

BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF WARREN

Wayne Dumont, Jr. Administration Building
165 County Road 519 South, Belvidere, NJ 07823-1949



Richard D. Gardner, Freeholder Director
James R. Kern III, Deputy Freeholder Director
Jason J. Sarnoski, Freeholder

Telephone : 908-475-6500
Fax : 908-475-6528

REGULAR MEETING AGENDA

WEDNESDAY, JANUARY 22, 2020 - 7:00 P.M.

WAYNE DUMONT, JR. ADMINISTRATION BUILDING

CALL TO ORDER BY DIRECTOR

ROLL CALL

SALUTE TO FLAG

OPEN PUBLIC MEETINGS ACT (Open Public Meetings Act, Chapter 231, P.L. 1975)

ADEQUATE NOTICE OF THIS MEETING *OF JANUARY 22, 2020* WAS GIVEN IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT BY FORWARDING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS TO THE WARREN COUNTY CLERK, THE STAR-LEDGER, AND DAILY RECORD AND BY POSTING A COPY THEREOF ON THE BULLETIN BOARD IN THE OFFICE OF THE BOARD OF CHOSEN FREEHOLDERS. FORMAL ACTION MAY BE TAKEN BY THE BOARD OF CHOSEN FREEHOLDERS AT THIS MEETING. PUBLIC PARTICIPATION IS ENCOURAGED. IN ORDER TO ASSURE FULL PUBLIC PARTICIPATION, THOSE INDIVIDUALS WITH DISABILITIES WHO WISH TO ATTEND THE MEETING SHOULD SUBMIT ANY REQUESTS FOR SPECIAL ACCOMMODATION ONE WEEK IN ADVANCE.

NOTICE * This Agenda is subject to change by order of the Warren County Board of Chosen Freeholders before, and / or during the scheduled meeting *

Approval of Minutes

Reorganization Session of January 4, 2020

Regular Session of January 8, 2020

Executive Session of January 8, 2020

Budget Session of January 11, 2020

A. MEETINGS

B. CERTIFICATE OF MERIT/PROCLAMATIONS

C. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

D. FINANCIAL RESOLUTIONS

1. RESOLUTION TO PAY BILLS
2. RESOLUTION AUTHORIZING FINANCIAL ADVISORY SUPPORT SERVICES SHARED SERVICES AGREEMENT WITH THE (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY.
3. RESOLUTION CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS.

E. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES – DIVISION OF AGING & DISABILITY SERVICES AND THE PHILLIPSBURG AREA SENIOR CENTER TO PROVIDE CONGREGATE MEALS TO SENIOR RESIDENTS OF PHILLIPSBURG AND THE SURROUNDING MUNICIPALITIES OF ALPHA, GREENWICH, LOPATCONG, HARMONY AND POHATCONG DURING THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

2. A RESOLUTION IN SUPPORT OF ESTABLISHING A WARREN COUNTY OVERDOSE AND SUICIDE FATALITY REVIEW TEAM PROGRAM.

3. RESOLUTION AUTHORIZING THE DIRECTOR OF THE BOARD TO ACCEPT AND TO EXECUTE GRANT AGREEMENTS #SCP-20-PS-21, SCP-20-PM-21, FC-20-21 WITH THE NEW JERSEY JUVENILE JUSTICE COMMISSION TOTALING \$296,688 (\$195,937 STATE/COMMUNITY PARTNERSHIP FUNDS \$100,751 IN FAMILY COURT FUNDS) TO BE USED BY THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF ADMINISTRATION.

4. RESOLUTION APPROVING THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF TEMPORARY ASSISTANCE OF SOCIAL SERVICES, CY 2020 BUDGET APPLICATION IN THE TOTAL AMOUNT OF \$7,336,957; FUNDS SUBJECT TO AVAILABILITY FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES AND WARREN COUNTY.

5. RESOLUTION SUPPORTING THE FISCAL YEAR 2021 MUNICIPAL ALLIANCE STRATEGIC PLAN FOR SUBSTANCE USE PREVENTION AND EDUCATION PROGRAMS AND FOR COORDINATION EXPENSES OF MUNICIPAL ALLIANCE PROGRAMS; FUNDS AVAILABLE THROUGH THE NJ GOVERNOR'S COUNCIL ON ALCOHOL AND DRUG ABUSE FOR A TOTAL OF \$167,835.

