

MINUTES

MAY 13, 2020

**These minutes were approved by the Board of Chosen Freeholders on May 27, 2020. Full texts of resolutions appear at the end of this document.*

The Board of Chosen Freeholders of the County of Warren met in Regular Session in its offices in the Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey on May 13, 2020 at 7:00 p.m.

Due to social distancing directives, this meeting was being conducted without any members of the public in attendance. The public had the opportunity to listen to the meeting, and participate if they chose, via telephone.

The meeting was called to order by Director Gardner and upon roll call, the following participants were present in the room: Freeholder Jason Sarnoski, Freeholder Deputy Director James Kern III, Freeholder Director Richard Gardner, County Counsel Joe Bell, County Administrator Alex Lazorisak, County CFO Kim Francisco and Deputy Freeholder Clerk Holly Luberto. Participating via telephone were County Engineer Bill Gleba, County Planner David Dech and County Health Officer Peter Summers.

Director Gardner led the salute to the flag, then read the following OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975) statement: ADEQUATE NOTICE OF THIS MEETING *OF MAY 13, 2020* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. THIS MEETING IS IN CONFORMANCE WITH N.J.S.A. 10:4-6 ET SEQ (THE OPEN PUBLIC MEETINGS ACT) BUT DUE TO THE POTENTIAL IMPACTS OF THE COVID-19 CORONAVIRUS AND OUT OF CONCERN FOR THE SAFETY OF THE PUBLIC, WILL BE CONDUCTED THROUGH ELECTRONIC COMMUNICATIONS EQUIPMENT TO FACILITATE PUBLIC COMMENT. PUBLIC ACCESS IS PROVIDED THROUGH A CONFERENCE CALL USING WEBEX TO PRESERVE THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC IN CONFORMANCE WITH N.J.S.A. 10:4-12. THE PUBLIC IS INVITED TO ATTEND THIS MEETING BY CALLING 1-800-747-5150 or 1-303-248-1290; WHEN PROMPTED FOR MEETING NUMBER (ACCESS CODE) PRESS

4756560 AND THE # SIGN; AND WHEN PROMPTED FOR ATTENDEE NUMBER PRESS THE # SIGN. WE WILL MAKE EVERY ATTEMPT TO BE CONSISTENT WITH SPIRIT AND THE INTENT OF THE ACT. THERE WILL BE A COORDINATED EFFORT TO ENSURE FULL PUBLIC PARTICIPATION AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

On motion by Mr. Sarnoski, seconded by Mr. Kern, the minutes of the Regular Session of April 8, 2020 were approved.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

On motion by Mr. Kern, seconded by Mr. Sarnoski, the **PUBLIC HEARING ON RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS** was opened at 7:04 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

County CFO Kim Francisco explained that we are not doing this to exceed the county tax levy limits, nor the cap. “Our tax levy is not going up one cent this year,” he said. This is a routine banking provision; this allows us to bank the money that we didn’t use and carry it over on paper for next year in case we need it.

There were no questions or comments from the public.

On motion by Mr. Sarnoski, seconded by Mr. Kern, **PUBLIC HEARING ON RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS** was closed at 7:07 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

On motion by Mr. Kern, seconded by Mr. Sarnoski, **PUBLIC HEARING ON THE FISCAL YEAR 2020 COUNTY OF WARREN ANNUAL BUDGET** was opened at 7:07 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

Mr. Francisco reiterated that the tax levy would remain the same as last year, \$69,999,000, with no increase from 2019. Overall, the county budget is going up about \$600,000, but that difference is being made up by utilizing funds from surplus. “We’re not using a dangerous amount of surplus to artificially keep it low,” he said, “We’re

very happy to be able to safely keep the levy flat.”

Regarding the Library budget, Mr. Francisco said this is the fourth year in a row with no tax increase. This budget is \$4,386,000.

The Open Space budget also remains the same, at \$2,800,000, a rate of 2.5 cents.

There were no questions or comments from the public.

On motion by Mr. Kern, seconded by Mr. Sarnoski, **PUBLIC HEARING ON THE FISCAL YEAR 2020 COUNTY OF WARREN ANNUAL BUDGET** was closed at 7:10 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, **PUBLIC HEARING ON CAPITAL IMPROVEMENT ORDINANCE 2020-A** was opened at 7:11 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

Mr. Francisco said this year’s Capital Ordinance authorizes \$10,942,562 in capital improvements, with all projects being fully funded without incurring debt. “We are a pay-as-you-go county, and a save-as-you-go county,” he said. Over the years, we have saved money for not only customary road resurfacing programs, drainage and bridge improvements, equipment/furnishings and special vehicles, but for special projects as well. This ordinance authorizes \$1.5 million for 911 Center upgrades; \$1.5 million for an addition to our Human Services/Temporary Assistance & Social Services building; \$500,000 for Courtroom #1 renovations; \$500,000 to improve the Road Department’s Belvidere salt shed, and \$200,000 toward a garage in Alpha. “Once again, fully funded, with no borrowing required,” said Mr. Francisco.

There were no questions or comments from the public.

On motion by Mr. Kern, seconded by Mr. Sarnoski, **PUBLIC HEARING ON CAPITAL IMPROVEMENT ORDINANCE 2020-A** was closed at 7:14 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

PROCLAMATION 170-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, PROCLAMATION – OLDER AMERICANS MONTH, MAY 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

Mr. Kern said he was glad to have this on the agenda, as he felt it was important to try to return to a sense of normalcy by recognizing these annual events as we have in the past. “This year is a unique year to honor the older Americans in our community, with social distancing,” he said. He thought we should find new ways to be socially engaged while keeping physical distance. Phone calls and video apps can help us all stick together.

Mr. Sarnoski agreed with Mr. Kern, saying while the Freeholders have not been doing many proclamations lately, this one is important right now. Considering the impact that COVID-19 has been having on our older Americans, it is vital that we are reminded how essential they are to our communities. Older adults comprise a strong base of volunteerism in our county. “They’re always there to get things done,” he said. He wished they could be here in person to accept the proclamation. “We should be there for them now, during this difficult time,” said Mr. Sarnoski, “They are certainly in our thoughts.”

“Warren County government works better because of our older citizens, who are always ready to help,” said Mr. Gardner. It is essential that we recognize their contributions. He looked forward to getting back to being able to welcome not only seniors, but all citizens, to public gatherings to be honored.

There were no public comments on agenda items.

RESOLUTION 171-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, **RESOLUTION TO PAY BILLS.**

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 172-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, **RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A:4-45.14.**

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 173-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, **RESOLUTION ADOPTING TAX LEVY CAP TO BE APPLIED TO THE 2020 COUNTY BUDGET.**

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 174-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION DECLARING THAT THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE YEAR 2020 COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8 AND THAT THE BUDGET SHALL BE READ BY ITS TITLE.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 175-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPROVING THE ANNUAL BUDGET OF THE COUNTY OF WARREN FOR THE FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

Mr. Sarnoski thanked all members of the county team that put together this budget, especially Mr. Francisco and his department. "I'm very proud of this budget... a great, solid budget," he said, and reiterated that it is completely flat with no tax increases. "Considering what we're going through right now, I think that's quite an achievement," said Mr. Sarnoski, "We're successfully navigating COVID-19 without increasing taxes, and without any federal or state aid." He thought this was a testament to the hard work of the residents of Warren County and his fellow Freeholders.

Mr. Kern joined Mr. Sarnoski in expressing thanks to CFO Kim Francisco, his staff, and all department heads led by County Administrator Alex Lazorisak. He said, "When we started this budget in late 2019, we had no idea where we would be in May 2020 with respect to the COVID-19 crisis." Mr. Kern said this was a responsible budget that goes easy on the taxpayers, while continuing to provide critical services to our residents.

Being Mr. Gardner's final year serving as Freeholder before retiring, Mr. Kern thanked Director Gardner for his years of leadership and for presiding over a great budget for the people.

