Wayne Dumont, Jr. Administration Building 165 County Road 519 South, Belvidere, NJ 07823-1949



Telephone: 908-475-6500

: 908-475-6528

Fax

Richard D. Gardner, Freeholder Director James R. Kern III, Deputy Freeholder Director Jason J. Sarnoski, Freeholder

REGULAR MEETING AGENDA

WEDNESDAY, APRIL 8, 2020 - 7:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING OF APRIL 8, 2020 WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. THIS MEETING IS IN CONFORMANCE WITH N.J.S.A. 10:4-6 ET SEQ (THE OPEN PUBLIC MEETINGS ACT) BUT DUE TO THE POTENTIAL IMPACTS OF THE COVID-19 CORONAVIRUS AND OUT OF CONCERN FOR THE SAFETY OF THE CONDUCTED THROUGH **ELECTRONIC** PUBLIC, WILL BE COMMUNICATIONS EQUIPMENT TO FACILITATE PUBLIC COMMENT. PUBLIC ACCESS IS PROVIDED THROUGH A CONFERENCE CALL USING WEBEX TO PRESERVE THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC IN CONFORMANCE WITH N.J.S.A. 10:4-12. THE PUBLIC IS INVITED TO ATTEND THIS MEETING BY CALLING 1-408-418-9388; WHEN PROMPTED FOR MEETING NUMBER (ACCESS CODE) PRESS 717 481 153 AND THE # SIGN; AND WHEN PROMPTED FOR ATTENDEE NUMBER PRESS THE # SIGN. WE WILL MAKE EVERY ATTEMPT TO BE CONSISTENT WITH SPIRIT AND THE INTENT OF THE ACT. THERE WILL BE A COORDINATED EFFORT TO ENSURE FULL PUBLIC PARTICIPATION AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

<u>NOTICE</u> * This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting *

Approval of Minutes

Regular Session of March 11, 2020 Executive Session of March 11, 2020 Special Session of March 16, 2020 Regular Session of March 25, 2020 Executive Session of March 25, 2020

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS

E. RESOLUTIONS

- 1. RESOLUTION APPROVING THE CLOSING OF COUNTY ROUTE #683 (CAT SWAMP ROAD), FOR 2019 RESURFACING AND REHABILITATION OF COUNTY ROUTES #517, #620, #623, #624, #647, & #652 ALT., TOWN OF BELVIDERE, ALLAMUCHY, HARMONY, INDEPENDENCE, MANSFIELD, OXFORD & WHITE TOWNSHIPS.
- 2. RESOLUTION TO ESTABLISH A TEMPORARY WORK ZONE SPEED LIMIT FOR 2019 RESURFACING AND REHABILITATION OF COUNTY ROUTES #517, #620, #623, #647, & #652 ALT., TOWN OF BELVIDERE, ALLAMUCHY, HARMONY, INDEPENDENCE, MANSFIELD, OXFORD & WHITE TOWNSHIPS.
- 3. RESOLUTION OF SUPPORT FOR THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY'S FREIGHT CONCEPT DEVELOPMENT STUDY RECOMMENDATION TO ELIMINATE A WEIGHT RESTRICTION BY REPLACING THE EXISTING CONCRETE BRIDGE DECK OVER A DRAIN ON THE MORRISTOWN LINE AT MP 57.25 IN HACKETTSTOWN, WARREN COUNTY, NEW JERSEY.

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2023 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR AUTO COLLISION REPAIRS FOR THE PERIOD OF JUNE 1, 2020 THROUGH MAY 31, 2021 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS.

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF A PUCHASE ORDER TO ELECTION SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND SOFTWARE MAINTENANCE FOR THE ELECTION MACHINES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 FOR THE WARREN COUNTY ELETION BOARD IN THE TOTAL AMOUNT OF \$92,985.00.