6. RESOLUTION AUTHORIZING ACCEPTANCE OF FEDERAL FUNDS AND PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM 1-21TF-17, MEGAN'S LAW AND LOCAL LAW ENFORCEMENT ASSISTANCE, ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY TO INCORPORATE FUNDING AMOUNT OF \$5,000.00.

7. RESOLUTION AUTHORIZING ACCEPTANCE OF FEDERAL FUNDS AND PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM JAG 1-21TF-17, ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY TO INCORPORATE FUNDING AMOUNT OF \$48,178.00, WARREN COUNTY WILL PROVIDE A MATCH OF \$22,599.00 MAKING THE TOTAL AMOUNT OF THIS PROGRAM \$70,777.00.

8. RESOLUTION AUTHORIZING THE COUNTY OF WARREN TO ENTER INTO AN UNDERGROUND UTILITY SERVICE AGREEMENT WITH THE OWNER OF LOT 11.02, BLOCK 44 IN THE TOWNSHIP OF HARMONY FOR THE MAINTENANCE OF ELECTRIC, TELEPHONE, CABLE T.V. SERVICES WITHIN THE RIGHT-OF-WAY OF COUNTY ROUTE #621 (BRAINARDS ROAD).

F. RESOLUTIONS APPROVING SPECIFICATIONS

1. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2008 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR ELEVATOR MAINTENANCE FOR THE WARREN COUNTY BUILDINGS & GROUNDS DEPARTMENT.

2. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2009 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR HEATING AND AIR CONDITIONING MAINTENANCE AND SERVICE.

3. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2010 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR LAB WORK AND TESTS FOR THE WARREN COUNTY PUBLIC HEALTH NURSING OFFICE.

4. RESOLUTION RE: APPROVAL OF SPECIFICATION WC2011 AND AUTHORIZATION TO ADVERTISE FOR BIDS FOR TIRES AND TUBES FOR THE WARREN COUNTY ROAD DEPARTMENT MOTOR POOL.

G. RESOLUTIONS REJECTING BIDS

H. RESOLUTIONS RECEIVING BIDS AND AWARDING CONTRACTS

1. RESOLUTION RE: AWARD OF CONTRACT WC1993 TO CITY FIRE EQUIPMENT CO., INC., FOR FIRE SUPPRESSION SYSTEM MAINTENANCE AT VARIOUS COUNTY BUILDINGS FOR THE PERIOD OF MARCH 1, 2020 THROUGH FEBRUARY 28, 2021 WITH THE RIGHT TO EXTEND FOR TWO ADDITIONAL ONE YEAR PERIODS AS PROVIDED BY THE LOCAL PUBLIC CONTRACT LAW 40A:11-15(7) IN THE BASE AMOUNT OF \$5,620.00 WITH UNSCHEDULED MAINTENANCE TO BE BILLED AT FIXED LABOR CHARGES IN THE AMOUNT OF \$130.00, \$195.00 AND \$195.00 (REGULAR, OVERTIME AND HOLIDAY RATES) AND PARTS AT 10% ABOVE COST, APPROXIMATE TOTAL CONTRACT \$33,000.00.

2. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDERS TO GRIFFITH-ALLIED OIL, UNDER THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE PURCHASING PROGRAM, CONTRACT #HCESC-FUEL-18-19, FOR #2 FUEL OIL, A FIXED MARK UP OF \$.0921 PER GALLON AN APPROXIMATE ANNUAL CONTRACT AMOUNT OF \$400,000.00.

3. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDERS TO GRIFFITH-ALLIED OIL, UNDER THE MORRIS COUNTY COOPERATIVE CONTRACT #1, FOR UNLEADED GASOLINE, A FIXED MARK UP OF \$.1107 PER GALLON AN APPROXIMATE ANNUAL CONTRACT AMOUNT OF \$400,000.00.

4. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SHI INTERNATIONAL CORP., FOR INFOSHARE MDT COMPUTER MAINTENANCE FRO THE PERIOD OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020, UNDER NEW JERSEY STATE CONTRACT A89851 COVERING COMPUTER SOFTWARE AND LICENSES AND RELATED SERVICES FOR THE WARREN COUNTY DEPARTMENT OF PUBLIC SAFETY IN THE TOTAL CONTRACT AMOUNT OF \$60,000.00.

5. RESOLUTION RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO BEHAVIORAL INTERVENTIONS, BI INC., FOR AN ELECTRONIC MONITORING SYSTEM, UNDER NEW JERSEY STATE CONTRACT #84242 COVERING ELECTRONIC MONITORING FOR THE WARREN COUNTY CORRECTIONAL CENTER IN THE TOTAL CONTRACT AMOUNT OF \$19,768.40.