RESOLUTION 176-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION ADOPTING THE 2020 BUDGET FOR THE WARREN COUNTY LIBRARY AND ESTABLISHING THE AMOUNT TO BE RAISED BY TAXATION FOR THE USE OF THE WARREN COUNTY FREE PUBLIC LIBRARY.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 177-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, AN ORDINANCE AUTHORIZING CERTAIN CAPITAL IMPROVEMENTS AND THE APPROPRIATION OF \$10,942,562 FROM THE WARREN COUNTY GENERAL CAPITAL FUND BUDGET FOR SUCH PURPOSES.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

Mr. Gardner thanked his colleagues for the collaborative effort to compile a sound budget, and expressed appreciation to Mr. Francisco and his office. “Hats off to our taxpayers, because we don’t get to make these budgets in a vacuum; it’s our taxpayers who come up with the needed dollars for the services we put forth,” he said. Mr. Gardner also noted that County Administrator Alex Lazorisak always keeps costs in mind, which is very important. “He’s a friend to all public tax-paying citizens,” he said.

Mr. Gardner said he was especially proud of the library, which had been a focus of his attention even before he became a Freeholder, and received an award in 2017 for being the most improved library system in the State of New Jersey.

RESOLUTION 178-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN INNOVATION GRANT APPLICATION WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES THROUGH THE GOVERNOR’S OPIOID INITIATIVE; EFFECTIVE JUNE 30, 2020 TO JUNE 29, 2021 WITH \$36,675 ANTICIPATED STATE FUNDS; SUBJECT TO THE AVAILABILITY OF FUNDS.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 179-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION TO NJ TRANSIT AND THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, ON BEHALF OF WARREN COUNTY FOR A GRANT UNDER THE FEDERAL TRANSIT ACT, AS AMENDED.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 180-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER INTO AN UNDERGROUND UTILITY SERVICE AGREEMENT WITH THE OWNER OF LOT 7.05, BLOCK 46 IN THE TOWNSHIP OF WASHINGTON FOR THE MAINTENANCE OF ELECTRIC, TELEPHONE, CABLE T.V. SERVICES WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #630 (WASHBURN AVENUE).

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 181-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION TO AUTHORIZE THE EXECUTION OF A TEMPORARY CONSTRUCTION EASEMENT.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 182-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2025 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR PRINTING FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 183-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2026 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR RENTAL OF EQUIPMENT FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 184-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION RE: APPROVAL OF SPECIFICATION WC2027 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR WATER ANALYSIS FOR THE WARREN COUNTY HEALTH DEPARTMENT FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 185-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION RE: AWARD OF CONTRACT WC2020C FOR IMPLEMENTATION OF A HAZARD MITIGATION PLAN FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY TO MICHAEL BAKER INTERNATIONAL, INC., IN THE CONTRACT AMOUNT OF \$125,000.00.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 186-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION RE: APPROVING CHANGE ORDER #2 FOR CONTRACT WC1944 911 MISCELLANEOUS TOWER UTILITY BUILDING ROOF REPLACEMENT PROJECT FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS TO ROOF MANAGEMENT INC., OF WALL, NEW JERSEY, FOR UNUSED ALLOWANCE #1 A DECREASE OF \$7,500.00, AND A FINAL CONTRACT AMOUNT OF \$118,520.00.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 187-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SIGNALSCAPE INC., TO PROVIDE COMPUTER HARDWARE AND SOFTWARE, STARWITNESS INTERVIEWER BUNDLE A LICENSED COMPUTER HARDWARE AND SOFTWARE SYSTEM FOR THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE TOTAL AMOUNT OF \$31,210.00.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 188-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO QUEUES ENFORTH DEVELOPMENT INC., UNDER NEW JERSEY STATE CONTRACT #A69836 COVERING COMPUTER EQUIPMENT AND ACCESSORIES FOR QED COMPUTER-AIDED DISPATCH SOFTWARE MAINTENANCE FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021 FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE TOTAL AMOUNT OF \$48,984.00.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 189-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION RE: AWARD OF CONTRACT WC2023 FOR AUTO COLLISION REPAIR TO MIKE'S AUTO BODY SHOP, FOR THE CONTRACT PERIOD JUNE 1, 2020 THROUGH MAY 31, 2021 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7), CONTRACT AMOUNT IS DEPENDANT UPON NEED OF SREVICE DURING 12 MONTH CONTRACT PERIOD, ESTIMATED AMOUNT \$40,000.00.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 190-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC1903FO-3 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR THE 2019 RESURFACING AND REHABILITATION OF COUNTY ROUTES #517, #620, #623, #624, #647, & #652, ALT. TOWN OF BELVIDERE, ALLAMUCHY, HARMONY, INDEPENDENCE, MANSFIELD, OXFORD AND WHITE TOWNSHIPS FOR NET INCREASE OF \$30,000.00 AND REVISED CONTRACT AMOUNT OF \$79,500.00.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESIGNATIONS/APPOINTMENTS

RECOMMENDATION

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT RESIGNATIONS OF JAN ROMANCZYK AND PATRICIA CARNELLIE FROM THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RECOMMENDATION

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT RESIGNATION OF DAVID DEMPSKI FROM THE WARREN COUNTY AGRICULTURE DEVELOPMENT BOARD.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RECOMMENDATION

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT RESIGNATION OF DONALD BREEN FROM THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE (LACADA).

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RECOMMENDATION

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT RESIGNATION OF WILLIAM J. SPENCER FROM THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

Mr. Sarnoski said we appreciate all who devote their time to serve on our various councils and boards, but having worked with Mr. Spencer for many years, Mr. Sarnoski said he would be especially missed. He wished everyone well who was resigning.

Mr. Gardner said we certainly do; they will be missed.

RECOMMENDATION

On motion by Mr. Sarnoski, seconded by Mr. Kern, RECOMMENDATION TO ACCEPT RESIGNATIONS OF KENT HOBOKAN, SUSAN BUDD AND BARBARA LEAR FROM THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 191-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL.

JOHNNIE M. FIELDS – TERM TO EXPIRE 12/31/20

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 192-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL.

GEORGIANNA CAROL COOK – TERM TO EXPIRE 12/31/21

COURTNEY SARTAIN, HEALTH DEPARTMENT – TERM TO EXPIRE 12/31/22

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 193-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION TO RESCIND RESOLUTION 141-20 APPOINTING MEMBER TO THE WARREN COUNTY AGING SERVICES ADVISORY COUNCIL.

KATARZYNA BOHATEREWICZ-BRIODY

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 194-20

On motion by Mr. Sarnoski, seconded by Mr. Kern, RESOLUTION APPOINTING MEMBER TO THE WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES.

KATARZYNA BOHATEREWICZ-BRIODY – TERM TO EXPIRE 12/31/21

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

PERSONNEL RESOLUTIONS

RESOLUTION 195-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY CORRECTIONS DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 196-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY ENGINEERING DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 197-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY FINANCE DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 198-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT, DIVISION OF AGING AND DISABILITY SERVICES FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 199-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 200-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT, DIVISION OF TEMPORARY ASSISTANCE AND SOCIAL SERVICES FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 201-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY LAND PRESERVATION DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 202-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PERSONNEL DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 203-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PLANNING DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 204-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PROSECUTOR FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 205-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC INFORMATION DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 206-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC SAFETY DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 207-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, BUILDING AND GROUNDS DIVISION FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 208-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, ROAD DIVISION FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 209-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS FOR THE WARREN COUNTY WEIGHTS AND MEASURES DEPARTMENT FOR FISCAL YEAR 2020.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

RESOLUTION 210-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, RESOLUTION ABOLISHING A FULL-TIME TEMPORARY POSITION OF ACCOUNTANT, CLASSIFIED, WITHIN THE WARREN COUNTY FINANCE DEPARTMENT.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

Mr. Gardner noted that it was typical to have numerous personnel resolutions upon budget adoption.

REPORTS AND COMMENTS

County Counsel Joe Bell said he had several matters for discussion in Executive Session, including Covanta negotiations, status of W.M./C.C./R.M. litigation, eviction from county property, and a property acquisition.

County Engineer Bill Gleba reported that the NJDOT reopened the Route 173 Bridge in Greenwich Township about three and a half weeks ago. Mr. Gardner said he had received some calls regarding another tractor-trailer hitting a bridge on Upper Sarepta Road. Mr. Gleba said he was aware of the incident; it was unusual to have about three incidents occur at the structure over the course of about two months. The Bridge Division performed some repairs, there is a barrier to protect the area, and they are in the process of coming up with a more formidable deterrent. Mr. Gleba said with no police reports, there is no one to go after, but they are following up on some leads provided by local residents.