I. RESIGNATIONS/APPOINTMENTS

J. PERSONNEL RESOLUTIONS

1. RESOLUTION CREATING A FULL-TIME POSITION OF KEYBOARDING CLERK 3, CLASSIFIED, AND ABOLISHING A FULL-TIME POSITION OF CLERK STENOGRAPHER 3, CLASSIFIED, WITHIN THE WARREN COUNTY HEALTH DEPARTMENT.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

- 1. REVIEW POSITION VACANCY REPORT FOR APPROVAL
- 2. COVID-19 UPDATE

COUNTY HEALTH OFFICER

L. FREEHOLDER COMMENTS

JIM KERN, III:

RICK GARDNER:

JASON SARNOSKI:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

Wayne Dumont, Jr., Administration Building 165 County Route 519 South Belvidere, NJ 07823

RESOLUTION

On motion by adopted by the Board of Chosen Freeh	, seconded by olders of the County of Warren a		
Be and it is hereby resolved Payments No. 2020-12, 2020-13, and payrolls, allowances, bills and investment Chosen Freeholders.		the amount of \$4,485	5,377.20 including
2020-12	3/25/2020	\$476,736.07	
2020-13	4/1/2020	375,437.65	
2020-14	4/8/2020	865,636.61	
TOTAL			\$1,717,810.33
Horizon (Prescription, Claims, Ad	lmin) 3/31/2020	\$1,005,062.73	
Aetna-March	3/31/2020	158,889.66	
Sun Life Financial-March	3/31/2020	56,030.99	
New Jersey's Finest (Vendor W	Vire Payment) 3/24/2020	5,255.00	
New Jersey's Finest (Vendor W	Vire Payment) 4/6/2020	19,750.00	
TOTAL-OTHER			1,244,988.38
Payroll (including fringe)	3/26/2020	\$1,522,578.49	
Subsistence	3/26/2020	0.00	
TOTAL WAGES, FRING	E, MEALS		1,522,578.49
GRAND TOTAL			\$4,485,377.20

Roll Call: Mr. Sarnoski, Mr. Kern, Mr. Gardner,

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

	, Clerk of the Board
Alex J. Lazorisak	-

Wayne Dumont Jr., Administration Building 165 County Route #519 South Belvidere, NJ 07823

RESOLUTION

On motion by $$\rm \,$, seconded by the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8, 2020.

RESOLUTION APPROVING THE CLOSING OF COUNTY ROUTE # 683 (CAT SWAMP ROAD),
FOR 2019 RESURFACING AND REHABILITATION OF,
COUNTY ROUTES #517, #620, #623, #624, #647, & #652 ALT.,
TOWN OF BELVIDERE, ALLAMUCHY, HARMONY, INDEPENDENCE,
MANSFIELD, OXFORD & WHITE TOWNSHIPS

WHEREAS, JA Alexannder, Inc. has requested permission to close County Route #683 (Cat Swamp Road) from Ryan Road to County Route #517 in the Township of Independence and the Township of Allamuchy (Allamuchy Twp. portion of the road is municipal jurisdiction), for a period of approximately **two days** during daily work hours tentatively to commence on April 17, 2020 for milling and paving of the Cat Swamp Road and County Route #517 Intersection in Allamuchy Township.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Warren does hereby approve the closing of County Route #683 (Cat Swamp Road) from Ryan Road to County Route #517 in the Township of Independence and the Township of Allamuchy (Allamuchy Twp. portion of the road is municipal jurisdiction), for a period of approximately **two days** or until such time as all work is complete, with the following conditions:

- 1. An appropriate detour plan is submitted by JA Alexander and approved by the County Engineer.
- 2. Access is maintained at all times for local businesses, residents and emergency services in the vicinity of the project area with notification provided in advance.
- 3. All barricades, detours and traffic control signs shall conform to the Manual on Uniform Control Devices
- 4. Police supervision of any necessary traffic control of the road and handling of safety shall be provided.
- 5. Allamuchy and Independence Townships are agreeable to the road closure and detour.

BE IT FURTHER RESOLVED that a copy of the resolution be forwarded to the Township of Allamuchy, and the Township of Independence and Police Department.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Mr. Gardner

I hereby certify the above to be a true of	opy of a resolution	adopted by the	Board of Chosen	Freeholders of
the County of Warren on the date above mention	ned.			

	, Clerk
Alex I. Lazorizak	

Wayne Dumont, Jr. Administration Building 165 County Route #519 South Belvidere, NJ 07823

RESOLUTION

On motion by , seconded by the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8, 2020.

