WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY
TRUST FUND COMMITTEE
500 Mt. Pisgah Avenue
Oxford, NJ 07863

MINUTES OF THE MEETING OF
June 1, 2015

CALL TO ORDER: Chairman Fineran opened the meeting at 7:35 p.m., read the Open Public Meeting Notice, and led the Pledge of Allegiance.

ROLL CALL:

Members Present: Louis Cartabona   Jean Smolha   Todd Tersigni   Cindy Neumann
Beth Calabrese   Joel McGreen   Timothy Bodine   Lori Ciesla
Charles Fineran   David Smith   Hal Bromm

Members Absent: Nancy Miller

Staff Present: Corey Tierney, Christina Roberts

REORGANIZATION and APPOINTMENTS

Appointments:
Region 2 - Lori Ciesla, Lopatcong Township
Region 3 - Tom Drake, Knowlton Township
Region 5 - Cindy Neumann, Independence Township

Reappointments:
Board of Recreation Commissioners Representative: Charles Fineran
Agriculture Development Board Representative: Timothy Bodine
Board of Chosen Freeholders At-Large Representative: Todd Tersigni

Mr. Tierney read the Oath of Office and had the new and reappointed members repeat after him.

Election of Officers:
Chairperson: Todd Tersigni made a motion, seconded by Louis Cartabona to reelect Charles Fineran as Chairperson. Motion carried.

Vice Chairperson: Cindy Neumann made a motion, seconded by Jean Smolha to elect Todd Tersigni as Vice Chairperson. Motion carried.

Second Vice Chairperson: Todd Tersigni made a motion, seconded by Joel McGreen to elect Tim Bodine as Second Vice Chairperson. Motion carried.

Mr. Tierney suggested the Committee use the County's approved newspapers for announcements: The Star Ledger and the Daily Record. 2015 Meeting dates were reviewed by members. Hal Bromm made a motion, seconded by Lori Cielsa to accept the suggested newspapers and 2015 meeting dates. Motion carried.

MINUTES: The November 5, 2014 minutes were reviewed. Todd Tersigni motioned, seconded by Tim Bodine to approve the minutes as presented. Motion carried.

RULES & PROCEDURES: Mr. Tierney gave an overview of the purpose of the Committee and he reviewed the Rules and Procedures that were distributed with the agenda. He noted that no late applications will be accepted. Incomplete applications will be marked as incomplete prior to being sent to members for review and it will be at the Committee's discretion, as to whether they let the application proceed.

Mr. Tierney also suggested that, depending on the number of applications received, we can either do all of the site visits in one day or split the site visits into two days, according to region.

Mr. Fineran stated that the review process the Committee used last year worked well. They reviewed the applications, scheduled site visits, and then had applicants provide an 8-minute presentation to the Committee, with a question and answer session following. He requested a motion to repeat the same process this funding cycle. Todd Tersigni made a motion, seconded by Tim Bodine to follow last year's site visit and review process. Motion carried.

Mr. Tierney noted that only two applicants requested that he review their applications for accuracy and completeness, but he expects to receive six to ten applications this year. The Committee should have approximately $700,000-$800,000 available this year to award to projects.

Mr. Bromm inquired about the money the Committee voted to roll over into the 2015 funding cycle and asked if this was normal procedure. Mr. Tierney said that they usually roll over some money, but there is never a set amount. He also noted that the Freeholders awarded funding to Frelinghuysen Forest Preserve, as no open space projects were recommended to receive funding by the MCCT in 2014. Funding this project then lowered the amount of money that was rolled over for 2015 projects, but that there was still a balance carried forward.
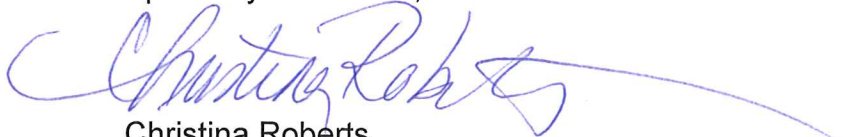
OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

The next meeting is scheduled for July 6, 2015.

There being no further business, Hal Bromm made a motion, seconded by Louis Cartabona to adjourn the meeting at 8:13 p.m.

Respectfully Submitted,

Christina Roberts
Administrative Clerk