County Planner Dave Dech reported that the Paper Shredding service the County previously scheduled for June 6 was cancelled. The next one was set for September 19.

Census response rates were increasing, with Warren County's response rate at 65.8 percent, compared to 60.8 percent for New Jersey and 59 percent nationally. "So we're doing pretty good," he said, noting Warren ranked in the top five counties in the state. He said marketing efforts would continue; there is still plenty of time to respond. Mr. Dech thanked Mr. Gardner for recording a video encouraging residents to participate in the census.

ParkFest @ Bread Lock Park, which had been scheduled for June 9, has been cancelled. Mr. Gardner hoped there could be some alternate festival in the fall.

County CFO Kim Francisco said since the county is self-insured, COVID-19 was very concerning, and he had been watching the bills. He said we have actually been saving money on our claims. This could be due to people not going to doctor visits as they normally would.

County Administrator Alex Lazorisak first brought the Board's attention to the latest vacancy report, which only had one backfill position and nothing out of the

ordinary.

Mr. Lazorisak then offered a COVID-19 report, noting that this was day number 64 since the COVID-19 task force formed, and day number 37 since the county opened its testing site. The testing site has cut back to being open two days a week from three, as appointments seemed to be dropping.

Essential Warren County employees are still working on modified schedules, with many working from home, and those coming in have their temperatures checked daily in accordance with CDC regulations. Mr. Lazorisak thanked Bob Sidie and the I.T. Department for making sure workers were equipped with laptops and phones to work remotely. As of Monday, May 18, all Public Works divisions will be operational to meet requirements, and will practice social distancing.

“We are starting to prepare and get facilities ready to open up to the public, at least getting a plan together,” Mr. Lazorisak said. It will take some time to comply with Governor Murphy’s Executive Order 122, stipulating social distancing, plexiglass barriers, etc., but hopefully in the next week or two we will have our plan in place. Mr. Lazorisak was grateful to department heads and employees for continuing to provide services. “We’re all getting tired, but everyone is still working hard,” he said.

Mr. Gardner asked about the locations for the plexiglass installation requirements. “Just about every facility,” Mr. Lazorisak said, adding that top priorities will be offices of the Constitutional Officers, particularly the County Clerk and Surrogate, and the Board of Elections. Human Services employees continue to work from home on modified work schedules, a practice we will continue as long as possible. Direction comes from the governor.

County Health Officer Pete Summers began with a brief rundown of the Warren County COVID-19 numbers as of May 13. Total positive cases: 1,054; of that number, 394 were in long-term care facilities. Probable cases (those living in households with other positives, but not yet tested): 59. Recovered: 289. Recovered is a self-reported number; we follow up with each case and ask a series of questions. Total deaths: 110; of those 87 were from long-term care facilities (79 percent). Average age of death: 82 years. “This is a disease that is particularly dangerous for our older citizens, particularly those over the age of 65,” said Mr. Summers. On a positive note, hospitalization rates and ICU rates have decreased across the board.

As of May 8, Mr. Summers said 2,816 tests had been conducted countywide, with a positivity rate of 33 percent. This rate has also been going down in recent weeks.

As Mr. Lazorisak had mentioned, the testing site is currently open two days a week, on Tuesday and Friday, due to decreased demand. About 10 people per day (including long-term care facilities) are being tested, down from about 28/day with a high of 44/day. The testing site has ample capacity with no wait, so screening criteria has changed to be less stringent. Now, just about any symptom, or close contact with someone with the disease, will make individuals eligible for testing at the site. Mr. Summers was grateful to St. Luke's and Atlantic Healthcare systems for their involvement.

In recent news, Governor Murphy has proposed increases in testing, with a goal of 25,000 tests per day statewide. Based on population, Mr. Summers estimated that translated to a goal of 292 tests per day for Warren County's share. He seemed to think that was unrealistic and unnecessary; there would simply not be that much demand. "Our ability to test the people who need to be tested is very good," said Mr. Summers. He intended to follow up and learn more about the governor's goals.

Likewise, on the contact tracing front, the governor reportedly intends to recruit thousands of contact tracers. There is a signup function on the state's website. Here in Warren County, Mr. Summers said we are not behind at all in contact tracing, but if the effort expands, we might be able use 15-20 more individuals. Our existing team is comprised of our public health nurses, epidemiologist, inspectors, school nurses, Medical Reserve Corps volunteers, and some detectives from the Prosecutor's Office. Mr. Summers said the team is doing an excellent job, and has been from the beginning.

In terms of potentially reopening, "Overall, our numbers are looking good," Mr. Summers said; everything is coming down. That said, he cautioned that we have to continue to protect our senior population. They are still going to be at risk as businesses begin to return to normalcy.

Mr. Summers thanked the Freeholders for their support, noting Warren County received no aid from the federal or state governments and Bergen County received about \$180 million in aid. "We did all the things we were able to do with no outside financial support," Mr. Summers said, noting that was a tribute to the Freeholders and Mr. Lazorisak's leadership. He thanked his own staff, and all other departments that have helped out, saying everyone has done an outstanding job.

Mr. Gardner thanked Mr. Summers for his great efforts. Through his own observation, Mr. Gardner thought members of the public were being respectful to those around them, and doing a great job of following the guidelines with respect to social distancing. Mr. Summers said he agreed; businesses have stepped up and reorganized,

yet he still personally was not going out in public more than he had to.

Mr. Gardner asked for more details on the contact tracing component. Mr. Summers said this is telephone contact. Those having tested positive are asked a series of scripted questions regarding with whom they had close contact in the few days prior to feeling ill.

Regarding restaurants reopening, Mr. Summers said he has seen some guidance, and it will ultimately have to come from the state. Some kind of table service will return at some point, but it will have to be limited, perhaps to 25 percent of normal volume. Unfortunately, that may not be enough patronage for establishments to stay open.

FREEHOLDER COMMENTS

Mr. Kern expressed gratitude to Mr. Summers and the entire Health Department on handling this outbreak. “Everyone involved in the county has done a tremendous job improvising this response to the CCOVID-19 crisis,” he said, and went on to thank external partners, St. Luke’s and Atlantic Health, for helping make the testing site a reality.

With many planning and land use applications pending throughout the county, Mr. Kern said meetings had still been taking place “virtually” via Zoom and other online platforms, which he thought was inappropriate. Legislation sponsored by Sen. Oroho to extend statutory guidelines for municipalities to make decisions regarding development is pending.

Mr. Kern noted two resolutions passed at the Board’s last meeting: one objecting to Pennsylvania maternity wards denying visitation to New Jersey families, and the other advocating for state and federal aid to combat COVID-19. The maternity issue was resolved to our satisfaction, but “We have yet to receive a single penny from the federal government,” said Mr. Kern.

To review, Mr. Kern said the bipartisan CARES Act was passed on March 27, and it contained no money for Warren, Hunterdon, Sussex or Salem counties, but there was \$11 million for discretionary aid. About two weeks later, on April 10, the entire congressional delegation sent a letter to the governor asking for the discretionary funding to be directed to Warren County. It was cited that Warren County did not meet the criteria of the automatically predetermined federal formulas. On April 29, Congressman Gottheimer joined a few other congress members from Pennsylvania

and added wording that ‘longstanding unchangeable automatic federal formulas’ were the reason these counties did not receive funding. On May 12, the Speaker of the House released a \$3 trillion bill, which now allowed for funding to Warren County. “So, if you’re following the ball here, the explanation has changed on why we haven’t gotten funding,” Mr. Kern said, “There is money available to us sitting in Trenton right now, and we have still yet to see a dime.”

Warren County set up a testing site over a month ago, operating on county tax dollars. Mr. Kern said it was time for the political spin to stop, and get our residents much-deserved funding. “It can be done, and should have been done,” he said. He hoped to have some good news at the next Freeholder meeting, but felt the lack of leadership on this issue was totally unacceptable.

Mr. Sarnoski agreed with Mr. Kern’s remarks, thanking him for his leadership on this front.

