

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE
AND SOCIAL SERVICES
FINANCIAL STATEMENTS
DECEMBER 31, 2021

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
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COUNTY OF WARREN DIVISION OF
TEMPORARY ASSISTANCE AND SOCIAL SERVICES
PART I
FINANCIAL STATEMENTS AND SUPPLEMENTARY SCHEDULES
YEAR ENDED DECEMBER 31, 2021

Independent Auditors' Report

The Honorable Director and Members
of the Board of County Commissioners
County of Warren
Division of Temporary Assistance and Social Services
Belvidere, NJ 07823

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements – *cash basis* - of the various funds and account group of the County of Warren, Division of Temporary Assistance and Social Services (the "Division") a component unit of the County of Warren as of and for the year ended December 31, 2021 (December 1, 2021 for the Assistance Account) and the related notes to the financial statements, as listed in the table of contents.

Unmodified Opinions on Regulatory Basis of Accounting

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of each fund and account group of the Division as of December 31, 2021 (December 1, 2021 for the Assistance Account), and the results of operations and changes in fund balance, where applicable, of such funds and account group, thereof for the year then ended in accordance with the accounting practices prescribed or permitted, as described in Note B, by the Department of Human Services, Division of Family Development, State of New Jersey (the "Department").

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles section of our report, the accompanying financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund and account group of the Division as of December 31, 2021 (December 1, 2021 for the Assistance Account) a component unit of the County of Warren, or the changes in financial position thereof for the year then ended.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), audit requirements prescribed by the Department and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Division, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note B of the financial statements, the financial statements are prepared by the Division on the basis of the financial reporting provisions prescribed or permitted by the Department, which is a basis of accounting other than accounting principles generally accepted in the United State of America, to meet the requirements of the Department's cash basis of accounting.

The Honorable Director and Members of
the Board of County Commissioners
County of Warren
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The effects on the financial statements of the variances between the cash basis of accounting described in Note B and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting practices prescribed or permitted by the Department of Human Services, Division of Family Development, State of New Jersey (the "Department") to demonstrate compliance with the Department's cash basis of accounting. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Division's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Division's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

The Honorable Director and Members of
the Board of County Commissioners
County of Warren
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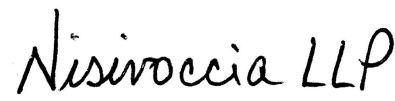
Supplementary Information

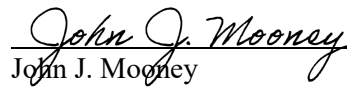
Our audit was conducted for the purpose of forming opinions on the financial statements of the various funds and account group that collectively comprise the Division's financial statements. The supplementary schedules listed in the table of contents and the schedules of expenditures of federal and state awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance") and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the various fund and account group financial statements. The information has been subjected to the auditing procedures applied in the audit of the various fund and account group financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the various fund and account group financial statements or to the various fund and account group financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary data schedules and the schedules of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the various fund and account group financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 1, 2022 on our consideration of the Division's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Division's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Division's internal control over financial reporting and compliance.

Mount Arlington, New Jersey
June 1, 2022


NISIVOCIA LLP


John J. Mooney
Registered Municipal Accountant No. 560
Certified Public Accountant

FINANCIAL STATEMENTS

COUNTY OF WARREN DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
COMBINED STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCES ARISING FROM CASH TRANSACTIONS - REGULATORY BASIS
DECEMBER 31, 2021 (DECEMBER 1, 2021 FOR THE ASSISTANCE FUND)

	Total	Assistance Fund	Administration Fund	Clearing Fund	Child Support And Paternity Fund	Reach Account	General Fixed Assets Account Group
Assets							
Cash and Cash Equivalents	\$ 682,564	\$ 540,202	\$ 84,365	\$ 5,546	\$ 27,965	\$ 24,486	
Fixed Assets	101,789						\$ 101,789
Total assets	<u>\$ 784,353</u>	<u>\$ 540,202</u>	<u>\$ 84,365</u>	<u>\$ 5,546</u>	<u>\$ 27,965</u>	<u>\$ 24,486</u>	<u>\$ 101,789</u>
Fund Balances							
Fund Balances:							
Restricted	\$ 24,486					\$ 24,486	
Unrestricted	658,078	\$ 540,202	\$ 84,365	\$ 5,546	\$ 27,965		
Investment in Fixed Assets	101,789						\$ 101,789
Total Fund Balances	<u>\$ 784,353</u>	<u>\$ 540,202</u>	<u>\$ 84,365</u>	<u>\$ 5,546</u>	<u>\$ 27,965</u>	<u>\$ 24,486</u>	<u>\$ 101,789</u>

THE ACCOMPANYING NOTES TO THE FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

COUNTY OF WARREN DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021 (DECEMBER 1, 2021 FOR THE ASSISTANCE FUND)

	Total	Assistance Fund	Administration Fund	Clearing Fund	Child Support And Paternity Fund	General Assistance Fund	Reach Account	General Fixed Assets Account Group
<u>TOTAL RECEIPTS</u>	\$ 11,436,990	\$ 877,836	\$ 9,464,084	\$ 39,696	\$ 356,260	\$ 699,110	\$ 4	
<u>DISBURSEMENTS</u>								
Fund Disbursements	7,127,255	794,635	5,289,295	34,331	389,220	619,774		
Funds Returned to County	4,243,143		4,243,143					
Funds Returned to State	79,336					79,336		
Total Disbursements	11,449,734	794,635	9,532,438	34,331	389,220	699,110		
Excess/(Deficit) of Receipts over /(under) Disbursements	(12,744)	83,201	(68,354)	5,365	(32,960)		4	
Fund Balance at Dec. 31, 2020	797,097	457,001	152,719	181	60,925		24,482	\$ 101,789
Fund Balance at Dec. 31, 2021	\$ 784,353	\$ 540,202	\$ 84,365	\$ 5,546	\$ 27,965	\$ -0-	\$ 24,486	\$ 101,789

