERTION INTO THE 2022 BUDGET OF THE
COUNTY OF WARREN IN THE AMOUNT OF
\$28,000.00 FROM THE STATE OF NEW JERSEY,
DEPARTMENT OF HEALTH & SENIOR SERVICES,
DIVISION OF AGING & COMMUNITY SERVICES,
SHIP GRANT**

WHEREAS, N.J.S.A. 40A-4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the year 2022 in the sum of \$28,000.00, which item is now available from the State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, SHIP Grant.

BE IT FURTHER RESOLVED that a like sum of \$28,000.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

State of New Jersey, Department of Health & Senior Services, Division of Aging & Community Services, SHIP Grant (administered by Aging)

BE IT FURTHER RESOLVED that the above is the result of the approval by the State of New Jersey, Department of Health & Senior Services.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 246-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**INSERTION INTO THE 2022 BUDGET OF THE
COUNTY OF WARREN IN THE AMOUNT OF \$140,000.00
FROM THE US DEPARTMENT OF TREASURY,
AMERICAN RESCUE PLAN**

WHEREAS, N.J.S.A. 40A-:4-87 provides that the Director of the Division of Local Government Services may approve the adjustment of any special item of revenue in the budget of any county or municipality when such item shall have been available by Law and the amount thereof was not determined at the adoption of the Budget; and

WHEREAS, said Director may also approve the adjustment of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the County of Warren request the Director of the Division of Local Government Services to the insertion of an item of revenue in the year 2022 in the sum of \$140,000.00, which item is now available from the US Department of Treasury, American Rescue Plan, this is a portion of the funding received

BE IT FURTHER RESOLVED that the revised sum of \$140,000.00 be and the same is hereby appropriated under caption:

“UNDER STATE AND FEDERAL PROGRAMS OFF-SET BY REVENUES”

US Department of Treasury, American Rescue Plan (administered by the Finance Dept.)

BE IT FURTHER RESOLVED that the above is the result of the approval by the US Department of Treasury

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 247-22

On a motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION REGULATING COMMERCIAL FILMING
IN AND AROUND THE COUNTY OF WARREN**

WHEREAS, the County of Warren has been cited in various magazines and media outlets as one of the best places to live in the United States; and

WHEREAS, the County of Warren offers ample parks, beautiful tree lined streets, historic homes, and a bustling County for its residents and visitors to enjoy; and

WHEREAS, due to these benefits, many members in the TV and movie industry enjoy filming in the County of Warren; and

WHEREAS, it is in the residents' best interest to enact appropriate legislation to allow for filming to occur within the County while preserving the quality of life and ensuring the safety of the residents and those involved; and

WHEREAS, this Resolution will regulate the issuance of permits for commercial and educational filming within the County of Warren; and

WHEREAS, this Resolution will enable fire, police, and other County departments and/or agencies to support various members in the media industry; and

WHEREAS, this Resolution will allow the governing body to enact legislation to protect its residents from any additional exposure; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Warren, State of New Jersey as follows:

Section 1. Definitions.

As used in this Resolution, the following terms shall have the meanings indicated:

FILMING - The taking of still or motion pictures, either on film, videotape, digital or similar recording medium, for commercial or educational purposes intended for viewing on video receivers, television, in theaters, the Internet or for institutional use.

DISPLAY - To promote, issue, sell, transmit, distribute, exhibit or advertise.

PUBLIC LANDS - Any and every public street, highway, sidewalk, square, public right of way, public park or playground, public building and property or other public place within the County which is within the jurisdiction and control of the County of Warren.

FILM CREW MEMBERS - Directors, producers, actors, set members, camera crew members, security, contractors, interns, and agents.

Section 2. Permits.