Moving on to the next phase of gradually reopening our economy, Mr. Sarnoski said we are trying to get out ahead of that. Warren has joined with Hunterdon and Sussex counties to form a task force to provide guidance on some reopening measures. While these counties cannot supersede the governor’s directives on this endeavor, they can provide input on how to re-start our economy. “Quite frankly, our economic development and our businesses are suffering extremely,” he said. Over 64 days, Mr. Sarnoski said, our known positive COVID-19 rate is one percent of our population. “So, how long do we wait?” he asked. These three regional counties share similarities in a number of ways, including not having received any federal or state funding to fight this crisis. Cape May County and the South Jersey Chamber of Commerce have compiled reopening plans. Mr. Sarnoski said partnering with the other two counties gives us more resources and the ability to act more quickly than we can on our own. A survey seeking input from Warren County businesses on reopening safely is now online.

Administrations of both St. Luke’s and Atlantic Health have been included in these meetings for their viewpoints. So far, they did not have any economic input, but agreed to be open to look at emerging plans and offer guidance from a health safety perspective. “We’re progressing,” said Mr. Sarnoski, and hoped to provide more information soon.

Mr. Gardner asked about elective surgeries. Mr. Sarnoski said it was rumored that the governor was going allow them to resume within days, but that was not confirmed. Mr. Gardner thought if they didn’t open up soon, patients (and the revenue)

would go across the river to Pennsylvania. He thought Warren County should be allowed to open up earlier than the more densely populated counties to the east.

Returning to the funding topic, Mr. Gardner said in conversation with Congressman Gottheimer’s office, he was told the first round of funding was through the Small Cities Block Grant, for which Warren County did not qualify. Mr. Gardner said, “Whatever the reason is, it’s still unfair, and our people are suffering, just the same as anybody else in the rest of the state.” Mr. Kern said the elected official(s) writing the bill could put what they want in it. “We should have not received zero,” said Mr. Kern.

CLOSING PUBLIC COMMENTS

Lori Ciesla of Lopatcong Township thanked the Freeholders for producing a sound budget. She was also grateful for the leadership and hard work of many on behalf of the county for implementing the COVID-19 testing site. She said we have been doing this alone and you are doing a great job.

Stan Prater of Jersey Central Power & Light provided some updates regarding JCP&L's procedures in light of the pandemic to keep employees and the public safe. He said many employees are working from home, and others are maintaining social distancing, wearing masks and having their temperatures checked. All trucks and work areas are sanitized daily. They continue to read outside meters, and service will not be disconnected for nonpayment during this crisis. Mr. Prater said office workers would not return until June 29. To date, six JCP&L employees have contracted COVID-19 and there has been one fatality in the Lakewood area.

In April, JCP&L signed an agreement to sell its interest in the Yards Creek facility in Blirstown, with an expected closing date in 2021.

There were no questions from the press.

RESOLUTION 211-20

On motion by Mr. Kern, seconded by Mr. Sarnoski, A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 at 8:20 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

On motion by Mr. Sarnoski, seconded by Mr. Kern, the Board adjourned Executive

MINUTES

MAY 13, 2020

Session and returned to Open Session at 9:03 p.m.

Recorded vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

On motion by Mr. Gardner, seconded by Mr. Sarnoski, and there being no further business before the Board at this time, the meeting was adjourned at 9:03 p.m.

OLDER AMERICANS MONTH

MAY 2020

WHEREAS, each year the Federal Administration for Community Living designates the month of May as “Older Americans Month” and issues an annual theme for Older Americans Month; and

WHEREAS, the theme for Older Americans Month 2020 is **“Make Your Mark”** which highlights the mark that everyone can make in the lives of older adults, in support of caregivers, and to strengthen communities; and

WHEREAS, Warren County includes a thriving community of over 23,000 residents age 60 and older; and

WHEREAS, older residents in our community continue to redefine aging – through work or family interests, volunteerism, advocacy efforts and by taking charge of their health; and

WHEREAS, the Warren County Board of Chosen Freeholders continues to encourage and support local programs and initiatives that promote healthy aging and independent living for older residents; and

WHEREAS, each May the Warren County Board of Chosen Freeholders have made it an annual tradition to honor county residents age 60 and over as vital and contributing members of the community.

NOW, THEREFORE, BE IT PROCLAIMED, that the Board of Chosen Freeholders of the County of Warren does hereby recognize May 2020 as Older Americans Month and urges all Warren County residents to take time during the month of May to recognize and celebrate our older residents as powerful and vital citizens who greatly contribute to this community.

*Richard D. Gardner, Director
Board of Chosen Freeholders*

*James R. Kern, III, Deputy Director
Board of Chosen Freeholders*

*Jason J. Sarnoski, Freeholder
Board of Chosen Freeholders*

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 171-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

Be and it is hereby resolved that Master Voucher Certificate **For Certification / Ratification for Payments No. 2020-15, 2020-16, 2020-17, 2020-18, and 2020-19, dated May 13, 2020**, in the amount of **\$9,965,426.55** including payrolls, allowances, bills and investments, is approved subject to the review of the vouchers by the Board of Chosen Freeholders.

2020-15	4/15/2020	\$224,488.70	
2020-16	4/22/2020	759,620.25	
2020-17	4/29/2020	132,953.93	
2020-18	5/6/2020	324,500.18	
2020-19	5/13/2020	<u>3,179,165.98</u>	
TOTAL			\$4,620,729.04
Horizon (Prescription, Claims, Admin)	5/1/2020	\$1,220,336.02	
Aetna-May	4/29/2020	157,660.89	
Sun Life Financial-May	4/29/2020	56,534.02	
PNC Bank Commercial Card	4/8/2020	16,415.55	
Home Depot	4/8/2020	3,721.34	
Home Depot	5/6/2020	723.63	
New Jersey's Finest (Vendor Wire Payment)	4/15/2020	594.00	
New Jersey's Finest (Vendor Wire Payment)	4/24/2020	<u>1,900.00</u>	
TOTAL-OTHER			1,457,885.45
Payroll (including fringe)	4/9/2020	\$1,290,191.22	
Uniform Pay	4/9/2020	4,368.00	
Payroll (including fringe)	4/23/2020	1,303,831.62	
Payroll (including fringe)	5/7/2020	<u>1,288,421.22</u>	
TOTAL WAGES, FRINGE, MEALS			<u>3,886,812.06</u>
GRAND TOTAL			<u>\$9,965,426.55</u>

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 172-20

**RESOLUTION TO EXCEED THE COUNTY TAX LEVY LIMITS
AND TO ESTABLISH A CAP BANK AS PER N.J.S.A. 40A: 4-45.14**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a county shall limit any increase in its county tax levy to **2.5%** unless authorized by resolution to increase it to 3.5% over the previous year's county tax levy, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a county may, when authorized by resolution, appropriate the difference between the amount of its actual county tax levy and the 3.5% percentage rate, subject to certain exceptions, as an exception to its final county tax levies in either of the next two succeeding years; and,

WHEREAS, the Board of Chosen Freeholders of the County of Warren finds it advisable and necessary to increase its CY 2020 budget by up to 3.5%, subject to certain exceptions, over the previous year's final county tax levy, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Board of Chosen Freeholders hereby determines that a three and one half percent increase in the budget for said year, amounting to \$ **532,410** in excess of the increase in final county tax levy otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Board of Chosen Freeholders hereby determines that any amount authorized herein above that is not levied as part of the final budget shall be retained as an exception to final county tax levy in either of the next two succeeding years.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the budget of the County of Warren shall, in accordance with this resolution and N.J.S.A. 40A: 4-45.14, be increased by 1.0%, amounting to \$ **532,410** and that the CY 2020 county budget for the County of Warren be approved and adopted in accordance with this resolution; and,

BE IT FURTHER RESOLVED that any amount authorized hereinabove that is not levied as part of the final budget shall be retained as an exception to the final county tax levy in either of the next two succeeding years; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution upon adoption, with the recorded vote included there on, be filed with said Director within 5 days after such adoption.

