

** These minutes were approved by the Board of County Commissioners on December 8, 2021. Full texts of resolutions appear at the end of this document.*

The Board of County Commissioners of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on November 23, 2021 at 6:00 p.m.

The meeting was called to order by Director Kern and upon roll call, the following members were present: Commissioner Lori Ciesla, Commissioner Deputy Director Jason Sarnoski and Commissioner Director James Kern III. Also attending were County Administrator Alex Lazorisak, County Counsel Joe Bell, County CFO Kim Francisco, County Engineer Bill Gleba, County Planner Dave Dech and Deputy Commissioner Clerk Holly Luberto.

After leading the flag salute, Mr. Kern confirmed with the County Administrator that notice of this meeting complied with the Open Public Meetings Act, Chapter 231, P.L. 1975.

Approval of Minutes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the minutes of the Regular Session of October 27, 2021 were approved.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Mr. Kern, seconded by Mr. Sarnoski, the minutes of the Regular Session of November 09, 2021 were approved.

Recorded vote: Ms. Ciesla abstain, Mr. Sarnoski yes, Mr. Kern yes

On motion by Mr. Kern, seconded by Mr. Sarnoski, Executive Session of November 09, 2021 were approved.

Recorded vote: Ms. Ciesla abstain, Mr. Sarnoski yes, Mr. Kern yes

There were no comments or questions from the public on agenda items.

FINANCIAL RESOLUTIONS

RESOLUTION 521-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO PAY BILLS.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 522-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS UNCOLLECTED GRANT RECEIVABLE BALANCES TOTALING \$370,259.87 FROM THE STATE OF NEW JERSEY AND THE NEW JERSEY TRANSIT CORPORATION.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS

RESOLUTION 523-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, PARTIAL SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN FOR THE YEAR 2022.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 524-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, SCHEDULE OF REGULAR MEETINGS FOR THE WARREN COUNTY CONSTRUCTION BOARD OF APPEALS FOR THE YEAR 2022.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 525-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPROVING THE CLOSING OF A PORTION OF COUNTY ROUTE #620, MARKET STREET/GREENWICH STREET, FROM FRONT STREET TO WATER STREET IN THE TOWN OF BELVIDERE ON SATURDAY, DECEMBER 4, 2021 FOR THE BELVIDERE CHRISTMAS TREE LIGHTING EVENT.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 526-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT

BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE PHILLIPSBURG AREA SENIOR CENTER TO PROVIDE CONGREGATE MEALS AND PACKAGED HOME DELIVERED MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG AND THE SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH, LOPATCONG, HARMONY, AND POHATCONG DURING THE PERIOD JANUARY 1, 2022 THROUGH DECEMBER 31, 2022.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 527-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION GRANTING APPROVAL OF THE PURCHASE OF A DEVELOPMENT EASEMENT WITH THE LAND CONSERVANCY OF NEW JERSEY FOR THE SHOTWELL FARM IN BLAIRSTOWN.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 528-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RENEWING A MEMORANDUM OF UNDERSTANDING AND STEWARDSHIP MANAGEMENT AGREEMENT WITH THE NJ YOUTH CORPS FOR MOWING AND MAINTENANCE SERVICES FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2022.

RESOLUTION 529-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH THE MAX SPANN REAL ESTATE AND AUCTION COMPANY TO AUCTION BLOCK 102 LOT 6.01 IN LOPATCONG TOWNSHIP.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 530-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO AUCTION A 0.569 ACRE PORTION OF COUNTY PROPERTY KNOWN AS BLOCK 102 LOT 6.01 IN THE TOWNSHIP OF LOPATCONG.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 531-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION RENEWING AN AGREEMENT WITH THE WARREN COUNTY PARKS FOUNDATION.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 532-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING RENEWAL OF A LEASE AGREEMENT WITH THE FRIENDS OF THE NEW JERSEY TRANSPORTATION HERITAGE CENTER, INC. FOR THE MORTON BUILDING AND PUMP HOUSE LOCATED ON BLOCK 5, LOT 1, IN LOPATCONG TOWNSHIP.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

RESOLUTION 533-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION AWARDING CONTRACT #WC2080FO-4 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR THE 2020 RESURFACING AND REHABILITATION OF COUNTY ROUTES #604, #611, #623, #624, #632, #637, #658, #682 & #652 ALTERNATE, ALLAMUCHY, BLAIRSTOWN, FRANKLIN, GREENWICH, HOPE, INDEPENDENCE, LIBERTY, MANSFIELD, OXFORD, WHITE TOWNSHIPS AND TOWN OF HACKETTSTOWN IN THE AMOUNT OF \$67,200.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 534-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2164R FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR RISK MANAGEMENT INSURANCE CONSULTING SERVICES FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, TO BALKEN RISK MANAGEMENT SERVICES, LLC OF MORRISTOWN, NEW JERSEY FOR AN AMOUNT NOT TO EXCEED \$154,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 535-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2149FO FOR QUALIFYING APPRAISERS FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS TO THE APPRAISERS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 536-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2147FO FOR QUALIFYING SURVEYORS FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS TO THE SURVEYORS LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 537-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2148FO FOR QUALIFYING TITLE COMPANIES FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS TO THE TITLE COMPANIES LISTED BELOW, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 538-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2145FO FOR LEGAL SERVICES TO COUNTY RESIDENTS DURING CIVIL COMMITMENTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT TO THE LAW OFFICE OF MICHAEL J. HANIFAN, PA, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 AT THE RATE OF \$200.00 PER HOUR, \$185.00 PER CASE, \$525.00 PER HALF DAY, \$995.00 PER DAY AND APPROXIMATE AMOUNT OF \$62,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 539-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2150FO FOR PER DIEM NURSING SERVICES FOR THE WARREN COUNTY HEALTH DEPARTMENT TO DELTA-T GROUP NORTH JERSEY, INC., FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, IN THE ESTIMATED AMOUNT OF \$35,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 540-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2146FO FOR CARE MANAGEMENT SERVICES FOR THE WARREN COUNTY DIVISION OF AGING AND DISABILITY TO DELTA-T GROUP NORTH JERSEY, INC., FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, IN THE ESTIMATED AMOUNT OF \$120,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 541-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2151FO FOR THE EMPLOYEE ASSISTANCE PROGRAM FOR THE WARREN COUNTY PERSONNEL DEPARTMENT TO QUANTUM HEALTH SOLUTIONS, INC., FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 AT A RATE OF \$1.90 PER EMPLOYEE PER MONTH AND DISABILITY MANAGEMENT RATE \$0.75 PER EMPLOYEE PER MONTH: IN THE TOTAL CONTRACT AMOUNT NOT TO EXCEED \$37,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 542-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF A PURCHASE ORDER TO COUNTY BUSINESS SYSTEMS, INC., TO PROVIDE COMPUTER SOFTWARE MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT OF \$43,987.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 543-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUPERION TO PROVIDE SOFTWARE AND HARDWARE MAINTENANCE FOR THE PERIOD OF DECEMBER 1, 2021 THROUGH NOVEMBER 30, 2022 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL CONTRACT AMOUNT NO TO EXCEED \$67,076.46.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 544-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2155R FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR WORKERS COMPENSATION INSURANCE AND MULTI –LINE INSURANCE FOR THE COUNTY OF WARREN AND THE WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND FOR AN AMOUNT NOT TO EXCEED \$1,900,000.00.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 545-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION RE: AWARD OF CONTRACT WC2152-2 WITH THE TOWN OF HACKETTSTOWN FOR A NUTRITION SITE ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 IN THE AMOUNT OF \$750.00 PER MONTH.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESIGNATIONS/APPOINTMENTS