RESOLUTION TO ESTABLISH A TEMPORARY WORK ZONE SPEED LIMIT FOR 2019 RESURFACING AND REHABILITATION OF, COUNTY ROUTES #517, #620, #623, #624, #647, & #652 ALT., TOWN OF BELVIDERE, ALLAMUCHY, HARMONY, INDEPENDENCE, MANSFIELD, OXFORD & WHITE TOWNSHIPS

WHEREAS, Resurfacing and rehabilitation is required on County Route #517, located in Allamuchy and Independence Townships; and

WHEREAS, the County Engineer recommends in the best interest of motorists and public safety to establish a temporary work zone speed limit for the term of construction;

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Warren, that:

Section 1. The work zone speed limit in both directions of traffic along the County Route #517 for

resurfacing and rehabilitation in Allamuchy and Independence Townships, Warren County,

New Jersey be established as follows:

Zone 1. 35 MPH between the Hackettstown/Independence municipal line and Interstate

Route 80 within Allamuchy and Independence Townships.

Section 2. Regulatory and warning signs shall be erected and maintained to effect the above designated

speed limit.

Section 3. The above speed limit shall be in effect beginning upon installation of the construction work

zone, tentatively April 17, 2020 and shall remain in effect until the project is complete.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to Allamuchy and Independence Townships.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Mr. Gardner

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

	, Clerk
Alex J. Lazorisak	

Wayne Dumont, Jr. Administration Building 165 County Route 519 South Belvidere, New Jersey 07823

RESOLUTION

On a motion by $$\tt ,$$ seconded by , the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8, 2020.

RESOLUTION

RESOLUTION OF SUPPORT FOR THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY'S FREIGHT CONCEPT DEVELOPMENT STUDY RECOMMENDATION TO ELIMINATE A WEIGHT RESTRICTION BY REPLACING THE EXISTING CONCRETE BRIDGE DECK OVER A DRAIN ON THE MORRISTOWN LINE AT MP 57.25 IN HACKETTSTOWN, WARREN COUNTY, NEW JERSEY

WHEREAS, the North Jersey Transportation Planning Authority (NJTPA) has developed the Freight Concept Development Program to identify and study freight needs throughout the northern New Jersey region; and

WHEREAS, the NJTPA, in coordination with Warren County and Morris County, has identified the existing weight restriction at the Morristown Line MP 57.25 Bridge over Drain adjacent to 3rd Avenue in the Town of Hackettstown as a critical need to providing national standard 286,000-pound rail service along the rail corridor serving customers in both counties; and

WHEREAS, providing national standard rail access to regional businesses that depend on rail freight to receive commodities, ship finished products and compete in a global economy, supports their growth and the jobs and economic value they offer to the local and state economy; and

WHEREAS, the Bridge over Drain is structurally deficient and limits the weight of rail cars that can be carried across it resulting in the short-loading of many of the rail cars that serve the businesses along the corridor and the connecting branch lines putting these businesses at an economic disadvantage; and

WHEREAS, the NJTPA, Warren County and Morris County met with local officials to discuss the issue, held public meetings, and hosted a website to gain public input from town residents and stakeholders; and

WHEREAS, after extensive study and development of multiple alternatives to address the issue, a full replacement of the existing concrete slab bridge deck with a new prefabricated concrete slab capable of supporting the movement of 286,000-pound rail cars was identified as the most effective solution to address the existing weight limitation and was selected as the Preliminary Preferred Alternative; and

WHEREAS, the study team informed the Town of Hackettstown local officials of the Preliminary Preferred Alternative on Thursday, December 19, 2019; and

WHEREAS, the Town of Hackettstown adopted a resolution of support for the Preliminary Preferred Alternative on Thursday, February 13, 2020;

Preliminary Preferred Alternative identified in the Hackettstown Bridge over Drain Weight Restriction Elimination Project study, and the pursuit of public funding to eliminate the existing 286,000-pound weight restriction.
BE IT FURTHER RESOLVED, that copies of this resolution be sent to the Town of Hackettstown and to the North Jersey Transportation Planning Authority.
ROLL CALL: Mr. Sarnoski, Mr. Kern, Mr. Gardner
I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.
, Clerk Alex Lazorisak
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NOW, THEREFORE, BE IT RESOLVED, that Warren County formally supports the

Wayne Dumont, Jr. Administration Building 165 County Route 519 South Belvidere, NJ 07823

RESOLUTION

On motion by , seconded by the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held April 8, 2020.
RESOLUTION RE: APPROVAL OF SPECIFICATION WC2023 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR AUTO COLLISION REPAIRS FOR THE PERIOD OF JUNE 1, 2020 THROUGH MAY 31, 2021 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS
BE IT RESOLVED, that specification WC2023 for auto collision repairs is hereby approved
BE IT FURTHER RESOLVED , that the Director of Purchasing is hereby directed to advertis for bids for the above in The Star-Ledger.
Funds for this contract will be provided in budget account 013150/5100 – Motor Pool Program Operating Expenditures.
ROLL CALL: Mr. Sarnoski, Mr. Kern, Mr. Gardner
I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.
, Clerk Alex J. Lazorisak

Wayne Dumont, Jr. Administration Building Belvidere, NJ 07823

RESOLUTION

On motion by	, seconded by	the following resolution was adopted by the
Board of Chosen freeholders	of the County of Warren at	a meeting held April 8, 2020.

RESOLUTION RE: AWARD OF A PURCHASE ORDER TO ELECTION SYSTEMS & SOFTWARE, LLC, TO PROVIDE LICENSE AND SOFTWARE MAINTENANCE FOR THE ELECTION MACHINES FOR THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 FOR THE WARREN COUNTY ELECTION BOARD IN THE TOTAL AMOUNT OF \$92,985.00

WHEREAS, it has been recommended that the county issue a purchase order for computer maintenance services and licenses on specific special licensed computer software; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5(dd) is an exception and requires a resolution authorizing the award of contracts without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, this contract is awarded in accordance with N.J.S.A.19:44A-20.4, as a non-fair and open contract; and

WHEREAS, Warren County has received all necessary documentation to allow award of this contract including the Business Entity Disclosure Certification, Certificate of Compliance With Campaign Contribution Law and the Determination of Value and these forms are on file; and

WHEREAS, the Director of Purchasing has certified that this meets the statute and regulations governing the award of said contracts,

NOW THEREFORE, BE IT RESOLVED, that a contract be awarded to Election Systems & Software, LLC, of Omaha, Nebraska for providing computer licensing and software maintenance on licensed products for the Warren County Election Board

BE IT FURTHER RESOLVED by the Board of Chosen Freeholders of the County of Warren as follows:

- 1. The Director of Purchasing is hereby authorized and directed to issue a purchase order to Election Systems & Software, LLC, of Omaha, Nebraska.
- 2. This contract is awarded without competitive bidding as an "Exception" in accordance with 40A:11-5(dd) of the Local Public Contracts Law because the services provided are for proprietary computer hardware and software maintenance.
- 3. A notice of this action shall be published in the The Star-Ledger.

Funding for this contract is provided in budget account 011250/5026 - Election Board - Contracted Services

ROLL CALL: Mr. Sarnoski, Mr. Kern, Mr. Gardner

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

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Wayne Dumont, Jr. Administration Building 165 County Route 519 South Belvidere, NJ 07823

RESOLUTION

On motion by , seconded by , the following resolution was unanimously adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held on April 8, 2020.

A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Warren County Board of Chosen Freeholders is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A.* 10:4-6, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A.* 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

NOW, THEREFORE, BE IT RESOLVED that this Board hereby excludes the public in order to discuss such matters. The general nature of the subjects to be discussed are as follows:

- (1) *Matters Required by Law to be Confidential:* Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or many become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bearing responsibility.

BE IT FURTHER RESOLVED that the Board shall disclose to the public, as soon as practicable, the contents of the discussions after the final disposition of the matters discussed.

ROLL CALL: Mr. Sarnoski, Mr. Kern, Mr. Gardner

I HEREBY CERTIFY the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

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Alex J. Lazorisak		