On motion by Mr. Sarnoski, seconded by Mr. Kern, the resolution was approved by the Board of Chosen Freeholders of the County of Warren at a meeting held March 11, 2020:

ADOPTED BY RESOLUTION 115-20 ON FIRST READING

DATED: March 11, 2020

Recorded Vote:

Mr. Sarnoski - yes

Mr. Kern - yes

Mr. Gardner - yes

On motion by Mr. Kern, seconded by Mr. Sarnoski, the resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020:

ADOPTED BY RESOLUTION 172-20 ON SECOND READING

DATED: May 13, 2020

Recorded Vote:

Mr. Sarnoski - yes

Mr. Kern - yes

Mr. Gardner - yes

Alex J. Lazorisak _____, Clerk

[D2]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 173-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION ADOPTING TAX LEVY CAP TO
BE APPLIED TO THE 2020 COUNTY BUDGET**

WHEREAS, the County introduced its 2020 County Budget on March 11, 2020, which is scheduled for adoption by the Warren County Board of Chosen Freeholders on May 13, 2020 and

WHEREAS, the County's Budget has to be reviewed and approved by the Division of Local Government Services within the New Jersey Department of Community Affairs; and

WHEREAS, the Division has reviewed the County's Budget, has determined that the 1977 and 2010 maximum allowable amount to be raised by taxation is the same and is requiring that the County signify adoption of a tax levy cap by Resolution of its Board of Chosen Freeholders; and

WHEREAS, a careful review of the New Jersey Local Budget Law which governs the formulation, approval and adoption of a County Budget, specifically N.J.S.A. 40A:4-45.45a(1) requires that the amount to be raised by taxation in the case of a County shall not exceed the amounts permitted under the 1977 Tax Levy Cap Law; and

WHEREAS, based upon a review of the Local Budget Law provisions, the County Counsel and County Chief Financial Officer believe that the law requires the County to adhere to the tax cap levy provisions established pursuant to N.J.S.A. 40A:4-45.4 and 40A:4-45.45;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders that the County does hereby adopt the 1977 tax levy cap provisions provided for in the aforementioned statutes and that said provisions shall govern the enactment and enforcement of Warren County's 2020 Budget.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY WARREN**
Wayne Dumont Jr., Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 174-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020 adopted the following resolution.

**RESOLUTION DECLARING THAT THE ANNUAL BUDGET
OF THE COUNTY OF WARREN FOR THE YEAR 2020
COMPLIES WITH THE REQUIREMENTS OF N.J.S.A. 40A:4-8
AND THAT THE BUDGET SHALL BE READ BY ITS TITLE**

WHEREAS, N.J.S.A. 40A:4-8. provides that the county budget may be read by its title at the public hearing if, at least one week prior to the date of the hearing, a complete copy of the approved budget is available for public inspection and copies are made available to each person requesting the same, during said week and during the public hearing; and

WHEREAS, N.J.S.A. 40A:4-8. also provides that the governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by its title and declare that the conditions set forth above have been met; and

WHEREAS, the public information officer posted the approved budget on the County of Warren website. Copies were also made available to each person requesting the same, during said week.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren does hereby declare that the requirements of N.J.S.A. 40A:4-8 subsections 1.a and 1.b have been met; and

BE IT FURTHER RESOLVED that by virtue of the fact that the prerequisite conditions have been met, the budget shall be read by its title.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a Resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

_____, Clerk

[D4]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 175-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted on the second reading by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING THE ANNUAL BUDGET
OF THE COUNTY OF WARREN
FOR THE FISCAL YEAR 2020**

BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren that the budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$69,999,000.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

SUMMARY OF REVENUES

1. General Revenues

Surplus Anticipated	\$ 11,758,696.00
Miscellaneous Revenues Anticipated	\$ 9,933,301.30
Receipts for Delinquent Taxes	0.00
2. AMOUNT TO BE RAISED BY TAXATION FOR COUNTY PURPOSES	<u>\$ 69,999,000.00</u>
Total General Revenues	<u>\$ 91,690,997.30</u>

SUMMARY OF APPROPRIATIONS

3. General Appropriations	
(a&b) Operations Including Contingent	\$ 76,579,307.30
(c) Capital Improvements	\$ 6,462,562.00
(d) County Debt Service	\$ 1,088,162.00
(e) Deferred Charges and Statutory Expenditures-County	\$ 7,560,966.00
(f) Judgements	\$ 0.00
(g) Cash Deficit	\$ 0.00
Total General Appropriations	<u>\$ 91,690,997.30</u>

It is hereby certified that this summary is a true copy of the budget finally adopted by resolution of the Board of Chosen Freeholders on the May 13, 2020. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2020 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a Resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
[D5]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 176-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION ADOPTING THE 2020 BUDGET FOR THE
WARREN COUNTY LIBRARY AND ESTABLISHING THE
AMOUNT TO BE RAISED BY TAXATION FOR THE USE
OF THE WARREN COUNTY FREE PUBLIC LIBRARY**

BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren that the Warren County Public Library budget herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,386,636.00 dollars for the county to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

SUMMARY OF REVENUES

General Revenues	
Surplus Appropriated	\$ 842,685.00
State Aid	\$ 39,000.00
Miscellaneous Revenues Anticipated	\$ 52,000.00
AMOUNT TO BE RAISED BY TAXATION	<u>\$ 4,386,636.00</u>
Total General Revenues	<u>\$ 5,320,321.00</u>

SUMMARY OF APPROPRIATIONS

General Appropriations	
Operations Including Contingent	\$ 4,366,321.00
Capital Improvements	\$ 954,000.00
Total Appropriations	<u>\$ 5,320,321.00</u>

BE IT FURTHER RESOLVED that in accordance with N.J.S.A. 40:33-9, the sum of \$4,386,636.00 is hereby authorized to be raised by taxation for the use of the Warren County Free Public Library; and

BE IT FURTHER RESOLVED that the Clerk of the Board of Chosen Freeholders is hereby instructed to notify the Warren County Board of Taxation of this action.

BE IT FURTHER RESOLVED that a summary of said budget shall be published in the Star Ledger in the issue of April 30, 2020.

**COUNTY OF WARREN, NEW JERSEY
CAPITAL IMPROVEMENT ORDINANCE**

RESOLUTION 177-20

ORDINANCE NUMBER 2020-A

**AN ORDINANCE AUTHORIZING CERTAIN CAPITAL
IMPROVEMENTS AND THE APPROPRIATION OF \$ 10,942,562
FROM THE WARREN COUNTY GENERAL CAPITAL
FUND BUDGET FOR SUCH PURPOSES**

BE IT ORDAINED AND ENACTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The capital improvements described in Section 2(A) of this Ordinance are hereby authorized as General Improvements to be made by the County of Warren, New Jersey. There is hereby appropriated the sum of \$10,912,562 from the General Capital Improvement Fund and \$30,000 from the County Clerk Trust Account for the said improvements or purposes stated in Section 2(A).

Section 2(A). The improvements hereby authorized and the proposed appropriations are for the following purposes:

(1)	Road Resurfacing Improvements	\$ 557,257
(2)	Road and Drainage Improvements Design, construct or reconstruct and improve various county roads and intersections.	\$ 1,310,000
(3)	Bridge and Culvert Improvements Design, construct or reconstruct and improve various county bridges and culverts	\$ 1,200,000
(4)	Equipment and Furnishings Acquisition of office, communications, safety & security, maintenance equipment, furniture & furnishings, and computer hardware and software	\$ 2,742,496
(5)	Buildings & Grounds Improvements Design, construct or renovate and improve various county facilities	\$ 3,383,000
(6)	Specialty Vehicles and Maintenance and Construction Equipment Trucks, snowplows, sanders, tractors, mowers, and maintenance and heavy construction equipment	\$ 774,809
(7)	New Building and Land Acquisitions	\$ 975,000
		<u>\$ 10,942,562</u>

Section 2(B). The maximum amount of money to be appropriated for said purposes is \$ 10,942,562 no part of which is to be borrowed.

Section 3. The said purpose(s) described in Section 2(A) of this Ordinance are not Current Expenses and can be funded by the issuance of bonds if they were not being permanently funded by capital funds on hand.

Section 4. These appropriations are made as a result of the need to improve existing county infrastructure and facilities.

Section 5. This Ordinance shall be published, together with a Notice of Introduction thereof and of the Date of Final Passage in the manner provided by law. Final Passage is scheduled for Wednesday, May 13, 2020 at 7:00 PM., in the Freeholders Meeting Room, Wayne Dumont Jr. Administration Building, 165 County Road 519 South, Belvidere, New Jersey or at such other date and time to which it may be adjourned.