- a. No person shall film or permit filming within the County of Warren without first obtaining a permit therefore, which permit shall set forth the location of such filming, time and the date or dates when the filming shall take place. A permit application shall be filed at least thirty (30) days prior to the first date that filming is to take place.
- b. Permits shall be obtained in the Office of the County Administrator during normal business hours and applications for such permits shall be in a form approved by the County Administrator.
- c. If a permit is issued and, due to inclement weather or other good cause beyond the applicant's control, filming does not in fact take place on the dates specified, the County Administrator may, at the request of the applicant, issue a new permit for filming on other dates subject to full compliance with all other provisions of this Resolution. No additional fee shall be required for said permit.
- d. The permit is not transferable.

Section 3. Rules and Regulations.

- a. No permit shall be issued for filming upon public lands within the County of Warren unless the applicant for such permit:
 - i. Provides proof of insurance coverage for bodily injury for any one person in the amount of \$1,000,000.00, any aggregate occurrence in the amount of \$2,000,000.00 and a \$5,000,000 umbrella. The County of Warren shall be named as an additional insured on the policy and a Certificate of Insurance shall be delivered to the County at the time that the application is filed.
 - ii. Agrees in writing to indemnify and save harmless the County of Warren from any and all liability or damages resulting from the use of such public lands.
 - iii. Provides proof of service of written notification of proposed dates and locations to be used for production activities to any and all property owners who will be directly affected by the filming and site location(s).
- b. The holder of a permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with lawful directives issued by the New Jersey State Police and/or local jurisdictional authority with respect thereto. When, in the judgment of the Chief of Police or other Executive Law Enforcement Officer, or their designee, the presence of additional security in the form of police, fire or code enforcement personnel are required in connection with the filming, the applicant shall reimburse the County for the cost of such personnel.
- c. The holder of a permit shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners attributable to such filming and shall, to the extent practicable, abate noise and park vehicles associated with such filming off the public streets.

- d. The holder of a permit shall take all reasonable steps to minimize the creation and spread of debris and rubbish during filming and shall be responsible for removing all equipment, debris and other rubbish from the filming location upon the completion of filming.
- e. The County Administrator may refuse to issue a permit whenever they determine, on the basis of objective facts and after a review of the application and a report thereon by the State Police, local authority, and/or other County agencies, that filming at the location and/or time set forth in the application would violate any law or Resolution or would unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare.
- f. In addition to any other fees or costs associated with this Resolution, the applicant shall reimburse the County for any lost revenue or repairs to public property.

Section 4. Fees

The schedule of fees for the issuance of permits authorized by this chapter are as follows:

- a. Application fee - \$500.00
- b. Filming fee - \$500 per day
- c. Expedited processing fee (applies to any application filed less than 30 days prior to production or requires processing in 14 days or less) - \$1,000 application fee, plus \$1,000/day filming fee
- d. Application amendment fee (applies to each amendment to an approved application) - \$250.00

Section 5. Exemptions

- a. The provisions of this Resolution shall not apply to the filming of news stories within the County of Warren.
- b. Filming performed by one individual using a hand-held camera without assistance from others shall be exempt from this Resolution.
- c. Fees may be waived for students enrolled in a bona fide educational institution upon receipt by the County Administrator of written certification from a teacher or administrator of that institution stating that the filming is for educational purposes only and not intended for commercial use.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be true of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[E1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 248-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE COUNTY OF WARREN
AND THE NEW JERSEY DEPARTMENT OF CORRECTIONS PROVIDING FOR THE
REIMBURSEMENT OF STATE INMATES HOUSED IN THE
COUNTY CORRECTIONAL FACILITY**

WHEREAS, the New Jersey Department of Corrections (“DOC”) is responsible for reimbursing the County of Warren (“County”) for State sentenced inmates housed in the Warren County Correctional Facility for more than fifteen (15) days after being sentenced to a State correctional facility; and

WHEREAS, the County and the DOC have agreed to the terms of an Agreement, which is incorporated by reference herein, under which the parties have agreed to increase the rate at which the County is reimbursed by the DOC;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby authorize the County Administrator to execute the Agreement, and any accompanying documents as may be necessary to consummate the same, with the New Jersey Department of Corrections on behalf of the County of Warren in accordance with the terms and conditions set forth therein.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 249-22

