

**WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY
TRUST FUND COMMITTEE**

500 Mt. Pisgah Avenue
Oxford, NJ 07863

**MINUTES OF THE MEETING OF
August 3, 2020**

CALL TO ORDER: Corey Tierney opened the meeting at 7:40 p.m., read the Open Public Meeting Notice, and led the Pledge of Allegiance.

ROLL CALL:

Members Present: Todd Tersigni	Desiree Denker	Nancy Miller
Charles Fineran	Ralph Fiore	Terry Urfer
Cindy Neumann	Richard Evans	Timothy Bodine

Members Absent: Louis Cartabona, David Smith, Jean Smolha

Staff Present: Corey Tierney, Christina Roberts

Guests: Michael Margulies, Joel McGreen, Jeff Smolha

Minutes: The October 7, 2019 minutes were reviewed. Mr. Urfer motioned, seconded by Mr. Fineran to approve the minutes as presented. Motion carried.

REORGANIZATION and APPOINTMENTS

Appointments:

Region 1 (Alpha): Louis Cartabona
Region 4 (Washington Twp.): Ralph Fiore
Region 6 (Allamuchy): Richard Evans

Reappointments:

Warren County Bicentennial Cultural & Heritage Advisory Board Representative: Nancy Miller
Warren County Planning Board Representative: David Smith
Board of Chosen Freeholders At-Large Representative Alternate: Jean Smolha

Mr. Tierney had the new and reappointed members read and sign the Oath of Office.

Election of Officers:

Chairperson: Mr. Fineran motioned, seconded by Ms. Miller to elect Mr. Tersigni as Chairperson. Roll call was done and all members present approved unanimously. Motion carried.

Vice Chairperson: Mr. Tersigni motioned, seconded by Ms. Miller to elect Mr. Fineran as Vice Chairperson. All members present approved with Mr. Fineran abstaining. Motion carried.

Second Vice Chairperson: Mr. Fineran motioned, seconded by Ms. Miller to elect Ms. Smolha as Second Vice Chairperson. All members present approved unanimously. Motion carried.

2020 Meeting Dates: The 2020 meeting dates were reviewed. Mr. Fineran motioned, seconded by Ms. Miller to approve the 2020 meeting dates, as presented. Motion carried.

2020 Newspapers: Mr. Tierney suggested the Committee use the County's approved newspapers for announcements: The Star Ledger and the Daily Record. Mr. Fineran motioned, seconded by Ms. Miller to accept the suggested newspapers. Motion carried.

NEW BUSINESS

Director's Comments: Mr. Tierney gave an overview of the grant award process and noted that the Committee should review the evaluation criteria that was sent out with the applications. This year will be a little bit different since meetings will likely all be virtual. Site visits have been canceled, but individual tours can be arranged if needed. The presentations to the Committee and question/answer sessions will be scheduled over the next several meetings. The Committee has \$500,000.00 in available funding to award this year and nine applications were received totaling \$1,333,112.43. There were eight historic preservation applications and one open space applications received this year. The Committee will prioritize projects based on public benefit and significance of the project.

2020 Applications

Asbury Mill – Ms. Neumann noted there was a \$470 shortfall in match balance – we will check to see what the correct amount is where the match funding is coming from. Ms. Miller inquired when the fire escape will be installed. Ms. Miller motioned, seconded by Ms. Neumann to approve the Asbury Mill application as complete and eligible to proceed with Mr. Fineran abstaining. Motion carried.

Belvidere Community Center - Mr. Fineran motioned, seconded by Ms. Miller to approve the Belvidere Community Center application as complete and eligible to proceed. Motion carried.

Hope Community Center - Mr. Miller motioned, seconded by Ms. Neumann to approve the Hope Community Center application as complete and eligible to proceed with Mr. Urfer abstaining. Motion carried.

Mount Bethel Community Center – Ms. Neumann inquired about the \$150,000 unexpended balance of the 2018 grant. Mr. Tierney explained that grants can overlap and any inquiries to funds being unexpended can be directed toward the applicant during the presentation Q&As. Mr. Fineran motioned, seconded by Mr. Fiore to approve the Mount Bethel Community Center application as complete and eligible to proceed. Motion carried.

Port Colden School House – Ms. Miller motioned, seconded by Ms. Neumann to approve the Port Colden School House application as complete and eligible to proceed, with Mr. Fiore abstaining. Motion carried.

Rutherford Hall – Mr. Evans motioned, seconded by Ms. Neumann to approve the Rutherford Hall application as complete and eligible to proceed, with Mr. Fineran abstaining. Motion carried.

Still Valley Tunnel – This project submitted the same request in 2013, but the money was not expended in time and was returned to the County. Mr. Fineran motioned, seconded by Ms. Miller to approve the Still Valley Tunnel application as complete and eligible to proceed. Motion carried.

Vass Farmstead – The balance source was missing on the application; Mr. Tierney confirmed with the applicant that the match would come out of the Historical Society funds. Mr. Fineran motioned, seconded by Ms. Miller to approve the Vass Farmstead application as complete and eligible to proceed. Motion carried.

Paulins Kill River Park – Ms. Miller noted that pages 4 and 5 of the application were incomplete. There was question whether the municipality supported the project. Ms. Miller motioned, seconded by Mr. Fineran to approve the Paulins Kill River Park application as complete and eligible to proceed. Motion carried.

Next Meeting: The next meeting is scheduled for September 14, 2020, on which applicant presentations to the Committee will begin.

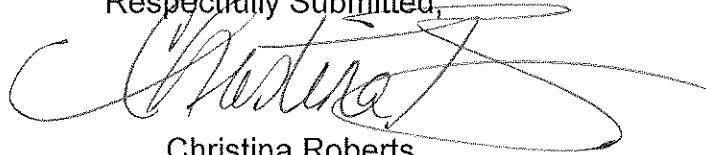
Ms. Miller motioned, seconded by Ms. Miller to hold five applicant presentations at the September meeting and four presentations at the October meeting. Motion carried.

Mr. Margulies noted that he will address the questions that were raised during the meeting for any applications he is working on.

Mr. Urfer requested that arrangements be made for Committee members to visit the sites.

There being no further business, Mr. Urfer motioned, seconded by Ms. Miller to adjourn the meeting at 8:43 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Christina Roberts", with a large, sweeping flourish extending to the right.

Christina Roberts
Administrative Clerk