Section 6. At least one (1) week prior to the date set for Final Passage of this Ordinance, there shall be posted on the bulletin board of the Board of Chosen Freeholders, a copy of this Ordinance and a notice that copies of same will be made available upon request during the ensuing week up to and including the date set for final passage and the notice shall set forth the place at which such copies may be made available; and

Section 7. This Ordinance shall take effect upon final passage as provided herein.

On motion by Mr. Kern, seconded by Mr. Gardner, Capital Improvement Ordinance 2020-A was introduced on the first reading by the Board of Chosen Freeholders of the County of Warren at a meeting held March 11, 2020:

ADOPTED BY RESOLUTION 119-20 ON FIRST READING DATED: March 11, 2020

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes,

On motion by Mr. Sarnoski, seconded by Mr. Kern, Capital Improvement Ordinance 2020-A was adopted on the second reading by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020:

ADOPTED BY RESOLUTION 177-20 ON SECOND READING DATED: May 13, 2020

Recorded Vote: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of an ordinance adopted by the Board of Chosen Freeholders of the County of Warren on the dates above mentioned.

_____, Clerk
Alex J. Lazorisak

[D7]

**BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 178-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 13, 2020.

RESOLUTION AUTHORIZING DIRECTOR OF BOARD TO EXECUTE AN INNOVATION GRANT APPLICATION WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES THROUGH THE GOVERNOR'S OPIOID INITIATIVE; EFFECTIVE JUNE 30, 2020 TO JUNE 29, 2021 WITH \$36,675 ANTICIPATED STATE FUNDS; SUBJECT TO THE AVAILABILITY OF FUNDS

WHEREAS, the NJ Department of Human Services, Division of Mental Health and Addiction Services, has notified the Warren County Board of Chosen Freeholders of the anticipated availability of \$36,675 from the Governor's Opioid Initiative; and

WHEREAS, the Warren County Department of Human Services, Division of Administration has prepared an application for use of these funds.

NOW, THEREFORE BE IT RESOLVED, by the Board of Chosen Freeholders of the County of Warren that the Director of the Board is authorized to execute the Innovation grant application for funds in the anticipated amount of \$36,675 from the NJ Department of Human Services; subject to availability of funds.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[E1]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 179-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 13, 2020.

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION TO
NJ TRANSIT AND THE DEPARTMENT OF TRANSPORTATION,
UNITED STATES OF AMERICA, ON BEHALF OF WARREN COUNTY
FOR A GRANT UNDER THE FEDERAL TRANSIT ACT, AS AMENDED**

WHEREAS, the Secretary of Transportation is authorized to make grants for a general public transportation program of projects in other than urbanized areas under Section 5311 (CARES ACT) of the Federal Transit Act, as amended;

WHEREAS, the grant for financial assistance will impose certain obligations upon Warren County, including the provision of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1965, that in connection with the filing of an application for assistance under the Federal Transit Act, as amended, the Subrecipient gives an assurance that it will comply with Title VI and EEO requirements of the Civil Rights Act of 1964 and U.S. Department of Transportation requirements; and

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren

1. That the Freeholder Director is authorized to execute and file an application on behalf of Subrecipient Warren County with NJ TRANSIT who as the Designated Recipient will apply to the U.S. Department of Transportation requesting aid in the financing of administration, capital and/or operating assistance projects pursuant to Section 5311 (CARES ACT) of the Federal Transit Act, as amended.
2. That the Freeholder Director is authorized to execute and file with such applications and assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI and EEO requirements of the Civil Rights Act of 1964.
3. That the Freeholder Director is authorized to set forth and execute affirmative minority business policies pursuant to 47 C.F.R. Part 23, Subpart D.
4. That the Freeholder Director is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application.

5. That the Freeholder Director is authorized to execute grant agreements on behalf of Legal Name of Applicant for aid in the financing of the administration, capital and/or operating assistance.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak
[E2]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 180-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO
ENTER INTO AN UNDERGROUND UTILITY SERVICE AGREEMENT WITH
THE OWNER OF LOT 7.05, BLOCK 46 IN THE TOWNSHIP OF WASHINGTON
FOR THE MAINTENANCE OF
ELECTRIC, TELEPHONE, CABLE T.V. SERVICES
WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #630 (WASHBURN AVENUE)**

WHEREAS, Owner of Lot 7.05, Block 46 wishes to construct underground electric, telephone and cable T.V. services in the right-of-way of County Route #630 (Washburn Avenue) to service Lot 7.05, Block 46 in the Township of Washington; and

WHEREAS, the County owns the right-of-way of County Route #630 (Washburn Avenue) in the Township of Washington; and

WHEREAS, the lot Owner and Warren County agree that the lot Owner shall own and be responsible for the maintenance of the underground electric, telephone and cable T.V. services; and

NOW, THEREFORE BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren in the State of New Jersey hereby approves the Underground Utility Service Agreement between the Owner of Lot 7.05, Block 46 and the County of Warren for the maintenance of the above underground electric, telephone and cable T.V. services within the right-of-way of County Route #630 (Washburn Avenue) in the Township of Washington.

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized and directed to execute said Agreement.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[E3]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 181-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION TO AUTHORIZE THE EXECUTION OF A
TEMPORARY CONSTRUCTION EASEMENT**

WHEREAS, the County of Warren (“County”) completed an open space acquisition of property, identified as Block 136, Lot 26, on the municipal tax map and with a street address of 920 Old Allamuchy Road, Hackettstown, County of Warren, New Jersey; and

WHEREAS, Willow Sunnybrook, LLC. (“Willow Sunnybrook”), is the owner of an adjoining property on which an apartment complex known as the Countryside Apartments is located; and

WHEREAS, Willow Sunnybrook has requested a temporary construction easement to access and utilize a portion of the Property for the purposes of allowing contractors, subcontractors, engineers and/or related workers to repair the catch basin/inlet (the “Inlet”) that is presently in a state of disrepair and that poses a potential hazard; and

WHEREAS, Willow Sunnybrook has agreed to assume responsibility for the performance of the work and to perform and complete the necessary repairs pursuant to the terms of a Temporary Construction Easement at no cost to the County;

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby authorize the County Administrator to execute the Temporary Construction Easement with Willow Sunnybrook, LLC., and any related filings or recordings that may be necessary to perfect the same, on behalf of the County of Warren in accordance with the terms and conditions set forth therein.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk

Alex J. Lazorisak

[E4]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 182-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2025 AND
AUTHORIZATION TO ADVERTISE FOR BIDS
FOR PRINTING FOR THE PERIOD OF JULY 1,
2020 THROUGH JUNE 30, 2021**

BE IT RESOLVED, that specification WC2025 for printing is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in individual department budget accounts

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

Clerk

[F1]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 183-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May13, 2020.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2026 AND
AUTHORIZATION TO ADVERTISE FOR BIDS FOR RENTAL OF EQUIPMENT
FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT
FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021**

BE IT RESOLVED, that specification WC2026 for rental of equipment is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in budget account 012900/5084 – Roads Equipment Rental

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

Clerk

[F2]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 184-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION RE: APPROVAL OF SPECIFICATION WC2027 AND
AUTHORIZATION TO ADVERTISE FOR BIDS FOR WATER ANALYSIS
FOR THE WARREN COUNTY HEALTH DEPARTMENT
FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021**

BE IT RESOLVED, that specification WC2027 for water analysis is hereby approved

BE IT FURTHER RESOLVED, that the Director of Purchasing is hereby directed to advertise for bids for the above in The Star-Ledger.

Funds for this contract will be provided in budget account 013350/5028 – County Health Services, Professional, Consulting & Special Services

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

Clerk

[F3]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 185-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION RE: AWARD OF CONTRACT WC2020C FOR
IMPLEMENTATION OF A HAZARD MITIGATION PLAN FOR THE
WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY
TO MICHAEL BAKER INTERNATIONAL, INC.,
IN THE CONTRACT AMOUNT OF \$125,000.00**

BE IT RESOLVED, that contract WC2020C for Implementation of a Hazard Mitigation Plan for the Warren County Department of Public Safety is hereby awarded

to . . . Michael Baker International, Inc., Hamilton, New Jersey

in the amount of . . . \$125,000.00

as per their proposal submitted . . . April 7, 2020

and reviewed and recommended by the Director of Purchasing as the lowest responsible and responsive proposal received price and other factors considered through the Fair and Open Process in accordance with N.J.S.A.19:44A-20.4. Award based upon experience and familiarity with providing the services listed above.