6. RESOLUTION RE: AWARD OF CONTRACT TO JOSHUA D. MACKOFF, LLC, OF MORRISTOWN, NEW JERSEY FOR APPRAISAL SERVICES ON THE DYKSTRA PROPERTIES LLC, MANSFIELD TOWNSHIP, BLOCKS 601.02 AND 601.03, LOT 43, LOT 44, APPROXIMATELY 302.9 TOTAL ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,750.00.

7. RESOLUTION RE: AWARD OF CONTRACT TO LANDMARK I APPRAISAL, LLC, OF CHESTER, NEW JERSEY FOR APPRAISAL SERVICES ON THE DYKSTRA PROPERTIES LLC, MANSFIELD TOWNSHIP, BLOCKS 601.02 AND 601.03, LOT 43, LOT 44, APPROXIMATELY 302.9 TOTAL ACRES, PROPOSED FOR ACQUISITION, AS LISTED IN THE PROPOSAL, IN THE TOTAL AMOUNT OF \$1,825.00.

I. RESIGNATIONS/APPOINTMENTS

1. RECOMMENDATION TO ACCEPT RESIGNATION OF JILL ZINCKGRAF FROM THE WARREN COUNTY HUMAN SERVICES ADVISORY COUNCIL.

2. RECOMMENDATION TO ACCEPT RESIGNATION OF KARIN GERBER FROM THE WARREN COUNTY MENTAL HEALTH BOARD.

3. RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE.
LORETTA BRICKMAN – TERM TO EXPIRE 12/31/20
DEBORAH MEADE – TERM TO EXPIRE 12/31/21

J. PERSONNEL RESOLUTIONS

1. RESOLUTION REAPPOINTING CHRISTOPHER J. PESSOLANO, WARREN COUNTY PURCHASING AGENT.

2. RESOLUTION ABOLISHING A FULL-TIME POSITION OF COUNTY CORRECTIONAL OFFICER, CLASSIFIED, AND A FULL-TIME SENIOR JUVENILE DETENTION OFFICER WITHIN THE WARREN COUNTY CORRECTIONS DEPARTMENT.

3. RESOLUTION CREATING A FULL-TIME POSITION OF ASSISTANT SUPERVISOR OF SENIOR CITIZENS ACTIVITIES, CLASSIFIED, WITHIN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING AND DISABILITY SERVICES.

K. REPORTS AND COMMENTS

COUNTY COUNSEL

COUNTY ENGINEER

COUNTY PLANNER

COUNTY CFO

COUNTY ADMINISTRATOR

1. REVIEW POSITION VACANCY REPORT FOR APPROVAL

L. FREEHOLDER COMMENTS

JIM KERN, III:

RICK GARDNER:

JASON SARNOSKI:

M. CLOSING PUBLIC COMMENTS

N. PRESS COMMENTS & QUESTIONS

O. EXECUTIVE SESSION

1. A RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE WARREN COUNTY BOARD OF CHOSEN FREEHOLDERS PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

P. ADJOURNMENT

REMINDERS

Tuesday, January 21, 2020 – 1:30 pm – W.C. Human Services Advisory Council, Wayne Dumont, Jr. Administration Bldg., Rutgers Cooperative Extension Meeting, 165 Route 519S, Belvidere, NJ.

Tuesday, January 21, 2020 – 5:00 pm – W.C. Mental Health Board Meeting, W.C. Community College, 475 Route 57, Rooms #123A&B, Washington, NJ.

Thursday, January 23, 2020 – 9:30 am – WC Aging Services Advisory Council Meetings, Wayne Dumont, Jr. Administration Bldg., Rutgers Cooperative Extension Meeting, 165 Route 519S, Belvidere, NJ.

Tuesday, February 4, 2020 – 10:00 am – W.C. Housing Committee Meeting, Department of Human Services, 1 Shotwell Drive, First Floor, Meeting Room A, Belvidere, NJ.

Wednesday, February 5, 2020 – 11:00 am – W.C. Shade Tree Commission Meeting, Library Headquarters, Conference Room, 2 Shotwell Dr., Belvidere, NJ.

Thursday, February 6, 2020 – 7:30 pm – W.C. Solid Waste Advisory Council Meeting, Freeholders' Meeting Room, Wayne Dumont, Jr. Administration Bldg., 165 Route 519S, Belvidere, NJ.