

**WARREN COUNTY  
BOARD OF RECREATION COMMISSIONERS**

500 Mt. Pisgah Avenue, PO Box 179  
Oxford, NJ 07863

**September 8, 2020  
Meeting Minutes**

**CALL TO ORDER:** Mr. Helbing opened the meeting at 5:11 p.m., read the Open Public Meeting Notice, and led the Pledge of Allegiance.

**ROLL CALL**

**Members Present:** Michael Helbing, Charles Fineran, Matthew Davis, William Hann, John Halmi

**Staff:** Corey Tierney, Elizabeth Roy, Christina Roberts

**MINUTES:** The August 11, 2020 minutes were reviewed. Mr. Hann motioned, seconded by Mr. Fineran to approve the minutes as presented with Mr. Halmi abstaining. Motion carried.

**PUBLIC COMMENT**

Mr. Davis announced that he is now the Passive Recreation Coordinator for Washington Twp.

**REPORT OF COMMITTEES**

**Trail Committee**

- Mr. Helbing will start a few weekday projects such as assembling and installing bridges on the state properties.
- Girl Scout will be including a few of the historical geocaches on county property. Mr. Tierney suggested she submit proposed sites to the Board for approval prior to placing them.
- Marble Hill – Yellow trail still needs clearing.
- Oxford Mountain – Approximately 600 acres along the top of the mountain. Property needs to be scouted for ideal locations for trails.
- Mr. Davis inquired about the Parks Foundation volunteers building bridges for Washington Twp. Parks.
- Mr. Helbing spoke to Ms. Meixsell regarding her property (Inclined Plane 6); she may be more amenable to selling. She could retain the house and dam and the county could purchase the lane, part of the canal prism, and vacant lot.
- Pump House – Mr. Helbing inquired who will take over as caregiver for Mr. Miller at the Pump House when he is no longer able to maintain the site. Mr. Helbing suggested having the site placed on the historic registry and possibly look into a partnership with the Museum of Industrial History. Several options were informally discussed. Mr. Tierney said a simple lease could be drafted quickly if needed.

**NEW BUSINESS**

**Administrator's Report**

- Bilby Road Bridge – The County received an extension until the end of the year to have the bridge installed. It has been formally donated by the county to the state for them to install. It was suggested that the Bridge Department assemble parts of the bridge and transport them to the site as needed for installation.

**NEXT MEETING** - The next meeting is scheduled for October 13, 2020.

**ADJOURNMENT** - There being no further business, Mr. Fineran motioned, seconded by Mr. Hann to adjourn the meeting at 6:09 p.m. Motion carried.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Christina Roberts", with a long horizontal flourish extending to the right.

Christina Roberts  
Administrative Clerk