Funds will be provided in grant account F0250 5436 5100 – Federal Grant Hazard Mitigation

BE IT FURTHER RESOLVED, that the Director of the Board of Chosen Freeholders be authorized and directed to execute the necessary contract.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

Clerk

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
Belvidere, NJ 07823

RESOLUTION 186-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION RE: APPROVING CHANGE ORDER #2 FOR
CONTRACT WC1944 911 MISCELLANEOUS TOWER UTILITY BUILDING
ROOF REPLACEMENT PROJECT FOR THE WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS TO
ROOF MANAGEMENT INC., OF WALL, NEW JERSEY,
FOR UNUSED ALLOWANCE #1 A DECREASE OF 7,500.00,
AND A FINAL CONTRACT AMOUNT OF \$118,520.00**

WHEREAS, Roof Management, Inc., of Wall, New Jersey were awarded a contract for 911 Miscellaneous Tower Utility Building Roof Replacement Project for the Warren County Department of Public Works in the contract amount of \$126,020.00; and

WHEREAS, there was a unused allowance #1; and

WHEREAS, this change in award will result in a net decrease of \$7,500.00 and a final contract amount of \$118,520.00

WHEREAS, adequate funds have been established in capital account 0419A508/5062 – Allamuchy Tower Building and 0417A503/5062 – Roof Door Window Replacement

NOW THEREFORE BE IT RESOLVED, that the members of the Board of Chosen Freeholders of the County of Warren do hereby approve Change Order #2 for the above contract for a net decrease of \$7,500.00 and a final Contract in the amount of \$118,520.00

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Clerk

Alex J. Lazorisak

[H2]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 187-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION RE: AWARD OF A PURCHASE ORDER TO SIGNALSCAPE INC.,
TO PROVIDE COMPUTER HARDWARE AND SOFTWARE,
STARWITNESS INTERVIEWER BUNDLE A LICENSED
COMPUTER HARDWARE AND SOFTWARE SYSTEM FOR
THE WARREN COUNTY PROSECUTOR'S OFFICE IN THE
TOTAL AMOUNT OF \$31,210.00**

WHEREAS, it has been recommended that the county issue a purchase order for a specialized Starwitness Interviewer Bundle a specific special licensed computer hardware and software system, for the Warren County Prosecutor's Office; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Signalscape Inc., of Cary, North Carolina for providing computer hardware and software, on licensed products for the Warren County Prosecutor's Office

BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Signalscape Inc., of Cary, North Carolina
2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer software and enhancements to operate with current software housed in various county departments.
3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in grant account S02755383/5100 – Child Advocacy Grant

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H3]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 188-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO QUEUES ENFORTH DEVELOPMENT INC., UNDER NEW JERSEY STATE CONTRACT #A69836 COVERING COMPUTER EQUIPMENT AND ACCESSORIES FOR QED COMPUTER-AIDED DISPATCH SOFTWARE MAINTENANCE FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2021 FOR THE WARREN COUNTY COMMUNICATIONS CENTER IN THE TOTAL AMOUNT OF \$48,984.00

BE IT RESOLVED, that the purchasing department is authorized to issue a purchase order for QED computer-aided dispatch software maintenance for the Warren County Communications Center and is hereby awarded

to . . . Queues Enforth Development, Cambridge, Massachusetts

in the amount of . . . \$48,984.00

at the prices established under New Jersey State Contract #A69836

Funding for this contract has been provided in budget account 012500/5026 – Communications Center Contracted Equipment Maintenance

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the Date above mentioned.

Clerk

Alex J. Lazorisak

[H4]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519
Belvidere, NJ 07823

RESOLUTION 189-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

RESOLUTION RE: AWARD OF CONTRACT WC2023 FOR AUTO COLLISION REPAIR TO MIKE'S AUTO BODY SHOP, FOR THE CONTRACT PERIOD OF JUNE 1, 2020 THROUGH MAY 31, 2021 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7), CONTRACT AMOUNT IS DEPENDANT UPON NEED OF SERVICE DURING 12 MONTH CONTRACT PERIOD, ESTIMATED AMOUNT \$40,000.00

BE IT RESOLVED, that Warren County Contract WC2023 for automobile collision repair for the Warren County Road Department is hereby awarded based on the bid submitted (copy attached) on an hourly labor rate, parts discount, and towing fees.

to . . . Mike's Auto Body Shop, Washington, New Jersey

In the approximate amount of . . . \$40,000.00

as per their bid submitted . . . May 5, 2020

and reviewed and recommended by the Road Department Supervisor as the lowest responsible and responsive bid received.

Funding for this contract has been provided in budget account 013150/5100 – Motor Pool Program Operating Expenditures

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H5]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route #519, South
Belvidere, NJ 07823

RESOLUTION 190-20

On a motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

RESOLUTION APPROVING CONTRACT MODIFICATION #1 FOR CONTRACT #WC1903FO-3 TO VAN CLEEF ENGINEERING ASSOCIATES FOR CONSTRUCTION INSPECTION SERVICES FOR THE 2019 RESURFACING AND REHABILITATION OF COUNTY ROUTES #517, #620, #623, #624, #647, & #652 ALT. TOWN OF BELVIDERE, ALLAMUCHY, HARMONY, INDEPENDENCE, MANSFIELD, OXFORD AND WHITE TOWNSHIPS FOR NET INCREASE OF \$30,000.00 AND REVISED CONTRACT AMOUNT OF \$79,500.00.

WHEREAS, Contract #WC1903FO-3 was awarded to Van Cleef Engineering Associates for Construction Phase Engineering/Inspection Services in the contract amount of \$49,500.00; and

WHEREAS, inspection services are needed for the above project; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a fair and open contract; and

WHEREAS, additional inspection hours are needed to complete the project for a net increase of \$30,000.00; and

WHEREAS, adequate funds are available in account 0416A206 5063 and certified by the County Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren in the State of New Jersey as follows:

1. Hereby approving Contract Modification #1 with Van Cleef Engineering Associates of Phillipsburg, NJ for the above project for a net increase of \$30,000.00 and a revised contract amount of \$79,500.00.
2. The Director is hereby authorized to execute said letter of agreement by signing same.
3. A notice of this action shall be published in The Star Ledger.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[H6]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 191-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPOINTING MEMBER TO THE
WARREN COUNTY AGING SERVICES ADVISORY COUNCIL**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby reappoints the following individuals to the Warren County Aging Services Advisory Council.

Johnnie M. Fields
267 Windmill Court
Phillipsburg, NJ 08865

Term to expire: 12/31/20

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[17]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route #519 South
Belvidere, NJ 07823

RESOLUTION 192-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPOINTING MEMBERS TO THE
WARREN COUNTY TRANSPORTATION ADVISORY COUNCIL**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby appoints the following individuals to the Warren County Transportation Advisory Council:

Georgianna Carol Cook
44 Four Corners Road
Blairstown, NJ 07825
Consumer

Term to expire: 12/31/21

Courtney Sartain
WC Health Department
299 Filmore Street, Apt. 3
Phillipsburg, NJ 08865
Consumer Advocate Rep.

Term to expire: 12/31/22

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[I8]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 193-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 11, 2020.

**RESOLUTION TO RESCIND RESOLUTION 141-20 APPOINTING MEMBER TO THE
WARREN COUNTY AGING SERVICES ADVISORY COUNCIL**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby rescinds appointment of the following individual to the Warren County Aging Services Advisory Council on March 11, 2020.

Katarzyna Bohaterewicz-Briody
81 CR 628
Sussex, NJ 07461

Term to expire: 12/31/21

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 194-20

On motion by **Mr. Sarnoski**, seconded by **Mr. Kern**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 11, 2020.

**RESOLUTION TO APPOINTING MEMBER TO THE
WARREN COUNTY ADVISORY COUNCIL ON DISABILITIES**

BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren hereby appoints the following individual to the Warren County Advisory Council on Disabilities.

Katarzyna Bohaterewicz-Briody
81 CR 628
Sussex, NJ 07461

Term to expire: 12/31/21

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[110]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 195-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY CORRECTIONS DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Corrections Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Corrections Department** and made effective May 14, 2020.

Abolish:

1. Abolish one (1) full-time position of Juvenile Detention Officer.
2. Abolish one (1) full-time position of Corrections Officer

ROLL CALL: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J1]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 196-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY ENGINEERING DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Engineering Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Engineering Department** and made effective May 14, 2020.

New Position:

1. Create one (1) full-time position of Senior Engineering Aide, classified, on AFSCME Local 3287, R1040.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J2]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont Jr., Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 197-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY FINANCE DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Finance Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Finance Department** and made effective May 14, 2020.

Promotions:

1. Create three (3) full-time positions of *Senior Accountant*, classified, AFSCME Local 3287, R1740. (Semmel, Corbett, McGuire).
Abolish three (3) full-time positions of *Accountant*.

Abolish:

1. Abolish one (1) full-time position of *Data Processing Technician*

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont Jr., Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 198-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT,
DIVISION OF AGING AND DISABILITY SERVICES
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Human Services Department, Division of Aging and Disability Services** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Human Services Department, Division of Aging and Disability Services** and made effective May 14, 2020.

New Position:

1. Create one (1) full-time position of *Community Service Aide*, classified, AFSCME Local 3287, R0740.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 199-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Human Services Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Human Services Department** and made effective May 14, 2020.

Promotions:

1. Create one (1) full-time position of *Clerk 3*, classified, AFSCME Local 3287, R0740. (Reyes).
Abolish one (1) full-time position of *Keyboarding Clerk 3*.

New Position:

1. Create one (1) full-time position of *Associate Director of Human Services/Division Head*, unclassified, on Grade 16 of the unclassified salary table.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 200-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY HUMAN SERVICES DEPARTMENT, DIVISION OF
TEMPORARY ASSISTANCE AND SOCIAL SERVICES FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Human Services Department, Division of Temporary Assistance and Social Services** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Human Services Department, Division of Temporary Assistance and Social Services** and made effective May 14, 2020.

Promotions:

1. Create one (1) full-time position of *Principal Data Control Clerk*, classified, CWA, 1071, R18. (Bungert).
Abolish one (1) full-time position of *Senior Data Control Clerk*.

Status Change:

1. Create one (1) full-time position of *Human Services Aide*, classified, CWA, 1071, R11. (Grafer)
Abolish one (1) part-time position of *Human Services Aide*.

New Position:

1. Create one (1) full-time position of *Human Services Specialist 1*, classified, CWA, 1071, R14.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J6]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 201-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY LAND PRESERVATION DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Land Preservation Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Land Preservation Department** and made effective May 14, 2020.

Salary Adjustment:

1. Establishing a salary adjustment for *Administrative Clerk*, classified, (Roberts), AFSCME Local 3287, R1240.
2. Establishing a salary adjustment for *Principal Planner*, classified, (Roy), AFSCME Local 3287, R1940.

New Position Due to Departmental Transfer:

1. Create one (1) full-time position of *Land Preservation/Principal Planner, classified*, on AFSCME Local 3287, R1940. (Position and employee transferred from the Planning Department)

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J7]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 202-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution be adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PERSONNEL DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Personnel Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Personnel Department** and made effective May 14, 2020.

Promotions:

1. Create one (1) full-time position of *Senior Personnel Technician*, classified, on Salary Grade 15 of the Unclassified Salary Table. (Bulmer).
Abolish one (1) full-time position of *Technical Assistant*.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J8]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 203-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PLANNING DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Planning Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Planning Department** and made effective May 14, 2020.

New Position:

1. Create one (1) full-time position of Senior Engineer, classified, on AFSCME Local 3287, R1740.

Abolish Position Due to Departmental Transfer:

1. Abolish (1) full-time position of *Principal Planner*. (Position and employee transferred to the Land Preservation Department)

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J9]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 204-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PROSECUTOR
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Prosecutor** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Prosecutor** and made effective July 1, 2020.

New Position:

1. Create one (1) full-time position of Agent, Cyber Crimes Unit, unclassified, at a salary of \$65,000 per year; subject to Civil Service Commission approval to increase maximum allotment of said positions as set forth in N.J.S.A. 11A:3-4(1).

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J10]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 205-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PUBLIC INFORMATION DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Public Information Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Public Information Department** and made effective May 14, 2020.

New Position:

1. Create one (1) full-time position of Confidential Aide/Clerk of the Board, (35 hours/week) unclassified, on Grade 11 of the unclassified salary table.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J11]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont Jr., Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 206-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PUBLIC SAFETY DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Public Safety Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Public Safety Department** and made effective May 14, 2020.

Promotions:

1. Create one (1) full-time position of *Supervising PST/Records Coordinator*, classified, AFSCME Local 0671, R1540. (Warren).

Abolish one (1) full-time position of *Supervising PST/Technical Coordinator*.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J12]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 207-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT,
BUILDING AND GROUNDS DIVISION
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Public Works Department, Building and Grounds Division** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Public Works Department, Building and Grounds Division** and made effective May 14, 2020.

New Position:

1. Create one (1) full-time position of Building Maintenance Worker-Library, classified, on AFSCME Local 3287, R0375.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J13]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 208-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY PUBLIC WORKS DEPARTMENT, ROAD DIVISION
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Public Works Department, Road Division** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Public Works Department, Road Division** and made effective May 14, 2020.

Salary Adjustment:

1. Establishing a salary adjustment for *Truck Driver*, classified, (Feggulis), AFSCME Local 3287, R0640.
2. Establishing a salary adjustment for *Truck Driver*, classified, (Seip), AFSCME Local 3287, R0640.

New Position:

1. Create one (1) full-time position of Road Repairer Supervisor, classified, on AFSCME Local 0671, R1640.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519, South
Belvidere, NJ 07823

RESOLUTION 209-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION APPROVING BUDGETED PERSONNEL REQUESTS
FOR THE WARREN COUNTY WEIGHTS AND MEASURES DEPARTMENT
FOR FISCAL YEAR 2020**

WHEREAS, the Warren County Board of Chosen Freeholders are in receipt of personnel requests for promotion, new positions, status changes and salary adjustments within the Warren County **Weights and Measures Department** for fiscal 2020; and

WHEREAS, the Warren County Board of Chosen Freeholders has reviewed and analyzed these departmental personnel requests.

NOW, THEREFORE BE IT RESOLVED that the following personnel requests are approved for the **Weights and Measures Department** and made effective May 14, 2020.

New Position:

1. Create one (1) full-time position of Assistant County Superintendent, Weights and Measures, classified, AFSCME Local 3287, R1035

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak

[J15]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 210-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held May 13, 2020.

**RESOLUTION ABOLISHING A FULL-TIME TEMPORARY POSITION
OF ACCOUNTANT, CLASSIFIED, WITHIN THE WARREN COUNTY FINANCE
DEPARTMENT**

BE IT RESOLVED by the Warren County Board of Chosen Freeholders that a full-time temporary position of *Accountant*, classified, is abolished effective immediately.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

Alex J. Lazorisak

, Clerk

[J16]

**THE BOARD OF CHOSEN FREEHOLDERS
OF THE COUNTY OF WARREN**
Wayne Dumont, Jr. Administration Building
165 County Route 519 South
Belvidere, NJ 07823

RESOLUTION 211-20

On motion by **Mr. Kern**, seconded by **Mr. Sarnoski**, the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on May 13, 2020.

**A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF
THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

(1) *Matters Relating to Litigation, Negotiations and Attorney-Client Privilege*: Items to be discussed include: Status of various litigation: Covanta/PCFA Negotiations, Status of W.M./C.C./R.M. Litigation, Depositions, Bastedo eviction from county property, and Property Acquisition – Alpha DPW Building.

(2) *Matters Relating to Collective Bargaining*: Items to be discussed include: PBA Local 280 – Sheriff’s Officers, CWA Local 1032 - Prosecutor’s Clerical.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

RECORDED VOTE: Mr. Sarnoski yes, Mr. Kern yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

_____, Clerk
Alex J. Lazorisak