RECOMMENDATION

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RECOMMENDATION TO ACCEPT RESIGNATION OF ANTHONY BONELLI OF THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RECOMMENDATION

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RECOMMENDATION TO ACCEPT RESIGNATION OF RISA SMITH OF THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 546-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES.

GARABED HAYTAIAN – TERM TO EXPIRE 10/31/22

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 547-21

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, RESOLUTION TO APPOINT MEMBER TO THE WARREN COUNTY SOLID WASTE ADVISORY COUNCIL.

JAKE LITTLE, TOWNSHIP OF ALLAMUCHY REPRESENTATIVE

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

PERSONNEL RESOLUTIONS

RESOLUTION 548-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PROSECUTOR'S OFFICE AS RECOMMENDED BY THE PROSECUTOR.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

RESOLUTION 549-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, RESOLUTION APPROVING PERSONNEL REQUESTS FOR THE WARREN COUNTY PROSECUTOR'S OFFICE AS RECOMMENDED BY THE PROSECUTOR FOR FISCAL YEAR 2022.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

REPORTS AND COMMENTS

County Counsel Joe Bell said he had a few litigation updates for discussion in Executive Session.

County Engineer Bill Gleba reported that he had a draft, working copy of an alternative analysis for Spring Valley Road in Hardwick Township. Once finalized, Mr. Gleba said he would approach the NJ DEP to request a pre-application meeting. "We're probably going to have to modify the roadway elevation," he said, noting that the drainage system alterative appeared to be a very expensive endeavor.

County Planner Dave Dech had no report.

County Public Works Director Emily Hammer reported on progress regarding the vehicle fleet electrification initiative she was pursuing with Mr. Kern. While at the October NJAC Conference, Ms. Hammer said she began comparing other counties' best practices with respect to vehicles available through state contract cooperative

purchasing, as well as planning effective routes and charging station locations, and which departments would be a good place to start.

She talked a bit about financing possibilities – for chargers, electric vehicles, large fleet funding through emissions reductions - with all programs being administered through the NJ DEP. There were various funding deadlines; some firm and some on a rolling basis, with a hard deadline for electric vehicles coming up in March of 2022. In addition to NJAC, Ms. Hammer was looking into the National Association of Counties to discover how funding would filter down from the federal infrastructure legislation. She was set to attend a follow-up meeting with the DEP the following week. Budgeting for the initiative would commence in 2022.

Mr. Sarnoski inquired about the status of Courtroom #1 renovations. Ms. Hammer said it was going well and on schedule, with the board’s annual reorganization meeting set to take place there on New Year’s Day. “We will be up and running in time as planned,” she said.

County CFO Kim Francisco had no report.

County Administrator Alex Lazorisak had only the vacancy report for the board’s review.

COMMISSIONER COMMENTS

Ms. Ciesla apologized for missing the last meeting, saying she had been away and it was good to be back. She planned to present a proclamation to the Health & Wellness Field Day Committee at the board’s next regular meeting, and the group was planning its next event to be held indoors over the winter.

Regarding federal funding to improve broadband, Ms. Ciesla said she spoke to several people at the League of Municipalities conference, and thought we should be working together regionally, including across the Delaware River.

Mr. Sarnoski had no report, but wished all a Happy Thanksgiving.

Mr. Kern announced his intention to have a resolution on the next meeting’s agenda to create an environmental advisory committee. “The goal of this will be to assist the Warren County Board of Commissioners and to serve the general public in order to protect and restore Warren County’s natural resources, and to increase awareness ensuring that both residents and visitors alike can enjoy a healthy environment and improved quality of life,” he said, adding that the group would work

with different boards and agencies, local environmental commissions, colleges, universities, community groups and private sector businesses.

In closing, Mr. Kern said he hoped everyone would have a happy, healthy and safe Thanksgiving.

There were no closing public comments, nor questions from the press.

EXECUTIVE SESSION

RESOLUTION 550-21

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 6:11 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the board adjourned Executive Session and returned to Open Session at 7:08 p.m.

Recorded vote: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

On motion by Mr. Sarnoski, seconded by Ms. Ciesla, and there being no further business before the commissioners at this time, the meeting was adjourned at 7:08 p.m.

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 521-21

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

Be and it is hereby resolved that Master Voucher Certificate **For Certification / Ratification for Payments No. 2021-45 and 2021-46, dated November 24, 2021,** in the amount of **\$3,434,603.82** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of County Commissioners.

| | | | |
|----------------------------|-----------------------|---------------------|-----------------------|
| 2021-45 | 11/17/2021 | \$801,299.73 | |
| 2021-46 | 11/24/2021 | <u>1,115,898.14</u> | |
| TOTAL | | | \$1,917,197.87 |
| Open Space Wires | <i>(Detail Below)</i> | | 202,662.24 |
| Payroll (including fringe) | 11/18/2021 | \$1,314,143.71 | |
| Subsistence | 11/18/2021 | <u>600.00</u> | |
| TOTAL WAGES, FRINGE, MEALS | | | <u>1,314,743.71</u> |
| GRAND TOTAL | | | <u>\$3,434,603.82</u> |

| <u>Open Space</u> | | | <u>Reimburse-</u> | <u>County</u> |
|-----------------------|-------------|-------------------|-------------------|---------------------|
| <u>Wire Transfer:</u> | <u>Date</u> | <u>Total Paid</u> | <u>ments</u> | <u>Portion</u> |
| Smith #1 North Farm | 11/22/21 | \$363,335.60 | \$249,595.76 | \$113,739.84 |
| Smith #2 South Farm | 11/22/21 | \$254,064.00 | \$165,141.60 | <u>88,922.40</u> |
| Total | | | | <u>\$202,662.24</u> |

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 522-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS
UNCOLLECTED GRANT RECEIVABLE BALANCES TOTALING
\$370,259.87 FROM THE STATE OF NEW JERSEY AND THE NEW JERSEY
TRANSIT CORPORATION**

WHEREAS, receivable balances totaling \$370,259.87 remain on the Grant Fund Financial Statements dedicated to various Grants which have been completed,

WHEREAS, it is necessary to formally cancel the grant receivable and its offsetting appropriations from the financial statements,

NOW, THEREFORE, BE IT RESOLVED that the following grant receivable and appropriation balances be cancelled in the amount of \$370,259.87:

| <u>Grant Account Title</u> | <u>Appropriation Account Number</u> | <u>Amount</u> |
|--|---|-----------------|
| Bio-Terrorism Assessment | F0335 5379 | \$6,000.00 |
| CEHA | S0335 5325 | 7,610.00 |
| Child Lead Exposure Prevention | S1330 5316 | 60,325.00 |
| Highlands Industrial Capacity | S9180 5387 | 38.99 |
| Highway Safety Intern 2020 | F0165 5317 | 13,253.59 |
| Highway Safety Intern 2021 | F1165 5317 | 9,815.30 |
| Homeland Security | F0252 5351 | 0.80 |
| Insurance Fraud | S0275 5364 | 27,500.00 |
| Juvenile Detention Alternatives Initiative | S0355 5310 | 44,355.97 |
| Juvenile Justice Commission Family Court | S0355 5311 | 41,602.75 |
| MIPPA | S9352 5329 | 4,594.00 |
| Municipal Alliance/Gov's Council 2019 | S9355 5306 | 60,288.31 |
| Municipal Alliance/Gov's Council 2020 | S0355 5306 | 8,700.20 |
| NJ Senior Citizen Transp | S0355 5304 | 50,582.84 |
| NJ TPA Traffic Study | S0180 5349 | 605.68 |
| S.A.N.E. | F0275 5350 | 6,190.45 |
| Special Child Case Management | S9330 5323 | <u>2,345.00</u> |
| | Subtotal | \$343,808.88 |

| <u>Grant Account Title (continued)</u> | <u>Appropriation Account Number</u> | <u>Amount</u> |
|--|---|------------------|
| Victim of Crime Act | F1275 5337 | \$5,178.02 |
| Violence Against Women Act | F1275 5368 | 86.30 |
| War Veterans Transportation | S0355 5328 | 1.67 |
| Work First New Jersey 2019 | S9355 5332 | 2,065.00 |
| Work First New Jersey 2020 | S0355 5332 | <u>19,120.00</u> |
| | Total | \$370,259.87 |

| <u>Grant Account Title</u> | <u>Revenue Account Number</u> | <u>Amount</u> |
|--|-----------------------------------|------------------|
| Bio-Terrorism Assessment | F0335 4379 | \$6,000.00 |
| CEHA | S0335 4325 | 7,610.00 |
| Child Lead Exposure Prevention | S1330 4316 | 60,325.00 |
| Highlands Industrial Capacity | S9180 4387 | 38.99 |
| Highway Safety Intern 2020 | F0165 4317 | 13,253.59 |
| Highway Safety Intern 2021 | F1165 4317 | 9,815.30 |
| Homeland Security | F0252 4351 | 0.80 |
| Insurance Fraud | S0275 4364 | 27,500.00 |
| Juvenile Detention Alternatives Initiative | S0355 4310 | 44,355.97 |
| Juvenile Justice Commission Family Court | S0355 4311 | 41,602.75 |
| MIPPA | S9352 4429 | 4,594.00 |
| Municipal Alliance/Gov's Council 2019 | S9355 4306 | 60,288.31 |
| Municipal Alliance/Gov's Council 2020 | S0355 4306 | 8,700.20 |
| NJ Senior Citizen Transp | S0355 4304 | 50,582.84 |
| NJ TPA Traffic Study | S0180 4349 | 605.68 |
| S.A.N.E. | F0275 4350 | 6,190.45 |
| Special Child Case Management | S9330 4323 | 2,345.00 |
| Victim of Crime Act | F1275 4327 | 5,178.02 |
| Violence Against Women Act | F1275 4368 | 86.30 |
| War Veterans Transportation | S0355 4328 | 1.67 |
| Work First New Jersey 2019 | S9355 4332 | 2,065.00 |
| Work First New Jersey 2020 | S0355 4332 | <u>19,120.00</u> |
| | Total | \$370,259.87 |

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

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**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 523-21

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**PARTIAL SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF COUNTY
COMMISSIONERS OF THE COUNTY OF WARREN FOR THE YEAR 2022**

TAKE NOTICE that pursuant to the provisions of N.J.S.A. 10:4-18, the Open Public Meetings Act, the following is a Partial Schedule of Regular Meetings of the Board of County Commissioners of the County of Warren for the year 2022:

- | | |
|------------------------------|--|
| Saturday, January 1, 2022 | Annual Reorganization Meeting to be held at the Warren County Court House, Court Room #1, 413 Second Street, Belvidere, NJ 07823 at 12:00 p.m. |
| Wednesday, January 5, 2022 | Budget Meeting to be held at Wayne Dumont, Jr. Administration Building, Commissioners' Meeting Room, 165 Route 519S, Belvidere, NJ 07823 at 6:00 p.m. |
| Saturday, January 8, 2022 | Budget Meeting to be held at Wayne Dumont, Jr. Administration Building, Commissioners' Meeting Room, 165 Route 519S, Belvidere, NJ 07823 at 9:00 a.m. |
| Wednesday, January 12, 2022 | Regular Meeting to be held at Wayne Dumont, Jr. Administration Building, Commissioners' Meeting Room, 165 Route 519S, Belvidere, NJ 07823 at 6:00 p.m. |
| Saturday, January 15, 2022 | Budget Meeting to be held at Wayne Dumont, Jr. Administration Building, Commissioners' Meeting Room, 165 Route 519S, Belvidere, NJ 07823 at 9:00 a.m. |
| Wednesday, January 19, 2022 | Budget Meeting to be held at Wayne Dumont, Jr. Administration Building, Commissioners' Meeting Room, 165 Route 519S, Belvidere, NJ 07823 at 6:00 p.m. |
| Saturday, January 22, 2022 | Budget Meeting to be held at Wayne Dumont, Jr. Administration Building, Commissioners' Meeting Room, 165 Route 519S, Belvidere, NJ 07823 at 9:00 a.m. |
| Wednesday, January, 26, 2022 | Regular Meeting to be held at Wayne Dumont, Jr. Administration Building, Commissioners' Meeting Room, 165 Route 519S, Belvidere, NJ 07823 at 6:00 p.m. |

Saturday, January 29, 2022

Budget Meeting to be held at Wayne Dumont, Jr. Administration Building, Commissioners' Meeting Room, 165 Route 519S, Belvidere, NJ 07823 at 9:00 a.m.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[E1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 524-21

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**SCHEDULE OF REGULAR MEETINGS OF THE WARREN COUNTY
CONSTRUCTION BOARD OF APPEALS FOR THE YEAR 2022**

TAKE NOTICE that pursuant to the provisions of N.J.S.A. 10:4-18, the Open Public Meetings Act, the following is a Schedule of Regular Meetings of the Warren County Construction Board of Appeals for year 2022. All regular meetings shall be held in the Commissioner Meeting Room, Wayne Dumont, Jr. Administration Building, 165 County Route 519 South, Belvidere, New Jersey on:

| | | |
|---------|--------------------|-----------|
| Tuesday | January 11, 2022 | 7:00 p.m. |
| Tuesday | February 8, 2022 | 7:00 p.m. |
| Tuesday | March 8, 2022 | 7:00 p.m. |
| Tuesday | April 12, 2022 | 7:00 p.m. |
| Tuesday | May 10, 2022 | 7:00 p.m. |
| Tuesday | June 7, 2022 | 7:00 p.m. |
| Tuesday | July 12, 2022 | 7:00 p.m. |
| Tuesday | August 9, 2022 | 7:00 p.m. |
| Tuesday | September 13, 2022 | 7:00 p.m. |
| Tuesday | October 11, 2022 | 7:00 p.m. |
| Monday, | November 7, 2022* | 7:00 p.m. |
| Tuesday | December 13, 2022 | 7:00 p.m. |

*Please note that this meeting in November is being held on Monday, November 7th due to holiday.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 525-21

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION APPROVING THE CLOSING OF A PORTION OF
COUNTY ROUTE #620, MARKET STREET/GREENWICH STREET,
FROM FRONT STREET TO WATER STREET IN
THE TOWN OF BELVIDERE ON SATURDAY, DECEMBER 4, 2021
FOR THE BELVIDERE CHRISTMAS TREE LIGHTING EVENT**

WHEREAS, the Town of Belvidere Recreation Department has requested permission to close a portion of County Route #620, Market Street/Greenwich Street, from Front Street to Water Street on Saturday, December 4, 2021 from 4:30 PM to 7:30 PM for the Belvidere Christmas Tree Lighting Event.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby approve the use and closing of a portion of County Route #620, Market Street/Greenwich Street, in the Town of Belvidere for the above mentioned event with the following conditions:

1. Approval of the event by the Municipality.
2. All barricades, detours, and traffic control signs shall conform to the Manual on Uniform Traffic Control Devices.
3. Police supervision of the barricading of the roads and handling of safety shall be provided.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex, J. Lazorisak

_____, Clerk

[E3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 526-21

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on November 23, 2021.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT
BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES –
DIVISION OF AGING & DISABILITY SERVICES AND THE PHILLIPSBURG AREA SENIOR
CENTER TO PROVIDE CONGREGATE MEALS AND PACKAGED HOME DELIVERED
MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG AND THE SURROUNDING
MUNICIPALITIES OF ALPHA, GREENWICH, LOPATCONG, HARMONY, AND
POHATCONG DURING THE PERIOD
JANUARY 1, 2022 THROUGH DECEMBER 31, 2022**

WHEREAS, the Warren County Division of Aging & Disability Services is the authorized County administrator of Federal funds for the provision of a congregate meal program for Warren County's older populace; and

WHEREAS, the Phillipsburg Area Senior Center seeks to provide nutritional daily meals to residents of Phillipsburg and surrounding municipalities; and

WHEREAS, the Division of Aging & Disability Services and the Phillipsburg Area Senior Center have crafted a Memorandum of Agreement which outlines a coordinated initiative to provide a daily meal program to benefit senior residents of Phillipsburg and the surrounding area; and

WHEREAS, the Memorandum of Agreement is subject to renewal; and

WHEREAS, the Memorandum of Agreement shall continue a replicable model and partnership for providing increased services to Warren County's senior citizens.

NOW, THEREFORE BE IT RESOLVED, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Agreement between the Warren County Department of Human Services – Division of Aging & Disability Services and the Phillipsburg Area Senior Center for congregate and home delivered meal services benefitting senior residents of the municipalities of Phillipsburg, Alpha, Greenwich, Lopatcong, Harmony and Pohatcong during the period January 1, 2022 through December 31, 2022.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 527-21

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on November 23, 2021.

**RESOLUTION GRANTING APPROVAL OF THE PURCHASE
OF A DEVELOPMENT EASEMENT WITH THE LAND CONSERVANCY
OF NEW JERSEY FOR THE SHOTWELL FARM IN BLAIRSTOWN**

WHEREAS, the Board of County Commissioners of the County of Warren has determined that a farmland preservation easement on the property known as the Shotwell Farm (Block 1603 Lot 5.01 in Blairstown Township, consisting of approximately 154.5 gross acres (150.65 net acres) approximately is available for purchase within the requirements of the farmland preservation program; and

WHEREAS, The Land Conservancy of New Jersey (TLC-NJ) has obtained a non-profit grant from the State Agriculture Development Committee (SADC) and has targeted these farms for preservation using those grant funds; and

WHEREAS, TLC-NJ has proposed an agreement with Warren County to participate in the purchase of these development easements; and

WHEREAS, The Warren County Agriculture Development Board (WCADB) has approved the purchase of development easements on this property at its October 21, 2021 meeting; and

WHEREAS, the purchase of development easements on these properties will encourage the survivability of productive agriculture in Warren County.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren that the agreement with TLC-NJ for the purpose of a development easement on the Shotwell farm is hereby approved as follows: the Shotwell Farm, Block 1603 Lot 5.01 in Blairstown Township consisting of approximately 150.65 net acres, at an easement value not to exceed \$4,800.00 per acre for an estimated acquisition cost of \$723,120.00 with the County's estimated cost share at \$361,560.00 with three exception areas: 1) 1.7 non-severable exception area with one existing single family residence and two apartments and non-ag use leased propane filling station; and 2) 1.4 severable exception area with one existing single family residence; and 3) .75 severable exception area for an adjoiner's encroachment.

BE IT FURTHER RESOLVED, The County's total share of the funding and due diligence costs is estimated to be \$374,560.00 including 100% of the total appraisals, and 50% for survey and title costs. The Commissioner Director or County Administrator is authorized to sign the Agreement with TLC-NJ, Assignment of Deed of Easement, and any other documentation necessary for the acquisition of the development easement on the above property under the terms outlined above.

BE IT FURTHER RESOLVED acquisition cost-share funding in the amount totaling \$361,560.00 are available in account #03895 5067 8952107 5067.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 528-21

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RENEWING A MEMORANDUM OF UNDERSTANDING
AND STEWARDSHIP MANAGEMENT AGREEMENT WITH THE NJ YOUTH CORPS
FOR MOWING AND MAINTENANCE SERVICES
FROM JANUARY 1, 2022 THROUGH DECEMBER 31, 2022**

WHEREAS, the NJ Youth Corps (CORPS) has been using and maintaining the Stine and White Lake properties and providing lawn mowing services under prior agreements; and

WHEREAS, these arrangements have proven to be beneficial to both parties, and;

WHEREAS, these arrangements will continue to provide the opportunity growth experiences for CORPS members while providing needed services for the County Parkland; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners wish to continue the agreement with the NJ Youth Corps for expanded services and therefore authorize the Commissioner Director to execute a Memorandum of Understanding to effectuate this arrangement. Be it further resolved that adequate funds in the amount of \$145,000.00 in account 03892 5100 have been certified by the CFO.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 529-21

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH
THE MAX SPANN REAL ESTATE AND AUCTION COMPANY
TO AUCTION BLOCK 102 LOT 6.01 IN LOPATCONG TOWNSHIP**

WHEREAS, the County of Warren (the County) previously acquired an approximately 1.138 acre improved property known as the Dias Property, Block 102 Lot 6, in Lopatcong Township; and

WHEREAS, it has been the intention of the County to subdivide this property, retain a portion as open space, and resell the residence; and

WHEREAS, the County intends to subdivide Lot 6 into two 0.569 acre lots, for the purpose of the County retaining the northern, unimproved 0.569 acre portion (to remain known as Lot 6), reserving a 20-foot wide public trail easement across the southern, improved 0.569 acre portion, and selling at public auction the southern 0.569 acre portion together with the residence thereon (proposed Lot 6.01), subject the public trail easement; and

WHEREAS, the Board of County Commissioners finds it in the best interest of the County to engage a "Certified Realtor" for the purposes of selling this property; and

WHEREAS, the services of such a realtor does not incur any expense to the County

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of County Commissioners as follows:

1. The offer of a Professional Services Agreement by Max Spann Real Estate and Auction Company.
2. The Commissioner Director is hereby authorized to execute said agreement.
3. A notice of this action shall be published in the Star Ledger, as required by law, within ten days of its adoption.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, New Jersey 07823

RESOLUTION 530-21

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION TO AUCTION A 0.569 ACRE PORTION OF COUNTY PROPERTY
KNOWN AS BLOCK 102 LOT 6.01 IN THE TOWNSHIP OF LOPATCONG**

WHEREAS, the County of Warren (the County) previously acquired an approximately 1.138 acre improved property known as the Dias Property, Block 102 Lot 6, in Lopatcong Township as part of the Morris Canal Greenway open space project; and

WHEREAS, it has been the intention of the County to subdivide this property, retain a portion as open space, and resell the residence; and

WHEREAS, the County contacted the Township of Lopatcong requesting a courtesy review of the proposal to subdivide Lot 6 into two 0.569 acre lots, for the purpose of the County retaining the northern, unimproved 0.569 acre portion (to remain known as Lot 6), reserving a 20-foot wide public trail easement across the southern, improved 0.569 acre portion, and selling at public auction the southern 0.569 acre portion together with the residence thereon (proposed Lot 6.01), subject the public trail easement; and

WHEREAS, the Township of Lopatcong reviewed the County's request and responded that it had no objection to the proposal; and

BE IT RESOLVED by the County of Warren pursuant to the provisions of N.J.S.A. 40A:12-13 et seq, that proposed Lot 6.01 is hereby ordered to be disposed of by Public Auction, to be held online Wednesday, January 26, 2022 beginning at 11:00 am prevailing time; and

BE IT FURTHER RESOLVED that Notice of said sale and any required hearing shall be published and or provided in accordance with the provisions of 40A:12-13 et seq;

BE IT FURTHER RESOLVED that the property shall be sold as-is to the highest bidder, without warranty or guaranty of any kind, upon payment of the full amount, subject to all fully advertised terms and restrictions; and

NOW, THEREFORE, BE IT RESOLVED that the Director of the Department of Land Preservation is hereby authorized and directed to perform all acts and to execute, on behalf of this body, all documents required by Statute or this Resolution to effectuate said sale.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E8]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 531-21

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RENEWING AN AGREEMENT
WITH THE WARREN COUNTY PARKS FOUNDATION**

WHEREAS, the County of Warren owns numerous historic sites and over 2,300 acres of parkland for preservation and recreation purposes; and

WHEREAS, the County has long enjoyed mutually beneficial partnerships with various nonprofits who assist in maintaining and improving these sites; and

WHEREAS, The Warren County Parks Foundation is a nonprofit organization recently established for the specific purpose in assisting the County of Warren with further maintaining and improving these sites; and

WHEREAS, the Foundation and the County will mutually benefit by assisting each other with maintenance and improvement projects, including but not limited to the Foundation seeking or raising additional funding for County projects, recruiting and coordinating volunteers for trail work and other maintenance, and the County providing the Foundation with meeting space and other staff assistance;

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners have reviewed the Agreement with the Foundation and hereby authorize the Commissioner Director to execute said Agreement.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[E9]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 532-21

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION AUTHORIZING RENEWAL OF A LEASE AGREEMENT
WITH THE FRIENDS OF THE NEW JERSEY TRANSPORTATION
HERITAGE CENTER, INC. FOR THE MORTON BUILDING AND
PUMP HOUSE LOCATED ON BLOCK 5, LOT 1, IN LOPATCONG TOWNSHIP**

WHEREAS, the County of Warren purchased Block 5, Lot 1, in Lopatcong Township as part of the County's Open Space Acquisition Program; and

WHEREAS, said property contains a Morton Building and Pump House; and

WHEREAS, The Friends of the New Jersey Transportation Heritage Center, Inc. ("Friends") have a need to store vehicles and equipment related to the Museum; and

NOW, THEREFORE BE IT RESOLVED that the Warren County Board of County Commissioners have reviewed the Agreement with the Friends and hereby authorize the Commissioner Director to execute said Agreement upon return of the signed Agreement from the Friends, commencing upon the execution of this agreement and concluding on December 31, 2022.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route #519, South
Belvidere, NJ 07823

RESOLUTION 533-21

On a motion by **Mr. Sarnoski**, seconded by **Mr. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION AWARDING CONTRACT #WC2080FO-4 TO
VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION
SERVICES FOR THE 2020 RESURFACING AND REHABILITATION OF COUNTY ROUTES
#604, #611, #623, #624, #632, #637, #658, #682 & #652 ALTERNATE, ALLAMUCHY,
BLAIRSTOWN, FRANKLIN, GREENWICH, HOPE, INDEPENDENCE, LIBERTY,
MANSFIELD, OXFORD, WHITE TOWNSHIPS AND TOWN OF HACKETTSTOWN
IN THE AMOUNT OF \$67,200.00**

WHEREAS, the County requested proposals to be received on Thursday, January 21, 2021 for Contract #WC2080FO for Construction Phase Engineering/Inspection Services; and

WHEREAS, inspection services are needed for the above project; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, the proposal submitted by Van Cleef Engineering Associates meets the needs of the program, price and other factors considered in the amount of \$67,200.00; and

WHEREAS, adequate funds are available in account 0417A101 5063 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren in the State of New Jersey as follows:

1. The agreement between the Board of Chosen Freeholders of the County of Warren and Van Cleef Engineering Associates of Phillipsburg, N.J. for professional services for the above project in the amount of \$67,200.00, currently on file in the Office of the County Engineer, be made a part of this resolution by reference and approved and entered into by the Board on behalf of the County of Warren.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star Ledger.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[H1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 534-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2164R FOR THE WARREN
COUNTY BOARD OF COUNTY COMMISSIONERS FOR
RISK MANAGEMENT INSURANCE CONSULTING SERVICES
FOR THE PERIOD OF JANUARY 1, 2022 THROUGH
DECEMBER 31, 2022, TO BALKEN RISK MANAGEMENT
SERVICES, LLC OF MORRISTOWN, NEW JERSEY FOR AN
AMOUNT NOT TO EXCEED \$154,000.00**

WHEREAS, it has been recommended that the county issue a contract for Risk Management Insurance Consulting Services as outlined in the proposal; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to Balken Risk management Services, LLC of Morristown, New Jersey for services for the above project, at a cost not to exceed \$154,000.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in The Star Ledger.

Funding for this contract is provided in budget account 012100/5090 – Property and Casualty and 012150/5090 – County Insurance Workers Comp, and certified by the County Chief Financial Officer.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 535-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2149FO FOR
QUALIFYING APPRAISERS FOR THE WARREN
COUNTY BOARD OF COUNTY COMMISSIONERS TO
THE APPRAISERS LISTED BELOW, FOR THE
PERIOD OF JANUARY 1, 2022 THROUGH
DECEMBER 31, 2022**

WHEREAS, The Warren County Board of County Commissioners received proposals from appraisers on Thursday, November 4, 2021. These proposals were based on qualifications, to develop a list of qualified appraisers to receive proposals on various Land Preservations and acquisitions

WHEREAS, the proposals were reviewed and recommended by the Director of Purchasing through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing appraisal services under the direction of the Warren County Board of County Commissioners, and the Warren County Department of Land Preservation and quality of past services rendered.

WHEREAS, this is a qualification of appraisers only, award of contracts will be based upon proposals submitted on various properties through the course of the year.

BE IT FURTHER RESOLVED that the Appraisers listed below are qualified by the County of Warren to receive proposals:

**Landmark I Appraisal, LLC
Chester, NJ**

**Wade Appraisal LLC
Metuchen, NJ**

**Holzhauer & Hostenstein, LLC
Newton, NJ**

**Parkway Consultant
Morris Plains, NJ**

**Norman J. Goldberg Inc
Clinton, NJ**

**Sterling DeSanto & Associates
Somerville, NJ**

**Robert E. Heffernan & Assoc
Oldwick, NJ**

**Josh Mackoff
Morristown, NJ**

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 536-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2147FO FOR
QUALIFYING SURVEYORS FOR THE WARREN
COUNTY BOARD OF COUNTY COMMISSIONERS TO
THE SURVEYORS LISTED BELOW, FOR THE
PERIOD OF JANUARY 1, 2022 THROUGH
DECEMBER 31, 2022**

WHEREAS, The Warren County Board of County Commissioners received proposals from surveyors on Thursday, November 4, 2021. These proposals were based on qualifications, to develop a list of qualified surveyors to receive proposals on various Land Preservations and acquisitions.

WHEREAS, the proposals were reviewed and recommended by the Director of Purchasing through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing surveying services under the direction of the Warren County Board of County Commissioners, and the Warren County Department of Land Preservation and quality of past services rendered.

WHEREAS, this is a qualification of surveyors only, award of contracts will be based upon proposals submitted on various properties through the course of the year.

BE IT FURTHER RESOLVED that the Surveyors listed below are qualified by the County of Warren to receive proposals:

| | |
|---|--|
| L. J Brill & Associates Blairstown, NJ | Harold Pellow Assoc. Augusta, NJ |
| Finelli Consulting Engineers Inc. Washington, NJ | French & Parrello Wall, NJ |
| Colliers Engineering Red Bank, NJ | Morgan Engineering Island Heights, NJ |
| Engineering & Land Planning High Bridge, NJ | Carroll Engineering Hillsborough, NJ |
| Greenman-Pederson, Inc., Morris Plains, NJ | Van Cleef Associates Phillipsburg, NJ |
| Robinson Surveys Hackettstown, NJ | PS&S Warren, NJ |

Dykstra Associates
Newton, NJ

JMT
Trenton, NJ

Nader
Hackettstown, NJ

Environmental Resolution, Inc.
Mt. Laurel, NJ

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 537-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2148FO FOR
QUALIFYING TITLE COMPANIES FOR THE
WARREN COUNTY BOARD OF COUNTY
COMMISSIONERS TO THE TITLE COMPANIES
LISTED BELOW, FOR THE PERIOD OF JANUARY
1, 2022 THROUGH DECEMBER 31, 2022**

WHEREAS, The Warren County Board of County Commissioners received proposals from Title Companies on Thursday, November 4, 2021. These proposals were based on qualifications, to develop a list of qualified Title Companies to receive proposals on various Land Preservations and acquisitions.

WHEREAS, the proposals were reviewed and recommended by the Director of Purchasing through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing title services under the direction of the Warren County Board of County Commissioners, and the Warren County Department of Land Preservation and quality of past services rendered.

WHEREAS, this is a qualification of Title Companies only, award of contracts will be based upon proposals submitted on various properties through the course of the year.

BE IT FURTHER RESOLVED that the Title Companies listed below are qualified by the County of Warren to receive proposals:

| | |
|----------------------|--------------------------------------|
| Title Lines | Two Rivers Title Company, LLC |
| Gladstone, NJ | Little Silver, NJ |

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Rd. 519, South
Belvidere, NJ 07823

RESOLUTION 538-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

RESOLUTION RE: AWARD OF CONTRACT WC2145FO FOR LEGAL SERVICES TO COUNTY RESIDENTS DURING CIVIL COMMITMENTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT TO THE LAW OFFICE OF MICHAEL J. HANIFAN, PA, FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 AT THE RATE OF \$200.00 PER HOUR, \$185.00 PER CASE, \$525.00 PER HALF DAY, \$995.00 PER DAY AND APPROXIMATE AMOUNT OF \$62,000.00

BE IT RESOLVED, that contract WC2145FO for Legal Services to County Residents During Civil Commitments for the Warren County Human Services Department is hereby awarded

to . . . Law Office of Michael J. Hanifan, PA, LLC, Newton, New Jersey

in the approximate amount of . . . \$62,000.00

as per their proposal submitted . . . November 4, 2021

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing legal services under the direction of the Warren County Department of Human Services, and quality of past services rendered.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funds for this contract are provided in budget account 013605/5626-Mental Health Legal Service

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 539-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2150FO FOR PER
DIEM NURSING SERVICES FOR THE WARREN
COUNTY HEALTH DEPARTMENT TO DELTA-
T GROUP NORTH JERSEY, INC., FOR THE
PERIOD OF JANUARY 1, 2022 THROUGH
DECEMBER 31, 2022, IN THE ESTIMATED
AMOUNT OF \$35,000.00**

BE IT RESOLVED, that contract WC2150FO for Nursing Services for the Warren County Health Department for the period of January 1, 2022 through December 31, 2022 is hereby awarded

to . . . Delta-T Group North Jersey, Woodbridge, New Jersey

in the estimated amount of . . . \$35,000.00 based upon the following rate

Registered Nurse - \$31.50 - \$33.00 per hour

Licensed Practical Nurse - \$22.00 - \$33.00 per hour

Aging & Disability Services Registered Nurse - \$31.50 - \$33.00 per hour

as per their proposal submitted . . . November 4, 2021

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above under the direction of the Warren County Public Health Nursing Agency, and quality of past services rendered.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract

Funds will be provided in budget account 013302/5048 Health Department – Nursing Services and certified by the Warren County Treasurer

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 540-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2146FO FOR CARE
MANAGEMENT SERVICES FOR THE WARREN
COUNTY DIVISION OF AGING AND DISABILITY
TO DELTA-T GROUP NORTH JERSEY, INC., FOR
THE PERIOD OF JANUARY 1, 2022 THROUGH
DECEMBER 31, 2022, IN THE ESTIMATED
AMOUNT OF \$120,000.00**

BE IT RESOLVED, that contract WC2146FO for Care Management Services for the Warren County Division of Aging and Disability for the period of January 1, 2022 through December 31, 2022 is hereby awarded

to . . . Delta-T Group North Jersey, Woodbridge, New Jersey

in the estimated amount of . . . \$120,000.00 based upon the following rate

Registered Nurse – \$31.50-\$33.00 per hour

Licensed Practical Nurse - \$22.00 - \$33.00 per hour

Care Manager - \$22.00 - \$24.38 per hour

as per their proposal submitted . . . November 4, 2021

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above under the direction of the Warren County Public Health Nursing Agency, and quality of past services rendered.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract

Funds will be provided in budget accounts F21352 5303 215303 –G 5029 Area Plan Grant and certified by the Warren County Treasurer

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H8]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 541-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2151FO FOR
THE EMPLOYEE ASSISTANCE PROGRAM FOR
THE WARREN COUNTY PERSONNEL
DEPARTMENT TO QUANTUM HEALTH
SOLUTIONS, INC., FOR THE PERIOD OF
JANUARY 1, 2022 THROUGH DECEMBER 31, 2022
AT A RATE OF \$1.90 PER EMPLOYEE PER
MONTH AND DISABILITY MANAGEMENT RATE
\$0.75 PER EMPLOYEE PER MONTH: IN THE TOTAL
CONTRACT AMOUNT NOT TO EXCEED \$37,000.00**

BE IT RESOLVED, that contract WC2151FO for the Employee Assistance Program for the Warren County Personnel Department is hereby awarded

to . . . Quantum Health Solutions, Inc., Flanders, New Jersey

in the amount of . . . \$1.90 per employee per month and disability management rate \$0.75 per employee per month, not to exceed \$37,000.00

as per their proposal submitted . . . November 4, 2021

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing employee assistance programs under the direction of the Warren County Personnel Department, and quality of past services rendered.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funds for this contract are provided in budget account 011050/5040 – Personnel Department EAP

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[H9]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 542-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

RESOLUTION RE: AWARD OF A PURCHASE ORDER TO COUNTY BUSINESS SYSTEMS, INC., TO PROVIDE COMPUTER SOFTWARE MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL AMOUNT OF \$43,987.00

WHEREAS, it has been recommended that the county issue a purchase order for computer maintenance services on specific special licensed computer software; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to County Business Systems, Inc., of Pennington, New Jersey for providing computer software maintenance on licensed products for the Warren County Information Systems Department

BE IT FURTHER RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to County Business Systems, Inc., of Pennington, New Jersey
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in the The Star-Ledger.
Funding for this contract is provided in budget account 011400/5026 – Information Systems – Contracted Services

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 543-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUPERION
TO PROVIDE SOFTWARE AND HARDWARE
MAINTENANCE FOR THE PERIOD OF DECEMBER 1, 2021
THROUGH NOVEMBER 30, 2022 FOR THE WARREN
COUNTY INFORMATION SYSTEMS DEPARTMENT IN
THE TOTAL CONTRACT AMOUNT NO TO EXCEED \$67,076.46**

WHEREAS, it has been recommended that the county issue a purchase order for computer maintenance services on specific special licensed computer software; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Superior, of Lake Mary, Florida for providing computer hardware and software maintenance on licensed products for the Warren County Information Systems Department

BE IT FURTHER RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Superior, of Lake Mary, Florida.
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in budget account 011400/5026 – Information Systems – Contracted Services

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H11]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 544-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

RESOLUTION RE: AWARD OF CONTRACT WC2155R FOR THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS FOR WORKERS COMPENSATION INSURANCE AND MULTI –LINE INSURANCE FOR THE COUNTY OF WARREN AND THE WARREN COUNTY MOSQUITO EXTERMINATION COMMISSION FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022, TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND FOR AN AMOUNT NOT TO EXCEED \$1,900,000.00

WHEREAS, it has been recommended that the county issue a contract for Workers Compensation Insurance and Multi-Line Insurance Services as outlined in the proposal; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a) et. seq.) requires a resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; an

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a contract to New Jersey Intergovernmental Insurance Fund for services for the above project, at a cost not to exceed \$1,900,000.00 per letter of agreement which is on file in the Office of the Director of Purchasing and is made a part hereof by reference.
2. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A.40A:11-5(1)(a) of the Local Public Contracts Law because the services defined cannot reasonably be described by written specifications to assure that the qualitative and quantitative assessment of the problems involved, which require expertise, extensive training and proven reputation in the field of endeavor are obtained.
3. A notice of this action shall be published in The Star-Ledger.

Funding for this service has been provided in budget accounts 012100/5090 Property and Casualty Insurance and 012150/5090 – County Insurance Workers Comp, and certified by the County Chief Financial Officer.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H12]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 545-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2152-2 WITH THE TOWN OF
HACKETTSTOWN FOR A NUTRITION SITE ON A MONTH
TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2022
THROUGH DECEMBER 31, 2022 IN THE AMOUNT OF \$750.00
PER MONTH**

BE IT RESOLVED, that this contract is awarded to the Town of Hackettstown to provide a nutrition site in Hackettstown, New Jersey

The contract is to be on a month to month basis at a monthly rental of \$750.00 per month January 1, 2022 through December 31, 2022

Funding for this contract is provided in account 017000/5303 – Area Plan Grant Nutrition Space Rental

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 546-21

On motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on November 23, 2021.

**RESOLUTION APPOINTING MEMBER
TO THE WARREN COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Community College Board of Trustees:

APPOINT:

Garabed Haytaian
PO Box 268
Hackettstown, NJ 07840

Term to Expire: 10/31/2022

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, New Jersey 07823

RESOLUTION 547-21

On a motion by **Ms. Ciesla**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION TO APPOINT A MEMBER TO THE
WARREN COUNTY SOLID WASTE ADVISORY COUNCIL**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Solid Waste Advisory Council effective November 24, 2021 replacing Kevin Murray as the representative for the Township of Allamuchy.

Representing Township of Allamuchy
Jake Little
Allamuchy Twp. Municipal Building
Box A, 292 Alphano Road
Allamuchy, NJ 07820

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[I4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 548-21

On a motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN
COUNTY PROSECUTOR'S OFFICE AS RECOMMENDED BY THE PROSECUTOR**

WHEREAS, The Warren County Board of County Commissioners are in receipt of personnel requests for promotions, new positions, status changes and salary adjustments within the Warren County Prosecutor's Office for Fiscal Year 2021; and

WHEREAS, The Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests as recommended by Prosecutor James L. Pfeiffer; and

NOW, THEREFORE, BE IT RESOLVED that the following personnel requests are approved for the Prosecutor's Office made effective November 25, 2021.

Positions:

| <u>Name</u> | <u>ID#</u> | <u>Title:</u> | <u>2021 Salary</u> |
|----------------|------------|---------------------------|--------------------|
| Michael Devlin | 6452 | Chief of Detective | \$145,000.00 |
| Melissa Fehr | 4683 | Deputy Chief of Detective | \$127,000.00 |
| Kenneth Decker | 6417 | Agent | \$75,950.00 |
| Wendy Riley | 6059 | Agent | \$86,624.00 |
| Scott Imboden | 5884 | Lieutenant | \$126,033.00 |
| Raymond Rowlin | 4455 | Sergeant | \$116,375.00 |

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 549-21

On a motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held November 23, 2021.

**RESOLUTION APPROVING PERSONNEL REQUESTS FOR THE WARREN COUNTY
PROSECUTOR'S OFFICE AS RECOMMENDED BY THE PROSECUTOR
FOR FISCAL YEAR 2022**

WHEREAS, The Warren County Board of County Commissioners are in receipt of personnel requests for new positions within the Warren County Prosecutor's Office for budgeted Fiscal Year 2022; and

WHEREAS, The Warren County Board of County Commissioners has reviewed and analyzed these departmental personnel requests as recommended by Prosecutor James L. Pfeiffer; and

NOW, THEREFORE, BE IT RESOLVED that the following personnel requests are approved for the Prosecutor's Office made effective January 1, 2022.

| <u>Positions:</u> | <u>2022 Salary</u> |
|-------------------|--------------------|
| Cyber Crime Agent | \$65,000.00 |
| Evidence Agent | \$65,000.00 |

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 550-21

On motion by **Mr. Sarnoski**, seconded by **Ms. Ciesla**, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on November 23, 2021.

**A MOTION AUTHORIZING EXECUTIVE SESSION IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Covanta/PCFA Negotiations, Status of W.M./C.C./R.M. Litigation, Depositions, Bastedo eviction from county property, Jeffress Litigation, Selective Litigation, and Aramark.
- (2) *Matters Relating to Collective Bargaining*: Items to be discussed include: PBA Local 280 – Sheriff’s Officers, CWA 1032 – Nurses, CWA 1032 – TASS and AFSCME 671.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

RECORDED VOTE: Ms. Ciesla yes, Mr. Sarnoski yes, Mr. Kern yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak