

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



James R. Kern III, Director
Jason J. Sarnoski, Deputy Director
Lori Ciesla, Commissioner

Telephone : 908-475-6500
Fax : 908-475-6528

REGULAR MEETING AGENDA

WEDNESDAY, JANUARY 13, 2021 - 6:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF JANUARY 13, 2021* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-6 *ET SEQ.*, AND THE EMERGENCY REMOTE MEETINGS PROTOCOL FOR LOCAL PUBLIC BODIES, N.J.A.C 5:39-1.1, *ET SEQ.* FORMAL ACTION MAY BE TAKEN. DUE TO CURRENT DECLARED STATE OF EMERGENCY AND THE POTENTIAL RISKS TO PUBLIC SAFETY POSED BY COVID-19, ALL MEETINGS WILL ALSO BE CONDUCTED AND ACCESSIBLE BY BOTH TELEPHONE CONFERENCE AND VIDEO CONFERENCE.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING AT THE DESIGNATED TIME BY USING EITHER WEBEX TELEPHONE CONFERENCE CALL OR WEBEX INTERNET PLATFORM AS FOLLOWS:

TELEPHONICALLY:

1-877-309-3457 OR 1-404-397-1516; WHEN PROMPTED FOR MEETING NUMBER (ACCESS CODE) ENTER 179 636 1839 FOLLOWED BY THE # SIGN; AND PRESSING # WHEN PROMPTED FOR ATTENDEE NUMBER.

WEBEX:

MEETING LINK:

<https://warrencountynj.webex.com/warrencountynj/j.php?MTID=m31f9e055ca24d090ef47b7bd50694736>

MEETING NUMBER (ACCESS CODE): 179 636 1839

MEETING PASSWORD: 5ZGxMPz5Yv3

THE AGENDA AND OTHER DOCUMENTS THAT WOULD BE AVAILABLE TO THE PUBLIC IN HARD COPY AT THE TIME OF THE MEETING WILL BE AVAILABLE PRIOR TO THE MEETING FOR DOWNLOAD THROUGH AN INTERNET LINK APPEARING ON THE COUNTY WEBSITE AT www.co.warren.nj.us

PUBLIC PARTICIPATION AND PUBLIC COMMENTS ARE ENCOURAGED. PUBLIC COMMENTS MAY BE MADE AT THE TIME OF THE MEETING OR SUBMITTED IN ADVANCE BY EMAIL OR WRITTEN LETTER IN ACCORDANCE WITH RULES OF CONDUCT AND DECORUM FOR PUBLIC MEETINGS ADOPTED BY THE COUNTY. FOR ADDITIONAL INFORMATION PLEASE REVIEW RESOLUTION 397-20 ESTABLISHING RULES OF CONDUCT AND DECORUM FOR PUBLIC MEETINGS AVAILABLE ON THE COUNTY WEBSITE. COMMENTS SUBMITTED BY EMAIL SHOULD BE SENT TO publicinfo@co.warren.nj.us AND WRITTEN LETTERS SHOULD BE MAILED TO THE CLERK OF THE BOARD, WAYNE DUMONT, JR. ADMINISTRATION BUILDING, 165 COUNTY ROUTE 519 SOUTH, BELVIDERE, NEW JERSEY, ATTENTION PUBLIC COMMENTS. ALL PROPERLY AND TIMELY PUBLIC COMMENTS SUBMITTED AND RECEIVED PRIOR TO THE MEETING WILL BE READ ALOUD INTO THE RECORD DURING THE PORTION OF THE MEETING RESERVED FOR PUBLIC COMMENT AND ADDRESSED IN THE SAME MANNER AS IF THE COMMENTER WAS PRESENT IN THE MEETING CHAMBERS. TO BE MEMORIALIZED IN THE RECORD AT THE PUBLIC MEETING, HOWEVER, ALL SUCH COMMENTS MUST BE RECEIVED NO LATER THAN 4:30 P.M. ON THE DAY PRIOR TO THE MEETING.

NOTICE * This Agenda is subject to change by order of the Warren County Board of County Commissioners before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of November 24, 2020

Executive Session of November 24, 2020

Reorganization Session of January 2, 2021

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE WARREN COUNTY SHERIFF'S OFFICE TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT, TO PARTICIPATE IN THE FISCAL YEAR FFY2020 TITLE 1V-D PROGRAM.

2. RESOLUTION AUTHORIZING RENEWAL OF A LEASE AGREEMENT WITH THE FRIENDS OF THE NEW JERSEY TRANSPORTATION HERITAGE CENTER, INC. FOR THE MORTON BUILDING AND PUMP HOUSE LOCATED ON BLOCK 5, LOT 1, IN LOPATCONG TOWNSHIP.

3. RESOLUTION RENEWING A MEMORANDUM OF UNDERSTANDING AND STEWARDSHIP MANAGEMENT AGREEMENT WITH THE NJ YOUTH CORPS FOR MOWING AND MAINTENANCE SERVICES FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021.

4. RESOLUTION RENEWING AN AGREEMENT WITH THE WARREN COUNTY PARKS FOUNDATION.

5. RESOLUTION RE: DESIGNATING MARIE S. WATTERS, WARREN COUNTY PURCHASING AGENT, AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE COUNTY OF WARREN.

6. RESOLUTION IN SUPPORT OF THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES APPLICATION FOR FY'21 WORK FIRST NEW JERSEY FUNDING WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT; FUNDS TOTALING \$19,121.00 FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2021; SUBJECT TO THE AVAILABILITY OF FUNDS.

7. RESOLUTION AMENDING RESOLUTION#442-20 AUTHORIZING THE WARREN COUNTY DIVISION OF AGING & DISABILITY SERVICES TO SUBMIT THE WARREN COUNTY 2021 AREA PLAN ON AGING CONTRACT DOAS21AAA18 TO THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING SERVICES, WITH AN INITIAL ALLOCATION OF \$580,315.

8. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES-DIVISION OF AGING & DISABILITY SERVICES AND THE PHILLIPSBURG AREA SENIOR CENTER TO PROVIDE CONGREGATE MEALS AND PACKAGED HOME DELIVERED MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG AND THE SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH, LOPATCONG, HARMONY, AND POHATCONG DURING THE PERIOD JANUARY 1, 2021 THROUGH DECMEBER 31, 2021.

9. RESOLUTION APPROVING THE FY'20 CONTRACT MODIFICATION WITH THE STATE OF NEW JERSEY DEPARTMENT OF MILITARY AND VETERAN AFFAIRS, TO INCREASE FUNDING BY \$3,500 FOR A CONTRACT CEILING OF \$14,000 FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2021; SUBJECT TO AVAILABILITY OF FUNDS.

10. RESOLUTION AMENDING RESOLUTION #625-19 APPROVING THE 20BLWC CONTRACT WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR PLANNING SERVICES, WITH A REDUCTION OF \$749 FOR CY'20 CONTRACT CEILING OF \$63,936 TO \$63,187; SUBJECT TO THE AVAILABILITY OF FUNDS.

11. RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE A GRANT AGREEMENT FUNDS EXTENSION WITH THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT AND DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES TO INCREASE FUNDING BY \$3,300.00 FOR A TOTAL OF \$111,300.00 TO PROVIDE FUNDING FOR COVID-RELATED EXPENSES.

12. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE A CONTRACT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF CHILDREN'S SYSTEM OF CARE FOR 21-OLWR CONTRACT TO PROVIDE YIP ADMINISTRATION SERVICES IN THE AMOUNT OF \$54,715 FOR THE PERIOD OF JANUARY 1, 2021 THROUGH JUNE 30, 2022; SUBJECT TO THE AVAILABILITY OF FUNDS.

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2101 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR WARREN COUNTY COURTHOUSE, COURTROOM 1 RENOVATIONS.

2. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2104FO AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR PROFESSIONAL LEGAL SERVICES FOR THE WARREN COUNTY PLANNING BOARD.

3. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2103 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TIRES AND TUBES FOR THE WARREN COUNTY ROAD DEPARTMENT MOTOR POOL.

4. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2102 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LABORATORY TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING OFFICE.

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT WC2029A FOR THE EMERGENCY MANAGEMENT COMMUNICATIONS BUILDING SANITARY SEWER PUMP STATION & FORCE MAIN FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO FRED DEVENS CONSTRUCTION IN THE TOTAL CONTRACT AMOUNT OF \$408,821.00.

2. RESOLUTION RE: EXTENSION OF CONTRACT WC1993 FOR FIRE SUPPRESSION SYSTEM MAINTENANCE AT VARIOUS COUNTY BUILDINGS TO CITY FIRE EQUIPMENT CO., INC. FOR THE PERIOD OF MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 FOR THE SECOND OF A THREE YEAR CONTRACT AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE BASE AMOUNT OF \$5,620.00 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$130.00, \$195.00 AND (REGULAR, OVERTIME AND HOLIDAY RATES AND PARTS AT 10% ABOVE COST, APPROXIMATE TOTAL CONTRACT \$33,000.00.

3. RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE ORDERS TO GRIFFITH-ALLIED OIL, UNDER THE MORRIS COUNTY COOPERATIVE CONTRACT #1, FOR UNLEADED GASOLINE, A FIXED MARK UP OF \$.1107 PER GALLON AN APPROXIMATE ANNUAL CONTRACT AMOUNT OF \$400,000.00.

4. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO REED SYSTEMS, LTD FOR AUTOMOTIVE MAINTENANCE PARTS, UNDER MIDDLESEX EDUCATIONAL SERVICES COMMISSION COOPERATIVE PRICING SYSTEM, #ESCNJ, BID #17/18-30, FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE CONTRACT AMOUNT OF \$21,760.00.

5. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO CHERRY HILL WINNER FORD, FOR ONE 2021 FORD F150 CREWCAB UNDER NEW JERSEY STATE CONTRACT #20-FLEET-01189 COVERING POLICE VEHICLES, SEDANS AND SPORT UTILITY VEHICLES, FOR THE WARREN COUNTY ENGINEERS DEPARTMENT AT THE CONTRACT PRICE OF \$27,695.00.

6. RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE ORDERS TO GRIFFITH-ALLIED OIL, UNDER THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PURCHASING PROGRAM, CONTRACT #HCESC-FUEL-18-19, FOR #2 FUEL OIL, A FIXED MARK UP OF \$.0921 PER GALLON AN APPROXIMATE ANNUAL CONTRACT AMOUNT OF \$400,000.00.

7. RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUMURI, LLC, TO PROVIDE COMPUTER HARDWARE AND SOFTWARE, TALINO FORENSIC WORKSTATION A LICENSED COMPUTER HARDWARE AND SOFTWARE SYSTEM FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL AMOUNT OF \$19,590.00.

8. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO REED SYSTEMS, LTD FOR ONE DUMP BODY, UNDER THE MIDDLESEX REGIONAL EDUCATION SERVICES COMMISSION COOPERATIVE PRICING SYSTEM, #ESCNJ, BID #17/18-30, FOR THE WARREN COUNTY ROAD DEPARTMENT IN THE CONTRACT AMOUNT OF \$35,678.85.

9. RESOLUTION RE: AWARD OF CONTRACT WC2059-3 WITH THE KNOWLTON TOWNSHIP LIONS FOR A NUTRITION SITE IN KNOWLTON ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 IN THE AMOUNT OF \$1,450.00 PER MONTH.

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF CHARLES RAFFAELE FROM THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.

2. RESOLUTION REAPPOINTING MEMBERS TO THE WARREN LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.

LOU NAUMANN – TERM TO EXPIRE 12/31/22

RANDI HENGST – TERM TO EXPIRE 12/31/22

LORETTA BRICKMAN – TERM TO EXPIRE 12/31/22

3. RESOLUTION TO APPOINT REGULAR MEMBER TO THE WARREN COUNTY PLANNING BOARD.

RANDY S. PIAZZA, JR. – TERM TO EXPIRE 09/19/21

4. RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY SHADE TREE COMMISSION.

JUNE PRYSLAK – TERM TO EXPIRE 12/31/25

5. RESOLUTION REAPPOINTING MEMBER TO THE WARREN COUNTY BOARD OF RECREATION COMMISSIONERS.

RAYMOND TOBAYGO – TERM TO EXPIRE 01/01/26

6. RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE WARREN COUNTY ECONOMIC DEVELOPMENT COMMITTEE.

LAURIE RAPISARDI – TERM TO EXPIRE 12/31/23

BETTY SCHULTHEIS – TERM TO EXPIRE 12/31/23

MELANIE THIEL – TERM TO EXPIRE 12/31/23

J. PERSONNEL RESOLUTIONS

1. RESOLUTION APPOINTING ERIN BURNETT TO THE POSITION OF CONFIDENTIAL AIDE, UNCLASSIFIED, WITHIN THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WARREN.

2. RESOLUTION APPOINTING MARIE S. WATTERS, WARREN COUNTY PURCHASING AGENT.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL
2. COVID-19 UPDATE

COUNTY HEALTH OFFICER

L. COUNTY COMMISSIONER COMMENTS

LORI CIESLA:

JASON SARNOSKI:

JAMES KERN:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION AUTHORIZING THE WARREN COUNTY SHERIFF'S OFFICE TO
SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF HUMAN
SERVICES, DIVISION OF FAMILY DEVELOPMENT, TO PARTICIPATE
IN THE FISCAL YEAR FFY2020 TITLE IV-D PROGRAM**

WHEREAS, the New Jersey Department of Human Services, Division of Family Development is accepting applications for funding under the FFY2020 Title IV-D Program.

WHEREAS, the purpose of the program is to establish a procedure with the Sheriff's Office for arrest services in those Title IV-D cases where a bench warrant pertaining to child support has been issued by a Court.

WHEREAS, the Sheriff's Office, as per the bench warrant, will take the non-custodial parent into custody for the purpose of establishing support obligation.

WHEREAS, the Sheriff's Office will be reimbursed based on the approved Collection Performance Standard with the cost of arrest services for the period October 1, 2020 through September 30, 2021 (not to exceed \$257,352.00)

NOW, THEREFORE, BE IT RESOLVED that the County Sheriff's Office is authorized to apply for the aforementioned Title IV-D funding.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J Lazorisak

[E1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION AUTHORIZING RENEWAL OF A LEASE AGREEMENT
WITH THE FRIENDS OF THE NEW JERSEY TRANSPORTATION
HERITAGE CENTER, INC. FOR THE MORTON BUILDING AND
PUMP HOUSE LOCATED ON BLOCK 5, LOT 1, IN LOPATCONG TOWNSHIP**

WHEREAS, the County of Warren purchased Block 5, Lot 1, in Lopatcong Township as part of the County's Open Space Acquisition Program; and

WHEREAS, said property contains a Morton Building and Pump House; and

WHEREAS, The Friends of the New Jersey Transportation Heritage Center, Inc. ("Friends") have a need to store vehicles and equipment related to the Museum; and

NOW, THEREFORE BE IT RESOLVED that the Warren County Board of County Commissioners have reviewed the Agreement with the Friends and hereby authorize the Freeholder Director to execute said Agreement upon return of the signed Agreement from the Friends, commencing upon the execution of this agreement and concluding on December 31, 2021.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RENEWING A MEMORANDUM OF UNDERSTANDING
AND STEWARDSHIP MANAGEMENT AGREEMENT WITH THE NJ YOUTH CORPS
FOR MOWING AND MAINTENANCE SERVICES
FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2021**

WHEREAS, the NJ Youth Corps (CORPS) has been using and maintaining the Stine and White Lake properties and providing lawn mowing services under prior agreements; and

WHEREAS, these arrangements have proven to be beneficial to both parties, and;

WHEREAS, these arrangements will continue to provide the opportunity growth experiences for CORPS members while providing needed services for the County Parkland; and

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners wish to continue the agreement with the NJ Youth Corps for expanded services and therefore authorize the Commissioner Director to execute a Memorandum of Understanding to effectuate this arrangement. Be it further resolved that adequate funds in the amount of \$120,000.00 in account 03892 5100 have been certified by the CFO.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RENEWING AN AGREEMENT
WITH THE WARREN COUNTY PARKS FOUNDATION**

WHEREAS, the County of Warren owns numerous historic sites and over 1,900 acres of parkland for preservation and recreation purposes; and

WHEREAS, the County has long enjoyed mutually beneficial partnerships with various nonprofits who assist in maintaining and improving these sites; and

WHEREAS, The Warren County Parks Foundation is a nonprofit organization recently established for the specific purpose in assisting the County of Warren with further maintaining and improving these sites; and

WHEREAS, the Foundation and the County will mutually benefit by assisting each other with maintenance and improvement projects, including but not limited to the Foundation seeking or raising additional funding for County projects, recruiting and coordinating volunteers for trail work and other maintenance, and the County providing the Foundation with meeting space and other staff assistance;

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of County Commissioners have reviewed the Agreement with the Foundation and hereby authorize the County Commissioner Director to execute said Agreement.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: DESIGNATING MARIE S. WATTERS, WARREN COUNTY
PURCHASING AGENT, AS THE PUBLIC AGENCY COMPLIANCE
OFFICER (P.A.C.O.) FOR THE COUNTY OF WARREN**

WHEREAS, the Board of County Commissioners of the County of Warren is required to appoint a Public Agency Compliance Officer (P.A.C.O.) pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27);

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Warren that Marie S. Watters is hereby designated as Public Agency Compliance Officer (P.A.C.O.) for a term of January 10, 2021 thru January 9, 2022.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____,
the following resolution was adopted by the Board of County Commissioners of the County of Warren at
a meeting held January 13, 2021.

**RESOLUTION IN SUPPORT OF THE WARREN COUNTY DEPARTMENT OF HUMAN
SERVICES APPLICATION FOR FY'21 WORK FIRST NEW JERSEY FUNDING WITH THE
NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT;
FUNDS TOTALING \$19,121.00 FOR THE PERIOD JANUARY 1, 2021 – DECEMBER 31, 2021;
SUBJECT TO THE AVAILABILITY OF FUNDS**

WHEREAS, the NJ Department of Human Services, Division of Family Development, has made
Work First New Jersey (WFNJ) funding available to Warren County totaling \$19,121.00 for the period
January 1, 2021 through December 21, 2021; and

WHEREAS, the Warren County Department of Human Services, Division of Temporary
Assistance and Social Services, has prepared a grant application to the state for use of these funds; and

WHEREAS, WFNJ grant funds will be used by the Division to support administrative and
programmatic activities related to this program; subject to availability of funds.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County
of Warren that the application for Calendar Year 2021 Work First NJ funding to the NJ Department of
Human Services, Division of Family Development, for \$19,121.00 is approved subject to the availability
of funds.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County
Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION AMENDING RESOLUTION #442-20
AUTHORIZING THE WARREN COUNTY DIVISION OF
AGING & DISABILITY SERVICES TO SUBMIT THE WARREN COUNTY
2021 AREA PLAN ON AGING CONTRACT DOAS21AAA18 TO THE NEW JERSEY
DEPARTMENT OF HUMAN SERVICES - DIVISION OF AGING SERVICES,
WITH AN INITIAL ALLOCATION OF \$580,315.**

WHEREAS, this resolution is amending resolution #442-20, approved on October 28, 2020, grant number has been changed by New Jersey Department of Human Services-Division of Aging Services; and

WHEREAS, as Warren County's designated Area Agency on Aging, the Division of Aging & Disability Services is required to annually submit a countywide Area Plan on Aging; and

WHEREAS, the County of Warren may accept any and all funds from and enter into an agreement with the New Jersey Department of Human Services-Division of Aging Services to provide and fund programs and services to Warren County residents age 60 and older, and their caregivers under the Older Americans Act of 1965, as amended and updated.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of the County of Warren authorizes the Warren County Division of Aging & Disability Services to submit the 2021 update to the Area Plan on Aging to the NJ Department of **Human Services, Division of Aging Services with an initial allocation of \$580,315.**

BE IT FURTHER RESOLVED, the Director of the Warren County Board of County Commissioners is authorized to execute the necessary 2021 Area Plan on Aging contract documents.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E7]

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held on January 13, 2021.

**RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM
OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN
SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND
THE PHILLIPSBURG AREA SENIOR CENTER TO PROVIDE CONGREGATE MEALS
AND PACKAGED HOME DELIVERED MEALS TO SENIOR RESIDENTS OF
PHILLIPSBURG AND THE SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH,
LOPATCONG, HARMONY, AND POHATCONG DURING THE PERIOD
JANUARY 1, 2021 THROUGH DECEMBER 31, 2021**

WHEREAS, the Warren County Division of Aging & Disability Services is the authorized County administrator of Federal funds for the provision of a congregate meal program for Warren County's older populace; and

WHEREAS, the Phillipsburg Area Senior Center seeks to provide nutritional daily meals to residents of Phillipsburg and surrounding municipalities; and

WHEREAS, the Division of Aging & Disability Services and the Phillipsburg Area Senior Center have crafted a Memorandum of Agreement which outlines a coordinated initiative to provide a daily meal program to benefit senior residents of Phillipsburg and the surrounding area; and

WHEREAS, the Memorandum of Agreement is subject to renewal; and

WHEREAS, the Memorandum of Agreement shall continue a replicable model and partnership for providing increased services to Warren County's senior citizens.

NOW, THEREFORE BE IT RESOLVED, the Director of the Board of County Commissioners of the County of Warren is authorized to execute a Memorandum of Agreement between the Warren County Department of Human Services – Division of Aging & Disability Services and the Phillipsburg Area Senior Center for congregate meal services benefitting senior residents of the municipalities of Phillipsburg, Alpha, Greenwich, Lopatcong, Harmony and Pohatcong during the period January 1, 2021 through December 31, 2021.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
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Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION APPROVING THE FY'20 CONTRACT MODIFICATION WITH THE
STATE OF NEW JERSEY DEPARTMENT OF MILITARY AND VETERAN AFFAIRS,
TO INCREASE FUNDING BY \$3,500 FOR A CONTRACT CEILING OF \$14,000
FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2021;
SUBJECT TO THE AVAILABILITY OF FUNDS**

WHEREAS, the State of New Jersey Department of Military and Veteran Affairs contract extension was approved by the Warren County Board of County Commissioners on June 24, 2020 to extend the contract term through September 30, 2020 due to restrictions caused by the corona virus pandemic.

WHEREAS, the State of New Jersey Department of Military and Veteran Affairs second contract extension was approved by the Warren County Board of County Commissioners on October 28, 2020 to extend the contract term through December 31, 2020.

WHEREAS, the State of New Jersey Department of Military and Veteran Affairs has submitted a modification form to extend the FY'20 contract an additional 6 months; and increased the contract by \$3,500 making the contract ceiling \$14,000 for the period of July 1, 2019 through June 30, 2021.

NOW, THEREFORE BE IT RESOLVED by the Warren County Board of County Commissioners that the modification for FY' 20 contract between the County of Warren and the State of New Jersey Department of Military and Veteran Affairs (July 1, 2019 through June 30, 2021) for a contract ceiling of \$14,000 is approved subject to the availability of funds.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E9]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____,
the following resolution adopted by the Board of County Commissioners of the County of Warren at a
meeting held January 13, 2021.

**RESOLUTION AMENDING RESOLUTION #625-19 APPROVING THE 20BLWC
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES
FOR PLANNING SERVICES, WITH A REDUCTION OF \$749 FOR CY'20 CONTRACT
CEILING OF \$63,936 TO \$63,187; SUBJECT TO THE AVAILABILITY OF FUNDS**

WHEREAS, on December 11, 2019 the Warren County Board of Chosen Freeholders approved
the execution of the 20BLWC contract application with the NJ Department of Children and Families.

WHEREAS, the NJ Department of Children and Families has been duly designated to
administer or supervise the administration of human services programs, as defined in the New Jersey
State plans for human services; and

WHEREAS, this amends the contract ceiling on Resolution #625-19, and

NOW, THEREFORE BE IT RESOLVED that the Director of the Board of County
Commissioners is authorized to execute the 20BLWC contract modification with the NJ Department of
Children and Families for the use of funds for planning services by the Warren County Department of
Human Services in the amount of \$63,187; for the period January 1, 2020 through December 31, 2020;
subject to the availability of funds.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County
Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____,
the following resolution was adopted by the Board of County Commissioners of the County of Warren at
a meeting held January 13, 2021.

**RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE A GRANT
AGREEMENT FUNDS EXTENSION WITH THE DEPARTMENT OF HUMAN SERVICES,
DIVISION OF FAMILY DEVELOPMENT AND DIVISION OF MEDICAL ASSISTANCE AND
HEALTH SERVICES TO INCREASE FUNDING BY \$3,300.00 FOR A TOTAL OF \$111,300.00
TO PROVIDE FUNDING FOR COVID-RELATED EXPENSES**

WHEREAS, the Warren County Department of Human Services, Division of Temporary Assistance and Social Services, wishes to enter into an agreement with the Department of Human Services, Division of Family Development and the Division of Medical Assistance and Health Services.

WHEREAS, funding is available for the period September 1, 2020 through December 4, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Warren that the Director of the Board is authorized to execute the grant modification with the Department of Human Services, the Division of Family Development and the Division of Medical Assistance and Health Services for a total of \$111,300.00 to provide assistance with COVID related expenses.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
[E11]

**BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____,
the following resolution adopted by the Board of County Commissioners of the County of Warren at a
meeting held January 13, 2021.

**RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO EXECUTE
A CONTRACT APPLICATION WITH THE NEW JERSEY DEPARTMENT OF
CHILDREN AND FAMILIES, DIVISION OF CHILDREN'S SYSTEM OF CARE
FOR 21-OLWR CONTRACT TO PROVIDE YIP ADMINISTRATION SERVICES
IN THE AMOUNT OF \$54,715 FOR THE PERIOD JANUARY 1, 2021
THROUGH JUNE 30, 2022; SUBJECT TO THE AVAILABILITY OF FUNDS**

WHEREAS, the NJ Department of Children and Families, Division of Children's System of Care
desires that the Warren County Department of Human Services provide YIP Administration services in
accordance with the terms and conditions contained in the attached contract.

NOW, THEREFORE BE IT RESOLVED that the Director of the Board of County Commissioners
is authorized to execute the 21-OLWR contract application with the NJ Department of Children and
Families, Division of Children's System of Care to provide YIP Administration services through the Warren
County Department of Human Services in the amount of \$54,715, for the period January 1, 2021 through
June 30, 2022; subject to the availability of funds.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County
commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
[E12]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2101 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR WARREN COUNTY COURTHOUSE,
COURTROOM 1 RENOVATIONS**

BE IT RESOLVED, that specification WC2101 for Warren County Courthouse, Courtroom 1 Renovations are hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in capital accounts 0420A515 5062, 0415A503 5062 and 0414A515 5062

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak Clerk

[F1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2104FO AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR PROFESSIONAL LEGAL SERVICES FOR THE WARREN
COUNTY PLANNING BOARD**

BE IT RESOLVED, that specification WC2104FO for Professional Legal Service for the Warren County Planning Board are hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above

Funding for this contract will be provided in account 011800 5009

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[F2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr., Administration Building
165 County Road 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2103 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR TIRES AND TUBES FOR THE WARREN
COUNTY ROAD DEPARTMENT MOTOR POOL**

BE IT RESOLVED, that specification WC2103 for tires and tubes for the Warren County Road Department Motor pool is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in budget account 013150/5100 – Motor Pool Program Operating Expenditures

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex Lazorisak

[F3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2102 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR LABORATORY TESTS FOR THE WARREN
COUNTY PUBLIC HEALTH NURSING OFFICE**

BE IT RESOLVED, that specification WC2102 for Laboratory tests for the Warren County Public Health Nursing Office are hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funding for this contract will be provided in accounts 013302/5030-Public Health Nursing Community Health Services and 013302/5046 Public Health Nursing Community Health Service T.B. Program

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[F4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: AWARD OF CONTRACT WC2029A FOR THE
EMERGENCY MANAGEMENT
COMMUNICATIONS BUILDING SANITARY
SEWER PUMP STATION & FORCE MAIN FOR
THE WARREN COUNTY DEPARTMENT OF
PUBLIC WORKS TO FRED DEVENS
CONSTRUCTION IN THE TOTAL CONTRACT
AMOUNT OF \$408,821.00**

BE IT RESOLVED, that contract WC2029A for the Emergency Management Communications Building Sanitary Sewer Pump Station & Force Main Project is hereby awarded

to . . . Fred Devens Construction, Ringwood, New Jersey

in the amount of . . . \$408,821.00

as per their bid submitted . . . December 1, 2020

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive bid received.

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funding for this contract has been provided in capital accounts 0420A512/5062 – Public Safety Sewer Line, 0417A504/5062 – Corr Ctr Door Control and 0418A506/5062 Sewer Plant Reserves

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H1]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____
the following resolution was adopted by the Board of Chosen Commissioners of the County of Warren at
a meeting held January 13, 2021.

**RESOLUTION RE: EXTENSION OF CONTRACT WC1993 FOR FIRE SUPPRESSION
SYSTEM MAINTENANCE AT VARIOUS COUNTY BUILDINGS
TO CITY FIRE EQUIPMENT CO., INC. FOR THE PERIOD OF
MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 FOR THE
SECOND OF A THREE YEAR CONTRACT AS PROVIDED BY
THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE
BASE AMOUNT OF \$5,620.00 WITH UNSCHEDULED
MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN
THE AMOUNT OF \$130.00, \$195.00 AND \$195.00 (REGULAR,
OVERTIME AND HOLIDAY RATES AND PARTS AT 10% ABOVE
COST, APPROXIMATE TOTAL CONTRACT \$33,000.00**

BE IT RESOLVED, that Warren County Contract WC1993 for fire suppression and services at
various county buildings for the Warren County Buildings and Grounds Department is hereby extended for
the second of a three year contract as provided by the Local Public Contract Law 40A:11-15(5) said contract
is hereby extended for the period of March 1, 2021 through February 28, 2022

to . . . City Fire Equipment Co., Inc., East Hanover, New Jersey

In the approximate amount of...\$33,000.00

as per their bid submitted . . . January 7, 2020

Funds for this contract are provided in budget account 013100/5029- Buildings & Grounds
Contracted Services

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County
Commissioners of the County of Warren on the date above mentioned.

Clerk

Alex Lazorisak

[H2]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Road 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE
ORDERS TO GRIFFITH-ALLIED OIL,
UNDER THE MORRIS COUNTY
COOPERATIVE CONTRACT #1, FOR UNLEADED
GASOLINE, A FIXED MARK UP OF \$.1107 PER
GALLON AN APPROXIMATE ANNUAL
CONTRACT AMOUNT OF \$400,000.00**

BE IT RESOLVED, that the Purchasing Department is authorized to issue purchase orders for unleaded gasoline for the Warren County Road Department, and the Warren County Buildings & Grounds Department and is hereby awarded

to . . . Griffith-Allied Oil, Hillsborough, NJ

in the approximate amount of . . . \$400,000.00

at the prices established under Morris County Cooperative Contract #1

Funding for this contract has been provided in budget accounts 014600/5074 – Gasoline – Gasoline and Diesel Fuel and 013511/5074 – Bldgs & Grds Heating Fuel

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex Lazorisak

Clerk

[H3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Road 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____
the following resolution was adopted by the Board of County Commissioners of the
County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE
ORDER TO REED SYSTEMS, LTD FOR
AUTOMOTIVE MAINTENANCE PARTS, UNDER
MIDDLESEX EDUCATIONAL SERVICES
COMMISSION COOPERATIVE PRICING SYSTEM,
#ESCNJ, BID #17/18-30, FOR THE WARREN
COUNTY ROAD DEPARTMENT IN THE
CONTRACT AMOUNT OF \$21,760.00**

BE IT RESOLVED, that the Purchasing Department is authorized to issue a
purchase order for Automotive Maintenance Parts for the Warren County Road Department
and is hereby awarded

to . . . Reed Systems, LTD, Ellenville, New York

in the amount of . . . \$21,760.00

**at the prices established under the Middlesex Regional Educational Services
Commission Cooperative Contract #ESCNJ, BID#17/18-30,**

Funding for this contract has been provided in account 012900/ 5030 – Warren
County Road Department Account

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board
of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex Lazorisak

[H4]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO CHERRY HILL WINNER FORD, FOR ONE 2021 FORD F150 CREWCAB UNDER NEW JERSEY STATE CONTRACT #20-FLEET-01189 COVERING POLICE VEHICLES, SEDANS AND SPORT UTILITY VEHICLES, FOR THE WARREN COUNTY ENGINEERS DEPARTMENT AT THE CONTRACT PRICE OF \$27,695.00

BE IT RESOLVED, that the Purchasing Department is authorized to issue a purchase order for one 2021 Ford F150 4X4 Crewcab Vehicle for the Warren County Engineers Department and is hereby awarded

to . . . Cherry Hill Winner Ford, Cherry Hill, New Jersey

in the amount of . . . \$27,695.00

at the prices established under New Jersey State contract #20-Fleet-01189

Funding for this contract has been provided in account 013150/5051 – Motor Pool Vehicles

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Clerk

Alex J. Lazorisak

[H5]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, S
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____
the following resolution was adopted by the Board of Chosen Commissioners of the
County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: AUTHORIZATION TO ISSUE PURCHASE
ORDERS TO GRIFFITH-ALLIED OIL, UNDER
THE HUNTERDON COUNTY EDUCATIONAL
SERVICES COMMISSION COOPERATIVE
PURCHASING PROGRAM, CONTRACT #HCESC-
FUEL-18-19, FOR # 2 FUEL OIL, A FIXED MARK
UP OF \$.0921 PER GALLON AN APPROXIMATE
ANNUAL CONTRACT AMOUNT OF \$400,000.00**

BE IT RESOLVED, that the Purchasing Department is authorized to issue
purchase orders for #2 fuel oil and diesel fuel for the Warren County Road Department,
and the Warren County Buildings & Grounds Department and is hereby awarded

to . . . Griffith-Allied Oil, Hillsborough, NJ

in the approximate amount of . . . \$400,000.00

**at the prices established under the Hunterdon County Educational Services
Commission Cooperative Purchasing Program, Contract #HCESC-Fuel-18-19**

**Funding for this contract has been provided in budget accounts 014600/5074
– Gasoline – Gasoline and Diesel Fuel and 014470/5074 – Bldgs & Grds Heating Fuel**

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of
County Commissioners of the County of Warren on the date above mentioned.

Alex Lazorisak

Clerk

[H6]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SUMURI LLC,
TO PROVIDE COMPUTER HARDWARE AND SOFTWARE,
TALINO FORENSIC WORKSTATION A LICENSED
COMPUTER HARDWARE AND SOFTWARE SYSTEM FOR
THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE
TOTAL AMOUNT OF \$19,590.00**

WHEREAS, it has been recommended that the county issue a purchase order for A SPECIALIZED Talino Forensic Workstation a specific special licensed computer hardware and software system, for the Warren County Prosecutor's Office; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Sumuri LLC, of Wyoming, Delaware for providing computer hardware and software, on licensed products for the Warren County Prosecutor's Office

BE IT FURTHER RESOLVED by the Board of Chosen Commissioners of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Sumuri LLC, of Wyoming, Delaware
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer software and enhancements to operate with current software housed in various county departments.
3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in capital account 012750/5062 – Prosecutor's Account

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Road 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____
the following resolution was adopted by the Board of County Commissioners of the
County of Warren at a meeting held January 13, 2021.

**RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE
ORDER TO REED SYSTEMS, LTD FOR ONE
DUMP BODY, UNDER THE MIDDLESEX
REGIONAL EDUCATIONAL SERVICES
COMMISSION COOPERATIVE PRICING SYSTEM,
#ESCNJ, BID #17/18-30, FOR THE WARREN
COUNTY ROAD DEPARTMENT IN THE
CONTRACT AMOUNT OF \$35,678.85**

BE IT RESOLVED, that the purchasing department is authorized to issue a
purchase order for one dump body for the Warren County Road Department and is hereby
awarded

to . . . Reed Systems, LTD, Ellenville, New York

in the amount of . . . \$35,678.85

**at the prices established under the Middlesex Regional Educational Services
Commission Cooperative Contract #ESCNJ, BID#17/18-30,**

Funding for this contract has been provided in account 013150/ 5100 – Motor Pool
Account

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board
of County Commissioners of the County of Warren on the date above mentioned.

Alex Lazorisak

Clerk

[H8]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

RESOLUTION RE: AWARD OF CONTRACT WC2059-3 WITH THE KNOWLTON TOWNSHIP LIONS FOR A NUTRITION SITE IN KNOWLTON ON A MONTH TO MONTH BASIS FOR THE PERIOD OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 IN THE AMOUNT OF \$1,450.00 PER MONTH

BE IT RESOLVED, that this contract is awarded to the Knowlton Township Lions to provide a nutrition site in Knowlton, New Jersey

The contract is to be on a month to month basis at a monthly rental of \$1,450.00 per month January 1, 2021 through December 31, 2021

BE IT FURTHER RESOLVED, that the Director of the Board of County Commissioners be authorized and directed to execute the necessary contract.

Funding for this contract is provided in account F1352 5303 215303-M 5080 – Area Plan Grant Nutrition Space Rental

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H9]

WARREN COUNTY DEPARTMENT OF HUMAN SERVICES

DIVISION OF ADMINISTRATION
1 SHOTWELL DRIVE, BELVIDERE, NEW JERSEY 07823

SHAWN J. BUSKIRK, DIRECTOR

LAURA RICHTER, MENTAL HEALTH ADMINISTRATOR
JANMARIE MCDYER, TRANSPORTATION COORDINATOR
PATRICIA TESTA, YOUTH SERVICES COORDINATOR
STEPHANIE NIENSTEDT, COUNTY ALLIANCE COORDINATOR



PHONE: (908) 475-6331
or: (908) 475-6332

FAX: (908) 475-6206
EMAIL: HumanServices@co.warren.nj.us

January 13, 2021

TO: Board of County Commissioners
THRU: Alex J. Lazorisak, County Administrator
FROM: Shawn J. Buskirk, Director *SB*
RE: LACADA Membership Action

FOR ACTION AT THE JANUARY 8, 2020 MEETING

The Warren County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) recommend the following individual be re-appointed with terms expiring 12/31/22:

Lou Naumann
611 Barrymore St.
Phillipsburg, NJ 08865
Citizen

Randi Hengst
DCP&P
415 E. Washington Ave.
Washington, NJ 07882
Public Organization

Loretta Brickman *IZ*
206 Stonehenge Drive
Phillipsburg, NJ 08865
Citizen

The Warren County Local Advisory Committee on Alcoholism and Drug Abuse (LACADA) took the following membership action:

Accepted the resignation of:

Charles Raffaele *IA*
443 Russell Avenue
Phillipsburg, NJ 08865
Citizen
Exp.: 12/31/20

SJB:jmr

c: Laura Richter

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION REAPPOINTING MEMBERS TO THE WARREN COUNTY
LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individuals to the Warren County Local Advisory Committee on Alcoholism and Drug Abuse.

Reappoint:

Lou Naumann
611 Barrymore Street
Phillipsburg, NJ 08865
Citizen Member

Term to expire: 12/31/22

Randi Hengst
DCP & P
415 E. Washington Avenue
Washington, NJ 07882
Public Organization

Term to expire: 12/31/22

Loretta Brickman
206 Stonehenge Drive
Phillipsburg, NJ 08865
Citizen Member

Term to expire: 12/31/22

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On a motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION TO APPOINT REGULAR MEMBER
TO THE WARREN COUNTY PLANNING BOARD**

BE IT FURTHER RESOLVED that the Board of County Commissioners of the County of Warren hereby appoint the following regular member to the Warren County Planning Board with term to expire September 19, 2021.

Randy S. Piazza, Jr., Regular Member
715 Hillcrest Boulevard
Phillipsburg, NJ 08865

Term to expire: 09/19/21

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[I3]

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION APPOINTING MEMBER TO THE
WARREN COUNTY SHADE TREE COMMISSION**

BE IT RESOLVED that the Board of County Commissioners of the County of Warren hereby appoints the following individual to the Warren County Shade Tree Commission as a Regular Member:

June Pryslak
52 Hope Road
Great Meadows, NJ 07838

Term to expire: 12/31/25

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak Clerk

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**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION REAPPOINTING MEMBER TO
THE WARREN COUNTY BOARD OF RECREATION COMMISSIONERS**

BE IT HEREBY RESOLVED by the Warren County Board of County Commissioners that in accordance with N.J.S.A. 40:12-1, the following individual shall be reappointed to the Warren County Board of Recreation Commissioners:

Raymond Tobaygo
302 Market Street
Belvidere, NJ 07823
Term: 5 years

Expires: January 1, 2026

ROLL CALL: Mr. Kern, Mr. Sarnoski, Ms. Ciesla

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was adopted by the Board of County Commissioners of the County of Warren at a meeting held January 13, 2021.

**RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO THE
WARREN COUNTY ECONOMIC DEVELOPMENT COMMITTEE**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby reappoints the following individuals to the Warren County Economic Development Committee:

APPOINT:

Laurie Rapisardi 47 Barn Owl Drive Hackettstown, NJ 07840	Term to expire: 12/31/23
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REAPPOINT:

Betty Schultheis 25 Sandpiper Drive Allamuchy, NJ 07840	Term to expire: 12/31/23
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Melanie Thiel 6896 Del Haven Road Bangor, PA 18013-4756	Term to expire: 12/31/23
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ROLL CALL: Ms. Ciesla, Mr. Mr. Sarnoski, Mr. Kern

I hereby certify the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION

On motion by _____, seconded by _____, the following resolution was unanimously adopted by the Board of County Commissioners of the County of Warren at a meeting held on January 13, 2021.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF
THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of County Commissioners is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*:

Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.

(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

(8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) *Matters Relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

ROLL CALL: Ms. Ciesla, Mr. Sarnoski, Mr. Kern

I HEREBY CERTIFY the above to be a true copy of a resolution adopted by the Board of County Commissioners of the County of Warren on the date above mentioned.

Alex J. Lazorisak

Clerk

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 397-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held October 14, 2020.

**RESOLUTION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS TO
ESTABLISH RULES OF CONDUCT AND DECORUM FOR PUBLIC MEETINGS**

WHEREAS, a majority of Americans believe that our society is increasingly uncivil and this problem is particularly acute and particularly detrimental on a national, state and local political arena as work threatens government's ability to function democratically and effectively; and

WHEREAS, across the nation many counties, municipalities and local governments have adopted policies and rules to promote civility and maintain decorum at public meetings; and

WHEREAS, the County of Warren maintains its commitment to the democratic process, individual rights of expression, robust debate and tolerance for disparate views; and

WHEREAS, the County of Warren convenes public meetings to address controversial issues that engender passionate and often conflicting opinions; and

WHEREAS, an atmosphere of instability and disrespect at these meetings can stifle participation and debate, threaten the quality of decisions and undermine the local democratic process; and

WHEREAS, adopting rules of decorum applicable to all public meetings will ensure that civic engagement and local democracy continue to flourish in the County of Warren; and

WHEREAS, the State of New Jersey, Department of Community Affairs, Division of Local Government Services, has promulgated regulations requiring the adoption by county and local governments of rules and procedures for the conduct of public meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren, State of New Jersey, as follows:

1. Definitions: For the purpose of this Resolution, the following terms, phrases and words shall have the meaning as stated herein.
 - a. "Chair" shall mean the member of the Board of Chosen Freeholders of the County of Warren presiding over the conduct of the public meeting.
 - b. "Public Meeting" or "Meeting" shall mean any meeting of the Board of Chosen Freeholders of the County of Warren subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.
 - c. "Remote Meeting" shall mean a public meeting that is conducted by any means of live telephonic, electronic and/or other audio or video communication equipment.

2. General. Any person may address the Warren County Board of Chosen Freeholders on any subject of interest to the County of Warren at a public meeting.
3. Manner of Addressing the Board of Chosen Freeholders.
 - a. No person shall be permitted to address the Board of Chosen Freeholders without first being recognized by the Chair.
 - b. Upon recognition by the Chair, each person wishing to address the Board shall state, for the record in an audible tone, their name and address, the subject they wish to discuss and, if applicable, the person or persons they are representing.
 - i. Those physically present in the meetings chambers shall promptly leave the seating area and approach the podium or area designated when addressing the Board.
 - ii. In the event the public meeting is held as a remote meeting, or in which persons may attend the meeting in-person or by telephone or remote meeting option, public comments may be submitted in advance of the meeting by email or written letter to the Clerk of the Board. All properly and timely public comments submitted to, and received by, the Clerk of the Board prior to the meeting will be read aloud into the record during the portion of the meeting reserved for public comment and addressed in the same manner as if the commenter was present in the meeting chambers. In order to be memorialized in the record at the public meeting all such comments must be received by the Clerk of the Board no later than 4:30 p.m. on the day prior to the meeting.
 - c. All comments, questions and remarks shall be addressed to the Board generally and shall not be addressed to any member of the Board of Chosen Freeholders individually, or any County employee, without permission of the Chair and, if applicable, the Freeholder to whom it is addressed.
 - d. No person, other than the Chair, members of the Board and the person having the floor shall be permitted to enter into any discussion without permission of the Chair.
 - e. All public comments, questions and remarks, whether made in-person, telephonically, remotely or submitted in writing in advance of the meeting, shall be limited to four (4) minutes per person. No person shall be permitted to assign or give their time for public comment to any other person.
 - i. In order to expedite discussion and to avoid repetitious presentations, whenever any group of persons is to address the Board on the same subject, the Chair, may request that a spokesperson be chosen by the group to address the Board; and, if additional matters are to be presented by any other members of the same group, to limit the number of persons addressing the Board.
 - ii. The same time limitation shall apply to the reading of any public comments submitted in advance of the meeting, which shall be read from the beginning, until such time as the time limit is reached. As with in-person public comments, duplicative written comments may be passed over, but will nonetheless be noted for the record with the content summarized.

- f. After a motion has been made to close the public hearing on any matter or the public comment portion of the meeting, no member of the public shall be permitted to address the Board from the audience on any matter under consideration without first securing permission to do so.
- g. Notwithstanding anything herein to the contrary, the Board may at any time temporarily waive, relax, or suspend any rule, procedural requirement or formalities pursuant to this Resolution by affirmative vote of the majority.

4. Decorum

- a. Any member of the public making comments, or acting in a manner, that is disruptive to the orderly conduct of any meeting shall be called to order by the Chair. Disruptive comments and actions shall include sustained inappropriate statements and behaviors, such as, but not necessarily limited to, profanity, threats, defamatory statements, yelling, shouting, whistling, booing, hissing, incessant clapping, foot-stamping or stomping, intentional or repeated interruptions and other actions, statements or conduct which disrupt, disturb, obstruct or interfere with the orderly conduct of the public meeting.
- b. If, upon being called to order, such person continues to disrupt the meeting, the Chair may order the person to leave the meeting. If such person refuses to remove themselves from the meeting, the Chair may have the person removed.
- c. In the event such person is participating in the meeting telephonically or remotely, the Chair may direct the Clerk or appropriate staff to mute or continue muting the disruptive member of the public and warn that continued disruption may result in their being prevented from speaking during the portions of the meeting open to public comments or removed from the remote meeting. A member of the public who continues to be disruptive after being called to order may be muted while other members of the public are allowed to proceed with their questions and comments. If time permits, the disruptive individual will be allowed to speak after all other members of the public have been given the opportunity to make comment. Should the person remain disruptive, the individual may be muted or kept on mute for the remainder of the public meeting, or removed from the public meeting.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

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, Clerk