

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



James R. Kern III, Director
Jason J. Sarnoski, Deputy Director
Lori Ciesla, Commissioner

Telephone : 908-475-6500
Fax : 908-475-6528

REGULAR MEETING AGENDA

WEDNESDAY, MARCH 24, 2021 - 6:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT IN THE ANNUAL MEETING NOTICE. SAID NOTICE WAS FILED WITH THE COUNTY CLERK, TRANSMITTED TO THE STAR LEDGER AND DAILY RECORD AND POSTED ON THE PUBLIC BULLETIN BOARDS AT THE OFFICE OF THE BOARD COMMISSIONERS AND THE COUNTY COURT HOUSE AND ON THE COUNTY WEBSITE. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF COMMISSIONERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, IT IS THE POLICY OF THE COUNTY TO PROVIDE REASONABLE ACCOMODATIONS FOR INDIVIDUALS UPON ADVANCE REQUEST.

THE MEETING AGENDA AND OTHER PUBLIC DOCUMENTS ARE AVAILABLE ON THE COUNTY WEBSITE, WWW.CO.WARREN.NJ.US. MEMBERS OF THE PUBLIC, WHETHER PARTICIPATING IN-PERSON OR BY TELEPHONE OR REMOTE OPTION, WILL HAVE THE OPPORTUNITY FOR PUBLIC COMMENT DURING THE PUBLIC PORTION OF THE MEETING. THOSE PARTICIPATING TELEPHONICALLY OR REMOTELY WILL REMAIN ON MUTE UNTIL SUCH TIME. FOR ADDITIONAL INFORMATION PLEASE SEE RULES OF CONDUCT AND DECORUM THAT ARE AVAILABLE ONLINE ON THE COUNTY'S WEBSITE.

TELEPHONICALLY:

1-877-309-3457 OR 1-404-397-1516; WHEN PROMPTED FOR MEETING NUMBER (ACCESS CODE) ENTER 179 492 1397 FOLLOWED BY THE # SIGN; AND PRESSING # WHEN PROMPTED FOR ATTENDEE NUMBER.

WEBEX

MEETING LINK:

<https://warrencountynj.webex.com/warrencountynj/j.php?MTID=mb313069b03eb3246df60d031931f02c1>

MEETING NUMBER (ACCESS CODE): 179 492 1397

MEETING PASSWORD: warren2021

NOTICE * This Agenda is subject to change by order of the Warren County Board of County Commissioners before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of March 10, 2021

Executive Session of March 10, 2021

A. MEETINGS

6:00 p.m. – PUBLIC HEARING ON RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS

6:00 p.m. – PUBLIC HEARING ON THE FISCAL YEAR 2021 COUNTY OF WARREN ANNUAL BUDGET

6:00 p.m. – PUBLIC HEARING ON CAPITAL IMPROVEMENT ORDINANCE 2021-A

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A: 4-45.14.
3. RESOLUTION ADOPTING TAX LEVY CAP TO BE APPLIED TO THE 2021 COUNTY BUDGET.
4. RESOLUTION DECLARING THAT THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE YEAR 2021 COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8 AND THAT THE BUDGET SHALL BE READ BY ITS TITLE.
5. RESOLUTION ADOPTING THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE FISCAL YEAR 2021.
6. RESOLUTION ADOPTING THE 2021 BUDGET FOR THE WARREN COUNTY LIBRARY AND ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE USE OF THE WARREN COUNTY FREE PUBLIC LIBRARY.
7. AN ORDINANCE AUTHORIZING CERTAIN CAPTIAL IMPROVEMENTS AND THE APPROPRIATION OF \$6,170,180 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.
8. TRANSFER IN THE 2020 BUDGET RESERVE APPROPRIATIONS.

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF WARREN AND THE COUNTY OF MORRIS FOR MEDICAL EXAMINER SERVICES.
2. RESOLUTION CREATING A BICENTENNIAL HISTORIC MARKER GRANT PROGRAM FOR WARREN COUNTY MUNICIPALITIES.
3. RESOLUTION IN SUPPORT OF THE FY '21 APPLICATION FOR FUNDING FROM THE NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS FOR \$7,000 GRANT FUNDS TO PROVIDE TRANSPORTATION SERVICES TO VETERANS; SUBJECT TO THE AVAILABILITY OF FUNDS.
4. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A CONTRACT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES THROUGH THE 21BLWC CONTRACT FOR PLANNING SERVICES IN THE AMOUNT OF \$91,405 NJ DHS FUNDS AND \$22,568 REQUIRED COUNTY MATCH FOR THE PERIOD JANUARY 1, 2021 THROUGH JUNE 30, 2022; SUBJECT TO THE AVAILABILITY OF FUNDS.
5. RESOLUTION AUTHORIZING WC2118 THE LEASING OF BLOCK 1.01 LOT 3 IN OXFORD TOWNSHIP FOR AGRICULTURE.

F. RESOLUTIONS APPROVING SPECIFICATIONS

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT WC2105 FOR THE LEASE OF COUNTY PROPERTY (LANDFILL PROPERTY) FOR THE PERIOD OF APRIL 1, 2021 THROUGH MARCH 31, 2022 TO SMITH FARMS, FOR ANNUAL RENT IN THE AMOUNT OF \$431.40.

2. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DELL COMPUTER CORP., INC., FOR SYSTEM CENTER UPDATE FOR REMOTE WORKERS UNDER NEW JERSEY STATE CONTRACT #M0003 89859, COVERING COMPUTER EQUIPMENT AND ASSOCIATED PRODUCTS, FOR WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$41,820.48.

3. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DELL COMPUTER CORP., INC., FOR (100) VLA OFFICE PRO PLUS 2019 UNDER NEW JERSEY STATE CONTRACT #M0003 89850, COVERING COMPUTER EQUIPMENT AND ASSOCIATED PRODUCTS, FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$36,054.00.

4. RESOLUTION RE: AWARD OF CONTRACT TO DYKSTRA ASSOCIATES, PC, OF NEWTON, NEW JERSEY FOR SURVEYING SERVICES ON THE THREE TRUE BROTHERS PROPOERTY, OXFORD TOWNSHIP, BLOCK 2, LOTS 12, 14, AND 18.03 AND WASHINGTON TOWNSHIP, BLOCK 4, LOT 4, APPROXIMATELY 117 ACRES PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$16,700.00.

5. RESOLUTION RE: AWARD OF CONTRACT WC2109 OFFICE SUPPLIES & ASSOCIATED PRODUCTS TO W.B. MASON COMPANY INC., FOR THE PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022 WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL ONE YEAR PERIOD AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15 AT THE DISCOUNT RATE OF 50% FOR FURNITURE, 44% ELECTRONICS AND COMPUTER SUPPLIES, 69% GENERAL SUPPLIES AND 72% PAPER PRODUCTS, AN ESTIMATED TOTAL CONTRACT AMOUNT OF \$200,000.00.

6. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO AFFORDABLE INTERIOR SYSTEM INC., C/O COUNTY BUSINESS SYSTEMS, FOR FURNITURE WORK SPACE RENOVATIONS AT 323 FRONT STREET (BANK BUILDING) BELVIDERE, NEW JERSEY UNDER NEW JERSEY STATE CONTRACT #19-FOOD-00876 COVERING FURNITURE AND OFFICE PRODUCTS, FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$28,279.68.

7. RESOLUTION RE: AWARD OF CONTRACT WC2110FO FOR ELECTION BALLOT PRINTING FOR THE WARREN COUNTY CLERK TO RELIANCE GRAPHICS, FOR THE PERIOD OF APRIL 1, 2021 THROUGH MARCH 31, 2022 AT THE RATE OF \$.27 PER SIDE PER BALLOT AND \$.27 PER SIDE PER SAMPLE BALLOT FOR AN ESTIMATED TOTAL CONTRACT AMOUNT OF \$100,000.00.

8. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR INFOSHARE INFOSUPPORT COMPUTER MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2021, UNDER NEW JERSEY STATE CONTRACT A89851 COVERING COMPUTER SOFTWARE AND LICENSES AND RELATED SERVICES FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$50,000.00.

I. RESIGNATIONS/APPOINTMENTS

J. PERSONNEL RESOLUTIONS

1. RESOLUTION REAPPOINTING KENNETH J. McCARTHY AS WARDEN, WARREN COUNTY CORRECTIONAL CENTER.

2. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY CORRECTIONS DEPARTMENT FOR FISCAL YEAR 2021.

3. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, BUILDINGS AND GROUNDS DIVISION FOR FISCAL YEAR 2021.

4. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, BRIDGE DIVISION FOR FISCAL YEAR 2021.

5. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, ROAD DIVISION FOR FISCAL YEAR 2021.

6. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY ENGINEER'S OFFICE FOR FISCAL YEAR 2021.
7. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT FOR FISCAL YEAR 2021.
8. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT FOR FISCAL YEAR 2021.
9. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PLANNING DEPARTMENT FOR FISCAL YEAR 2021.
10. RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PROSECUTOR'S OFFICE FOR FISCAL YEAR 2021.
11. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY PUBLIC SAFETY DEPARTMENT FOR FISCAL YEAR 2021.
12. RESOLUTION APPROVING BUDGETED PERSONNEL REQUEST FOR THE WARREN COUNTY PURCHASING DEPARTMENT FOR FISCAL YEAR 2021.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL
2. COVID-19 UPDATE

COUNTY HEALTH OFFICER

L. COMMISSIONER COMMENTS

LORI CIESLA:

JASON SARNOSKI:

JIM KERN, III:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

**RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS
AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A: 4-45.14**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in its county tax levy to **1%** unless authorized by resolution to increase it to 3.5% over the previous year's county tax levy, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its actual county tax levy and the 3.5% percentage rate, subject to certain exceptions, as an exception to its final county tax levies in either of the next two succeeding years; and,

WHEREAS, the Board of County Commissioners of the County of Warren finds it advisable and necessary to increase its CY 2021 budget by up to 3.5%, subject to certain exceptions, over the previous year's final county tax levy, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Board of County Commissioners hereby determines that a two and one half percent increase in the budget for said year, amounting to \$ **1,349,780** in excess of the increase in final county tax levy otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Board of County Commissioners hereby determines that any amount authorized herein above that is not levied, as part of the final budget shall be retained as an exception to final county tax levy in either of the next two succeeding years.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the budget of the County of Warren shall, in accordance with this resolution and N.J.S.A. 40A: 4-45.14, be increased by 2.5%, amounting to \$ **1,349,780**, and that the CY 2021 county budget for the County of Warren be approved and adopted in accordance with this resolution; and,