THE ACCOMPANYING NOTES TO THE FINANCIAL STATEMENTS
ARE AN INTEGRAL PART OF THIS STATEMENT

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021

Note A: Nature of Operations

The County of Warren Division of Temporary Assistance and Social Services (the "Division") is a division of the County of Warren. The Director is the chief executive officer who carries out the administrative duties and policies of the Division. By law, the Division administers the various Public Welfare and Social Service programs under the supervision of the New Jersey State Division of Family Development, Division of Youth and Family Services, the Division of Medical Assistance and Health Services, and the Division on Aging.

The County of Warren Division of Temporary Assistance and Social Services provides Warren County residents with financial assistance through Temporary Assistance to Needy Families ("TANF"), General Assistance Program, Child Support and Paternity Services, Food Stamps, Medicaid, Medically Needy, employment programs, homeless services and other social service programs.

The Division provides services to recipients of TANF, Medicaid, Supplemental Security Income and to individuals and families who are eligible under federal income guidelines. Adults in need of protection are served without regard to income as an eligibility factor.

Note B: Summary of Significant Accounting Policies

The accounting principles of the County of Warren Division of Temporary Assistance and Social Services conform to the cash basis of accounting which has been prescribed or permitted by the Department of Human Services, Division of Family Development, State of New Jersey. The following is a summary of the significant policies:

Reporting Entity

Governmental Accounting Standards Board ("GASB") Codification Section 2100, "Defining the Financial Reporting Entity" establishes standards to determine whether a governmental component unit should be included in the financial reporting entity. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the nature and significance of their relationship with a primary government are such that exclusion would cause the reporting entity's financial statements to be misleading. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the primary government. A legally separate, tax-exempt organization should be reported as a component unit of a reporting entity if all of the following criteria are met: (1) The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government, its component units, or its constituents. (2) The primary government, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization. (3). The economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government. As the financial reporting entity was established in accordance with New Jersey statutes, the requirements of GASB Codification Section 2100 were not followed and, accordingly, the reporting entity could be different from accounting principles generally accepted in the United States of America. The Division is a component unit of the County of Warren in accordance with GASB Codification Section 2100.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
 (Continued)

Note B: Summary of Significant Accounting Policies (Cont'd)

Basis of Accounting - Revenue, including grants, is recorded as received in cash rather than when earned. Expenses are recognized when paid rather than when the obligation is incurred. Unexpended cash balances at December 31, of each year are automatically held for use in subsequent years. Assistance Account transactions, after the first of each month, are reflected in the subsequent month's activity. The Assistance Account report reflects financial activity in each year for the period of December 2 of the prior year through December 1 of the current year.

Had the Division's financial statements been prepared under accounting principles generally accepted in the United States of America, the net pension liability and net OPEB liability attributable to the Division and related deferred inflows and outflows would be recorded.

Management Estimates – The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents – Amounts include petty cash, change funds, amounts on deposit, and short-term investments with original maturities of three months or less.

Investments – Investments, if any, are stated at cost.

Inventory of Supplies - The costs of inventories of supplies are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the combined statement of assets, liabilities and fund balances arising from cash transactions.

General Fixed Assets Account Group - General fixed assets are recorded at historical cost or estimated historical cost. Infrastructure assets are not included in general fixed assets, as per state directive. Major renewals and betterments are charged to the asset accounts; maintenance and minor repairs and replacements, which do not improve or extend the lives of the respective assets, are expensed currently. Donated fixed assets are valued at their fair market value on the date donated. No depreciation has been provided on general fixed assets. The total value recorded for general fixed assets is offset by the "Investment in Fixed Assets". When properties are retired or otherwise disposed of, the asset and the Investment in Fixed Assets are adjusted accordingly. Fixed assets are reviewed for impairment.

Contributed Facilities – The Division occupies, without charge, premises located in government-owned buildings. The estimated fair rental value of the premises is not reported as support and expenditures in the period in which the premises were used, since the amount is not readily determinable.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
 (Continued)

Note B: Summary of Significant Accounting Policies (Cont'd)

Fund Balances:

Unrestricted Funds - consist of amounts that are available for use in carrying out the administration of the Division of Temporary Assistance and Social Services and are discretionary as to their use.

Restricted Funds - result from grantor agencies or donors who place restrictions on the use of the funds which mandate the purpose(s) for which the funds may be utilized.

Note C: Description of Funds

In order to ensure resources are used for their intended purpose, the County of Warren Division of Temporary Assistance and Social Services has established certain funds to account for these resources:

Assistance Fund – Consists of monies held in a State of New Jersey account, in which receipts are direct wires from the State of New Jersey Division of Family Development, and disbursements are made to Social Security and TANF clients through EBT (Electronic Benefits Transfer-plastic cards).

Administration Fund – All administrative expenses are recorded to this account. Funding is received from the New Jersey Division of Family Development, the Federal government and the County of Warren.

General Assistance Fund – Receipts are from the State of New Jersey for single individuals. Reporting of these transactions is recorded through the General Assistance Automated System (GAAS).

Clearing Fund – Reimburses various programs for funds that represent the recoupment of various types of overpayments, recoveries, and funds initially not identifiable.

Child Support and Paternity Fund – Through the Automated Child Support Enforcement System (“ACSES”) or NJKiDS collects child support funds and remits these funds through wire transfers to the County of Warren Division of Temporary Assistance and Social Services.

Reach Account – Assistance account used to make emergency utility payments, prevent utility shut-off, and record transportation expenses. The OMEGA system tracks these transactions.

General Fixed Assets Account Group – Accounts for all fixed asset additions and retirements. Fixed assets are not depreciated.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
(Continued)

Note D: Cash and Cash Equivalents

Cash and cash equivalents and investments include petty cash, change funds, amounts in deposits, money market accounts, and short-term investments with original maturities of three months or less.

Investments are stated at cost. The Division classifies certificates of deposit which have original maturity dates of more than three months but less than twelve months from the date of purchase, as investments.

GASB requires disclosure of the level of custodial risk assumed by the Division in its cash, cash equivalents and investments, if those items are uninsured or unregistered. Custodial risk is the risk that in the event of bank failure, the government's deposits may not be returned.

Interest Rate Risk – In accordance with the County of Warren's cash management plan, the Division ensures that any deposit or investment matures within the time period that approximates the prospective need for the funds, deposited or invested, so that there is not a risk to the market value of such deposits or investments.

Credit Risk – The Division limits its investments to those authorized in the County of Warren's cash management plan which are permitted under state statutes as detailed on the following page.

Custodial Credit Risk – The County's policy with respect to custodial credit risk requires that the Division ensures that Division funds are only deposited in financial institutions in which NJ municipalities are permitted to invest their funds.

Deposits:

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation (FDIC), or by any other agencies of the United States that insure deposits or the State of New Jersey Cash Management Fund.

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5% of the average daily balance of public funds on deposit, and in addition

If the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value at least equal to 100% of the amount exceeding 75%.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Office or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
 (Continued)

Note D: Cash and Cash Equivalents (Cont'd)

Investments

New Jersey statutes permit the Division to purchase the following types of securities:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey school districts, municipalities, counties, and entities subject to the "Local Authorities Fiscal Control Law" P.L. 1983, c. 313 (C.40A:5A-1 et seq.) Other bonds or obligations having a maturity date not more than 397 days from the date of purchase may be approved by the Division of Local Government Services in the Department of Community Affairs for investment by local units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a. or are bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey school districts, municipalities, counties and entities subject to the "Local Authorities Fiscal Control Law", P.L. 1983 c.313 (C.40A:5A-1 et seq.);
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
 (Continued)

Note D: Cash and Cash Equivalents (Cont'd)

As of December 1, for the Assistance account and December 31, 2021 for the remainder of the accounts, cash and cash equivalents of the County of Warren Division of Temporary Assistance and Social Services (the "Division") consisted of the following:

<u>Account</u>	<u>Checking Accounts</u>	<u>Totals</u>
Administration	\$ 84,365	\$ 84,365
Assistance	540,202	540,202
Clearing	5,546	5,546
Child Support	27,965	27,965
Reach Account	24,486	24,486
	<u>\$ 682,564</u>	<u>\$ 682,564</u>

The carrying amount of the Division's cash and cash equivalents at year end was \$682,564 and the bank balance was \$689,498. The Division did not hold any investments at year end.

Note E: Pension Plan

County employees, including Division employees, participate in a cost sharing multiple- employer public employee retirement system: the State of New Jersey Public Employee's Retirement System (PERS); or the Defined Contribution Retirement Program (DCRP), a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) 401(a).

Public Employees' Retirement System (PERS)

Plan Description

The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about the PERS, please refer to the Division's annual financial statements which can be found at www.state.nj.us/treasury/pensions/annual-reports.shtml

Benefits Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service. The following represents the membership tiers for PERS:

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
(Continued)

Note E: Pension Plan (Cont'd)

Public Employees' Retirement System (PERS) (Cont'd)

Tier	Definition
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 before age 62 with 25 or more years of service credit and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 50 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Contributions

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing members. The local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and are adjusted by the rate of return on the actuarial value of assets.

County contributions to PERS amounted to \$3,134,415.00 for 2021.

The employee contribution rate was 7.50% effective July 1, 2018.

Special Funding Situation

Under N.J.S.A. 43:15A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is as follows: Chapter 366, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation are considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021

(Continued)

Note E: Pension Plan (Cont'd)

Public Employees' Retirement System (PERS) (Cont'd)

Special Funding Situation (Cont'd)

Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specified financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net pension liability that is associated with the local participating employer.

Pension Liabilities and Pension Expense

At June 30, 2020, the County's liability was \$44,844,514 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019 which was rolled forward to June 30, 2020. The County's proportion of the net pension liability was based on a projection of the County's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2020, the County's proportion was 0.274%, which was a decrease of 0.004% from its proportion measured as of June 30, 2019. The County has rolled forward the net pension liability as of June 30, 2020 with no adjustments. The State of New Jersey Public Employees' Retirement System (PERS)' valuation cycle is July 1 instead of December 31. The roll forward methodology puts them a year in arrears in terms of valuation. The Division of Local Government Services, Department of Community Affairs, State of New Jersey is permitting municipalities to include the June 30, 2020 pension information in the Notes to the Financial Statements as the June 30, 2021 pension information has not been released as of the date of this audit.

Additionally, the State's proportionate share of the net pension liability attributable to the County is \$1,915,718 as of June 30, 2020. The net pension liability was measured as of June 30, 2020, and the total net pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019 which was rolled forward to June 30, 2020. The State's proportionate share of the net pension liability associated with the County was based on a projection of the County's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2020, the State's proportion was 1.494%, which was a decrease of 0.018% from its proportion measured as of June 30, 2019.

