

**WARREN COUNTY
BOARD OF RECREATION COMMISSIONERS**

500 Mt. Pisgah Avenue, PO Box 179
Oxford, NJ 07863

**May 14, 2019
MINUTES**

CALL TO ORDER: Michael Helbing opened the meeting at 5:10 p.m., read the Open Public Meeting Notice, and led the Pledge of Allegiance.

ROLL CALL

Members Present: David Detrick, John Halmi, Michael Helbing, William Hann, Raymond Tobaygo, Charles Fineran, Matthew Davis

Staff: Corey Tierney, Christina Roberts

Guests: Elizabeth Roy

MINUTES: The April 9, 2019 minutes were reviewed. Mr. Detrick motioned, seconded by Mr. Tobaygo to approve the minutes, as presented. Motion carried.

Stewardship Expenditures at White Lake - RVC submitted a pre-approval request for some maintenance expenses for the herbicide treatment of Eurasian Milfoil, herbicide treatment of Phragmites, and habitat restoration of the Northern Metalmark Butterfly. Mr. Detrick motioned, seconded by Mr. Fineran to approve the herbicide treatment of Eurasian Milfoil, herbicide treatment of Phragmites, but requested that RVC either provide more information on the habitat restoration project or attend the next Board meeting to discuss the project. Motion carried.

REPORT OF COMMITTEES

Morris Canal Committee

- Canal Bus Tour - October 5th from 9 am to 3 pm. Stops are being determined.
- Story Walk - Fabrication of the panels is being done and will be picked up within the next few weeks for installation. The trail will have its grand opening at ParkFest.
- Inclined Plane Animated Film - The animation of the canal is being finalized and will be presented at ParkFest.
- Port Colden - A second Saturday work day will be scheduled to revisit this site.
- Hunterdon Parks - The group will tour Plane 9 and Bread Lock Park on August 11th.
- Museum of Industrial History - Mr. Helbing will be bringing a group from the Museum of Industrial History in Bethlehem, PA to tour Inclined Plane 9 and Bread Lock Park on June 30th.
- Florence Kuipers - Mr. Tierney and Ms. Roy attended a training for the TPA grant in Newark. A revised scope of work was submitted for the trail grant. An outside engineer will need to be hired for the project. A kickoff meeting and site visits will need to be scheduled.
- Bread Lock Park - Mr. Detrick and Ms. Roy met with Ms. Lakshmi Baskaram of the Division of Aging & Disability Services to discuss an ADA-compliant loop trail around the perimeter of the grass fields at Bread Lock Park. An addition of a swing set or sand box to make the park multi-generational user-friendly was also discussed.

Trails

- Marble Hill - Volunteers had a work day at Marble Hill this past Saturday. Most of the trails need to be reblazed/painted so they are clearer. The map in the brochure and the kiosk needs to be updated, as some of the trails have changed. RVC would also like to offer yoga and meditation programs at Bread Lock Park like they have at White Lake.

- Girl Scout Project - Mr. Helbing has been speaking with a girl scout regarding her gold award project. She would like it to include a history aspect and it needs to have an at least 15-year shelf life.
- Oxford Mountain - Department of Labor (DOL), Division of Mine Safety will be inspecting the fence that was repaired around the mine shaft Oxford Mountain next month. Mr. Tierney will install "Keep Out" signs on the fence.
- Warren Highlands Trail - The WHT meeting will likely be scheduled in the fall.

NEW BUSINESS

Maintenance

- Arbor Vitae at Plane 9 - The privacy buffer of arbor vitae that was installed at Plane 9 in the fall is dying. The trees are still under warranty and any that are too far gone can be replaced for free by the landscaper. There was discussion regarding the replacement of the trees under warranty with the same or request a quote to plant another species a little further back from the track. The Board suggested the county forester be contracted to see if he can determine the reason the trees are dying before proceeding.
- Mr. Detrick noted that the kiosk was replaced at Marble Hill, so that can be removed from the maintenance section of the Administrator's Report.

Administrator's Report

- Albulescu - Draft access agreement received from Special Counsel and sent to Sellers' attorney.
- HMUA - Appraisal contracts on the May 22nd Freeholder agenda.
- Singley - Survey is due, but has not been received yet. Addressing PAR areas of concern with landowner.
- Cacciapaglia - Environmental debris onsite, likely from years of dumping. The environmental firm suggested digging several test pits to determine the extent of contamination. Mr. Tierney is awaiting an estimate. Any remediation needed will be the responsibility of the landowner. Mr. Davis motioned, seconded by Mr. Tobaygo to approve the environmental firm proceed with test pits, as long as the cost is a reasonable amount. Motion carried.

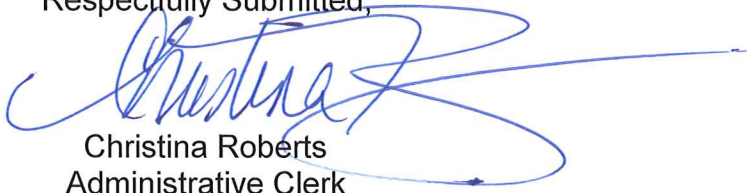
Upcoming Events

- National Trails Day - Hike at Florence Kuipers on June 1st with Dave Lacouture from the Parks Foundation.
- ParkFest - Saturday, June 8th at Bread Lock Park. Ms. Roy is seeking volunteers.

NEXT MEETING - The next meeting is scheduled for June 11, 2019.

ADJOURNMENT - There being no further business, Mr. Tobaygo motioned, seconded by Mr. Fineran to adjourn the meeting at 6:41 p.m. Motion carried.

Respectfully Submitted,



Christina Roberts
Administrative Clerk