BE IT FURTHER RESOLVED that any amount authorized hereinabove that is not levied as part of the final budget shall be retained as an exception to the final county tax levy in either of the next two succeeding years; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution upon adoption, with the recorded vote included there on be filed with said Director within 5 days after such adoption.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 24, 2021:

ADOPTED BY RESOLUTION 106-21 ON FIRST READING

| | | | |
|---------------------------------|-------------------|--------------|-----|
| DATED: February 24, 2021 | ROLL CALL: | Ms. Ciesla | Yes |
| | | Mr. Sarnoski | Yes |
| | | Mr. Kern | Yes |

On motion by _____, seconded by _____ the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021:

ADOPTED BY RESOLUTION _____ ON SECOND READING

| | | |
|------------------------------|-------------------|--------------|
| DATED: March 24, 2021 | ROLL CALL: | Ms. Ciesla |
| | | Mr. Sarnoski |
| | | Mr. Kern |

_____, Clerk
Alex J. Lazorisak

[D2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021

**RESOLUTION ADOPTING TAX LEVY CAP TO
BE APPLIED TO THE 2021 COUNTY BUDGET**

WHEREAS, the County introduced its 2021 County Budget on February 24, 2021, which is scheduled for adoption by the Warren County Board of County Commissioners on March 24, 2021, and

WHEREAS, the County's Budget has to be reviewed and approved by the Division of Local Government Services within the New Jersey Department of Community Affairs; and

WHEREAS, the Division has reviewed the County's Budget, has determined that the 1977 and 2010 maximum allowable amount to be raised by taxation is the same and is requiring that the County signify adoption of a tax levy cap by Resolution of its Board of County Commissioners; and

WHEREAS, a careful review of the New Jersey Local Budget Law which governs the formulation, approval and adoption of a County Budget, specifically N.J.S.A. 40A:4-45.45a(1) requires that the amount to be raised by taxation in the case of a County shall not exceed the amounts permitted under the 1977 Tax Levy Cap Law; and

WHEREAS, based upon a review of the Local Budget Law provisions, the County Counsel and County Chief Financial Officer believe that the law requires the County to adhere to the tax cap levy provisions established pursuant to N.J.S.A. 40A:4-45.4 and 40A:4-45.45;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of County Commissioners that the County does hereby adopt the 1977 tax levy cap provisions provided for in the aforementioned statutes and that said provisions shall govern the enactment and enforcement of Warren County's 2021 Budget.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY WARREN**
Wayne Dumont Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021 adopted the following resolution.

**RESOLUTION DECLARING THAT THE ANNUAL BUDGET
OF THE COUNTY OF WARREN FOR THE YEAR 2021
COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8
AND THAT THE BUDGET SHALL BE READ BY ITS TITLE**

WHEREAS, N.J.S.A. 40A:4-8. provides that the county budget may be read by its title at the public hearing if, at least one week prior to the date of the hearing, a complete copy of the approved budget is available for public inspection and copies are made available to each person requesting the same, during said week and during the public hearing; and

WHEREAS, N.J.S.A. 40A:4-8. also provides that the governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare that the conditions set forth above have been met; and

WHEREAS, the public information officer posted the approved budget on the County of Warren website. Copies were also made available to each person requesting the same, during said week.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Warren does hereby declare that the requirements of N.J.S.A. 40A:4-8 subsections 1.a and 1.b have been met; and

BE IT FURTHER RESOLVED that by virtue of the fact that the prerequisite conditions have been met, the budget shall be read by its title.

Roll Call: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a Resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[D4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY WARREN**
Wayne Dumont Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted on the second reading by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

**RESOLUTION ADOPTING THE ANNUAL BUDGET
OF THE COUNTY OF WARREN
FOR THE FISCAL YEAR 2021**

BE IT RESOLVED by the Board of County Commissioners of the County of Warren that the budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$71,400,000.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

SUMMARY OF REVENUES

1. General Revenues

| | |
|---|-------------------------|
| Surplus Anticipated | \$ 9,774,399.00 |
| Miscellaneous Revenues Anticipated | \$ 10,727,031.34 |
| Receipts for Delinquent Taxes | 0.00 |
| 2. AMOUNT TO BE RAISED BY TAXATION FOR COUNTY PURPOSES | <u>\$ 71,400,000.00</u> |
| Total General Revenues | <u>\$ 91,901,430.34</u> |

SUMMARY OF APPROPRIATIONS

| | |
|--|-------------------------|
| 3. General Appropriations | |
| (a&b) Operations Including Contingent | \$ 78,615,248.34 |
| (c) Capital Improvements | \$ 4,170,180.00 |
| (d) County Debt Service | \$ 1,077,081.00 |
| (e) Deferred Charges and Statutory Expenditures-County | \$ 8,038,921.00 |
| (f) Judgements | \$ 0.00 |
| (g) Cash Deficit | \$ 0.00 |
| Total General Appropriations | <u>\$ 91,901,430.34</u> |

It is hereby certified that this summary is a true copy of the budget finally adopted by resolution of the Board of County Commissioners on the March 24, 2021. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2021 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Roll Call: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a Resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[D5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021,

**RESOLUTION ADOPTING THE 2021 BUDGET FOR THE
WARREN COUNTY LIBRARY AND ESTABLISHING THE
AMOUNT TO BE RAISED BY TAXATION FOR THE USE
OF THE WARREN COUNTY FREE PUBLIC LIBRARY**

BE IT RESOLVED, by the Board of County Commissioners of the County of Warren that the Warren County Public Library budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,460,000.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

SUMMARY OF REVENUES

| | |
|------------------------------------|------------------------|
| General Revenues | |
| Surplus Appropriated | \$ 1,099,844.00 |
| State Aid | \$ 39,000.00 |
| Miscellaneous Revenues Anticipated | \$ 85,702.00 |
| AMOUNT TO BE RAISED BY TAXATION | <u>\$ 4,460,000.00</u> |
| Total General Revenues | <u>\$ 5,684,546.00</u> |

SUMMARY OF APPROPRIATIONS

| | |
|---------------------------------|------------------------|
| General Appropriations | |
| Operations Including Contingent | \$ 4,387,920.00 |
| Capital Improvements | <u>\$ 1,296,626.00</u> |
| Total Appropriations | <u>\$ 5,684,546.00</u> |

BE IT FURTHER RESOLVED that in accordance with N.J.S.A. 40:33-9, the sum of \$4,460,000.00 is hereby authorized to be raised by taxation for the use of the Warren County Free Public Library; and

BE IT FURTHER RESOLVED that the Clerk of the Board of County Commissioners is hereby instructed to notify the Warren County Board of Taxation of this action.

BE IT FURTHER RESOLVED that a summary of said budget shall be published in the Star Ledger in the issue of March 10, 2021.

BE IT FURTHER RESOLVED that notice is hereby given that the Board of County Commissioners of the County of Warren approved the Budget and Tax Resolution on the date herein indicated. A public hearing on the County Operating, Open Space and County Library budget and Tax Resolution is scheduled on Wednesday March 24, 2021 at 6:00 pm in the Freeholders' Meeting Room, Wayne Dumont Jr.

Administration Building, 165 County Road 519 So., Belvidere (White Township), New Jersey. Objections to the Budget and Tax Resolution for the year 2021 may be presented by taxpayers and other interested persons.

On motion by Ms. Ciesla, seconded by Mr.Sarnoski, the Board of County Commissioners of the County of Warren at a meeting held February 24, 2021 approved the resolution:

ADOPTED BY RESOLUTION 109-21 ON FIRST READING

| | | | |
|--------------------------|----------------|--------------|-----|
| DATED: February 24, 2021 | Recorded Vote: | Ms. Ciesla | yes |
| | | Mr. Sarnoski | yes |
| | | Mr. Kern | yes |

On motion by _____, seconded by _____ the resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021:

ADOPTED BY RESOLUTION _____ ON SECOND READING

| | | |
|-----------------------|----------------|--------------|
| DATED: March 24, 2021 | Recorded Vote: | Ms. Ciesla |
| | | Mr. Sarnoski |
| | | Mr. Kern |

_____, Clerk

Alex J. Lazorisak

[D6]

**COUNTY OF WARREN, NEW JERSEY
CAPITAL IMPROVEMENT ORDINANCE**

RESOLUTION

NUMBER 2021-A

**AN ORDINANCE AUTHORIZING CERTAIN CAPITAL
IMPROVEMENTS AND THE APPROPRIATION OF \$ 6,170,180
FROM THE WARREN COUNTY GENERAL CAPITAL
FUND BUDGET FOR SUCH PURPOSES**

BE IT ORDAINED AND ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The capital improvements described in Section 2(A) of this Ordinance are hereby authorized as General Improvements to be made by the County of Warren, New Jersey. There is hereby appropriated the sum of \$6,170,180 from the General Capital Improvement Fund for the said improvements or purposes stated in Section 2(A).

Section 2(A). The improvements hereby authorized and the proposed appropriations are for the following purposes:

| | | |
|-----|---|---------------------|
| (1) | Road Resurfacing Improvements | \$ 753,894 |
| (2) | Road and Drainage Improvements Design, construct or reconstruct and improve various county roads and intersections. | \$ 560,000 |
| (3) | Bridge and Culvert Improvements Design, construct or reconstruct and improve various county bridges and culverts | \$ 1,000,000 |
| (4) | Equipment and Furnishings Acquisition of office, communications, safety & security, maintenance equipment, furniture & furnishings, and computer hardware and software | \$ 2,232,700 |
| (5) | Buildings & Grounds Improvements Design, construct or renovate and improve various county facilities | \$ 520,181 |
| (6) | Specialty Vehicles and Maintenance and Construction Equipment Trucks, snowplows, sanders, tractors, mowers, and maintenance and heavy construction equipment | \$ 420,405 |
| (7) | New Building and Land Acquisitions | \$ 683,000 |
| | | <u>\$ 6,170,180</u> |

Section 2(B). The maximum amount of money to be appropriated for said purposes is \$ 6,170,180 no part of which is to be borrowed.

Section 3. The said purpose(s) described in Section 2(A) of this Ordinance are not Current Expenses and can be funded by the issuance of bonds if they were not being permanently funded by capital funds on hand.

Section 4. These appropriations are made as a result of the need to improve existing county infrastructure and facilities.

Section 5. This Ordinance shall be published, together with a Notice of Introduction thereof and of the Date of Final Passage in the manner provided by law. Final Passage is scheduled for Wednesday, March 24, 2021 at 6:00 PM., in the Commissioners Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 South, Belvidere, New Jersey or at such other date and time to which it may be adjourned.

Section 6. At least one (1) week prior to the date set for Final Passage of this Ordinance, there shall be posted on the bulletin board of the Board of County Commissioners, a copy of this Ordinance and a notice that copies of same will be made available upon request during the ensuing week up to and including the date set for final passage and the notice shall set forth the place at which such copies may be made available; and

Section 7. This Ordinance shall take effect upon final passage as provided herein.

On motion by Ms. Ciesla, seconded by Mr. Sarnoski, the resolution was approved by the Board of County Commissioners of the County of Warren at a meeting held February 24, 2021:

ADOPTED BY RESOLUTION 110-21 ON FIRST READING

DATED: February 24, 2021 ROLL CALL: Ms. Ciesla yes
Mr. Sarnoski yes
Mr. Kern yes

On motion by _____, seconded by _____ Capital Improvement Ordinance 2021-A was adopted on the second reading by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021:

ADOPTED BY RESOLUTION XXX-21 ON SECOND READING

**DATED: March 24, 2021 ROLL CALL: Ms. Ciesla
Mr. Sarnoski
Mr. Kern**

I hereby certify the above to be a true copy of an ordinance adopted by the Board of County Commissioners of the County of Warren on the dates above mentioned.

_____, Clerk
Alex J. Lazorisak

[D7]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

TRANSFER IN THE 2020 BUDGET RESERVE APPROPRIATIONS:

TO: VARIOUS - OE \$ 50,000.00

FROM:

PROVISIONS FOR SALARY ADJUSTMENT, S&W \$ 50,000.00

WHEREAS, N.J.S. 40A:4-59 states that transfers can be made during the first 3 months of the year and

WHEREAS, by unforeseen demand there has arisen the necessity for expenditures to fulfill the purposes of the appropriations as stated in the 2020 Budget and Tax Levy in the following accounts:

VARIOUS - OE \$ 50,000.00

and there being an excess in appropriations heretofore made as follows:

PROVISIONS FOR SALARY ADJUSTMENT, S&W \$ 50,000.00

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Warren that by a Majority Vote of this Board that the following transfer in the 2020 Budget Reserve Appropriations be made:

TO: 012800 R5029 CORRECTIONS OE \$ 50,000.00

FROM: 014250 R5011 PROVISIONAL SALARY ADJUSTMENT, S&W \$ 50,000.00

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[D8]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
BETWEEN THE COUNTY OF WARREN AND THE COUNTY OF MORRIS
FOR MEDICAL EXAMINER SERVICES**

BE IT FURTHER RESOLVED by the Board of County Commissioners of the County of Warren that the Commissioner Director and the County Administrator are hereby authorized to execute a Shared Services Agreement, copy attached and incorporated herein by reference, with the County of Morris for Medical Examiner Services for the period January 1, 2021 through December 31, 2025.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

**RESOLUTION CREATING A BICENTENNIAL HISTORIC MARKER
GRANT PROGRAM FOR WARREN COUNTY MUNICIPALITIES**

WHEREAS, the year 2025 is the 200th anniversary of the establishment of Warren County as a distinct political entity, and many special events will take place to recognize Warren County’s rich history and culture; and

WHEREAS, the Warren County Board of County Commissioners (the “County Commissioners”) encourages public commemoration of this important bicentennial anniversary through activities that educate the populace of Warren County’s history and heritage; and

WHEREAS, on May 22, 2019 the County Commissioners created the Warren County Bicentennial Cultural and Heritage Advisory Board (the “Advisory Board”) which has responsibilities including “to make recommendations to the County Commissioners for the development of county programs to promote public interest in local and county history, in the arts, and in the cultural values, goals and traditions of the community, the State and the Nation...”; and

WHEREAS, on February 16, 2021, the Advisory Board voted to recommend to the County Commissioners that it create a program to administer \$11,000.00 in grant funding to municipalities within Warren County for the purpose of installing new historic markers in advance of the county’s bicentennial commemoration in 2025, to be known as the “Warren County Bicentennial Historic Marker Fund” (the “Fund”); and

WHEREAS, the Advisory Board recommends that each of the twenty-two (22) municipalities in Warren County be eligible to receive a grant towards the costs of new historic markers from the Fund in an amount of \$500.00 or fifty-percent (50%) of allowable costs, whichever is less; and

WHEREAS, the Advisory Board recommends that in order to be eligible to receive a grant from the Fund, municipalities be required to contribute a 50% match towards the historic marker costs; and

WHEREAS, the Advisory Board recommends that costs incurred for the installation of new historic markers or the replacement of existing but deteriorated markers be eligible for funding, provided that proposed markers are not duplicative of other existing makers; and

WHEREAS, the Advisory Board recommends that grants from the Fund be restricted to non-interpretive historic markers because municipalities may still, and are indeed encouraged to, apply to the existing County History Partnership Program (“CHPP”) for interpretive signage; and

WHEREAS, the Advisory Board recommends that each historic marker to be installed with funds from the Fund shall include an acknowledgment on the marker of the county’s contribution and the bicentennial; and

WHEREAS, the Advisory Board recommends that grants from the Fund be subject to the Advisory Board's approval based upon the criteria specified herein and that the grants be restricted to reimbursement of eligible costs incurred by the municipality (no advancement of funds); and

WHEREAS, the Department of Land Preservation, Division of Cultural and Heritage Affairs, recommends that grants from the Fund be administered through an annual application and approval process beginning in 2021 and running through 2025 or until the Fund has been exhausted; and

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Board hereby creates a program to administer \$11,000.00 in grant funding to municipalities within Warren County for the purpose of installing new historic markers in advance of the county's bicentennial commemoration in 2025, to be known as the "Warren County Bicentennial Historic Marker Fund" (the "Fund"); and
2. Each of the twenty-two (22) municipalities in Warren County shall be eligible to receive a grant towards the costs of new historic markers from the Fund in an amount of \$500.00 or fifty-percent (50%) of allowable costs, whichever is less, subject to the following terms and restrictions:
 - a. To be eligible to receive a grant from the Fund, a municipality shall contribute a minimum of 50% towards the costs of the approved historic marker(s); and
 - b. Costs incurred by a municipality for the installation of new non-interpretive historic markers or the replacement of existing but deteriorated markers shall be eligible for funding, provided that proposed markers are not duplicative of other existing makers; and
 - c. Costs for interpretive signage or other signage funded through the County History Partnership Program or other programs shall not be eligible; and
 - d. Each historic marker to be installed with funds from the Fund shall include an acknowledgment "Warren County Bicentennial Historic Marker Fund"; and
 - e. Grant awards shall be subject to the review and prior approval by the Warren County Bicentennial Cultural and Heritage Advisory Board in order to ensure compliance with the terms and restrictions contained herein; and
 - f. Grants shall be processed as a reimbursement of costs incurred by the municipality rather than as an advancement of funds; and
3. The Department of Land Preservation, Division of Cultural and Heritage Affairs, shall develop an annual application and approval process beginning this year, 2021, and continuing through the bicentennial, 2025, or until the Fund has been exhausted, or until such time as the County Commissioners modify or terminate the Warren County Historic Marker Fund.

BE IT FURTHER RESOLVED that adequate funds in the amount of \$11,000.00 in the account #43175- 5100 have been certified by the Chief Financial Officer.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____,
the following resolution was adopted by the Board of County Commissioners of the County of Warren at a
meeting held March 24, 2021.

**RESOLUTION IN SUPPORT OF THE FY '21 APPLICATION FOR FUNDING
FROM THE NEW JERSEY DEPARTMENT OF MILITARY AND
VETERANS AFFAIRS FOR \$7,000 GRANT FUNDS TO
PROVIDE TRANSPORTATION SERVICES TO VETERANS;
SUBJECT TO THE AVAILABILITY OF FUNDS**

WHEREAS, the NJ Department of Military and Veterans Affairs has made available to the Warren
County Board of County Commissioners funding for FY '21 for transportation services to veterans; anticipated
funding totaling \$7,000; and

WHEREAS, the transportation services will be provided between July 1, 2021 and June 30, 2022
through the Warren County Transportation (WCT) system; subject to availability of funding.

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners of the County
of Warren supports the submission of the FY '21 grant application to the NJ Department of Military and
Veterans Affairs for anticipated funding of \$7,000 to provide transportation services for veterans;

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners is
authorized to sign the grant application; funding subject to availability.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be true copy of resolution adopted by the Board of County Commissioners
of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____,
the following resolution adopted by the Board of County Commissioners of the County of Warren at a
meeting held March 24, 2021.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE
A CONTRACT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF
CHILDREN AND FAMILIES THROUGH THE 21BLWC CONTRACT
FOR PLANNING SERVICES IN THE AMOUNT OF \$91,405 NJ DHS FUNDS AND
\$22,568 REQUIRED COUNTY MATCH FOR THE PERIOD JANUARY 1, 2021 THROUGH
JUNE 30, 2022; SUBJECT TO THE AVAILABILITY OF FUNDS**

WHEREAS, the NJ Department of Children and Families has been duly designated to administer or supervise the administration of human services programs, as defined in the New Jersey State plans for human services; and

WHEREAS, the NJ Department of Children and Families desires that the Warren County Department of Human Services provide planning services in accordance with the terms and conditions contained in the attached contract.

NOW, THEREFORE BE IT RESOLVED that the Director of the Board of County Commissioners is authorized to execute the 21BLWC contract application with the NJ Department of Children and Families for the use of funds for planning services by the Warren County Department of Human Services in the amount of \$91,405 with a required in-kind county match of \$22,568; for the period January 1, 2021 through June 30, 2022; subject to the availability of funds.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[E4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

**RESOLUTION AUTHORIZING WC2118 THE LEASING OF
BLOCK 1.01 LOT 3 IN OXFORD TOWNSHIP FOR AGRICULTURE**

WHEREAS, the County of Warren (the “County”) purchased Block 1.01, Lot 3 in Oxford Township (the “Property”) as part of the County’s Open Space Acquisition program, which Property contains approximately 72 acres of land including approximately 8.75 acres of land suitable for agriculture; and

WHEREAS, pursuant to N.J.S.A. 40A:12-14, et seq. (the “Local Lands and Buildings Law”), the Board of Commissioners of the County of Warren (the “Board”) has determined that the Property should be leased for agricultural use to the highest bidder for a period of eight (8) months from May 1, 2021 to December 31, 2021 and in accordance with the provisions thereof; and

WHEREAS, said lease shall be made to the highest bidder by open public bidding at auction or by submission of sealed bids; and

WHEREAS, advertisement of the method of bidding shall be published in a newspaper circulating in Oxford Township where the leasehold is situated by two insertions at least once a week during two consecutive weeks; the lease publication to be not earlier than seven days prior to the letting of the lease; and

WHEREAS, the Board may fix a minimum rental with the reservation of the right to reject all bids where the highest bid is not accepted; and

WHEREAS, notice of such reservation shall be included in the advertisement of the letting of the lease and public notice thereof shall be given of the time of the letting of the lease; and

WHEREAS, upon the completion of the bidding, the highest bid may be accepted or all of the bids may be rejected; and

WHEREAS, the advertisement shall include the conditions, restrictions and limitations upon the tenancy subject to the lease; and

WHEREAS, acceptance or rejection of the bid or bids shall be made not later than at the second regular meeting of the Board following the completion of the bidding, and, if the Board shall not so accept such highest bid, or reject all bids, said bids shall be deemed to have been rejected; and

WHEREAS, any such award may be adjourned at the time advertised for not more than one week without readvertising.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of the County of Warren as follows:

1. The Board authorizes the leasing of Block 1.01 Lot 3 in Oxford Township for agricultural use with an eight (8) month term beginning May 1, 2021 and ending December 31, 2021, pursuant to N.J.S.A. 40A:12-14 et seq., and in accordance with the terms thereof; and
2. The lease shall be made to the highest bidder by open public bidding at auction or by submission or sealed bids; and
3. Advertisement of the method of bidding shall be published in accordance with the requirements of N.J.S.A. 40A:12-14(a); and
4. The Board has set a minimum bid of \$1.00 for the Property and reserves the right to accept the highest bid or reject all bids should the highest bid be rejected; and
5. Acceptance of the highest bid or rejection of all bids will be made by the Board no later than at its second regular meeting following the completion of the bidding; and
6. If the highest bid is accepted, the successful bidder will be required to enter into the lease included in the bidding materials (as may be modified by the County) within ten (10) business days of being notified by the County of the award, and provide all other documentation required in the County's bidding materials.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak, Clerk

[E5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2105 FOR THE LEASE OF COUNTY
PROPERTY (LANDFILL PROPERTY) FOR THE PERIOD OF
APRIL 1, 2021 THROUGH MARCH 31, 2022 TO SMITH FARMS,
FOR ANNUAL RENT IN THE AMOUNT OF \$431.40**

BE IT RESOLVED, that Contract WC2105 for lease of county property for agricultural purposes in White Township, Landfill property identified as Block 32, Lot 18, approximately 43.14 acres is hereby awarded

to... Smith Farms, Belvidere, New Jersey

annual rent of \$10.00 per acre for a total amount of \$431.40

as per his bid submitted March 2, 2021

and reviewed and recommended by the Director of Purchasing as the highest responsible and responsive bid received.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DELL
COMPUTER CORP., INC., FOR SYSTEM CENTER UPDATE FOR
REMOTE WORKERS UNDER NEW JERSEY STATE CONTRACT
#M0003 89859, COVERING COMPUTER EQUIPMENT AND
ASSOCIATED PRODUCTS, FOR WARREN COUNTY
INFORMATION SYSTEMS DEPARTMENT
IN THE TOTAL CONTRACT AMOUNT OF \$41,820.48**

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for System Center update for remote workers and is hereby awarded

to . . . Dell Computer Corp., Austin, Texas

in the amount of . . . \$41,820.48

at the prices established under New Jersey State Contract #M0003/89850

Funding for this contract is provided in budget account 012522/5100

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[H2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO DELL COMPUTER CORP. INC., FOR (100) VLA OFFICE PRO PLUS 2019 UNDER NEW JERSEY STATE CONTRACT #M0003 89850, COVERING COMPUTER EQUIPMENT AND ASSOCIATED PRODUCTS, FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$36,054.00

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for, (100) VLA Office Pro Plus 2019 and is hereby awarded

to . . . Dell Computer Corp., Austin, Texas

in the amount of . . . \$36,054.00

at the prices established under New Jersey State Contract #M0003/89850

Funding for this contract is provided in budget account 012522/5100

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the Date above mentioned.

_____, Clerk

Alex J. Lazorisak

[H3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

**RESOLUTION RE: AWARD OF CONTRACT TO DYKSTRA ASSOCIATES, PC,
OF NEWTON, NEW JERSEY FOR SURVEYING SERVICES
ON THE THREE TRUE BROTHERS PROPERTY,
OXFORD TOWNSHIP, BLOCK 2 LOTS 12, 14, AND 18.03
AND WASHINGTON TOWNSHIP, BLOCK 4 LOT 4,
APPROXIMATELY 117 ACRES PROPOSED FOR ACQUISITION,
AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF
\$16,700.00**

WHEREAS, The Warren County Board of Recreation has developed a list of Property for Preservation for the year 2021; and

WHEREAS, Warren County is interested in obtaining surveys on various properties as listed in the proposal; and

WHEREAS, land surveys are required by the State Green Acres Program prior to negotiations for acquisitions; and

WHEREAS, said surveys will be in accordance with the State Green Acres Retention Handbook, and the Uniform Standard of Professional Surveyor's Practice

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, Dykstra Associates, PC, was pre-qualified as a surveyor by WC2060FO on November 24, 2020; and

WHEREAS, adequate funds are available in account 03894 5067 – Open Space Trust – Preliminary Expenses

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. The agreement between the County of Warren and Dykstra Associates, PC, in the amount of \$16,700.00 to prepare a survey on the land listed be accepted.
2. The Commissioner Director is hereby authorized to execute said agreement.
3. Notice of this action shall be published in THE STAR-LEDGER, as required by law, within ten (10) days of adoption.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2109 OFFICE
SUPPLIES & ASSOCIATED PRODUCTS TO
W. B. MASON COMPANY INC., FOR THE PERIOD
OF MAY 1, 2021 THROUGH APRIL 30, 2022
WITH THE RIGHT TO EXTEND FOR ONE ADDITIONAL
ONE YEAR PERIOD AS PROVIDED BY THE LOCAL
PUBLIC CONTRACT LAW 40A:11-15 AT THE DISCOUNT
RATE OF 50% FOR FURNITURE, 44% ELECTRONICS
AND COMPUTER SUPPLIES, 69% GENEREAL SUPPLIES
AND 72% PAPER PRODUCTS, AN ESTIMATED TOTAL
CONTRACT AMOUNT OF \$200,000.00**

BE IT RESOLVED, that contract WC2109 for office supplies for County Departments is hereby awarded

to . . . W. B. Mason Company, Inc., Secaucus, New Jersey

in the approximate amount of . . . \$200,000.00

as per their bid submitted . . . March 9, 2021

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract

Funding for this contract will be provided in individual department budget accounts

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO AFFORDABLE INTERIOR SYSTEM INC., C/O COUNTY BUSINESS SYSTEMS, FOR FURNITURE WORK SPACE RENOVATIONS AT 323 FRONT STREET (BANK BUILDING) BELVIDERE, NEW JERSEY UNDER NEW JERSEY STATE CONTRACT #19-FOOD-00876 COVERING FURNITURE AND OFFICE PRODUCTS, FOR THE WARREN COUNTY INFORMATION SYSTEMS DEPARTMENT IN THE TOTAL CONTRACT AMOUNT OF \$28,279.68

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for furniture work space renovations and hereby awarded

to . . . Affordable Interior Systems Inc., C/O County Business Systems, Leominster, Massachusetts

in the amount of . . . \$28,279.68

at the prices established under New Jersey State Contract #19-FOOD-00876

Funding for this contract is provided in budget accounts 011400/R5057 and 011400/5057

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
[H6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2110FO FOR
ELECTION BALLOT PRINTING FOR THE
WARREN COUNTY CLERK TO RELIANCE
GRAPHICS, FOR THE PERIOD OF APRIL 1,
2021 THROUGH MARCH 31, 2022 AT THE
RATE OF \$.27 PER SIDE PER BALLOT AND \$.27
PER SIDE PER SAMPLE BALLOT FOR AN
ESTIMATED TOTAL CONTRACT AMOUNT OF
\$100,000.00**

BE IT RESOLVED, that contract WC2110FO for Election Ballot Printing for the Warren County Clerk is hereby awarded

to . . . Reliance Graphics, Verona, New Jersey

in the estimated amount of . . . \$100,000.00

as per their proposal submitted . . . March 9, 2021

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing ballot printing services under the direction of the Warren County Clerk, and quality of past services rendered.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funds will be provided in budget account 011200/5100 – County Clerk Program Operating Expenses

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[H7]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held March 24, 2021.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR INFOSHARE INFOSUPPORT COMPUTER MAINTENANCE FOR THE PERIOD OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2021, UNDER NEW JERSEY STATE CONTRACT A89851 COVERING COMPUTER SOFTWARE AND LICENSES AND RELATED SERVICES FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL CONTRACT AMOUNT OF \$50,000.00

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for Infoshare Infosupport Maintenance for the Warren County Prosecutor's Office and this purchase is hereby awarded

to . . . SHI International Corp., Somerset, New Jersey

in the amount of . . . \$50,000.00

at the prices established under New Jersey State Contract #A89851

Funding for this contract has been provided in budget account 012750/5026 – Prosecutor's Contracted Equipment

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[H8]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on March 24, 2021.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*:

Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I HEREBY CERTIFY the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Clerk

Alex J. Lazorisak

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