For the year ended December 31, 2021, the County recognized actual pension expense in the amount of \$3,134,415. During the fiscal year ended June 30, 2020, the State of New Jersey's expense related to the County for the PERS' special funding situation was \$164,331.

County's Proportionate Share of the Net Pension Liability	\$ 44,844,514
State's Proportionate Share of the Net Pension Liability Associated with the County	<u>1,915,718</u>
Total Net Pension Liability	<u>\$ 7,937,772</u>

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
(Continued)

Note E: Pension Plan (Cont'd)

Public Employees' Retirement System (PERS) (Cont'd)

Actuarial Assumptions

The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019 which was rolled forward to June 30, 2020. This actuarial valuation used the following actuarial assumptions:

Inflation Rate:

Price	2.75%
Wage	3.25%

Salary Increases:

Through 2026	2.00 – 6.00% based on years of service
Thereafter	3.00 – 7.00% based on years of service

Investment Rate of Return 7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee Mortality Table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and a 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

Long Term Expected Rate of Return

In accordance with State statute, the long-term expected rate of return on pension plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the Board of Trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in PERS' target asset allocation as of June 30, 2020 are summarized in the following table:

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
 (Continued)

Note E: Pension Plans (Cont'd)

Public Employees' Retirement System (PERS) (Cont'd)

Long Term Expected Rate of Return (Cont'd)

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
U.S. Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Markets Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk Management Strategies	3.00%	3.40%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based upon 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

Sensitivity of the County's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the County's proportionate share of the collective net pension liability as of June 30, 2020 calculated using the discount rate as disclosed below, as well as what the County's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	June 30, 2020		
	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
County's proportionate share of the Net Pension Liability	\$ 56,326,708	\$ 44,844,514	\$ 34,917,924

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
(Continued)

Note E: Pension Plans (Cont'd)

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial statements.

Defined Contribution Retirement Program (DCRP)

Prudential Financial jointly administers the DCRP investments with the NJ Division of Pensions and Benefits. If an employee is ineligible to enroll in the PERS, the employee may be eligible to enroll in the DCRP. DCRP provides eligible members with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting is immediate upon enrollment for members of the DCRP.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information of the DCRP. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625-0295.

Employers are required to contribute at an actuarially determined rate. Employee contributions are based on percentages of 5.50% for DCRP of employees' annual compensation, as defined. The DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 and expanded under the provisions of Chapter 89, P.L. 2008. Employee contributions for DCRP are matched by a 3% employer contribution.

For DCRP, the County recognized pension expense of \$53,179.57 for the year ended December 31, 2021. Employee contributions to DCRP amounted to \$76,176.03 for the year ended December 31, 2021.

Note F: Post-Employment Benefits Other Than Pensions (OPEB)

General Information about the OPEB Plan

Plan Description and Benefits Provided

The County provides post-retirement benefits, as follows, to Division employees who meet the following criteria:

All retired employees and their dependents are covered under the program including surviving spouses, if such employees retired from a State or locally-administered retirement system effective after the date the employer adopted the State Health Benefits Program on a benefit based on 25 years or more of service credited in such retirement system, excepting the employees who elected deferred retirement, but including the employees who retired on disability pensions based on fewer years of service credits in such retirement system and also to reimburse such retired employees and their spouses in accordance with the regulations of the State Health Benefits Commission.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
 (Continued)

Note F: Post-Employment Benefits Other Than Pensions (OPEB) (Cont'd)

Contributions

The County subsidizes 100% of the cost of coverage for current retirees meeting the requirements outlined above and for future retirees who have at least 25 years of service as of May 21, 2010, the County will reimburse 100% of eligible Police Benevolent Association and Superior Officer Association retiree's Medicare Part B premiums.

NJ Chapter 78 requires that certain future retirees contribute toward the cost of their benefits. Specifically, those who had retired prior to passage of Chapter 78 and those employees that had more than 25 years of service on the date of passage are grandfathered. All others are subject to the contribution rates in effect when they retire, but not less than 1.5% of their annual retirement allowances from the Public Employees Retirement System. For purposes of this valuation and for conservatism, we have assumed that future retiree contribution percentage rates will not increase. Thus, it was assumed that a future retiree will contribute his/her current employee contribution as reported by the County increased annually by the rate of the medical trend.

2021 employer contributions for retiree benefits paid by the County were \$5,803,238.51 for 388 retirees.

Employees Covered by Benefit Terms

As of December 31, 2021, there were 388 participants currently receiving retiree benefits and 392 active participants, of which 42 are eligible to retire as of the valuation date.

Total OPEB Liability

The County's OPEB liability of \$278,773,899 was measured as of December 31, 2021 and was determined by an actuarial valuation as of December 31, 2020.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the December 31, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Discount Rate	2.06% at December 31, 2021
	2.12% at December 31, 2020
Salary Increases	2.50% per year
Inflation Assumptions	2.50% per year

The selected discount rate was based on the Bond Buyer 20 Index at December 31, 2021.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
 (Continued)

Note F: Post-Employment Benefits Other Than Pensions (OPEB) (Cont'd)

Actuarial Assumptions and Other Inputs (Cont'd)

Health Care Trend Rates	Year	Medical	Drug	Dental & Vision
Year 1 Trend	2021	5.50%	7.00%	3.50%
Ultimate Trend	2026	4.50%	4.50%	3.50%

The medical trend rate reduces .2% per annum, leveling at 4.5% per annum in 2026.

The drug trend rate reduces .5% per annum, leveling at 4.5% per annum in 2026.

Mortality rates were based on the RP 2000 Combined Healthy Male Mortality Rates set forward three years.

Changes in the Total OPEB Liability:

	<u>Total OPEB Liability</u>
Balance at January 1, 2021	\$ 328,169,741
Changes for Year:	
Service Cost	3,960,321
Interest on Total OPEB liability	6,990,864
Difference Between Expected and Actual Experience	(30,805,954)
Change in Assumptions	(24,796,439)
Benefit Payments, Including Employee Refunds	(4,744,634)
Net Changes	(49,395,842)
Balance at December 31, 2021	<u>\$ 278,773,899</u>

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the County as well as what the County's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage lower (1.06 percent) or 1 percentage higher (3.06 percent) than the current discount rate:

	<u>December 31, 2021</u>		
	1% Decrease (1.06%)	Current Discount Rate (2.06%)	1% Increase (3.06%)
Total OPEB Liability	\$ 319,387,275	\$ 278,773,899	\$ 246,154,456

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
 (Continued)

Note F: Post-Employment Benefits Other Than Pensions (OPEB) (Cont'd)

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the County as well as what the County's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage lower or 1 percentage higher than the valuation healthcare cost trend rates:

	December 31, 2021		
	1%	Current	1%
	Decrease	Healthcare	Increase
		Trend Rate	
Total OPEB Liability	\$ 250,415,558	\$ 278,773,899	\$ 313,762,455

For the year ended December 31, 2021, the County's OPEB expense was \$11,766,487 as determined by the actuarial valuation.

Note G: Contingent Liabilities

The Division is periodically involved in various lawsuits arising in the normal course of business. The Division is vigorously contesting these lawsuits and believes the ultimate resolution will not have a material adverse effect on their financial position.

Amounts received or receivable from grantors, principally the federal and state governments are subject to regulatory requirements and adjustments by the agencies. Any disallowed claims, including amounts previously recognized by the Division as revenue would constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantors, cannot be determined at this time, although Division officials expect such amounts, if any, to be immaterial.

Note H: Fixed Assets

The fixed assets capitalization threshold established by the County of Warren and utilized by the Division is \$5,000.

	Balance	Balance
	Dec. 31, 2020	Dec. 31, 2021
Vehicles and Equipment	\$ 101,789	\$ 101,789
	<u>\$ 101,789</u>	<u>\$ 101,789</u>

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
(Continued)

Note I: Economic Dependency

The Office receives a substantial amount of its support from federal and state governments. A significant reduction in the level of support, if this were to occur, may have an effect on the Division's programs and activities.

Note J: Deferred Compensation

The County of Warren offers its employees (including the Division's employees) a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, which is administered by Great-West, permits participants to defer a portion of their salary until future years. Amounts deferred under the plan are not available to employees until termination, retirement, death or unforeseeable emergency.

Note K: Risk Management

The Division is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Commercial insurance coverage for general liability, property and auto insurance are covered by the County through various carriers such as Travelers Insurance, CIGNA, James River and Lloyds of London. Health benefits are provided to employees through the State Health Benefits Plan (SHBP).

Property, Liability and Workers' Compensation

The County is a member of the New Jersey Intergovernmental Insurance Fund (the "Fund"). The Fund provides its members with Workers' Compensation and Employee Liability Insurance. The Fund is a risk-sharing public entity risk pool that is both an insured and self-administered group of governmental entities established for the purpose of providing low-cost insurance coverage for its members in order to keep local property taxes at a minimum. Each member appoints an official to represent their respective entity for the purpose of creating a governing body from which officers for the Fund are elected.

As a member of the Fund, the County could be subject to supplemental assessments in the event of deficiencies. If the assets of the Fund were to be exhausted, members would become responsible for their respective shares of the Fund liabilities.

The Fund can declare and distribute dividends to members upon approval of the State of New Jersey Department of Banking and Insurance. These distributions are divided amongst the members in the same ratio as their individual assessment relates to the total assessment of the membership body. The members may either receive payment or offset their subsequent year assessments with their respective share of the distribution.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
 (Continued)

Note K: Risk Management (Cont'd)

Property, Liability and Workers' Compensation (Cont'd)

As of the audit date, the 2021 financial information for the fund was not available. Selected financial information for the Fund for 2020, is as follows:

	New Jersey Intergovernmental Insurance Fund Dec. 31, 2020
Total Assets	\$ 89,645,544
Net Position	\$ 7,619,007
Total Revenue	\$ 20,480,169
Total Expenses	\$ 18,213,775
Change in Net Position for the Year Ended December 31	\$ 2,266,394
Member Dividends	\$ -0-

Financial statements for the Fund are available at the office of the Fund's Executive Director:

Robert W. Mania
 c/o RHM Benefits Inc.
 1001 Route 517, Suite 1
 Hackettstown, New Jersey 07840
 1-908-852-0222

New Jersey Unemployment Compensation Insurance

The County has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the County is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The County is billed quarterly for amounts due to the State.

The following is a summary of County and employee contributions, interest earned and reimbursements to the State for benefits paid and the ending balance of the County's trust fund for the current and previous two years:

Year	Employer/ Employee Contributions	Interest Earned	Amount Reimbursed	Ending Balance
2021	\$ 55,619	\$ 44	\$ 8,285	\$ 358,454
2020	55,958	935	18,232	311,076
2019	56,612	4,842	252,836	272,415

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2021
(Continued)

Note L: Indirect Costs

The indirect cost plan for 2021 was not available for the preparation of these financial statements. The indirect costs reimbursed by the State of New Jersey included an estimate of the indirect costs for the current year. The Division's 2021 indirect cost plan will be reviewed with the indirect costs reimbursed by the State of New Jersey.

SUPPLEMENTARY DATA

COUNTY OF WARREN DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
STATEMENT OF RECEIPTS AND DISBURSEMENTS - ADMINISTRATION ACCOUNT

Balance December 31, 2020		\$	152,719
Increased by Receipts:			
County of Warren:			
Budget Appropriations	\$	5,297,837	
Federal and State Programs:			
Earned Subsidy Grant		3,756,197	
Other Grants		71,606	
Division of Medical Assistance and Health Services:			
Medical Assistance Program		141,610	
Medically Needy Program		6,880	
Child Support and Paternity Collections		174,591	
Child Support Incentives		13,495	
Matchable Refunds		790	
Interest:			
Child Support and Paternity Account		7	
Other than Child Support		15	
Non Temporary Assistance to Needy Families Application			
Fees - Child Support and Paternity Program		12	
Medicaid Recoveries		1,044	
			<u>9,464,084</u>
			9,616,803
Decreased by Disbursements:			
Operating Disbursements:			
Salaries and Wages		2,856,440	
Employee Benefit Plans		2,183,958	
Travel Expense		1,419	
Office Expense		104,766	
Staff Training and Development		2,365	
Purchased Services for Clients		4,008	
Miscellaneous Matchable Expenses		26,260	
Child Support and Paternity Expense		17,858	
Miscellaneous Non-Matchable Expense		92,221	
Funds Returned to County Treasurer:			
2021 County Appropriations		4,243,143	
			<u>9,532,438</u>
Balance December 31, 2021		\$	<u><u>84,365</u></u>

COUNTY OF WARREN DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
STATEMENT OF RECEIPTS AND DISBURSEMENTS - ASSISTANCE ACCOUNT

Balance December 1, 2020 \$ 457,001

Increased by Receipts:

County Participation:

Assistance for Supplemental Security Income Recipients \$ 210,705

State and Federal Participation:

Assistance for Supplemental Security Income Recipients 210,038

Temporary Assistance to Needy Families:

County Share 74,964

State and Federal Share 334,257

Child Support Program Disregards 39,265

Temporary Assistance to Needy Families:

Public Assistance - County 1,939

Public Assistance - State 5,818

Assistance for Supplemental Security Income Recipients:

Public Assistance - County 43

Public Assistance - State 807

877,836

1,334,837

Decreased by Disbursements:

Assistance for Supplemental Security Income Recipients:

County Share 182,968

State and Federal Share 227,903

Temporary Assistance to Needy Families:

County Share 53,473

State and Federal Share 291,826

Child Support Program Disregards 38,465

794,635

Balance December 1, 2021

\$ 540,202

COUNTY OF WARREN DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS - CLEARING ACCOUNT

Balance December 31, 2020		\$	181
Increased by:			
Refunds of Overpayments	\$	555	
Old Age Assistance		13,098	
Other Collections		1,437	
Food Stamp Recoupments		20,451	
Medical Assistance		4,140	
Interest		15	
			<u>39,696</u>
			39,877
Decreased by:			
Reimbursement to State Treasurer:			
Food Stamp Recoupments		20,451	
Medical Assistance		3,131	
Due Assistance Account		8,608	
Other Disbursements		2,120	
Interest Due Administration Account		15	
Payments to Client		6	
			<u>34,331</u>
Balance December 31, 2021		\$	<u><u>5,546</u></u>

COUNTY OF WARREN DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
STATEMENT OF RECEIPTS AND DISBURSEMENTS - CHILD SUPPORT
ACCOUNT AND PATERNITY ACCOUNT

Balance December 31, 2020		\$	60,925
Increased by:			
Regular Collections	\$	355,553	
Blood Tests		700	
Interest		7	
			<u>356,260</u>
			417,185
Decreased by:			
Refunds to Assistance Account		174,591	
Incentive Payments		174,591	
Child Support Program Disregard Payments		39,243	
Blood Tests		788	
Interest Due Administrative Account		7	
			<u>389,220</u>
Balance December 31, 2021		\$	<u><u>27,965</u></u>

COUNTY OF WARREN DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
STATEMENT OF RECEIPTS AND DISBURSEMENTS - GENERAL ASSISTANCE ACCOUNT
FOR THE YEAR ENDED DECEMBER 31, 2021

Increased by:

State Aid Payments	\$	588,438	
Supplemental Security Income - Initial Refund Checks		107,342	
Other		3,330	
			<u>\$ 699,110</u>
			699,110

Decreased by:

General Assistance Expenditures		619,774	
Due to State of New Jersey		79,336	
			<u>\$ 699,110</u>

COUNTY OF WARREN DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
STATEMENT OF RECEIPTS AND DISBURSEMENTS - REACH ACCOUNT

Balance December 31, 2020	\$ 24,482
Increased by:	
Interest	<u>4</u>
Balance December 31, 2021	<u><u>\$ 24,486</u></u>

COUNTY OF WARREN

DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES

PART II

YEAR ENDED DECEMBER 31, 2021

WARREN COUNTY DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2021

Agency or Department/Program Name/Cluster Title	Assistance Listing Number	State Account Number	Grant Award Amount	Grant Period		Expenditures	Cumulative Expenditures	Amount Provided to Subrecipients
				From	To			
U.S. Department of Health and Human Services:								
Pass-through Programs From:								
NJ Department of Human Services, Division of Family Development:								
TANF Cluster:								
Temporary Assistance for Needy Families (TANF)	93.558	054-7550-100-302-150300	\$ 1,588,390	1/1/2021	12/31/2021	\$ 1,588,390	\$ 1,588,390	
Child Support and Paternity Program	93.563	054-7550-100-165-152300	467,638	1/1/2021	12/31/2021	467,638	467,638	
Medicaid Cluster:								
Medical Assistance Program	93.778	054-7540-100-269-226010	1,079,671	1/1/2021	12/31/2021	1,079,671	1,079,671	
Social Services Block Grant	93.667	054-7530-100-057-555740	155,278	1/1/2021	12/31/2021	155,278	155,278	
Children's Health Insurance Program	93.767	054-7550-100-479-152260	16,352	1/1/2021	12/31/2021	16,352	16,352	
			3,307,329			3,307,329	3,307,329	
Social Security Administration:								
Disability Insurance/SSI Cluster	96.006	N/A	107,342	1/1/2021	12/31/2021	107,342	107,342	
Supplemental Security Income								
U.S. Department of Agriculture (USDA):								
Pass-Through Program from:								
NJ Department of Human Services, Division of Family Development:								
SNAP Cluster:								
Supplemental Nutrition Assistance Program	10.551	N/A	1,236,402	1/1/2021	12/31/2021	1,236,402	1,236,402	
Total Federal Awards			\$ 4,651,073			\$ 4,651,073	\$ 4,651,073	\$ -0-

N/A: Not Available/Applicable

SEE ACCOMPANYING NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS

WARREN COUNTY DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
SCHEDULE OF EXPENDITURES OF STATE AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2021

Name of State Agency of Department	State Account #	Grant Award Amount	Grant Period		Expenditures	Cumulative Expenditures
			From	To		
NJ Department of Human Services:						
Division of Family Development:						
Work First New Jersey - General Assistance:						
Client Assistance	100-054-7550-121	\$ 1,066,292	1/1/2021	12/31/2021	\$ 1,066,292	\$ 1,066,292
Administration Costs	100-054-7550-121	671,721	1/1/2021	12/31/2021	671,721	671,721
		<u>1,738,013</u>			<u>1,738,013</u>	<u>1,738,013</u>
Supplemental Security Income	100-054-7550-125	227,866	1/1/2021	12/31/2021	227,866	227,866
Total State Awards		<u>\$ 1,965,879</u>			<u>\$ 1,965,879</u>	<u>\$ 1,965,879</u>

SEE ACCOMPANYING NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED DECEMBER 31, 2021

A. BASIS OF PRESENTATION

The accompanying schedules of expenditures of federal and state awards (the “Schedules”) include the federal and state grant activity of the County of Warren Division of Temporary Assistance and Social Services (the “Division”), under programs of the federal and state governments for the year ended December 31, 2021. The information in these schedules is presented in accordance with the requirements of the Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”) and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Because the schedules present only a selected portion of the operation of the Division, they are not intended to and do not present the financial position, changes in fund balance or cash flows of the Division.

B. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the accompanying schedules of expenditures of federal and state awards are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts, if any, shown on the Schedules represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through identifying numbers are presented where available. The Division has elected not to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

C. RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*

Independent Auditors' Report

The Honorable Director and Members of
the Board of County Commissioners
County of Warren
Belvidere, New Jersey

We have audited in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements - *cash basis* - of the various funds of the County of Warren, Division of Social Services (the "Division"), a component unit of the County of Warren, as of and for the year ended December 31, 2021, with the exception of the Assistance Account which is reported as of December 1, 2021, and the related notes to the financial statements and have issued our report thereon dated June 1, 2022. These financial statements have been prepared in accordance with accounting practices prescribed or permitted by the Department of Human Services, Division of Family Development, State of New Jersey (the "Department"), to demonstrate compliance with the Department's cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Division's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Division's internal control. Accordingly, we do not express an opinion on the effectiveness of the Division's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

The Honorable Director and Members of

the Board of County Commissioners
County of Warren
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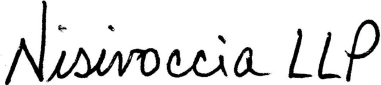
Report on Compliance and Other Matters

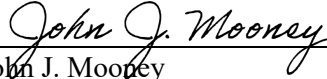
As part of obtaining reasonable assurance about whether the Division's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Division's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Division's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mount Arlington, New Jersey
June 1, 2022


NISIVOCCIA LLP



John J. Mooney
Registered Municipal Accountant No. 560
Certified Public Accountant

Report on Compliance For Each Major Federal and State Program;
Report on Internal Control Over Compliance Required by the
Uniform Guidance and NJOMB 15-08

Independent Auditors' Report

The Honorable Director and Members of
the Board of County Commissioners
County of Warren
Belvidere, New Jersey

Report on Compliance for Each Major Federal and State Program

Opinion on Each Major Federal and State Program

We have audited the County of Warren, Division of Temporary Assistance and Social Services' (the "Division's") compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* and the *New Jersey State Aid/ Grant Compliance Supplement* that that could have a direct and material effect on each of the Division's major federal and state programs for the year ended December 31, 2021. The Division's major federal and state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Division complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2021.

Basis for Opinion on Each Major Federal and State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid*. Our responsibilities under those standards, the Uniform Guidance and New Jersey's OMB Circular 15-08 are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Division and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal and state program. Our audit does not provide a legal determination of the Division's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Division's federal and state programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Division's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance and New Jersey's OMB Circular 15-08 will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Division's compliance with the requirements of each major federal and state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance and New Jersey's OMB Circular 15-08, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Division's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Division's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and New Jersey's OMB Circular 15-08, but not for the purpose of expressing an opinion on the effectiveness of the Division's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

The Honorable Director and Members of
the Board of County Commissioners
County of Warren
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Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance or New Jersey's OMB Circular 15-08. Accordingly, this report is not suitable for any other purpose.

Mount Arlington, New Jersey
June 1, 2022

Nisivoccia LLP
NISIVOCCIA LLP

John J. Mooney

John J. Mooney
Registered Municipal Accountant No. 560
Certified Public Accountant

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED DECEMBER 31, 2021

Summary of Auditors' Results:

- The Independent Auditors' Report expresses an unmodified opinion on the Division's financial statements, prepared in accordance with accounting practices prescribed or permitted by the State of New Jersey, Department of Human Services, Division of Family Development to demonstrate compliance with the Department's cash basis of accounting.
- There were no material weaknesses or significant deficiencies disclosed during the audit of the financial statements as reported in the *Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards*.
- No instances of noncompliance material to the financial statements of the Division which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- There were no significant deficiencies or material weaknesses in internal control over major federal and state programs disclosed during the audit as reported in the *Independent Auditors' Report on Compliance for Each Major Federal and State Program; Report on Internal Control Over Compliance Required by the Uniform Guidance and NJOMB 15-08*.
- The auditor's report on compliance for its major federal and state programs for the Division expresses an unmodified opinion on each of the major federal and state programs.
- The audit did not disclose any audit findings which are required to be reported in accordance with New Jersey's OMB Circular 15-08 or 2 CFR 200.516(a) of the Uniform Guidance.
- The Division's federal programs tested as major federal programs for the year ended December 31, 2021 consisted of the following awards:

	<u>Assistance Listing Number</u>	<u>Expenditures</u>
Medicaid Cluster - Medical Assistance Program	93.778	\$ 1,079,671
SNAP Cluster - Supplemental Nutrition Assistance Program	10.551	1,236,402

- The Division's state program tested as a major state program for the year ended December 31, 2021 consisted of the following award:

	<u>State Account Number</u>	<u>Expenditures</u>
Work First New Jersey - General Assistance		
Client Assistance	100-054-7550-121	\$ 1,066,292
Administration Costs	100-054-7550-121	671,721

- The threshold used for distinguishing between Type A and Type B for both federal and state programs was \$750,000.
- The Division was determined to be a "low-risk" auditee for both federal and state programs.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED DECEMBER 31, 2021
(Continued)

Findings Relating to the Financial Statements which are required to be Reported in Accordance with Generally Accepted Government Auditing Standards:

- The audit did not disclose any findings required to be reported under Generally Accepted Government Auditing Standards.

Findings and Questioned Costs for Federal Awards:

- The audit did not disclose any findings or questioned costs for federal awards as defined in 2 CFR 200.516(a) of the Uniform Guidance.

Findings and Questioned Costs for State Awards:

- The audit did not disclose any audit findings which are required to be reported in accordance with New Jersey's OMB Circular 15-08 or 2 CFR 200.516(a) of the Uniform Guidance.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED DECEMBER 31, 2021

There were no prior year audit findings.

COUNTY OF WARREN

DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES

PART III

YEAR ENDED DECEMBER 31, 2021

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
COMMENTS AND RECOMMENDATIONS
YEAR ENDED DECEMBER 31, 2021

Contracts and Agreements Required to be Advertised for N.J.S. 40A:11-4

N.J.S.A. 40A:11-3 states:

a. " When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to Subsection b. of Section 9 of P.L. 1971, C.198 (N.J.S.A. 40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

b. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (i) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, C.198 (N.J.S.A. 40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.

c. The Governor, in consultation with the Department of the Treasury, shall, no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, C.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, C.198 (N.J.S.A. 40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. The adjustment shall become effective on July 1 of the year in which it is made."

N.J.S.A. 40A:11-4 states: "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

Effective July 1, 2020 and thereafter, the bid thresholds in accordance with N.J.S.A. 40A:11-3 are \$17,500 for a contracting unit without a qualified purchasing agent and \$44,000 for a contracting unit with a qualified purchasing agent.

The governing body of the County of Warren has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the County Counsel's opinion should be sought before a commitment is made.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
COMMENTS AND RECOMMENDATIONS
YEAR ENDED DECEMBER 31, 2021
(Continued)

Contracts and Agreements Required to be Advertised for N.J.S. 40A:11-4 (Cont'd)

The minutes indicated that bids were requested by public advertising per N.J.S.A. 40A:11-4. The minutes also indicated that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services".

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed. No exceptions were noted.

Management Suggestions

Governmental Accounting Standards Board (GASB) Statements

GASB Statement No. 87, *Leases*, is effective for the year ended December 31, 2022. Previously leases were either categorized as capital leases or operating leases. This statement will likely affect most leases formerly classified as operating leases. There will be required disclosures for leases for which the Division is either a lessee or a lessor although there will be no impact on the actual financial statements. It is likely that a lease software or similar spreadsheets will need to be utilized to perform the various calculations necessary to implement this standard.

COVID-19 Federal Funding

It is possible that the Division will undergo some review of its COVID-19 funding by the federal government. We strongly suggest that the Division ensures that these funds are utilized in accordance with the applicable federal requirements especially with respect to procurement. Additionally, we strongly suggest that the Division ensures that these funds are separately accounted for in the Division's accounting records and that any applicable Division policies are current with respect to federal grant requirements.

Because of the nature of these funds, being new programs, generally of a significant dollar amount, and some of which may be expended over a period of years, they may be subject to federal or state audit several years from now. It is important that the grant files maintained by local governments be complete, self-explanatory, and fully document the program(s) undertaken as part of the funding.

Status of Prior Year Recommendations

There were no recommendations in the prior year.

COUNTY OF WARREN
DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES
SUMMARY OF RECOMMENDATIONS

None