On a motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION GRANTING APPROVAL TO PURCHASE A .918 ACRE PROPERTY
KNOWN AS BLOCK 14, LOT 11.01 IN FRANKLIN TOWNSHIP**

WHEREAS, the permanent preservation of lands devoted to open space is in the public interest and benefits the citizens of Warren County and that the purchase of open space to accomplish the preservation of said land is a worthwhile and prudent expenditure of public funds; and

WHEREAS, the Warren County Open Space, Farmland, and Historic Trust Fund makes monies available for the purchase of open space in order to permanently preserve said properties; and

WHEREAS, the Warren County Board of Recreation Commissioners recommends that the Trust Fund be used to acquire a .918 acre property known as Block 14, Lot 11.01 in Franklin Township; and

WHEREAS, two professional independent market appraisal reports were prepared on the adjacent Block 15, Lots 1 and 4 parcels for Farmland Preservation which are owned by the same landowner as Block 14, Lot 11.01; and

WHEREAS, the adjacent Block 15, Lots 1 and 4 have been approved for farmland preservation by the Warren County Board of County Commissioners; and

WHEREAS, the landowner has agreed to accept the amount of \$15,150.00 per acre for the Open Space parcel, Block 14, Lot 11.01, Franklin Township for the fee simple purchase dedicated to the purchase intended for advancement of the Morris Canal Trail; and

WHEREAS, the Board of Recreation Commissioners supports the acquisition of this property as part of the Morris Canal Trail acquisition and respectfully request that the Warren County Board of County Commissioners authorize the use of Trust Funds to acquire the property for recreational purposes; and

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Board hereby grants permission for the purchase of this property.
2. The cost of the acquisition shall not exceed Thirteen Thousand Nine Hundred Seven Dollars and 70/100 (\$13,907.70).
3. The Board Director or Administrator of Warren County is authorized to sign the purchase agreements and any and all documents necessary for the acquisition of this property.

BE IT FURTHER RESOLVED that adequate funds in the amount of \$13,907.70 in the account #03894-5065-8942202-5065 have been certified by the Chief Financial Officer.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 250-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2238 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR ROCK SALT/SOLAR SALT FOR THE
WARREN COUNTY ROAD DEPARTMENT**

BE IT RESOLVED, that specification WC2238 for rock salt/solar salt for the Warren County Road Department is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in budget account 012900/5125 – Road Department
M & R Materials

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[F1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 251-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2239 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR ANTI- ICING & DE-ICING FLUID FOR THE
WARREN COUNTY ROAD DEPARTMENT**

BE IT RESOLVED, that specification WC2239 for anti-icing & deicing fluid for the Warren County Road Department is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in budget account 012900/5125 – Road Department M & R Materials

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 252-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2240 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR LUMBER FOR VARIOUS DEPARTMENTS**

BE IT RESOLVED, that specification WC2240 for lumber for various departments is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in various department budget accounts.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[F3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 253-22

On a motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION AWARDING CONTRACTS FOR THE 2022 – 2023
MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE
DEPARTMENT OF PUBLIC WORKS, CONTRACT #WC2220**

WHEREAS, Maintenance, Repair and Construction Materials are needed by the County for the 2022 – 2023 work schedule (May 01, 2022 to April 30, 2023); and

WHEREAS, bids were received on Tuesday, March 22, 2022 at 1:30 P.M. and reviewed by the Director of Purchasing and the County Supervisor of Roads; and

WHEREAS, it is recommended that the following awards be made to the various companies at the lowest responsible and responsive bids;

CONTRACT #WC2220-2 GARDEN STATE ASPHALT MATERIALS, INC.

TOTAL CONTRACT.....\$188,340.00

Item #1	CRS-2P Polymer Modified Emulsified Asphalt	51,600 gal @ \$3.65 = \$188,340.00
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[All items above are furnished, delivered and applied]

CONTRACT #WC2220-3 NORTH STATE MATERIALS, LLC

TOTAL CONTRACT.....\$395,312.50

Item #2	Hot Mix Asphalt, 9.5 M 64	3,500 tons @ \$ 63.29 = \$ 221,515.00
Item #3	Hot Mix Asphalt, 12.5 M 64	2,500 tons @ \$ 63.29 = \$ 158,225.00
Item #4	Hot Mix Asphalt, 19.0 M 64	250 tons @ \$ 62.29 = \$ 15,572.50

CONTRACT #WC2220-4 WARREN MATERIALS DIV. OF H & K GROUP INC.

TOTAL CONTRACT.....\$19,475.00

Item #5	Hot Mix Asphalt, Curb Mix	100 tons @ \$ 92.00 = \$ 9,200.00
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[All items above are furnished FOB (from our business) Producer's Plant: Stewartville, NJ]

Item #6	UPM High Performance Bituminous Cold Mix <i>[Delivered to Belvidere Garage]</i>	75 tons @ \$137.00 = \$ 10,275.00
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CONTRACT #WC2220-5 HARMONY SAND & GRAVEL, INC.

TOTAL CONTRACT.....\$64,283.00

Item #8	Abrasive Grits (De-Icing Materials)	
Item #8a	County Garage, C.R. #641, Alpha	500 tons @ \$ 13.73 = \$ 6,865.00
Item #8b	County Garage, C.R. #519, Belvidere	1,800 tons @ \$ 10.98 = \$ 19,764.00
Item #8c	County Garage, C.R. #665, Hackettstown	500 tons @ \$ 12.68 = \$ 6,340.00
Item #8d	County Garage, C.R. #608, Hope	1,800 tons @ \$ 11.38 = \$ 20,484.00
Item #8e	County Garage, C.R. #631, Oxford	1,000 tons @ \$ 10.83 = \$ 10,830.00

[All items above are furnished and delivered]

CONTRACT #WC2220-6 TILCON NEW YORK, INC

TOTAL CONTRACT.....\$13,750.00

Item #9 Dense Graded Aggregate 200 tons @ \$14.00= \$ 2,800.00
[Furnished FOB – County trucks at Mt Hope & Oxford Quarry)
Item #10 Dense Graded Aggregate
using recycled concrete 1,000 tons @ \$10.95= \$10,950.00
[Furnished FOB – County trucks at Mt Hope & Oxford Quarry)

WHEREAS, adequate funds have been established in, and certified by the County Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren do hereby award the above contracts to the companies as recommended above and the Director of the Board is hereby directed to execute the necessary contract forms.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 254-22

On a motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION AWARDING CONTRACT FOR THE 2022 – 2023
MAINTENANCE, REPAIR AND CONSTRUCTION MATERIALS FOR THE
DEPARTMENT OF PUBLIC WORKS, CONTRACT #WC2220-1**

WHEREAS, Maintenance, Repair and Construction Materials are needed by the County for the 2022 – 2023 work schedule (May 01, 2022 to April 30, 2023); and

WHEREAS, bids were received on Tuesday, March 22, 2022 at 1:30 P.M. and reviewed by the Director of Purchasing and the County Supervisor of Roads; and

WHEREAS, it is recommended that the following awards be made to the various companies at the lowest responsible and responsive bids;

**CONTRACT #WC2220-1 STAVOLA CONSTRUCTION MATERIALS, INC.
TOTAL CONTRACT.....\$103,500.00**

Item #7	1/4" Washed Broken Stone	
Item #7a	County Garage, C.R. #519, Belvidere	815 tons @ \$ 45.00 = \$36,675.00
Item #7b	County Garage, C.R. #665, Hackettstown	515 tons @ \$ 45.00 = \$23,175.00
Item #7c	County Garage, C.R. #608, Hope	590 tons @ \$ 45.00 = \$26,550.00
Item #7d	County Garage, C.R. #6361, Oxford	380 tons @ \$ 45.00 = \$17,100.00

WHEREAS, adequate funds have been established in, and certified by the County Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren do hereby award the above contracts to the companies as recommended above and the Director of the Board is hereby directed to execute the necessary contract forms.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 255-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: EXTENSION OF CONTRACT WC1725 WITH
VITAL COMMUNICATIONS INC., FOR DATA
PROCESSING SERVICES FOR THE WARREN
COUNTY TAX BOARD FOR THE PERIOD OF JULY
1, 2022 THROUGH JUNE 30, 2023 FOR THE
SIXTH YEAR OF A SEVEN YEAR
CONTRACT AS PROVIDED BY THE LOCAL
PUBLIC CONTRACT LAW 40A:11-15(5) IN THE
ANNUAL AMOUNT OF \$55,432.80**

BE IT RESOLVED, that Warren County Contract WC1725 for data processing services for the Warren County Tax Board is hereby awarded for the fourth year of a seven year contract as provided by the Local Public Contract Law 40A:11-15(5) said contract is hereby extended for the period of July 1, 2022 through June 30, 2023

to . . . Vital Communications Inc., Trenton, New Jersey

In the amount of . . . \$55,432.80

as per their bid submitted . . . May 23, 2017

Funding for this contract has been provided in budget account 0115200/5029 – Tax Board Contracted Services

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 256-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

RESOLUTION RE: APPROVING CHANGE ORDER #1 FOR CONTRACT WC2208R PROFESSIONAL ENGINEERING AND SURVEY SERVICES, FOR THE DESIGN OF SIDEWALK IMPROVEMENTS ALONG THE ROADWAY FRONTAGE OF THE WARREN COUNTY COURTHOUSE IN BELVIDERE, NEW JERSEY TO COLLIERS ENGINEERING AND DESIGN, OF HAMPTON, NEW JERSEY FOR ADDITIONAL ENGINEERING WORK, AN INCREASE OF \$11,600.00 AND FINAL CONTRACT AMOUNT OF \$31,100.00

WHEREAS, Colliers Engineering and Design, of Hampton, New Jersey were awarded a contract for Professional Engineering Services, Design and Specifications for the design of sidewalk improvements along the roadway frontage of the Warren County Courthouse for the Warren County Department of Public Works in the contract amount of \$19,500.00; and

WHEREAS, there was a need for additional engineering and sidewalk design services; and

WHEREAS, this change in award will result in a net increase of \$11,600.00 and a final contract amount not to exceed \$31,100.00

WHEREAS, adequate funds have been established in capital account 03893/5029

NOW THEREFORE BE IT RESOLVED, that the members of the Board of County Commissioners of the County of Warren do hereby approve Change Order #1 for the above contract for a net increase of \$11,600.00 and a final Contract not to exceed \$31,100.00

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 257-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: AWARD OF CONTRACT WC2236R FOR PROFESSIONAL
ARCHITECTURAL SERVICES FOR MAIN BARN RESTORATION/
RECLADDING AT BREAD LOCK PARK FOR THE WARREN
COUNTY DEPARTMENT OF PUBLIC WORKS TO SSP
ARCHITECTURAL GROUP OF SOMERVILLE, NEW JERSEY
IN THE CONTRACT AMOUNT OF \$17,100.00**

WHEREAS, there exists a need for the professional services of an architect to provide architectural services for main barn restoration/recladding at Bread Lock Park for the Warren County Department of Public Works; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in account 03892/5100

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and SSP Architectural Group, of Somerville, New Jersey, for professional services for the above project, in the contract amount not to exceed \$17,100.00 per letter of agreement currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.

2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.
3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in The Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[H5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 258-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

RESOLUTION RE: AWARD OF CONTRACT WC2237R FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING DESIGN SERVICES, FOR AN EXTERIOR ENVELOPE INVESTIGATION AT THE CUMMINS HOUSE, BELVIDERE, NEW JERSEY FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS, TO DI GROUP ARCHITECTURE OF NEW BRUNSWICK, NEW JERSEY IN THE CONTRACT AMOUNT OF \$5, 250.00

WHEREAS, there exists a need for the professional services of an architect to provide architectural and engineering design services for an exterior envelope investigation at the Cummins Building in Belvidere, New Jersey; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A. 19:44A-20.4, as a non-fair and open contract: and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this contract meets the statute and regulations governing the award of such contracts; and

WHEREAS, adequate funds are available in capital account 0409A701/5060

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of County Commissioners of the County of Warren and DI Group Architecture, of New Brunswick, New Jersey, for professional services for the above project, in the approximate amount not to exceed \$5,250.00 per letter of agreement and outline of hourly rates, fees and expenses, currently on file in the Office of the Director of Purchasing, be made part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director of the Board of County Commissioners is hereby authorized to execute said letter of Agreement by signing same.

3. This contract is awarded without competitive bidding as a Professional Service under the provisions of the Local Public Contracts Law (40A:11-5(1)(a)(i) because the services are to be performed by a person or persons authorized by law to practice a recognized profession.
4. A notice of this action shall be published in the Star-Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 259-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO ALLSTATE
OFFICE INTERIORS, UNDER NEW JERSEY STATE CONTRACT
#81754 FPR CARPETING AND VCT TILE TO BE INSTALLED
AT THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY
IN THE TOTAL CONTRACT AMOUNT OF \$20,589.10**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for carpeting and VCT tile to be installed at the Warren County Department of Public Safety

to . . . Allstate Office Interiors, Robbinsville, New Jersey

in the amount of . . . \$20,589.10

at the prices established under New Jersey State Contract #81754

Funding for this contract has been provided in capital account 0412A407/5058

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the Date above mentioned.

Alex J. Lazorisak

, Clerk

[H7]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 260-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY
LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individuals to the Warren County Local Advisory Committee on Alcoholism and Drug Abuse.

Appoint:

Charles Raffaele
443 Russell Avenue
Phillipsburg, NJ 08865
Citizen

Term to expire: 12/31/22

Tasha Monk
896 Mill Street
Phillipsburg, NJ 08865
Citizen

Term to expire: 12/31/23

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 261-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION APPOINTING MEMBER TO THE
WARREN COUNTY MENTAL HEALTH BOARD**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Mental Health Board.

Sheila Theodorou
507 Grand Avenue
Hackettstown, NJ 07840
Consumer/Advocate

Term to expire: 6/30/24

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 262-22

On a motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held May 25, 2022.

**RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY
ENVIRONMENTAL ADVISORY COMMITTEE**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individuals to the Warren County Environmental Advisory Committee as created by Resolution #555-21, each serving a three (3) year term to expire 05/24/25:

<u>Name</u>	<u>Municipality</u>	<u>Zone</u>
Erik Purasson	Pohatcong Township	I
Courtney Sartain	Lopatcong Township	II
Matthew Polsky	White Township	III
Josephine Noone	Washington Borough	IV
Clairanne Arcaro	Town of Hackettstown	V
Jeanette Iurato	Blairstown Township	VI
Kerry Kirk-Pflugh	Commissioner Liaison	

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 263-22

On motion by **Mr. Kern**, seconded by **Ms. Ciesla**, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on May 25, 2022.

**A MOTION AUTHORIZING EXECUTIVE SESSION IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Bastedo eviction from county property, Status of W.M./C.C./R.M. Litigation, Depositions, Jeffress Litigation, and Selective Litigation.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

RECORDED VOTE: Mr. Kern yes, Ms. Ciesla yes, Mr. Sarnoski yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak